



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING
&
Public Hearing – Truth in Taxation

September 13, 2023 at 5:45 p.m.

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

Oct 8 130-830 Cider + donuts
waiting time at CPH

**PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting
&
Truth in Taxation Public Hearing**

September 13, 2023 at **5:45 p.m.**
Pentwater Community Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting

<https://us02web.zoom.us/j/89275993785?pwd=QjBQcC9NWk9DTU5uQmRhVjRHYVRxUT09>

Meeting ID: 892 7599 3785

Passcode: 654015

AGENDA

PUBLIC HEARING - TRUTH IN TAXATION

1. Call to Order/Pledge
2. Roll Call
3. Truth-in-Taxation – Proposed increase of 0.2476 mills in the operating tax millage rate to be levied on property in 2023
4. Public Comments
5. Close Public Hearing

SEPTEMBER 13, 2023 PENTWATER TOWNSHIP BOARD MEETING

1. Call to Order
2. Roll Call
3. Consent Agenda – Review & Action
 - a. Minutes of August 9 & September 1, 2023
 - b. Correspondence, if any
 - c. Monthly Budget Reports for General Fund, Cemetery Fund, Fire Dept Fund, and ARPA Fund
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
4. Meeting Agenda - Review & Action
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerk's Report

8. Treasurer's Report
9. Library Board Packet
10. Fire Department Agenda/Minutes
11. Recreation Report
12. Staff Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. Cemetery Sexton (April thru Oct)
 - d. Transfer Station (April thru Oct)
13. Unfinished Business
 - a. Status Update: Temporary repair of Longbridge fishing deck
 - b. Status Update: Re-listed - Notice of Sale on 56th Street vacant lot (#64-044-560-076-00)
14. New Business
 - a. Review & Action: Contract Proposal - Cemetery spring and fall clean-up
 - b. Review & Action: Contract Proposal – Township Hall winter services
 - c. Review & Action: Contract Proposal – Township Hall HVAC Daikin ductless system
 - d. Review & Action: Contract Proposal – Township Hall HVAC maintenance program
 - e. Review & Action: Proposed Par-Plan grant application
 - f. Review & Action: Q2 Budget Amendment (TBD)
15. Public Comments
16. Other Items from Board Members
17. Adjournment

Public Participation at Board of Trustee Meetings

1. When addressing the Board, please state your name and address and direct all questions and comments to the Chairperson.
2. We ask that you show common courtesy, display respect for all participants, and refrain from any personal attacks.
3. You may address the Board on any agenda item under the PUBLIC COMMENTS ON AGENDA ITEMS ONLY. Please limit your comments to three (3) minutes.
4. You may address the Board on any matter that falls within the Board's jurisdiction under the PUBLIC COMMENTS PORTION OF THE AGENDA (maximum three minutes).
5. If you would like to meet with any Board or staff member following the meeting, please make your wishes known.
6. The public, press and/or legal stenographers are permitted to record the proceedings – either video or audio – so long as it does not interfere with the meeting.

Individuals with disabilities requiring auxiliary aids or services should contact the Pentwater Township Clerk by writing or calling: 500 N. Hancock St., P.O. Box 512, Pentwater, MI 49449 (231) 689-6231 at least one week in advance of the meeting.

Adopted July 14, 2019 by action of the Township Board

NOTICE

OF PUBLIC HEARING ON INCREASING PROPERTY TAXES

The Pentwater Township Board of the Pentwater Township will hold a public hearing on a proposed increase of 0.2476 mills in the operating tax millage rate to be levied on property in 2023.

The hearing will be held on Wednesday, September 13, 2023 at 5:45PM at the Pentwater Township Hall, 500 N. Hancock Street, Pentwater, MI 49449.

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 6.05% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by 1.20% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice published by:

Pentwater Township
500 N. Hancock Street
Pentwater, MI 49449
(231) 869 6231

OHS
8/31/23
pg 7A

**2023 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County OCEANA	Taxable Value 264,075,519
Local Government Unit PENTWATER TOWNSHIP	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2023 tax roll

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2022 Millage Rate Permanently Reduced by MCL 211.34d	2023 Current Year Millage Reduction Fraction	2023 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
ALLOCATED	OPERATING	Aug-16	1.2500	1.2153	1.0000	1.2153	1.0000	1.2153	*****	1.2153	Dec-26
EXTRA VOTED	FIRE	Aug-18	1.0000	0.9837	1.0000	0.9837	1.0000	0.9837	*****	0.9837	Dec-23
EXTRA VOTED	LIBRARY	Aug-93	1.0000	0.8133	1.0000	0.8133	1.0000	0.8133	*****	0.8133	Perpetual
EXTRA VOTED	CEMETARY	Aug-20	0.3500	0.3401	1.0000	0.3401	1.0000	0.3401	*****	0.3401	Dec-24
EXTRA VOTED	FIRE APPARATUS	Nov-20	0.5000	0.4953	1.0000	0.4953	1.0000	0.4953	*****	0.4953	Dec-25
EXTRA VOTED	ROADS	Nov-20	0.5000	0.4953	1.0000	0.4953	1.0000	0.4953	*****	0.4953	Dec-23

BTRF = 0.9430

Prepared by Edward VanderVries - MMAO IV, PPE	Title Equalization Director	Total Mills 4.3430
		Date 6/23/2023

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> Supervisor			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**PENTWATER TOWNSHIP
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION	UNIT'S TAXABLE VALUE	TRUTH IN TAXATION REVENUE GAINED
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>1.2153</u>	<u>0.0693</u> x	264,075,519	= \$ <u>18,300</u>
<u>EXTRA VOTED</u>	<u>FIRE</u>	<u>0.9837</u>	<u>0.0561</u> x	264,075,519	= \$ <u>14,815</u>
<u>EXTRA VOTED</u>	<u>LIBRARY</u>	<u>0.8133</u>	<u>0.0464</u> x	264,075,519	= \$ <u>12,253</u>
<u>EXTRA VOTED</u>	<u>CEMETARY</u>	<u>0.3401</u>	<u>0.0194</u> x	264,075,519	= \$ <u>5,123</u>
<u>EXTRA VOTED</u>	<u>FIRE APPAI</u>	<u>0.4953</u>	<u>0.0282</u> x	264,075,519	= \$ <u>7,447</u>
<u>EXTRA VOTED</u>	<u>ROADS</u>	<u>0.4953</u>	<u>0.0282</u> x	264,075,519	= \$ <u>7,447</u>
		<u>4.3430</u>	<u>0.2476</u>		\$ <u>65,385</u>
			BALANCES		BALANCES
			0.2476		\$ 65,385

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.	MAXIMUM MILLAGE WITHOUT TR. IN TAX.	MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>1.2153</u>	x 0.942989 =	<u>1.146</u>	\$ <u>302,631</u>
<u>EXTRA VOTED</u>	<u>FIRE</u>	<u>0.9837</u>	x 0.942989 =	<u>0.9276</u>	\$ <u>244,956</u>
<u>EXTRA VOTED</u>	<u>LIBRARY</u>	<u>0.8133</u>	x 0.942989 =	<u>0.7669</u>	\$ <u>202,520</u>
<u>EXTRA VOTED</u>	<u>CEMETARY</u>	<u>0.3401</u>	x 0.942989 =	<u>0.3207</u>	\$ <u>84,689</u>
<u>EXTRA VOTED</u>	<u>FIRE APPAI</u>	<u>0.4953</u>	x 0.942989 =	<u>0.4671</u>	\$ <u>123,350</u>
<u>EXTRA VOTED</u>	<u>ROADS</u>	<u>0.4953</u>	x 0.942989 =	<u>0.4671</u>	\$ <u>123,350</u>
<u>TOTALS</u>		<u>4.3430</u>		<u>4.0954</u>	\$ <u>1,081,495</u>
				BALANCES	BALANCES
				4.0954	1,081,495

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

OCEANA COUNTY TAXING JURISDICTION: 6401 PENTWATER TOWNSHIP

2022 Unit Total Taxable Value	(Prior TV)	246,076,793
2023 Losses to prior Taxable Value (MCL 211.34d)	(Losses TV)	1,822,893
2023 Additions (MCL211.34d)	(Additions TV)	5,065,087
2023 Unit Total Final Taxable Value (based on S.E.V.)	(Current TV)	264,075,519
2023 Unit Total Taxable Value based on Assessed Valuation	(AV based TV)	264,075,519
2023 Unit Total Taxable Value based on C.E.V.	(CEV based TV)	264,075,519
2022 Inflation Rate (for 2023 Calculations)	(2022 CPI)	1.079

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{array}{r} \text{(2022 Total T.V. - 2023 Losses)} \times \text{CPI} \\ \text{(246,076,793 - 1,822,893)} \times 1.079 = \frac{263,549,958}{259,010,432} = \boxed{1.0000} \\ \text{(264,075,519 - 5,065,087)} \\ \text{(2023 Total T.V. - 2023 Additions)} \end{array}$$

2023 Millage Reduction Fraction (Headlee)

ACTUAL 1.0175

Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. (2023 only))

$$\frac{2023 \text{ Unit Total Taxable Value based on AV}}{2023 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{264,075,519}{264,075,519} = \boxed{1.0000}$$

2023 Rollback Fraction (Truth in Assessing)

ACTUAL 1.0000

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2023 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2023 only)

$$\frac{2023 \text{ Unit Total Taxable Value based on C.E.V.}}{2023 \text{ Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{264,075,519}{264,075,519} = \boxed{1.0000}$$

2023 Rollback Fraction (Truth in County Equalization)

ACTUAL 1.0000

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2023 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2022 only)

$$\begin{array}{r} \text{(2022 Total T.V. - 2023 Losses)} \\ \text{(246,076,793 - 1,822,893)} \\ \text{(264,075,519 - 5,065,087)} \\ \text{(2023 Total T.V. - 2023 Additions)} \end{array} = \frac{244,253,900}{259,010,432} = \boxed{0.9430}$$

2023 Base Tax Rate Fraction (Truth in Taxation)

Round to 4 decimal places in the conventional manner.

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCED NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
Post debt & specials to L-4029.	Last year's L-4029 col. (7)	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)
ALLOCATED OPERAT	1.2153	x 1.0000	= 1.2153	x 1.0000	= 1.2153
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED FIRE	0.9837	x 1.0000	= 0.9837	x 1.0000	= 0.9837
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED LIBRARY	0.8133	x 1.0000	= 0.8133	x 1.0000	= 0.8133
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED CEMETARY	0.3401	x 1.0000	= 0.3401	x 1.0000	= 0.3401
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED FIRE APPAI	0.4953	x 1.0000	= 0.4953	x 1.0000	= 0.4953
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED ROADS	0.4953	x 1.0000	= 0.4953	x 1.0000	= 0.4953
<small>was the above millage approved since this May 31? Y = YES</small>					
Total of newly voted & last year's perm reduced millage.	4.3430		4.3430		
		2023	MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =		4.3430

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2023 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9430</u>	(1)
2022 OPERATING MILLAGE RATE:	(actually levied)	<u>4.3430</u>	(2)
2023 BASE TAX RATE:	(w/out hearing)	<u>4.0954</u>	(1) x (2) = (3)
2023 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>4.3430</u>	(from above) = (4)
MINUS 2023 BASE TAX RATE:	(B.T.R.)	<u>4.0954</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.2476</u>	(4) - (5) = (6) or
If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.		<u> </u>	(7) - (5) = (6)

MILLAGE INCREASE	<u>0.2476</u>	
2023 BASE TAX RATE	4.0954 =	6.05%
		MILLAGE INCREASE FROM HEARING*
2023 TV x .001 x MILLAGE INCREASE		= \$ 65,385
		REVENUE INCREASE FROM HEARING

(2023 TV x 2023 BASE RATE)	-1	<u>1,081,495</u>	
(2022 TV x 2022 ACTUAL OPER RATE)	=	<u>1,068,712</u>	= 1.20%
	2023		REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.



Pentwater Township Regular Board Meeting

Consent Agenda Items

September 13, 2023

- Prior Meeting Minutes:
 - Township Regular Board Meeting – August 9, 2023
 - Township Special Board Meeting, Cemetery – September 1, 2023
- Correspondence:
 - Chris Brown (Village effluent report)
 - Pentwater Village (Notice of Public Hearing – Master Plan)
- Financial Reports 4/1/23 thru 8/31/23
- Claims/Bills for the period 8/9/23 – 9/12/23 as follows (incl. payroll):
 - Township - \$57,149
 - Cemetery - \$3,066
 - Fire - \$9,909
 - Sewer – \$13,162
 - Road - \$0

<p style="text-align: center;">PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 Draft Minutes 9 August 2023 ZOOM Available for Audience</p>	
<p>Supervisor Cavazos called the meeting to order at 6:00 PM</p> <p>Members Present: Cavazos, Murphy, Douglas, Flynn, Holub</p> <p>Members Absent: None</p> <p>Staff Present: Glenn Beavis - Deputy Clerk, and Keith Edwards – Zoning Administrator and Deputy Supervisor</p> <p>Others Present: Dave Spittle, Ron Christians, Al Brosky, Paula DeGregorio, David Bossick, Mark Nettleton, Lynn Roose, Dean Gustafson, Jean Russell</p> <p>Present via Zoom: Cathy Crumb, Amy LaBarge, Kathleen O’Conner, and one unidentified woman.</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Moved by Flynn and seconded by Douglas to accept the Consent Agenda as follows:</p> <ul style="list-style-type: none"> • Prior Meeting Minutes (July 12, 2023) • Correspondence: None • Budget Reports: • Claims/Bills (payroll, paid, and to be paid) for the 6/15/23 thru 8/8/23 as follows: <ul style="list-style-type: none"> ○ Township - \$64,174 (includes any Road Fund payroll) ○ Cemetery - \$4,736 ○ Fire - \$67,896 ○ Road - \$4,344 ○ Sewer - \$35,704 <p>Roll call vote: YES: Cavazos, Flynn, Holub, Murphy, Douglas NO: None Motion Carries</p>	<p>CONSENT AGENDA - Review & Action</p>
<p>Moved by Holub and seconded by Flynn to accept the meeting as presented.</p> <p>Roll call vote: Yeas: Cavazos, Flynn, Holub, Murphy, Douglas Nays: None Motion Carried</p>	<p>MEETING AGENDA</p>
<p>None</p>	<p>PUBLIC COMMENTS</p>
<p>Ms. Cavazos related the following:</p> <ol style="list-style-type: none"> 1. Explanation of High E.coli readings. 	<p>SUPERVISOR’S REPORT</p>

<p>Pat Hooyman, President of the Pentwater Lake Association and Chair of the Water Testing Committee, sent an email to Lynne Cavazos as the Supervisor for the Township and to Chris Brown as the Village Manager, to ensure that we were aware of the high E.coli readings that were found in several testing sights.</p> <ul style="list-style-type: none"> • PLA test for E.coli as part of their water testing protocol and any reading above 300 cfu/100mls is considered high. Reading taken on July 13th and July 17th revealed the following: <ul style="list-style-type: none"> July 13th: North Branch of Pentwater River (two locations): 687 cfu/100mls and 921 cfu/100 mls, South Branch of the Pentwater River: - 345cfu/100mls, Pentwater Village Creek at Clymer ST. – 1203 cfu/100 mls. July 17th: Village Creek in Pentwater Village at Charlie’s Marina, Pentwater Rivere North Branch at 104th Ave – 517 cfu/100mls, and Pentwater River/Cedar Creek at 96th Ave – 1986 cf/100mls. • The Pentwater Lake Association is currently doing Source Testing (genetic protocol) to determine the potential source of the E.coli. The Source Testing will determine if the source is from Humans, other Mammals (pig, cow, deer) or Birds (geese, ducks). • Additional genetic testing will be done, if needed, to more specifically identify the source. <p>Pat Hooyman will continue to send test results to the Township and Village if high reading continue to occur through the rest of the summer.</p> <p>2. Update on Pentwater Township – Presentation and Question & Answer Session</p> <ul style="list-style-type: none"> • The first Pentwater Township “Question and Answer Sessions” regarding the impact on Pentwater Township if the Village becomes a city was held on Thursday, July 20th at 6:00 PM at the First Baptist Church in Pentwater. • A special Thank You to Pastor Mark and Melanie for hosting the event and assisting us with all of our audio/visual needs. • The turnout was terrific – we had 97 residents signed in for the meeting. <p>8 Township Staff were in attendance along with 3 of the City Township Committee.</p> <p>Mary Barker, Library Director and Jonathan Hugoet, Pentwater Fire Chief were also available to answer questions.</p> <ul style="list-style-type: none"> • The next scheduled opportunity for citizens of the Village and Township of Pentwater to participate in a Question & Answer Session with be Thursday, August 17th from 6:30 PM – 8:00 PM at the Pentwater Baptist Church Meeting Room, 101 S. Rush St., Pentwater, MI 49449. Please invite friends and Neighbors to attend. 	
<p>Clerk Murphy related the following: 2023 Audit:</p>	<p>CLERK’S REPORT</p>

<ul style="list-style-type: none"> • The 2023 Audit is scheduled to begin Monday, August 14th and is expected to run two days • I need to know if Treasurer and Supervisor are working on the documents needed for the Audit and will they be ready by Monday. • The auditor will verify that the Township Office complies with Michigan Department of Treasury's current Uniform Chart of Accounts document. The Clerk's office has completed the process, of updating the G/L numbers ourselves. <p>Elections</p> <ul style="list-style-type: none"> • On July 18, 2023 Governor Whitmer signed 9 bipartisan Senate and House into law that expands voting rights. The most significant is the 9 days of early voting for statewide and federal elections. • The Clerk's office will be attending an Election meeting with the County Clerk on August 16th, to discuss what the impacts of the new laws will mean for future elections and ways to keep the voting process running smoothly. • I want to Thank everyone who has turned in an application to become an Election Inspector. <p>I will send out an update to all current and potential Election Inspectors after the meeting on the 16th with the County Clerk.</p> <p>Pentwater City</p> <ul style="list-style-type: none"> • Please mark your calendars for August 17, 2023 at 630pm for our 2nd Meeting on the impacts to the Township if the Village becomes a City. <p>Household Hazardous Waste Day</p> <ul style="list-style-type: none"> • The Oceana Conservation District will be holding Household Hazardous Waste Collection Day. • August 19, 2023 from 9am – 1pm at the Hart DPW 1010 State Street 	
<p>Treasure Douglas presented her bank balance summary</p>	<p>TREASURER'S REPORT</p>
<p>The following reports were received and placed on file:</p> <ul style="list-style-type: none"> • Fire Department • (The Library Board did not meet. Next meeting scheduled for August) • Recreation • (Assessor report not provided this period) 	<p>OTHER DEPARTMENTAL REPORTS Library, Fire Department Recreation and Assessor</p>
<p>The following Staff reports were received and placed on file:</p> <ul style="list-style-type: none"> • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Transfer Station • Cemetery <p>Reports not provided this period:</p> <ul style="list-style-type: none"> • None 	<p>STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station</p>

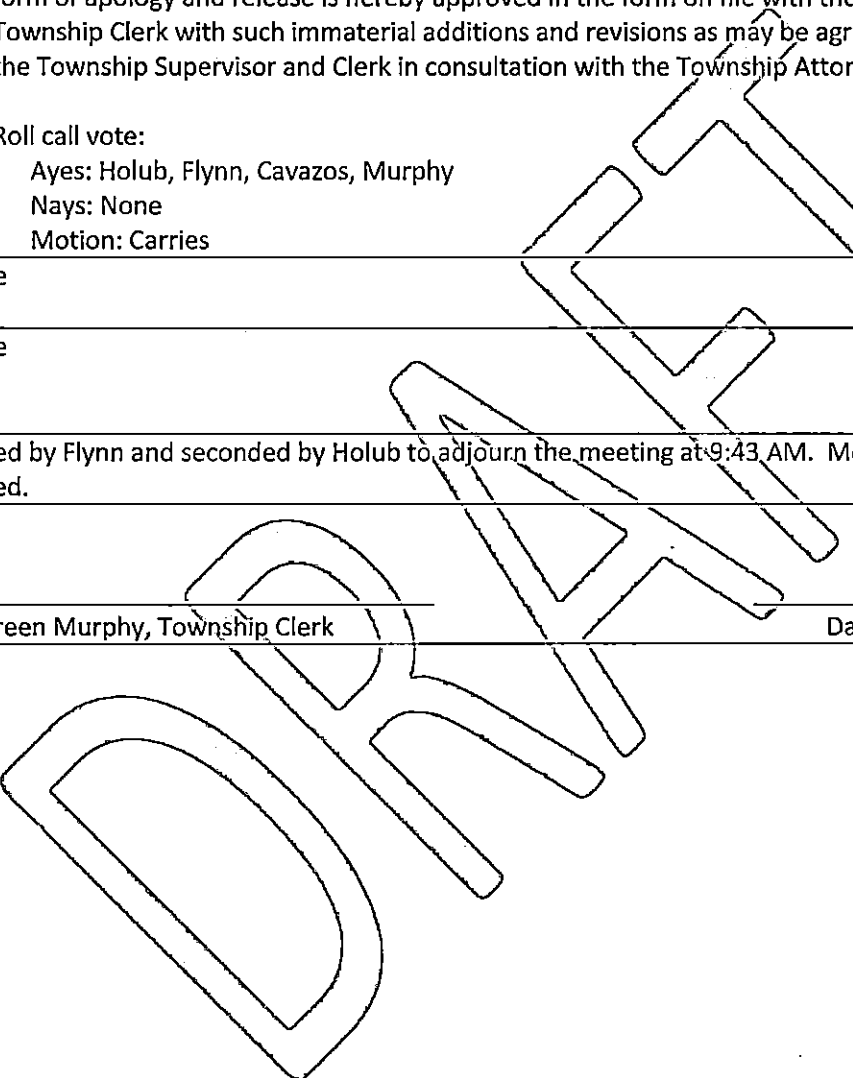
<p>Unfinished Business: (None)</p>	<p>UNFINISHED BUSINESS</p>
<p>New Business: Bids on Vacant Lot #64-044-560-076-00</p> <p>Motion by Holub, seconded by Douglas to reject the offer received from Curt Beenen for the amount of \$15,000. This offer was deemed to be well below current market value. No other bids were received.</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy, Douglas Nays: None Motion: Carries</p>	<p>NEW BUSINESS a) Bids on Vacant Lot #64-044-560-076-00</p>
<p>New Business: Resolution 2023-16: Resolution to Authorize an Interfund Loan to Pay for Initial Costs for Operation and Maintenance of Township Sewer System and Provide Terms for the Repayment Thereof.</p> <p>Motion by Cavazos, seconded by Member Holub to borrow \$125,000 from the Township General Fund to fund the Township Sewer Fund and pay back the money at 2.5% interest rate with a 5-year maximum payback timeline.</p> <p>It should be noted that the Resolution calls for the first principal payment on the loan to be a minimum of \$25,000 and shall be paid on or before April 1, 2024.</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy Nays: Douglas Motion: Carries</p>	<p>NEW BUSINESS b) Resolution 2023-16: General Fund Loan to Sewer/Septic Fund</p>
<p>New Business: Proposal to Request that the Oceana County Road Commission Solicit Bids for the Temporary Repair of the Longbridge Fishing Deck</p> <p>Motion by Douglas, seconded by Holub approve a request to the Oceana County Road Commission that they solicit bids for a temporary repair of the Longbridge Fishing Deck</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy, Douglas Nays: None Motion: Carries</p>	<p>NEW BUSINESS c) Proposal to Request that the Oceana County Road Commission Solicit Bids for the Temporary Repair of the Longbridge Fishing Deck</p>

<p>New Business: Transfer Station Dates for Fall Leaf & Brush Disposal</p> <p>Motion by Cavazos, seconded by Douglas to approve the following dates for 2023 Fall leaf & brush disposal: Saturdays, Nov 4th, 11th, 18th, and 25th</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy, Douglas Nays: None Motion: Carries</p>	<p>NEW BUSINESS d) Transfer Station Dates for Fall Leaf & Brush Disposal</p>
<p>New Business: Move to Closed Session to Review Township Attorney Client-Privileged Communication</p> <p>At 6:49 p.m the following motion was made:</p> <p>Motion by Murphy, seconded by Holub to move to Closed Session</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy, Douglas Nays: None Motion: Carries</p>	<p>NEW BUSINESS e) Move to Closed Session to Review Township Attorney Client- Privileged Communication</p>
<p>Regular Board Meeting Called Back to Order</p> <p>The Regular Board meeting was called back to order at 7:15 p.m.</p>	<p>Call to Order</p>
<p>New Business: Consideration of Appeal of FOIA Fee (John Stears Request)</p> <p>Motion by <u>Cavazos</u>, supported by <u>Holub</u>, to uphold the calculation of the \$120 fee to Mr. Stears for a six month subscription of specified public records as set forth in the FOIA Coordinator's July 20, 2023 letter to Mr. Stears with the finding that the fee is reasonable, is calculated in the manner provided under FOIA and the Township's FOIA Policy, and is based on a reasonable estimate of the amount of time necessary for the lowest-paid hourly employee of the Township to prepare the requested public records and provide such records in the format requested by Mr. Stears, with certification from the Township Board that the statements in its findings are accurate and the fee amount complies with the Township's FOIA policy and Section 4 of FOIA, and authorize and direct the Township Clerk, as the FOIA Coordinator and with the</p>	<p>NEW BUSINESS f) Consideration of Appeal of FOIA Fee (John Stears Request)</p>

<p>assistance of the Township Attorney, to notify Mr. Stears of the Township Board's decision to uphold the fee.</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy, Douglas Nays: None Motion: Carries</p>	
<ul style="list-style-type: none"> • David Spitler commented on the much needed Longbridge Fishing Deck repair • Ron Christians complimented the Fire Department on the great job they did in repainting the Fire Barn 	PUBLIC COMMENTS
None	OTHER ITEMS from BOARD MEMBERS
Moved by Flynn and seconded by Holub to adjourn the meeting at 7:37 PM. Motion carried.	ADJOURNMENT
_____ Maureen Murphy, Township Clerk	Prepared by Deputy Clerk Glenn Beavis
_____ Date	

<p>PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449</p> <p><i>Special Meeting Draft Minutes</i></p> <p>1 September 2023</p>	
<p>Supervisor Cavazos called the meeting to order at 9:30AM</p> <p>Members Present: Cavazos, Murphy, Flynn, Holub</p> <p>Members Absent: Douglas</p> <p>Staff Present: None</p> <p>Others Present: Barb Siok, Chris Conroy, Susan Lee Sanborn</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Moved by Flynn and seconded by Holub to accept the meeting agenda as presented.</p> <p>Roll call vote: Yeas: Flynn, Holub, Murphy, Cavazos Nays: None</p> <p>Motion Carried</p>	<p>MEETING AGENDA</p>
<p>None</p>	<p>PUBLIC COMMENTS ON AGENDA ITEMS</p>
<p>New Business:</p> <p>Clerk Murphy explained that an interment of ashes was to take place on Friday, August 11th at 4:00p.m. at the township cemetery. Interment failed to take place as intended because of a communication failure resulting in the cemetery sexton not being present. Upon Clerk Murphy being advised by the family that the sexton hadn't arrived, she was able to reschedule the interment for the following day, Saturday, August 12th at 9:00a.m.</p> <p>The family claims negligence on the part of the Township and is seeking a written apology and refund for the cost of the purchased columbarium niche.</p> <p>Supervisor Cavazos advised that any such agreement should first require that Mr. Fulsang sign a release prepared by our attorney which would absolve the township of any further damage claims.</p> <p>Trustee Holub noted that this issue needed to be addressed immediately, via a Special Meeting of The Board, due to the time-sensitive demand of the Fulsang family for response no later than 2:00p.m. September 1st.</p> <p>Motion by Holub, supported by Flynn to: (1) authorize the refund of \$1,442.00 payable to Mr. Joel Fulsang (payable to Mr. Fulsang c/o Attorney Neil Fulsang, Apex</p>	<p>NEW BUSINESS</p> <p>Township Cemetery Issue</p>

<p>Law, LLC, 4625 Lindell Boulevard, Saint Louis, MO 63108) (subject to the Township having received payment from Mr. Fulsang), relating to the Township's sale of a columbarium niche (Niche No. 113) and the opening and closing of such niche, and (2) issue a written apology, in the form on file with the Township Clerk, to Mr. Fulsang for the issues related to the scheduling and timing of the interment of the cremains of Mr. Paul Fulsang in the niche, all subject to the receipt of an executed release of claims (in the form on file with the Township Clerk) from Mr. Joel Fulsang individually and as personal representative of the estate of Mr. Paul Fulsang. The form of apology and release is hereby approved in the form on file with the Township Clerk with such immaterial additions and revisions as may be agreed to by the Township Supervisor and Clerk in consultation with the Township Attorney.</p> <p>Roll call vote: Ayes: Holub, Flynn, Cavazos, Murphy Nays: None Motion: Carries</p>	
None	PUBLIC COMMENTS
None	OTHER ITEMS from BOARD MEMBERS
Moved by Flynn and seconded by Holub to adjourn the meeting at 9:43 AM. Motion carried.	ADJOURNMENT
<p>_____</p> <p>Maureen Murphy, Township Clerk</p>	<p>Prepared by Township Clerk Maureen Murphy</p> <p>_____</p> <p>Date</p>



Glenn Beavis

From: Lynne Cavazos
Sent: Wednesday, August 23, 2023 1:17 PM
To: Glenn Beavis
Cc: Lynne Cavazos
Subject: FW: RE: High E. coli test results found by PLA in Pentwater River, July 17th and August 17th
Attachments: crek lab results 2023.pdf

This is the letter from Chris Brown that was attached to the document crek lab results.
Lynne

Lynne Cavazos
Pentwater Township Supervisor
Phone: 231-869-6231, Ext. 222
supervisor@pentwatertownshipmi.gov

From: Lynne Cavazos <lcavazos5939@charter.net>
Sent: Wednesday, August 23, 2023 12:26 PM
To: Lynne Cavazos <supervisor@pentwatertownshipmi.gov>
Cc: lcavazos5939@charter.net
Subject: FW: RE: High E. coli test results found by PLA in Pentwater River, July 17th and August 17th

-----Forwarded Message-----

From: "Chris Brown" <cbrown@pentwatervillage.org>
To: "Richard Pugsley" <richpugsley1@netscape.net>, <rippkem@michigan.gov>, <ehoceanacounty@dhd10.org>, "Lynnette Cavazos" <lcavazos5939@charter.net>, "Patrick Hooyman" <ahoymon1@gmail.com>, "Tim Beggs" <tbeggs@oceana.mi.us>
Cc: "Joe Primozich" <joeprimozich@gmail.com>, "Marcia Walter" <mstwaiter@gmail.com>, "Tim Cole" <pttcw55@gmail.com>, <keliebond9@gmail.com>
Sent: Wed, Aug 23 2023 10:38 AM
Subject: RE: High E. coli test results found by PLA in Pentwater River, July 17th and August 17th

Hello ALL:

I have attached lab results for the Village effluent point and several hundred yards down stream with ecoli and fecal testing. Our results are extremely low. We wanted to stay top of this monitoring as well.

Chris Brown

Christopher Brown, Village Manager

Village of Pentwater

P.O. Box 622

65 S. Hancock St.

Pentwater, MI 49449

P- 231-869-8301

F-231-869-5120

From: Richard Pugsley <richpugsley1@netscape.net>

Sent: Wednesday, August 23, 2023 10:43 AM

To: rippkem@michigan.gov; ehoceanacounty@dhd10.org; Chris Brown <cbrown@pentwatervillage.org>; Lynnette Cavazos <lcavazos5939@charter.net>; Patrick Hooyman <ahoymon1@gmail.com>; Tim Beggs <tbeggs@oceana.mi.us>

Cc: Joe Primozich <joeprimozich@gmail.com>; Marcia Walter <mstwaiter@gmail.com>; Rich & Jean Pugsley <richpugsley1@netscape.net>; Tim Cole <pttcw55@gmail.com>; keliebond9@gmail.com

Subject: Re: High E. coli test results found by PLA in Pentwater River, July 17th and August 17th

Please be informed that the Pentwater Lake Association (PLA) water quality testing has shown high results for *E. coli* (greater than 300 cfu/100mls) in the following areas on July 17 and August 17th, 2023.

July 17th

North Branch of the Pentwater River at 104th Ave - 517 cfu/100mls

Cedar Creek at 96th Ave - 1986 cfu/100mls

Pentwater Village Creek at Monroe Ave (Behind Charlie's Marine) >2420 cfu/100mls

August 17th - after 0.6 inches of rain the night before

Pentwater Village Creek at Clymer - >2420 cfu/10mls

North Branch Pentwater River at Monroe Rd - 2420 cfu/100mls

North Branch Pentwater River at Hammett Rd - >2420 cfu/100mls

South Branch Pentwater River at 6006 Wayne Road - >2420 cfu/mls

Lab work done at ANNIS Water Resources Institute, Muskegon, Michigan.

Please follow up as needed. Contact me with questions and concerns.

Pat Hooyman

President - Pentwater Lake Association

Tel: 1-713-825-1785

ahoymon1@gmail.com

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sent by Rich Pugsley



Trace Analytical Laboratories, Inc.  
2241 Black Creek Road  
Muskegon, MI 49444-2673



231-773-5998 Phone  
888-979-4469 Fax  
www.trace-labs.com

July 24, 2023

Nate Tarnowski  
Pentwater, Village of  
327 S. Hancock, PO Box 622  
Pentwater, MI 49449

Phone: (231) 869-4327  
Fax: (231) 869-8182

RE: Trace Project 23G0835  
Client Project 07/20/23 M-Coli Blue Samples

Enclosed are your analytical results. The results of this report relate only to the samples listed in the body of this report.

All reports were examined through Trace's validation process to ensure that requirements for quality and completeness were satisfied. All reported analytical results were obtained in accordance with the methods referenced on the reports. Every practical effort was made to meet the reporting limit specifications for this work, however, some results may have raised reporting limits to correct for percent solids.

Trace is certified by the State of Michigan for Drinking Water Analysis.

If you have questions concerning this report, please contact me at 231.773.5998 or by email at [dhilleary@trace-labs.com](mailto:dhilleary@trace-labs.com).

Sincerely,

A handwritten signature in black ink that reads "Drew Hilleary".

Drew Hilleary  
Project Manager  
Enclosures

STATE OF MICHIGAN LABORATORY ID: 8001

**The Reg level for all analytes with the exception of Lead and Copper is the MCL, for Lead and Copper it is the AL.**  
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Muskegon, MI 49444-2673



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888-979-4469 Fax  
www.trace-labs.com

### SAMPLE SUMMARY

Trace Project ID: 23G0835  
Client Project ID: 07/20/23 M-Coli Blue Samples

| Trace ID   | Sample ID        | Matrix  | Collected By | Date Collected | Date Received  |
|------------|------------------|---------|--------------|----------------|----------------|
| 23G0835-01 | 001 Outfall Grab | Aqueous | NF           | 07/20/23 09:53 | 07/20/23 11:50 |
| 23G0835-02 | Downstream Grab  | Aqueous | NF           | 07/20/23 10:00 | 07/20/23 11:50 |

### CERTIFICATE OF ANALYSIS

STATE OF MICHIGAN LABORATORY ID: 8001

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## AN EXPLANATION OF TERMS AND SYMBOLS WHICH MAY OCCUR IN THIS REPORT

### DEFINITIONS

|              |                                                                                                |
|--------------|------------------------------------------------------------------------------------------------|
| MS           | Matrix Spike                                                                                   |
| RPD          | Relative Percent Difference                                                                    |
| DUP          | Matrix Duplicate                                                                               |
| RDL          | Reporting Detection Limit                                                                      |
| MCL          | Maximum Contamination Level as set by the Federal Safe Drinking Water Act                      |
| AL           | Action Level as set by the Federal Safe Drinking Water Act                                     |
| Not Detected | Indicates that the compound was not detected at the RDL                                        |
| TNTC         | Too Numerous To Count                                                                          |
| Reg Level    | Reg Level for all analytes except Lead and Copper is the MCL, for Lead and Copper it is the AL |

**Results that are reported in bold or red have equalled or exceeded the regulatory level.**

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**ANALYTICAL RESULTS**

**Sample Location:** 07/20/23 M-Coli Blue Samples

**Trace ID:** 23G0835-01

**Date Collected:** 07/20/23 09:53

**Sample Point Description:** 001 Outfall Grab

**Date Received:** 07/20/23 11:50

| PARAMETERS | RESULTS | RDL | UNITS | PREPARED | BY | ANALYZED | BY | NOTES | Reg Level |
|------------|---------|-----|-------|----------|----|----------|----|-------|-----------|
|------------|---------|-----|-------|----------|----|----------|----|-------|-----------|

**WET CHEMISTRY**

Analysis Method: HACH M-Coli Blue 24

Batch: T138876

|                |   |    |                |               |    |               |    |  |     |
|----------------|---|----|----------------|---------------|----|---------------|----|--|-----|
| Total Coliform | * | 75 | 1.0 CFU/100 ml | 7/20/23 16:04 | jh | 7/21/23 16:14 | jh |  | 1.0 |
| E. Coli        | * | 25 | 1.0 CFU/100 ml | 7/20/23 16:04 | jh | 7/21/23 16:14 | jh |  | 1.0 |

**CERTIFICATE OF ANALYSIS**

**STATE OF MICHIGAN LABORATORY ID: 8001**

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**ANALYTICAL RESULTS**

**Sample Location:** 07/20/23 M-Coli Blue Samples

**Trace ID:** 23G0835-02

**Date Collected:** 07/20/23 10:00

**Sample Point Description:** Downstream Grab

**Date Received:** 07/20/23 11:50

| PARAMETERS | RESULTS | RDL | UNITS | PREPARED | BY | ANALYZED | BY | NOTES | Reg Level |
|------------|---------|-----|-------|----------|----|----------|----|-------|-----------|
|------------|---------|-----|-------|----------|----|----------|----|-------|-----------|

**WET CHEMISTRY**

Analysis Method: HACH M-Coli Blue 24

Batch: T138876

|                |   |     |     |            |               |    |               |    |     |
|----------------|---|-----|-----|------------|---------------|----|---------------|----|-----|
| Total Coliform | * | 240 | 1.0 | CFU/100 ml | 7/20/23 16:04 | jh | 7/21/23 16:14 | jh | 1.0 |
| E. Coli        | * | 40  | 1.0 | CFU/100 ml | 7/20/23 16:04 | jh | 7/21/23 16:14 | jh | 1.0 |

**CERTIFICATE OF ANALYSIS**

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### QUALITY CONTROL RESULTS

Trace Project ID: 23G0835

Client Project ID: 07/20/23 M-Coli Blue Samples

QC Batch: T138876

Analysis Description: E.Coli, Hach

QC Batch Method: HACH M-Coli Blue 24

Analysis Method: HACH M-Coli Blue 24

#### METHOD BLANK: T138876-BLK1

| Parameter      | Units      | Blank Result | Reporting Limit | Notes |
|----------------|------------|--------------|-----------------|-------|
| Total Coliform | CFU/100 ml | <1.0         | 1.0             |       |
| E. Coli        | CFU/100 ml | <1.0         | 1.0             |       |

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Fax 888.979.4469  
www.trace-labs.com

Trace ID No.  
**23G0835**

**CHAIN-OF-CUSTODY RECORD**

Page \_\_\_\_\_ of \_\_\_\_\_

**Report Results To:**

**Bill To:**

**Trace Use:**

|                                                  |                                 |
|--------------------------------------------------|---------------------------------|
| Company Name:                                    | PO #:                           |
| Report To:                                       | Contact Name:                   |
| Mailing Address:                                 | Billing Address (if different): |
| City, State, Zip Code:                           | City, State, Zip Code:          |
| Office Phone:                                    | Phone Number:                   |
| Cell Phone:                                      | Billing Email Address:          |
| Email Address:                                   |                                 |
| Logged By:                                       | SB                              |
| Checked By:                                      | BY                              |
| Soil Volatiles Preserved (circle if applicable): |                                 |
| MeOH                                             | Low Level                       |
| Lab                                              |                                 |
| Sampling Time:                                   |                                 |

- Turnaround Requirements:**
- Standard, 5-10 Days
  - 3 Day\*
  - 1 Day\*
- \*Results provided end of business day, requires prior approval.
- Matrix Key:**
- S = Soil / Solid
  - W = Water
  - SL = Sludge
  - OI = Oil
  - WI = Wipes
  - LW = Liquid Waste
  - A = Air
  - D = Drinking Water

| Trace No.                                                                                        | Date Collected | Time Collected | Client Sample ID | Metals Field Filtered (Y / N) | Matrix | Number of Containers | Preservation |     |                  |                                |      |       |                    | Remarks | Possible Health Hazards? |  |  |
|--------------------------------------------------------------------------------------------------|----------------|----------------|------------------|-------------------------------|--------|----------------------|--------------|-----|------------------|--------------------------------|------|-------|--------------------|---------|--------------------------|--|--|
|                                                                                                  |                |                |                  |                               |        |                      | Cool         | HCl | HNO <sub>3</sub> | H <sub>2</sub> SO <sub>4</sub> | NaOH | Other | Analysis Requested |         |                          |  |  |
| 1                                                                                                | 7/26/13        | 0953           | 001 Outfall Grab |                               |        |                      |              |     |                  |                                |      |       |                    |         |                          |  |  |
| 2                                                                                                | 7/26/13        | 1000           | Downstream Grab  |                               |        |                      |              |     |                  |                                |      |       |                    |         |                          |  |  |
| Project Name: Village of Parkhurst<br>Sampled By: Nathan Filley<br>Matrix Requested: m-Coli Blue |                |                |                  |                               |        |                      |              |     |                  |                                |      |       |                    |         |                          |  |  |

**Please Sign**

|                 |           |             |     |      |         |      |       |                 |     |
|-----------------|-----------|-------------|-----|------|---------|------|-------|-----------------|-----|
| Released By (1) | M. Filley | Received By | FWR | Date | 7/26/13 | Time | 11:50 | Released By (2) | FWR |
| Released By (3) |           | Received By |     | Date |         | Time |       | Released By (4) |     |

In executing this Chain of Custody, the client acknowledges the terms as set forth at www.trace-labs.com/terms-of-agreement.

**CERTIFICATE OF ANALYSIS**

STATE OF MICHIGAN LABORATORY ID: 8001

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**23G0835**  
 Pentwater, Village of  
 Project Manager: Drew Hilleary

**Sample Log In Checklist**

|                                |                      |                       |                   |                    |                    |                  |                  |            |               |
|--------------------------------|----------------------|-----------------------|-------------------|--------------------|--------------------|------------------|------------------|------------|---------------|
| Date: 7/20/23                  | Original Observation | Corrected Temperature | IR-9 (CF: -0.1°C) | IR-10 (CF: +0.2°C) | IR-12 (CF: +0.4°C) | SR1 (CF: -0.2°C) | SR2 (CF: -0.1°C) | Temp Blank | Client Sample |
| Time: 13:54                    |                      |                       |                   |                    |                    |                  |                  |            |               |
| Logged by: BV                  |                      |                       |                   |                    |                    |                  |                  |            |               |
| Package Description:<br>Cooler |                      |                       |                   |                    |                    |                  |                  |            |               |
| Package Temp °C                | -0.7                 | -0.7                  |                   |                    |                    |                  |                  |            |               |
| Representative Sample Temp °C  | 2.9                  | 3.1                   |                   |                    |                    |                  |                  |            |               |

**Sample Receipt**

- Yes No
- Received on ice or other coolant
- Ice still present upon receipt
- Custody seals present
- Trace Courier  Client Drop-off
- Yes  No Custody seals intact (if applicable)
- UPS  Fed Ex  US Mail  Other

**Sample Condition**

- Yes No N/A
- All sample containers arrived unbroken and labeled
- Sufficient sample to run requested analyses
- Correct chemical preservative added to samples
- Samples preserved at Trace
- Chemical preservation verified, check EMD pH test strip used (if applicable)
- pH 0-2.5 (Lot: HC201854)  pH 11.0-13.0 (Lot: HC022540)  Other
- Air bubbles absent from VOAs

**Chain of Custody (COC)**

- Yes No
- All bottle labels agree with COC
- COC filled out properly
- COC signed by client

**Notes:**

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Form 70-A.49  
 Effective 7/11/23

TRACE Analytical Laboratories, Inc.

**CERTIFICATE OF ANALYSIS**

STATE OF MICHIGAN LABORATORY ID: 8001

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**PLANNING COMMISSION  
VILLAGE OF PENTWATER  
OCEANA COUNTY, MICHIGAN**

**NOTICE OF PUBLIC HEARING ON VILLAGE OF  
PENTWATER COMMUNITY FUTURE LAND USE MASTER PLAN**

Pursuant to Public Act 33 of 2008, public notice is hereby given that the Planning Commission of the Village of Pentwater will hold a public hearing at the Park Place, 310 North Rush Street, Pentwater, Michigan, on Tuesday, October 3, 2023, at 6:00 p.m.

The public hearing is for the purpose of considering public comments regarding the adoption of the Village's proposed Master Plan.

The proposed Master Plan is available for public inspection at the Village Hall, 65 South Hancock Street, Pentwater, Michigan, during the Village's normal business hours of 9:00 a.m. to 4:00 p.m., Monday through Friday, or on the Village's website at <https://pentwatervillage.org/>. Any resident or property owner may participate in the hearing or submit written comments regarding the proposed amendment to the Planning Commission prior to Tuesday, October 3, 2023.

Village of Pentwater Planning Commission

**RECEIVED**  
9-1-23



**Notice of Public Hearing**  
**Planning Commission for Pentwater Township**  
**Oceana County, Michigan**

In accordance with Public Act 33 of 2008, the Michigan Planning Enabling Act, the Pentwater Township Planning Commission will hold a public hearing at a Special Meeting of the Pentwater Township Planning Commission on Tuesday, October 3, 2023 at 6 pm at the Park Place Event Center, located at 310 N. Rush Street, Pentwater, MI.

The Pentwater Township Planning Commission will hold the public hearing simultaneously with the public hearing held by the Planning Commission from the Village of Pentwater.

The purpose of the public hearing is to hear and consider any and all comments regarding the draft of the Pentwater Community Future Land Use Master Plan in anticipation of adoption of the Township's proposed Master Plan. The draft Master Plan contains demographic information and other data, descriptions of existing and proposed future land uses, including maps, that will guide the future development of the Pentwater Community.

A copy of the proposed Pentwater Community Master Plan may be reviewed at the Pentwater Township Hall, 500 N. Hancock St., Pentwater Michigan during regular business hours from 9 am to 4 pm Monday through Friday. Additionally, the draft of the Master Plan is available on the Township's website at:  
<https://www.pentwatertownshipmi.gov/planning-commission.html>.

Property owners, residents, and interested persons may submit their comments in person at the public hearing or in writing prior to Tuesday, October 3, 2023. Written comments may be addressed to the to the Pentwater Township Planning Commission, 500 N. Hancock St., P.O. Box 512, Pentwater, Michigan 49449, or via email to:  
[zoningadministrator@pentwatertownshipmi.gov](mailto:zoningadministrator@pentwatertownshipmi.gov).

**Planning Commission**  
**Pentwater Township**

PERIOD ENDING 08/31/2023  
% Fiscal Year Completed: 41.80

| GL NUMBER                       | DESCRIPTION                         | 2023-24            |                           | YTD BALANCE<br>08/31/2023<br>NORM (ABNORM) | ACTIVITY FOR<br>MONTH 08/31/23<br>INCR (DECR) | AVAILABLE<br>BALANCE<br>NORM (ABNORM) | % BDGT<br>USED |
|---------------------------------|-------------------------------------|--------------------|---------------------------|--------------------------------------------|-----------------------------------------------|---------------------------------------|----------------|
|                                 |                                     | ORIGINAL<br>BUDGET | 2023-24<br>AMENDED BUDGET |                                            |                                               |                                       |                |
| Fund 101 - GENERAL FUND         |                                     |                    |                           |                                            |                                               |                                       |                |
| Revenues                        |                                     |                    |                           |                                            |                                               |                                       |                |
| Dept 000                        |                                     |                    |                           |                                            |                                               |                                       |                |
| 101-000-401.000                 | FROM PREV YEAR-END                  | 98,387.23          | 98,387.23                 | 0.00                                       | 0.00                                          | 98,387.23                             | 0.00           |
| 101-000-402.000                 | CURRENT REAL PROPERTY               | 299,244.00         | 299,244.00                | 0.00                                       | 0.00                                          | 299,244.00                            | 0.00           |
| 101-000-405.000                 | TAX ADMINISTRATION FEE              | 60,700.00          | 60,700.00                 | 9,949.84                                   | 3,745.04                                      | 50,750.16                             | 16.39          |
| 101-000-411.000                 | DELINQUENT REAL PROP TAX            | 0.00               | 0.00                      | 13,219.51                                  | 0.00                                          | (13,219.51)                           | 100.00         |
| 101-000-429.000                 | COMM FOREST TAX                     | 20.00              | 20.00                     | 0.00                                       | 0.00                                          | 20.00                                 | 0.00           |
| 101-000-432.000                 | STATE PMT IN LIEU OF TAX (PILT)     | 3,300.00           | 3,300.00                  | 0.00                                       | 0.00                                          | 3,300.00                              | 0.00           |
| 101-000-434.000                 | TRAILER PARK TAX                    | 200.00             | 200.00                    | 0.00                                       | 0.00                                          | 200.00                                | 0.00           |
| 101-000-445.000                 | PENALTY & INTEREST TAXES            | 100.00             | 100.00                    | 0.00                                       | 0.00                                          | 100.00                                | 0.00           |
| 101-000-477.000                 | FRANCHISE FEES (CHARTER COMM)       | 8,000.00           | 8,000.00                  | 3,892.85                                   | 2,080.31                                      | 4,107.15                              | 48.66          |
| 101-000-479.000                 | ZONING PERMIT FEES                  | 2,000.00           | 2,000.00                  | 460.00                                     | 80.00                                         | 1,540.00                              | 23.00          |
| 101-000-481.000                 | PLANNING COMMISSION REVIEW FEES     | 1,050.00           | 1,050.00                  | 525.00                                     | 0.00                                          | 525.00                                | 50.00          |
| 101-000-546.000                 | METRO ACT                           | 3,900.00           | 3,900.00                  | 3,215.62                                   | 0.00                                          | 684.38                                | 82.45          |
| 101-000-549.000                 | STATE GRANT ELECTION REIMB          | 4,900.00           | 4,900.00                  | 0.00                                       | 0.00                                          | 4,900.00                              | 0.00           |
| 101-000-573.000                 | LOCAL COMMUNITY STABILIZATION SHARE | 0.00               | 0.00                      | 886.39                                     | 0.00                                          | (886.39)                              | 100.00         |
| 101-000-574.000                 | STATE SHARED REVENUE                | 56,100.00          | 56,100.00                 | 25,492.00                                  | 0.00                                          | 30,608.00                             | 45.44          |
| 101-000-602.000                 | COPY FEES                           | 0.00               | 0.00                      | 32.75                                      | 32.75                                         | (32.75)                               | 100.00         |
| 101-000-603.000                 | ZBA FEES                            | 1,600.00           | 1,600.00                  | 800.00                                     | 0.00                                          | 800.00                                | 50.00          |
| 101-000-628.000                 | TRANSFER SITE FEES                  | 11,200.00          | 11,200.00                 | 9,319.00                                   | 2,043.00                                      | 1,881.00                              | 83.21          |
| 101-000-664.000                 | INTEREST INCOME                     | 300.00             | 300.00                    | 6,383.09                                   | 0.00                                          | (6,083.09)                            | 2,127.70       |
| 101-000-672.000                 | OTHER REVENUE                       | 1,400.00           | 1,400.00                  | 142.58                                     | 0.00                                          | 1,257.42                              | 10.18          |
| 101-000-686.000                 | MISCELLANEOUS                       | 4,500.00           | 4,500.00                  | 4,684.34                                   | 162.68                                        | (184.34)                              | 104.10         |
| Total Dept 000                  |                                     | 556,901.23         | 556,901.23                | 79,002.97                                  | 8,143.78                                      | 477,898.26                            | 14.19          |
| TOTAL REVENUES                  |                                     | 556,901.23         | 556,901.23                | 79,002.97                                  | 8,143.78                                      | 477,898.26                            | 14.19          |
| Expenditures                    |                                     |                    |                           |                                            |                                               |                                       |                |
| Dept 101 - TOWNSHIP BOARD       |                                     |                    |                           |                                            |                                               |                                       |                |
| 101-101-702.000                 | SALARIES & WAGES                    | 3,307.50           | 3,307.50                  | 934.54                                     | 268.84                                        | 2,372.96                              | 28.26          |
| 101-101-705.000                 | EMPLOYER FICA CONTRIB               | 253.02             | 253.02                    | 71.48                                      | 20.57                                         | 181.54                                | 28.25          |
| Total Dept 101 - TOWNSHIP BOARD |                                     | 3,560.52           | 3,560.52                  | 1,006.02                                   | 289.41                                        | 2,554.50                              | 28.25          |
| Dept 171 - SUPERVISOR           |                                     |                    |                           |                                            |                                               |                                       |                |
| 101-171-702.000                 | SALARIES & WAGES                    | 35,653.80          | 35,653.80                 | 14,855.80                                  | 2,971.16                                      | 20,798.00                             | 41.67          |
| 101-171-702.001                 | DEPUTY WAGES                        | 9,178.03           | 9,178.03                  | 8,146.51                                   | 420.00                                        | 1,031.52                              | 88.76          |
| 101-171-705.000                 | EMPLOYER FICA CONTRIB               | 3,429.63           | 3,429.63                  | 1,759.69                                   | 259.42                                        | 1,669.94                              | 51.31          |
| 101-171-910.000                 | EDUCATION/TRAINING                  | 1,000.00           | 800.00                    | 100.00                                     | 0.00                                          | 700.00                                | 12.50          |
| 101-171-913.000                 | TRAVEL                              | 400.00             | 600.00                    | 596.93                                     | 0.00                                          | 3.07                                  | 99.49          |
| 101-171-955.000                 | MISCELLANEOUS                       | 0.00               | 0.00                      | 37.50                                      | 0.00                                          | (37.50)                               | 100.00         |
| Total Dept 171 - SUPERVISOR     |                                     | 49,661.46          | 49,661.46                 | 25,496.43                                  | 3,650.58                                      | 24,165.03                             | 51.34          |
| Dept 215 - CLERK                |                                     |                    |                           |                                            |                                               |                                       |                |
| 101-215-702.000                 | SALARIES & WAGES                    | 35,653.80          | 35,653.80                 | 15,522.46                                  | 3,304.49                                      | 20,131.34                             | 43.54          |
| 101-215-702.001                 | DEPUTY WAGES                        | 26,773.95          | 26,773.95                 | 11,783.73                                  | 2,550.00                                      | 14,990.22                             | 44.01          |
| 101-215-705.000                 | EMPLOYER FICA CONTRIB               | 4,775.72           | 4,775.72                  | 2,127.32                                   | 452.85                                        | 2,648.40                              | 44.54          |
| 101-215-707.000                 | PAID TIME OFF                       | 0.00               | 0.00                      | 245.14                                     | 0.00                                          | (245.14)                              | 100.00         |
| 101-215-727.000                 | TWP CLERK OFFICE SUPPLIES           | 0.00               | 0.00                      | 183.53                                     | 183.53                                        | (183.53)                              | 100.00         |
| 101-215-812.000                 | REC SECRETARY                       | 500.00             | 500.00                    | 256.63                                     | 64.93                                         | 243.37                                | 51.33          |
| 101-215-860.000                 | TRAVEL EXPENSES                     | 0.00               | 0.00                      | 13.20                                      | 0.00                                          | (13.20)                               | 100.00         |

PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                        | DESCRIPTION                   | 2023-24         | 2023-24        | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT USED |
|----------------------------------|-------------------------------|-----------------|----------------|-----------------------------|-------------------------------|--------------------------|-------------|
|                                  |                               | ORIGINAL BUDGET | AMENDED BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |             |
| Fund 101 - GENERAL FUND          |                               |                 |                |                             |                               |                          |             |
| Expenditures                     |                               |                 |                |                             |                               |                          |             |
| 101-215-910.000                  | EDUCATION/TRAINING            | 2,000.00        | 2,000.00       | 106.36                      | 0.00                          | 1,893.64                 | 5.32        |
| 101-215-913.000                  | TRAVEL                        | 3,000.00        | 3,000.00       | 1,791.86                    | 0.00                          | 1,208.14                 | 59.73       |
| 101-215-955.000                  | MISCELLANEOUS                 | 0.00            | 0.00           | 80.04                       | 0.00                          | (80.04)                  | 100.00      |
| Total Dept 215 - CLERK           |                               | 72,703.47       | 72,703.47      | 32,110.27                   | 6,555.80                      | 40,593.20                | 44.17       |
| Dept 247 - BOARD OF REVIEW       |                               |                 |                |                             |                               |                          |             |
| 101-247-702.000                  | SALARIES & WAGES              | 1,102.50        | 1,102.50       | 268.42                      | 0.00                          | 834.08                   | 24.35       |
| 101-247-705.000                  | EMPLOYER FICA CONTRIB         | 84.34           | 84.34          | 20.53                       | 0.00                          | 63.81                    | 24.34       |
| 101-247-860.000                  | TRAVEL EXPENSES               | 100.00          | 100.00         | 0.00                        | 0.00                          | 100.00                   | 0.00        |
| 101-247-910.000                  | EDUCATION/TRAINING            | 125.00          | 125.00         | 0.00                        | 0.00                          | 125.00                   | 0.00        |
| 101-247-955.000                  | MISCELLANEOUS                 | 500.00          | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00        |
| Total Dept 247 - BOARD OF REVIEW |                               | 1,911.84        | 1,911.84       | 288.95                      | 0.00                          | 1,622.89                 | 15.11       |
| Dept 253 - TREASURER             |                               |                 |                |                             |                               |                          |             |
| 101-253-702.000                  | SALARIES & WAGES              | 35,653.80       | 35,653.80      | 15,522.45                   | 3,304.48                      | 20,131.35                | 43.54       |
| 101-253-702.001                  | DEPUTY WAGES                  | 12,377.40       | 12,377.40      | 4,496.30                    | 1,680.00                      | 7,881.10                 | 36.33       |
| 101-253-705.000                  | EMPLOYER FICA CONTRIB         | 3,674.39        | 3,674.39       | 1,531.43                    | 381.31                        | 2,142.96                 | 41.68       |
| 101-253-727.000                  | TWP TREASURER OFFICE SUPPLIES | 0.00            | 0.00           | 77.97                       | 77.97                         | (77.97)                  | 100.00      |
| 101-253-752.000                  | SUPPLIES/EQUIPMENT            | 500.00          | 500.00         | 100.00                      | 0.00                          | 400.00                   | 20.00       |
| 101-253-802.000                  | PROF SERV SOFTW               | 4,250.00        | 4,250.00       | 1,887.00                    | 0.00                          | 2,363.00                 | 44.40       |
| 101-253-851.000                  | POSTAGE                       | 4,300.00        | 4,300.00       | 2,367.48                    | 0.00                          | 1,932.52                 | 55.06       |
| 101-253-860.000                  | TRAVEL EXPENSES               | 0.00            | 0.00           | 255.94                      | 255.94                        | (255.94)                 | 100.00      |
| 101-253-910.000                  | EDUCATION/TRAINING            | 2,500.00        | 2,300.00       | 284.00                      | 0.00                          | 2,016.00                 | 12.35       |
| 101-253-913.000                  | TRAVEL                        | 2,000.00        | 2,000.00       | 1,779.72                    | 0.00                          | 220.28                   | 88.99       |
| 101-253-955.000                  | MISCELLANEOUS                 | 100.00          | 300.00         | 318.75                      | 0.00                          | (18.75)                  | 106.25      |
| Total Dept 253 - TREASURER       |                               | 65,355.59       | 65,355.59      | 28,621.04                   | 5,699.70                      | 36,734.55                | 43.79       |
| Dept 257 - ASSESSOR              |                               |                 |                |                             |                               |                          |             |
| 101-257-702.000                  | SALARIES & WAGES              | 54,680.85       | 54,680.85      | 22,783.35                   | 4,556.67                      | 31,897.50                | 41.67       |
| 101-257-705.000                  | EMPLOYER FICA CONTRIB         | 4,183.09        | 4,183.09       | 1,742.93                    | 348.60                        | 2,440.16                 | 41.67       |
| 101-257-802.001                  | PROF SERVICES - ATTY          | 2,000.00        | 2,000.00       | 992.00                      | 0.00                          | 1,008.00                 | 49.60       |
| 101-257-804.000                  | PROF SER SOFTWA               | 2,135.00        | 2,135.00       | 3,295.00                    | 0.00                          | (1,160.00)               | 154.33      |
| 101-257-851.000                  | POSTAGE                       | 3,000.00        | 3,000.00       | 0.00                        | 0.00                          | 3,000.00                 | 0.00        |
| 101-257-955.000                  | MISCELLANEOUS                 | 0.00            | 0.00           | 37.50                       | 0.00                          | (37.50)                  | 100.00      |
| Total Dept 257 - ASSESSOR        |                               | 65,998.94       | 65,998.94      | 28,850.78                   | 4,905.27                      | 37,148.16                | 43.71       |
| Dept 262 - ELECTION              |                               |                 |                |                             |                               |                          |             |
| 101-262-702.000                  | SALARIES & WAGES              | 8,268.75        | 8,268.75       | 0.00                        | 0.00                          | 8,268.75                 | 0.00        |
| 101-262-705.000                  | EMPLOYER FICA CONTRIB         | 632.56          | 632.56         | 0.00                        | 0.00                          | 632.56                   | 0.00        |
| 101-262-752.000                  | SUPPLIES/EQUIPMENT            | 6,000.00        | 6,000.00       | 59.35                       | 0.00                          | 5,940.65                 | 0.99        |
| 101-262-801.000                  | ELECT SERV VILL               | 4,900.00        | 4,900.00       | 0.00                        | 0.00                          | 4,900.00                 | 0.00        |
| 101-262-802.000                  | ELECT OTHER CON               | 250.00          | 250.00         | 0.00                        | 0.00                          | 250.00                   | 0.00        |
| 101-262-815.000                  | EDUCATION/TRAINING            | 2,000.00        | 2,000.00       | 0.00                        | 0.00                          | 2,000.00                 | 0.00        |
| 101-262-851.000                  | POSTAGE                       | 4,000.00        | 4,000.00       | 0.00                        | 0.00                          | 4,000.00                 | 0.00        |
| 101-262-910.000                  | EDUCATION/TRAINING            | 2,000.00        | 2,000.00       | 0.00                        | 0.00                          | 2,000.00                 | 0.00        |
| 101-262-913.000                  | TRAVEL                        | 500.00          | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00        |
| 101-262-955.000                  | MISCELLANEOUS                 | 1,750.00        | 1,750.00       | 2.17                        | 0.00                          | 1,747.83                 | 0.12        |

PERIOD ENDING 08/31/2023  
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| GL NUMBER                   | DESCRIPTION           | 2023-24            | 2023-24        | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|-----------------------------|-----------------------|--------------------|----------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                             |                       | ORIGINAL<br>BUDGET | AMENDED BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 101 - GENERAL FUND     |                       |                    |                |                             |                               |                          |                |
| Expenditures                |                       |                    |                |                             |                               |                          |                |
| Total Dept 262 - ELECTION   |                       | 30,301.31          | 30,301.31      | 61.52                       | 0.00                          | 30,239.79                | 0.20           |
| Dept 265 - TOWNSHIP         |                       |                    |                |                             |                               |                          |                |
| 101-265-705.000             | EMPLOYER FICA CONTRIB | 449.82             | 449.82         | 175.44                      | 51.75                         | 274.38                   | 39.00          |
| 101-265-706.000             | CUSTODIAL WAGES       | 5,880.00           | 5,880.00       | 2,293.32                    | 676.40                        | 3,586.68                 | 39.00          |
| 101-265-727.000             | TWP OFFICE SUPPLIES   | 0.00               | 0.00           | 118.96                      | 118.96                        | (118.96)                 | 100.00         |
| 101-265-752.000             | SUPPLIES/EQUIPMENT    | 6,000.00           | 6,000.00       | 3,625.40                    | 122.14                        | 2,374.60                 | 60.42          |
| 101-265-802.000             | PROF SERV SOFTWARE    | 5,550.00           | 5,550.00       | 2,475.91                    | 590.00                        | 3,074.09                 | 44.61          |
| 101-265-804.000             | PROF SERV-ATTOR       | 10,000.00          | 10,000.00      | 3,108.50                    | 0.00                          | 6,891.50                 | 31.09          |
| 101-265-805.000             | PROF SERV-AUDIT       | 5,500.00           | 5,500.00       | 0.00                        | 0.00                          | 5,500.00                 | 0.00           |
| 101-265-806.000             | OTHER SERVICES        | 2,100.00           | 2,100.00       | 156.05                      | 0.00                          | 1,943.95                 | 7.43           |
| 101-265-806.001             | PROF SERV INFO        | 6,250.00           | 6,250.00       | 2,571.19                    | 66.51                         | 3,678.81                 | 41.14          |
| 101-265-807.000             | PROF SERV WEB         | 1,000.00           | 1,000.00       | 50.00                       | 0.00                          | 950.00                   | 5.00           |
| 101-265-808.000             | BUOYS                 | 350.00             | 350.00         | 83.05                       | 83.05                         | 266.95                   | 23.73          |
| 101-265-828.000             | BANK FEES             | 1,600.00           | 1,600.00       | 610.00                      | 0.00                          | 990.00                   | 38.13          |
| 101-265-829.000             | PERMITS               | 0.00               | 0.00           | 40.00                       | 0.00                          | (40.00)                  | 100.00         |
| 101-265-850.000             | UTIL PH/INTERNE       | 4,000.00           | 4,000.00       | 1,518.69                    | 303.87                        | 2,481.31                 | 37.97          |
| 101-265-851.000             | POSTAGE               | 3,200.00           | 3,200.00       | 0.00                        | 0.00                          | 3,200.00                 | 0.00           |
| 101-265-854.000             | COPYING               | 300.00             | 1,700.00       | 2,483.53                    | 0.00                          | (783.53)                 | 146.09         |
| 101-265-855.000             | OTHER SER/CHGS        | 2,400.00           | 2,400.00       | 1,113.58                    | 494.98                        | 1,286.42                 | 46.40          |
| 101-265-860.000             | TRAVEL EXPENSES       | 100.00             | 100.00         | 0.00                        | 0.00                          | 100.00                   | 0.00           |
| 101-265-900.000             | PRINT/PUBLISH         | 3,000.00           | 3,000.00       | 1,319.70                    | 159.00                        | 1,680.30                 | 43.99          |
| 101-265-900.001             | PRINT/PUB NOTIC       | 1,200.00           | 1,200.00       | 357.75                      | 0.00                          | 842.25                   | 29.81          |
| 101-265-910.000             | EDUCATION/TRAINING    | 1,000.00           | 1,000.00       | 0.00                        | 0.00                          | 1,000.00                 | 0.00           |
| 101-265-915.000             | MEMBER/DUES           | 6,000.00           | 6,000.00       | 4,901.61                    | 0.00                          | 1,098.39                 | 81.69          |
| 101-265-915.001             | MEM/DUES MML          | 250.00             | 250.00         | 0.00                        | 0.00                          | 250.00                   | 0.00           |
| 101-265-915.002             | MEM/DUES OTHER        | 500.00             | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00           |
| 101-265-920.000             | UTILITIES             | 7,400.00           | 7,400.00       | 2,373.45                    | 423.38                        | 5,026.55                 | 32.07          |
| 101-265-931.000             | REP/MAINT BUILDING    | 0.00               | 0.00           | 4,987.00                    | 4,987.00                      | (4,987.00)               | 100.00         |
| 101-265-932.000             | REP/MAIN MOW/SN       | 2,000.00           | 2,000.00       | 440.00                      | 176.00                        | 1,560.00                 | 22.00          |
| 101-265-934.000             | REP/MAIN CUSTOD       | 500.00             | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00           |
| 101-265-934.003             | REP/MAIN MISC         | 6,000.00           | 4,600.00       | 275.00                      | 275.00                        | 4,325.00                 | 5.98           |
| 101-265-935.000             | INSURANCE/BONDS       | 10,050.00          | 10,050.00      | 0.00                        | 0.00                          | 10,050.00                | 0.00           |
| 101-265-937.000             | WORK COMP             | 1,500.00           | 1,500.00       | 1,123.50                    | 0.00                          | 376.50                   | 74.90          |
| 101-265-940.000             | COPY MACH RENT        | 1,500.00           | 1,500.00       | 458.88                      | 0.00                          | 1,041.12                 | 30.59          |
| 101-265-940.001             | POST MACH RENT        | 500.00             | 500.00         | 170.52                      | 85.26                         | 329.48                   | 34.10          |
| 101-265-955.000             | MISCELLANEOUS         | 5,000.00           | 5,000.00       | 51,410.11                   | 0.00                          | (46,410.11)              | 1,028.20       |
| 101-265-970.000             | CAP OUT-COMPUTE       | 2,500.00           | 2,500.00       | 0.00                        | 0.00                          | 2,500.00                 | 0.00           |
| 101-265-970.002             | CAP OUT-BLDG          | 1,000.00           | 1,000.00       | 0.00                        | 0.00                          | 1,000.00                 | 0.00           |
| 101-265-970.003             | CAP OUT OTHER         | 30,000.00          | 30,000.00      | 0.00                        | 0.00                          | 30,000.00                | 0.00           |
| 101-265-970.004             | CAP OUT BLD REP       | 3,000.00           | 3,000.00       | 0.00                        | 0.00                          | 3,000.00                 | 0.00           |
| 101-265-995.000             | TRANSFERS OUT         | 6,200.00           | 6,200.00       | 0.00                        | 0.00                          | 6,200.00                 | 0.00           |
| Total Dept 265 - TOWNSHIP   |                       | 143,779.82         | 143,779.82     | 88,241.14                   | 8,613.30                      | 55,538.68                | 61.37          |
| Dept 526 - TRANSFER STATION |                       |                    |                |                             |                               |                          |                |
| 101-526-702.000             | SALARIES & WAGES      | 14,120.40          | 14,120.40      | 7,677.39                    | 2,200.06                      | 6,443.01                 | 54.37          |
| 101-526-705.000             | EMPLOYER FICA CONTRIB | 1,080.21           | 1,080.21       | 587.32                      | 168.30                        | 492.89                   | 54.37          |
| 101-526-752.000             | SUPPLIES/EQUIPMENT    | 300.00             | 300.00         | 0.00                        | 0.00                          | 300.00                   | 0.00           |
| 101-526-802.000             | CONTRACTUAL SER       | 1,000.00           | 1,000.00       | 0.00                        | 0.00                          | 1,000.00                 | 0.00           |
| 101-526-900.000             | PRINT/PUBLISH         | 500.00             | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00           |
| 101-526-934.000             | REP/MAINT             | 1,000.00           | 1,000.00       | 6,465.00                    | 0.00                          | (5,465.00)               | 646.50         |
| 101-526-940.000             | RENTALS               | 21,000.00          | 21,000.00      | 13,593.84                   | 3,463.44                      | 7,406.16                 | 64.73          |
| 101-526-940.001             | EQUIP RENT/JONS       | 1,000.00           | 1,000.00       | 472.50                      | 105.00                        | 527.50                   | 47.25          |

PERIOD ENDING 08/31/2023  
% Fiscal Year Completed: 41.80

| GL NUMBER                                     | DESCRIPTION            | 2023-24 ORIGINAL BUDGET | 2023-24 AMENDED BUDGET | YTD BALANCE 08/31/2023 NORM (ABNORM) | ACTIVITY FOR MONTH 08/31/23 INCR (DECR) | AVAILABLE BALANCE NORM (ABNORM) | % BDGT USED  |
|-----------------------------------------------|------------------------|-------------------------|------------------------|--------------------------------------|-----------------------------------------|---------------------------------|--------------|
| <b>Fund 101 - GENERAL FUND</b>                |                        |                         |                        |                                      |                                         |                                 |              |
| <b>Expenditures</b>                           |                        |                         |                        |                                      |                                         |                                 |              |
| 101-526-956.000                               | MISCELLANEOUS          | 600.00                  | 600.00                 | 38.38                                | 38.38                                   | 561.62                          | 6.40         |
| <b>Total Dept 526 - TRANSFER STATION</b>      |                        | <b>40,600.61</b>        | <b>40,600.61</b>       | <b>28,834.43</b>                     | <b>5,975.18</b>                         | <b>11,766.18</b>                | <b>71.02</b> |
| <b>Dept 597 - DOC/RECREATION/PLIB</b>         |                        |                         |                        |                                      |                                         |                                 |              |
| 101-597-802.000                               | CONT SER DOCK          | 1,000.00                | 1,000.00               | 350.00                               | 0.00                                    | 650.00                          | 35.00        |
| 101-597-804.000                               | CONT SERV REC          | 7,500.00                | 7,500.00               | 7,500.00                             | 7,500.00                                | 0.00                            | 100.00       |
| 101-597-804.100                               | PARK PLACE             | 7,500.00                | 7,500.00               | 7,500.00                             | 7,500.00                                | 0.00                            | 100.00       |
| 101-597-805.000                               | CONT SERV PLIB         | 6,000.00                | 6,000.00               | 0.00                                 | 0.00                                    | 6,000.00                        | 0.00         |
| 101-597-934.000                               | REP/MAIN BOAT          | 5,000.00                | 5,000.00               | 0.00                                 | 0.00                                    | 5,000.00                        | 0.00         |
| 101-597-955.000                               | MISCELLANEOUS          | 1,000.00                | 1,000.00               | 200.00                               | 0.00                                    | 800.00                          | 20.00        |
| <b>Total Dept 597 - DOC/RECREATION/PLIB</b>   |                        | <b>28,000.00</b>        | <b>28,000.00</b>       | <b>15,550.00</b>                     | <b>15,000.00</b>                        | <b>12,450.00</b>                | <b>55.54</b> |
| <b>Dept 701 - PLANNING COMMISSION</b>         |                        |                         |                        |                                      |                                         |                                 |              |
| 101-701-702.000                               | SALARIES/WAGES         | 2,310.00                | 2,310.00               | 1,486.63                             | 433.60                                  | 823.37                          | 64.36        |
| 101-701-705.000                               | EMPLOYER FICA CONTRIB  | 176.72                  | 176.72                 | 113.71                               | 33.15                                   | 63.01                           | 64.34        |
| 101-701-802.000                               | PROF SERV ATTORNEY     | 1,000.00                | 1,000.00               | 0.00                                 | 0.00                                    | 1,000.00                        | 0.00         |
| 101-701-804.000                               | PROF SERV CONSULTANT   | 500.00                  | 500.00                 | 0.00                                 | 0.00                                    | 500.00                          | 0.00         |
| 101-701-805.000                               | MASTER PLAN UPDATE     | 3,000.00                | 3,000.00               | 812.55                               | 0.00                                    | 2,187.45                        | 27.09        |
| 101-701-812.000                               | RECORDING SECRETARY    | 375.00                  | 375.00                 | 0.00                                 | 0.00                                    | 375.00                          | 0.00         |
| 101-701-900.000                               | NEWSPAPER PUBLICATIONS | 500.00                  | 500.00                 | 253.50                               | 0.00                                    | 246.50                          | 50.70        |
| 101-701-910.000                               | EDUCATION/TRAINING     | 100.00                  | 100.00                 | 0.00                                 | 0.00                                    | 100.00                          | 0.00         |
| 101-701-913.000                               | TRAVEL/EXPENSES        | 100.00                  | 100.00                 | 0.00                                 | 0.00                                    | 100.00                          | 0.00         |
| 101-701-964.000                               | REFUNDS                | 100.00                  | 100.00                 | 0.00                                 | 0.00                                    | 100.00                          | 0.00         |
| <b>Total Dept 701 - PLANNING COMMISSION</b>   |                        | <b>8,161.72</b>         | <b>8,161.72</b>        | <b>2,666.39</b>                      | <b>466.75</b>                           | <b>5,495.33</b>                 | <b>32.67</b> |
| <b>Dept 702 - ZONING ADMINISTRATION</b>       |                        |                         |                        |                                      |                                         |                                 |              |
| 101-702-702.000                               | SALARIES & WAGES       | 25,520.27               | 25,520.27              | 10,546.84                            | 1,927.67                                | 14,973.43                       | 41.33        |
| 101-702-703.000                               | HEARING OFFICER WAGES  | 210.00                  | 210.00                 | 0.00                                 | 0.00                                    | 210.00                          | 0.00         |
| 101-702-705.000                               | EMPLOYER FICA CONTRIB  | 1,968.37                | 1,968.37               | 811.77                               | 147.46                                  | 1,156.60                        | 41.24        |
| 101-702-752.000                               | SUPPLIES/EQUIPMENT     | 30.00                   | 30.00                  | 0.00                                 | 0.00                                    | 30.00                           | 0.00         |
| 101-702-802.000                               | PROF SERVICES          | 11,500.00               | 11,500.00              | 440.00                               | 0.00                                    | 11,060.00                       | 3.83         |
| 101-702-802.001                               | PROF SER ATTY          | 3,500.00                | 3,500.00               | 2,704.50                             | 0.00                                    | 795.50                          | 77.27        |
| 101-702-812.000                               | REC SECRETARY          | 0.00                    | 0.00                   | 64.93                                | 0.00                                    | (64.93)                         | 100.00       |
| 101-702-900.000                               | PRINT/PUBLISH          | 600.00                  | 600.00                 | 0.00                                 | 0.00                                    | 600.00                          | 0.00         |
| 101-702-910.000                               | EDUCATION/TRAINING     | 150.00                  | 150.00                 | 0.00                                 | 0.00                                    | 150.00                          | 0.00         |
| 101-702-913.000                               | TRAVEL                 | 100.00                  | 100.00                 | 0.00                                 | 0.00                                    | 100.00                          | 0.00         |
| 101-702-955.000                               | MISCELLANEOUS          | 0.00                    | 0.00                   | 37.50                                | 0.00                                    | (37.50)                         | 100.00       |
| 101-702-964.000                               | REFUNDS                | 200.00                  | 200.00                 | 0.00                                 | 0.00                                    | 200.00                          | 0.00         |
| <b>Total Dept 702 - ZONING ADMINISTRATION</b> |                        | <b>43,778.64</b>        | <b>43,778.64</b>       | <b>14,605.54</b>                     | <b>2,075.13</b>                         | <b>29,173.10</b>                | <b>33.36</b> |
| <b>Dept 703 - ZONING BOARD OF APPEALS</b>     |                        |                         |                        |                                      |                                         |                                 |              |
| 101-703-702.000                               | SALARIES & WAGES       | 703.50                  | 703.50                 | 457.24                               | 0.00                                    | 246.26                          | 65.00        |
| 101-703-705.000                               | EMPLOYER FICA CONTRIB  | 53.82                   | 53.82                  | 34.98                                | 0.00                                    | 18.84                           | 64.99        |
| 101-703-802.000                               | PROF SERV ATTY         | 750.00                  | 750.00                 | 103.50                               | 0.00                                    | 646.50                          | 13.80        |
| 101-703-900.000                               | PRINT/PUBLISH          | 900.00                  | 600.00                 | 1,011.50                             | 226.60                                  | (411.50)                        | 168.58       |
| 101-703-910.000                               | EDUCATION/TRAINING     | 150.00                  | 450.00                 | 450.00                               | 0.00                                    | 0.00                            | 100.00       |
| 101-703-913.000                               | TRAVEL                 | 100.00                  | 100.00                 | 0.00                                 | 0.00                                    | 100.00                          | 0.00         |
| 101-703-955.000                               | MISCELLANEOUS          | 30.00                   | 30.00                  | 0.00                                 | 0.00                                    | 30.00                           | 0.00         |

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                                | DESCRIPTION | 2023-24            | 2023-24           | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|------------------------------------------|-------------|--------------------|-------------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                                          |             | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 101 - GENERAL FUND                  |             |                    |                   |                             |                               |                          |                |
| Expenditures                             |             |                    |                   |                             |                               |                          |                |
| 101-703-964.000                          | REFUNDS     | 400.00             | 400.00            | 0.00                        | 0.00                          | 400.00                   | 0.00           |
| Total Dept 703 - ZONING BOARD OF APPEALS |             | 3,087.32           | 3,087.32          | 2,057.22                    | 226.60                        | 1,030.10                 | 66.63          |
| TOTAL EXPENDITURES                       |             | 556,901.24         | 556,901.24        | 268,389.73                  | 53,457.72                     | 288,511.51               | 48.19          |
| Fund 101 - GENERAL FUND:                 |             |                    |                   |                             |                               |                          |                |
| TOTAL REVENUES                           |             | 556,901.23         | 556,901.23        | 79,002.97                   | 8,143.78                      | 477,898.26               | 14.19          |
| TOTAL EXPENDITURES                       |             | 556,901.24         | 556,901.24        | 268,389.73                  | 53,457.72                     | 288,511.51               | 48.19          |
| NET OF REVENUES & EXPENDITURES           |             | (0.01)             | (0.01)            | (189,386.76)                | (45,313.94)                   | 189,386.75               | 1,893.86       |



PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION               | 2023-24            | 2023-24           | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|--------------------------------|---------------------------|--------------------|-------------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                                |                           | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 206 - FIRE FUND           |                           |                    |                   |                             |                               |                          |                |
| Revenues                       |                           |                    |                   |                             |                               |                          |                |
| Dept 000                       |                           |                    |                   |                             |                               |                          |                |
| 206-000-401.000                | FROM PREV YEAR-END        | 50,991.84          | 50,991.84         | 0.00                        | 0.00                          | 50,991.84                | 0.00           |
| 206-000-402.000                | CURR REAL P TAX           | 242,150.93         | 242,150.93        | 0.00                        | 0.00                          | 242,150.93               | 0.00           |
| 206-000-402.100                | CURR PROP TAX - EQUIPMENT | 121,924.73         | 121,924.73        | 0.00                        | 0.00                          | 121,924.73               | 0.00           |
| 206-000-411.000                | DEL REAL P TAX            | 0.00               | 0.00              | 8,608.86                    | 0.00                          | (8,608.86)               | 100.00         |
| 206-000-411.100                | DEL REAL TX FIRE APPARTUS | 0.00               | 0.00              | 4,334.27                    | 0.00                          | (4,334.27)               | 100.00         |
| 206-000-552.001                | STATE GRANTS FIRE         | 3,500.00           | 3,500.00          | 3,500.00                    | 3,500.00                      | 0.00                     | 100.00         |
| 206-000-664.000                | INTEREST INCOME           | 0.00               | 0.00              | 1,968.26                    | 0.00                          | (1,968.26)               | 100.00         |
| 206-000-671.000                | MISCELLANEOUS             | 0.00               | 0.00              | 1,172.08                    | 0.00                          | (1,172.08)               | 100.00         |
| 206-000-676.009                | MFR REIMBURSE             | 27,000.00          | 27,000.00         | 30,690.00                   | 6,710.00                      | (3,690.00)               | 113.67         |
| Total Dept 000                 |                           | 445,567.50         | 445,567.50        | 50,273.47                   | 10,210.00                     | 395,294.03               | 11.28          |
| TOTAL REVENUES                 |                           | 445,567.50         | 445,567.50        | 50,273.47                   | 10,210.00                     | 395,294.03               | 11.28          |
| Expenditures                   |                           |                    |                   |                             |                               |                          |                |
| Dept 336 - FIRE                |                           |                    |                   |                             |                               |                          |                |
| 206-336-702.000                | SALARIES & WAGES          | 95,000.00          | 95,000.00         | 1,872.50                    | 342.50                        | 93,127.50                | 1.97           |
| 206-336-705.000                | EMPLOYER FICA CONTRIB     | 7,267.50           | 7,267.50          | 143.25                      | 26.20                         | 7,124.25                 | 1.97           |
| 206-336-721.000                | UNIFORMS                  | 1,500.00           | 4,500.00          | 3,830.55                    | 0.00                          | 669.45                   | 85.12          |
| 206-336-725.000                | MUTA EXPENSE              | 300.00             | 300.00            | 0.00                        | 0.00                          | 300.00                   | 0.00           |
| 206-336-752.000                | SUPPLIES/EQUIPMENT        | 17,000.00          | 17,000.00         | 9,752.34                    | 1,188.00                      | 7,247.66                 | 57.37          |
| 206-336-800.000                | PROF/CONTRACT SERVICES    | 2,000.00           | 1,700.00          | 180.00                      | 0.00                          | 1,520.00                 | 10.59          |
| 206-336-802.000                | PROF SERVICES - SOFTWARE  | 1,000.00           | 1,300.00          | 1,277.67                    | 0.00                          | 22.33                    | 98.28          |
| 206-336-805.000                | PROF SERV-AUDIT           | 600.00             | 600.00            | 0.00                        | 0.00                          | 600.00                   | 0.00           |
| 206-336-828.000                | BANK FEES                 | 500.00             | 500.00            | 70.00                       | 0.00                          | 430.00                   | 14.00          |
| 206-336-851.000                | POSTAGE                   | 300.00             | 300.00            | 98.05                       | 0.00                          | 201.95                   | 32.68          |
| 206-336-855.000                | OTHER SER/CHGS            | 0.00               | 0.00              | (89.23)                     | (77.53)                       | 89.23                    | 100.00         |
| 206-336-880.000                | COMM PROMOTION            | 1,500.00           | 1,500.00          | 0.00                        | 0.00                          | 1,500.00                 | 0.00           |
| 206-336-900.000                | PRINT/PUBLISH             | 1,000.00           | 1,000.00          | 0.00                        | 0.00                          | 1,000.00                 | 0.00           |
| 206-336-910.000                | EDUCATION/TRAINING        | 2,000.00           | 2,000.00          | 1,250.00                    | 0.00                          | 750.00                   | 62.50          |
| 206-336-913.000                | TRAVEL                    | 5,000.00           | 5,000.00          | 3,670.43                    | 178.23                        | 1,329.57                 | 73.41          |
| 206-336-915.000                | MEMBER/DUES               | 500.00             | 500.00            | 0.00                        | 0.00                          | 500.00                   | 0.00           |
| 206-336-920.000                | UTILITIES                 | 14,000.00          | 14,000.00         | 5,459.66                    | 1,592.66                      | 8,540.34                 | 39.00          |
| 206-336-931.000                | REP/MAINT                 | 42,000.00          | 39,000.00         | 9,914.02                    | 4,310.61                      | 29,085.98                | 25.42          |
| 206-336-935.000                | INSURANCE                 | 26,000.00          | 26,000.00         | 27,509.60                   | 2,328.60                      | (1,509.60)               | 105.81         |
| 206-336-941.000                | CONTINGENCY               | 2,000.00           | 2,000.00          | 0.00                        | 0.00                          | 2,000.00                 | 0.00           |
| 206-336-955.000                | MISCELLANEOUS             | 1,000.00           | 1,000.00          | 1,095.07                    | 0.00                          | (95.07)                  | 109.51         |
| 206-336-970.000                | CAPITAL OUTLAY            | 101,000.00         | 101,000.00        | 101,289.05                  | 0.00                          | (289.05)                 | 100.29         |
| 206-336-991.000                | DEBT SERVICE              | 0.00               | 0.00              | 2,474.66                    | 0.00                          | (2,474.66)               | 100.00         |
| 206-336-991.100                | DEBT SERVICE - PRINCIPAL  | 120,000.00         | 120,000.00        | 119,333.33                  | 0.00                          | 666.67                   | 99.44          |
| 206-336-991.200                | DEBT SERVICE - INTEREST   | 4,100.00           | 4,100.00          | 2,267.34                    | 0.00                          | 1,832.66                 | 55.30          |
| Total Dept 336 - FIRE          |                           | 445,567.50         | 445,567.50        | 291,398.29                  | 9,889.27                      | 154,169.21               | 65.40          |
| TOTAL EXPENDITURES             |                           | 445,567.50         | 445,567.50        | 291,398.29                  | 9,889.27                      | 154,169.21               | 65.40          |
| Fund 206 - FIRE FUND:          |                           |                    |                   |                             |                               |                          |                |
| TOTAL REVENUES                 |                           | 445,567.50         | 445,567.50        | 50,273.47                   | 10,210.00                     | 395,294.03               | 11.28          |
| TOTAL EXPENDITURES             |                           | 445,567.50         | 445,567.50        | 291,398.29                  | 9,889.27                      | 154,169.21               | 65.40          |
| NET OF REVENUES & EXPENDITURES |                           | 0.00               | 0.00              | (241,124.82)                | 320.73                        | 241,124.82               | 100.00         |

PERIOD ENDING 08/31/2023  
% Fiscal Year Completed: 41.80

| GL NUMBER | DESCRIPTION | 2023-24  |                | YTD BALANCE   | ACTIVITY FOR   | AVAILABLE     | % BDGT |
|-----------|-------------|----------|----------------|---------------|----------------|---------------|--------|
|           |             | ORIGINAL | 2023-24        | 08/31/2023    | MONTH 08/31/23 | BALANCE       |        |
|           |             | BUDGET   | AMENDED BUDGET | NORM (ABNORM) | INCR (DECR)    | NORM (ABNORM) | USED   |

PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                 | DESCRIPTION           | 2023-24            | 2023-24        | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|---------------------------|-----------------------|--------------------|----------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                           |                       | ORIGINAL<br>BUDGET | AMENDED BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 209 - CEMETERY FUND  |                       |                    |                |                             |                               |                          |                |
| Revenues                  |                       |                    |                |                             |                               |                          |                |
| Dept 000                  |                       |                    |                |                             |                               |                          |                |
| 209-000-401.000           | PAR PREV YE BAL       | 13,066.08          | 13,066.08      | 0.00                        | 0.00                          | 13,066.08                | 0.00           |
| 209-000-402.000           | CURR PROP TAX         | 83,720.17          | 83,720.17      | 0.00                        | 0.00                          | 83,720.17                | 0.00           |
| 209-000-411.000           | DEL REAL PP TAX       | 0.00               | 0.00           | 2,975.85                    | 0.00                          | (2,975.85)               | 100.00         |
| 209-000-626.000           | INTERMENT FEES        | 3,000.00           | 3,000.00       | 1,300.00                    | 0.00                          | 1,700.00                 | 43.33          |
| 209-000-644.000           | CEMETERY FOUNDATION   | 0.00               | 0.00           | 2,190.00                    | 0.00                          | (2,190.00)               | 100.00         |
| 209-000-645.000           | LOT SALES             | 10,700.00          | 10,700.00      | 1,800.00                    | 1,000.00                      | 8,900.00                 | 16.82          |
| 209-000-646.000           | COLUM SALES           | 6,300.00           | 6,300.00       | 6,300.00                    | 2,100.00                      | 0.00                     | 100.00         |
| 209-000-647.000           | SCAT GAR BRICK        | 300.00             | 300.00         | 0.00                        | 0.00                          | 300.00                   | 0.00           |
| 209-000-664.000           | INTEREST INCOME       | 100.00             | 100.00         | 1,567.03                    | 0.00                          | (1,467.03)               | 1,567.03       |
| 209-000-671.000           | OTHER INCOME          | 2,400.00           | 2,400.00       | 740.00                      | 0.00                          | 1,660.00                 | 30.83          |
| Total Dept 000            |                       | 119,586.25         | 119,586.25     | 16,872.88                   | 3,100.00                      | 102,713.37               | 14.11          |
| TOTAL REVENUES            |                       | 119,586.25         | 119,586.25     | 16,872.88                   | 3,100.00                      | 102,713.37               | 14.11          |
| Expenditures              |                       |                    |                |                             |                               |                          |                |
| Dept 567 - CEMETERY       |                       |                    |                |                             |                               |                          |                |
| 209-567-702.000           | SALARIES & WAGES      | 17,890.95          | 17,890.95      | 7,454.96                    | 1,491.00                      | 10,435.99                | 41.67          |
| 209-567-704.001           | CEMETERY ASSISTANT    | 3,000.00           | 3,000.00       | 2,148.12                    | 433.16                        | 851.88                   | 71.60          |
| 209-567-705.000           | EMPLOYER FICA CONTRIB | 2,115.30           | 2,115.30       | 734.64                      | 147.20                        | 1,380.66                 | 34.73          |
| 209-567-752.000           | SUPPLIES/EQUIPMENT    | 3,000.00           | 3,000.00       | 2,347.87                    | 363.63                        | 652.13                   | 78.26          |
| 209-567-801.000           | PROF SERV-ATTOR       | 1,500.00           | 1,500.00       | 205.50                      | 0.00                          | 1,294.50                 | 13.70          |
| 209-567-802.000           | PRO SERV SOFTWA       | 2,100.00           | 2,100.00       | 1,277.67                    | 0.00                          | 822.33                   | 60.84          |
| 209-567-804.000           | PROF SERV MAP         | 250.00             | 250.00         | 0.00                        | 0.00                          | 250.00                   | 0.00           |
| 209-567-805.000           | PRO SERV AUDIT        | 400.00             | 400.00         | 0.00                        | 0.00                          | 400.00                   | 0.00           |
| 209-567-806.000           | COLUM PLAQUES         | 3,200.00           | 1,800.00       | 212.00                      | 128.00                        | 1,588.00                 | 11.78          |
| 209-567-807.000           | BRICK ENGRAVING       | 300.00             | 300.00         | 0.00                        | 0.00                          | 300.00                   | 0.00           |
| 209-567-810.000           | FOUNDATION EXP        | 350.00             | 1,750.00       | 1,773.78                    | 0.00                          | (23.78)                  | 101.36         |
| 209-567-828.000           | BANK FEES             | 420.00             | 420.00         | 132.00                      | 0.00                          | 288.00                   | 31.43          |
| 209-567-830.008           | ADMIN EXPENSE         | 6,760.00           | 6,760.00       | 0.00                        | 0.00                          | 6,760.00                 | 0.00           |
| 209-567-851.000           | POSTAGE               | 0.00               | 0.00           | 44.53                       | 0.00                          | (44.53)                  | 100.00         |
| 209-567-855.000           | OTHER SER/CHGS        | 0.00               | 0.00           | (6.53)                      | (6.53)                        | 6.53                     | 100.00         |
| 209-567-900.000           | PRINT/PUBLISH         | 300.00             | 300.00         | 238.50                      | 0.00                          | 61.50                    | 79.50          |
| 209-567-910.000           | EDUCATION/TRAINING    | 0.00               | 0.00           | 160.00                      | 0.00                          | (160.00)                 | 100.00         |
| 209-567-913.000           | TRAVEL                | 0.00               | 0.00           | 381.47                      | 0.00                          | (381.47)                 | 100.00         |
| 209-567-920.000           | UTILITIES             | 3,200.00           | 3,200.00       | 1,638.86                    | 455.74                        | 1,561.14                 | 51.21          |
| 209-567-928.000           | REFUNDS               | 2,000.00           | 2,000.00       | 200.00                      | 0.00                          | 1,800.00                 | 10.00          |
| 209-567-930.000           | REP/MAINT BLDGS       | 500.00             | 500.00         | 0.00                        | 0.00                          | 500.00                   | 0.00           |
| 209-567-930.001           | REP/MAINT GROUN       | 7,500.00           | 7,500.00       | 4,800.00                    | 0.00                          | 2,700.00                 | 64.00          |
| 209-567-931.000           | REP/MAINT EQUIP       | 2,000.00           | 2,000.00       | 112.80                      | 0.00                          | 1,887.20                 | 5.64           |
| 209-567-931.001           | REP/MAINT IRRIG       | 9,000.00           | 9,000.00       | 2,007.11                    | 0.00                          | 6,992.89                 | 22.30          |
| 209-567-935.000           | INSURANCE             | 2,500.00           | 2,500.00       | 2,301.50                    | 0.00                          | 198.50                   | 92.06          |
| 209-567-955.000           | MISCELLANEOUS         | 1,300.00           | 1,300.00       | 33.99                       | 0.00                          | 1,266.01                 | 2.61           |
| 209-567-970.000           | CAPITAL OUTLAY        | 50,000.00          | 50,000.00      | 0.00                        | 0.00                          | 50,000.00                | 0.00           |
| Total Dept 567 - CEMETERY |                       | 119,586.25         | 119,586.25     | 28,198.77                   | 3,012.20                      | 91,387.48                | 23.58          |
| TOTAL EXPENDITURES        |                       | 119,586.25         | 119,586.25     | 28,198.77                   | 3,012.20                      | 91,387.48                | 23.58          |

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

PERIOD ENDING 08/31/2023

% Fiscal Year Completed: 41.80

| GL NUMBER                      | DESCRIPTION | 2023-24         |                        | YTD BALANCE              | ACTIVITY FOR               | AVAILABLE             | % BDGT USED |
|--------------------------------|-------------|-----------------|------------------------|--------------------------|----------------------------|-----------------------|-------------|
|                                |             | ORIGINAL BUDGET | 2023-24 AMENDED BUDGET | 08/31/2023 NORM (ABNORM) | MONTH 08/31/23 INCR (DECR) | BALANCE NORM (ABNORM) |             |
| Fund 209 - CEMETERY FUND       |             |                 |                        |                          |                            |                       |             |
| TOTAL REVENUES                 |             | 119,586.25      | 119,586.25             | 16,872.88                | 3,100.00                   | 102,713.37            | 14.11       |
| TOTAL EXPENDITURES             |             | 119,586.25      | 119,586.25             | 28,198.77                | 3,012.20                   | 91,387.48             | 23.58       |
| NET OF REVENUES & EXPENDITURES |             | 0.00            | 0.00                   | (11,325.89)              | 87.80                      | 11,325.89             | 100.00      |

PERIOD ENDING 08/31/2023  
% Fiscal Year Completed: 41.80

| GL NUMBER                        | DESCRIPTION            | 2023-24            | 2023-24           | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|----------------------------------|------------------------|--------------------|-------------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                                  |                        | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 286 - AMERICAN RESCUE PLAN  |                        |                    |                   |                             |                               |                          |                |
| Revenues                         |                        |                    |                   |                             |                               |                          |                |
| Dept 000                         |                        |                    |                   |                             |                               |                          |                |
| 286-000-528.000                  | FEDERAL GRANTS - OTHER | 67,017.00          | 67,017.00         | 0.00                        | 0.00                          | 67,017.00                | 0.00           |
| 286-000-665.000                  | INTEREST               | 0.00               | 0.00              | 588.80                      | 0.00                          | (588.80)                 | 100.00         |
| Total Dept 000                   |                        | 67,017.00          | 67,017.00         | 588.80                      | 0.00                          | 66,428.20                | 0.88           |
| TOTAL REVENUES                   |                        | 67,017.00          | 67,017.00         | 588.80                      | 0.00                          | 66,428.20                | 0.88           |
| Expenditures                     |                        |                    |                   |                             |                               |                          |                |
| Dept 000                         |                        |                    |                   |                             |                               |                          |                |
| 286-000-802.000                  | EXPENDITURES           | 67,017.00          | 67,017.00         | 0.00                        | 0.00                          | 67,017.00                | 0.00           |
| Total Dept 000                   |                        | 67,017.00          | 67,017.00         | 0.00                        | 0.00                          | 67,017.00                | 0.00           |
| TOTAL EXPENDITURES               |                        | 67,017.00          | 67,017.00         | 0.00                        | 0.00                          | 67,017.00                | 0.00           |
| Fund 286 - AMERICAN RESCUE PLAN: |                        |                    |                   |                             |                               |                          |                |
| TOTAL REVENUES                   |                        | 67,017.00          | 67,017.00         | 588.80                      | 0.00                          | 66,428.20                | 0.88           |
| TOTAL EXPENDITURES               |                        | 67,017.00          | 67,017.00         | 0.00                        | 0.00                          | 67,017.00                | 0.00           |
| NET OF REVENUES & EXPENDITURES   |                        | 0.00               | 0.00              | 588.80                      | 0.00                          | (588.80)                 | 100.00         |

PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                                        | DESCRIPTION                   | 2023-24            | 2023-24           | YTD BALANCE                 | ACTIVITY FOR                  | AVAILABLE                | % BDGT<br>USED |
|--------------------------------------------------|-------------------------------|--------------------|-------------------|-----------------------------|-------------------------------|--------------------------|----------------|
|                                                  |                               | ORIGINAL<br>BUDGET | AMENDED<br>BUDGET | 08/31/2023<br>NORM (ABNORM) | MONTH 08/31/23<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |                |
| Fund 592 - SEWER FUND                            |                               |                    |                   |                             |                               |                          |                |
| Revenues                                         |                               |                    |                   |                             |                               |                          |                |
| Dept 000                                         |                               |                    |                   |                             |                               |                          |                |
| 592-000-642.000                                  | TWP. SEWER SALES              | 128,500.00         | 128,500.00        | 33,191.30                   | 0.00                          | 95,308.70                | 25.83          |
| 592-000-656.000                                  | PENALTIES                     | 1,000.00           | 1,000.00          | 358.74                      | 358.74                        | 641.26                   | 35.87          |
| 592-000-671.000                                  | MISCELLANEOUS                 | 0.00               | 0.00              | 50,000.00                   | 0.00                          | (50,000.00)              | 100.00         |
| 592-000-699.000                                  | TRANSFER IN                   | 124,000.00         | 124,000.00        | 0.00                        | 0.00                          | 124,000.00               | 0.00           |
| Total Dept 000                                   |                               | 253,500.00         | 253,500.00        | 83,550.04                   | 358.74                        | 169,949.96               | 32.96          |
| TOTAL REVENUES                                   |                               | 253,500.00         | 253,500.00        | 83,550.04                   | 358.74                        | 169,949.96               | 32.96          |
| Expenditures                                     |                               |                    |                   |                             |                               |                          |                |
| Dept 538 - SHARED N&S SEWER EXPENDITURES         |                               |                    |                   |                             |                               |                          |                |
| 592-538-752.000                                  | SUPPLIES/EQUIPMENT            | 0.00               | 0.00              | 2,017.92                    | 996.47                        | (2,017.92)               | 100.00         |
| 592-538-829.000                                  | STATE PERMITS                 | 3,000.00           | 3,000.00          | 0.00                        | 0.00                          | 3,000.00                 | 0.00           |
| 592-538-830.001                                  | UTILITY LOCATING SERVICES     | 5,000.00           | 5,000.00          | 0.00                        | 0.00                          | 5,000.00                 | 0.00           |
| 592-538-830.002                                  | ENGINEERING SERVICES          | 26,600.00          | 26,600.00         | 17,971.19                   | 1,900.00                      | 8,628.81                 | 67.56          |
| 592-538-830.003                                  | OPERATION SERVICES            | 36,000.00          | 36,000.00         | 14,569.81                   | 8,696.60                      | 21,430.19                | 40.47          |
| 592-538-830.004                                  | FINANCIAL CONSULTANT SERVICES | 15,000.00          | 15,000.00         | 0.00                        | 0.00                          | 15,000.00                | 0.00           |
| 592-538-830.005                                  | LEGAL SERVICES                | 15,000.00          | 15,000.00         | 6,331.50                    | 0.00                          | 8,668.50                 | 42.21          |
| 592-538-830.006                                  | AUDITOR SERVICES              | 2,000.00           | 2,000.00          | 0.00                        | 0.00                          | 2,000.00                 | 0.00           |
| 592-538-830.008                                  | ADMIN EXPENSE                 | 15,000.00          | 15,000.00         | 6,860.00                    | 0.00                          | 8,140.00                 | 45.73          |
| 592-538-851.100                                  | POSTAGE - SEWER               | 400.00             | 400.00            | 96.00                       | 96.00                         | 304.00                   | 24.00          |
| 592-538-855.000                                  | OTHER SER/CHGS                | 0.00               | 0.00              | (159.35)                    | (159.35)                      | 159.35                   | 100.00         |
| 592-538-995.000                                  | TRANSFERS OUT                 | 0.00               | 0.00              | 34,672.02                   | 0.00                          | (34,672.02)              | 100.00         |
| Total Dept 538 - SHARED N&S SEWER EXPENDITURES   |                               | 118,000.00         | 118,000.00        | 82,359.09                   | 11,529.72                     | 35,640.91                | 69.80          |
| Dept 539 - SHARED N&S SEWER ADMINISTRATION       |                               |                    |                   |                             |                               |                          |                |
| 592-539-702.000                                  | SALARIES & WAGES              | 15,000.00          | 15,000.00         | 0.00                        | 0.00                          | 15,000.00                | 0.00           |
| 592-539-705.000                                  | EMPLOYER FICA CONTRIB         | 1,147.50           | 1,147.50          | 0.00                        | 0.00                          | 1,147.50                 | 0.00           |
| 592-539-830.007                                  | LIABILITY INSURANCE - SEWER   | 2,500.00           | 2,500.00          | 2,197.00                    | 0.00                          | 303.00                   | 87.88          |
| 592-539-955.000                                  | MISCELLANEOUS                 | 0.00               | 0.00              | 334.79                      | 75.00                         | (334.79)                 | 100.00         |
| 592-539-968.100                                  | EQUIPMENT DEPRECIATION        | 20,000.00          | 20,000.00         | 0.00                        | 0.00                          | 20,000.00                | 0.00           |
| 592-539-970.006                                  | CAPITAL OUTLAY - SEWER        | 2,852.50           | 2,852.50          | 0.00                        | 0.00                          | 2,852.50                 | 0.00           |
| Total Dept 539 - SHARED N&S SEWER ADMINISTRATION |                               | 41,500.00          | 41,500.00         | 2,531.79                    | 75.00                         | 38,968.21                | 6.10           |
| Dept 540 - TWP NORTH SEWER EXPENDITURES          |                               |                    |                   |                             |                               |                          |                |
| 592-540-752.000                                  | SUPPLIES/EQUIPMENT            | 2,000.00           | 2,000.00          | 9,830.23                    | 26.72                         | (7,830.23)               | 491.51         |
| 592-540-800.000                                  | PROF/CONTRACT SERVICES        | 5,000.00           | 5,000.00          | 0.00                        | 0.00                          | 5,000.00                 | 0.00           |
| 592-540-920.000                                  | UTILITIES                     | 3,000.00           | 3,000.00          | 513.47                      | 136.96                        | 2,486.53                 | 17.12          |
| 592-540-931.000                                  | REP/MAINT                     | 10,000.00          | 10,000.00         | 0.00                        | 0.00                          | 10,000.00                | 0.00           |
| 592-540-942.000                                  | EQUIPMENT RENTAL              | 2,000.00           | 2,000.00          | 0.00                        | 0.00                          | 2,000.00                 | 0.00           |
| 592-540-970.006                                  | CAPITAL OUTLAY - SEWER        | 40,000.00          | 40,000.00         | 0.00                        | 0.00                          | 40,000.00                | 0.00           |
| Total Dept 540 - TWP NORTH SEWER EXPENDITURES    |                               | 62,000.00          | 62,000.00         | 10,343.70                   | 163.68                        | 51,656.30                | 16.68          |
| Dept 541 - TWP SOUTH SEWER EXPENDITURES          |                               |                    |                   |                             |                               |                          |                |
| 592-541-752.000                                  | SUPPLIES/EQUIPMENT            | 2,000.00           | 2,000.00          | 2,935.07                    | 0.00                          | (935.07)                 | 146.75         |
| 592-541-800.000                                  | PROF/CONTRACT SERVICES        | 5,000.00           | 5,000.00          | 0.00                        | 0.00                          | 5,000.00                 | 0.00           |
| 592-541-920.000                                  | UTILITIES                     | 3,000.00           | 3,000.00          | 1,391.20                    | 300.28                        | 1,608.80                 | 46.37          |

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

PERIOD ENDING 08/31/2023  
 % Fiscal Year Completed: 41.80

| GL NUMBER                                     | DESCRIPTION            | 2023-24            |                           | YTD BALANCE<br>08/31/2023<br>NORM (ABNORM) | ACTIVITY FOR<br>MONTH 08/31/23<br>INCR (DECR) | AVAILABLE<br>BALANCE<br>NORM (ABNORM) | % BDGT<br>USED |
|-----------------------------------------------|------------------------|--------------------|---------------------------|--------------------------------------------|-----------------------------------------------|---------------------------------------|----------------|
|                                               |                        | ORIGINAL<br>BUDGET | 2023-24<br>AMENDED BUDGET |                                            |                                               |                                       |                |
| Fund 592 - SEWER FUND                         |                        |                    |                           |                                            |                                               |                                       |                |
| Expenditures                                  |                        |                    |                           |                                            |                                               |                                       |                |
| 592-541-931.000                               | REP/MAINT              | 10,000.00          | 10,000.00                 | 6,580.00                                   | 655.00                                        | 3,420.00                              | 65.80          |
| 592-541-942.000                               | EQUIPMENT RENTAL       | 2,000.00           | 2,000.00                  | 138.71                                     | 0.00                                          | 1,861.29                              | 6.94           |
| 592-541-970.006                               | CAPITAL OUTLAY - SEWER | 10,000.00          | 10,000.00                 | 0.00                                       | 0.00                                          | 10,000.00                             | 0.00           |
| Total Dept 541 - TWP SOUTH SEWER EXPENDITURES |                        | 32,000.00          | 32,000.00                 | 11,044.98                                  | 955.28                                        | 20,955.02                             | 34.52          |
| TOTAL EXPENDITURES                            |                        | 253,500.00         | 253,500.00                | 106,279.56                                 | 12,723.68                                     | 147,220.44                            | 41.92          |
| Fund 592 - SEWER FUND:                        |                        |                    |                           |                                            |                                               |                                       |                |
| TOTAL REVENUES                                |                        | 253,500.00         | 253,500.00                | 83,550.04                                  | 358.74                                        | 169,949.96                            | 32.96          |
| TOTAL EXPENDITURES                            |                        | 253,500.00         | 253,500.00                | 106,279.56                                 | 12,723.68                                     | 147,220.44                            | 41.92          |
| NET OF REVENUES & EXPENDITURES                |                        | 0.00               | 0.00                      | (22,729.52)                                | (12,364.94)                                   | 22,729.52                             | 100.00         |
|                                               |                        |                    |                           |                                            |                                               |                                       |                |
| TOTAL REVENUES - ALL FUNDS                    |                        | 1,570,916.98       | 1,570,916.98              | 233,944.83                                 | 21,812.52                                     | 1,336,972.15                          | 14.89          |
| TOTAL EXPENDITURES - ALL FUNDS                |                        | 1,570,916.99       | 1,570,916.99              | 703,066.86                                 | 83,158.37                                     | 867,850.13                            | 44.76          |
| NET OF REVENUES & EXPENDITURES                |                        | (0.01)             | (0.01)                    | (469,122.03)                               | (61,345.85)                                   | 469,122.02                            | 4,691.22       |

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GFCKG

| Inv Ref#                              | Vendor                            | Inv Date   | Due Date   | Inv Amt          | Amt Due         | Status | Jrnlized |
|---------------------------------------|-----------------------------------|------------|------------|------------------|-----------------|--------|----------|
| Pay By Check Type: EFT Transfer       |                                   |            |            |                  |                 |        |          |
| 1896*                                 | CARDMEMBER SERVICES               | 07/28/2023 | 08/18/2023 | 937.20           | 0.00            | Paid   | Y        |
| Total Pay By Check Type: EFT Transfer |                                   |            |            | <u>937.20</u>    | <u>0.00</u>     |        |          |
| Pay By Check Type: Paper Check        |                                   |            |            |                  |                 |        |          |
| 1893                                  | DTE ENERGY                        | 08/08/2023 | 08/17/2023 | 65.51            | 0.00            | Paid   | Y        |
| 1894                                  | CHARTER COMMUNICATIONS            | 08/01/2023 | 08/17/2023 | 177.97           | 0.00            | Paid   | Y        |
| 1895                                  | QUADIANT, INC                     | 08/06/2023 | 08/17/2023 | 85.26            | 0.00            | Paid   | Y        |
| 1897                                  | CINTAS                            | 08/03/2023 | 08/22/2023 | 92.95            | 0.00            | Paid   | Y        |
| 1898                                  | CINTAS                            | 08/17/2023 | 08/22/2023 | 92.95            | 0.00            | Paid   | Y        |
| 1899                                  | CONSUMERS ENERGY                  | 08/01/2023 | 08/22/2023 | 54.33            | 0.00            | Paid   | Y        |
| 1900                                  | CONSUMERS ENERGY                  | 08/01/2023 | 08/22/2023 | 2.94             | 0.00            | Paid   | Y        |
| 1901                                  | CONSUMERS ENERGY                  | 08/01/2023 | 08/22/2023 | 300.60           | 0.00            | Paid   | Y        |
| 1902                                  | ENERGY SERVICE SOLUTIONS LLC      | 08/17/2023 | 08/22/2023 | 275.00           | 0.00            | Paid   | Y        |
| 1903                                  | INTEGRITY BUSINESS SOLUTIONS      | 08/17/2023 | 08/22/2023 | 77.97            | 0.00            | Paid   | Y        |
| 1904                                  | INTEGRITY BUSINESS SOLUTIONS      | 08/18/2023 | 08/22/2023 | 56.99            | 0.00            | Paid   | Y        |
| 1905                                  | JONS TO GO                        | 08/04/2023 | 08/22/2023 | 105.00           | 0.00            | Paid   | Y        |
| 1906                                  | LUDINGTON DAILY NEWS, OCEANA HERA | 08/01/2023 | 08/22/2023 | 103.00           | 0.00            | Paid   | Y        |
| 1907                                  | LUDINGTON DAILY NEWS, OCEANA HERA | 08/01/2023 | 08/22/2023 | 123.60           | 0.00            | Paid   | Y        |
| 1908                                  | VILLAGE OF PENTWATER              | 08/07/2023 | 08/22/2023 | 83.05            | 0.00            | Paid   | Y        |
| 1909                                  | VILLAGE OF PENTWATER              | 08/07/2023 | 08/22/2023 | 7,500.00         | 0.00            | Paid   | Y        |
| 1910                                  | VILLAGE OF PENTWATER              | 08/16/2023 | 08/22/2023 | 7,500.00         | 0.00            | Paid   | Y        |
| 1911                                  | LUDINGTON DAILY NEWS, OCEANA HERA | 08/01/2023 | 08/22/2023 | 159.00           | 0.00            | Paid   | Y        |
| 1944                                  | OCEANA COUNTY ROAD COMMISSION     | 08/15/2023 | 08/23/2023 | 4,075.50         | 0.00            | Paid   | Y        |
| 1946                                  | ADAMS HEATING AND COOLING II, LLC | 08/18/2023 | 08/23/2023 | 4,987.00         | 0.00            | Paid   | Y        |
| 1954                                  | RICOH USA, INC - 1                | 08/18/2023 | 08/24/2023 | 111.92           | 111.92          | Open   | N        |
| 1967                                  | MIKA MYERS                        | 08/14/2023 | 08/25/2023 | 1,852.50         | 1,852.50        | Open   | N        |
| 1970                                  | MIKA MYERS                        | 08/14/2023 | 08/25/2023 | 120.00           | 120.00          | Open   | N        |
| Total Pay By Check Type: Paper Check  |                                   |            |            | <u>28,003.04</u> | <u>2,084.42</u> |        |          |

+ 29,145.56 PR  
57,148.60



INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GFCKG

| Inv Ref#                                 | Vendor                        | Inv Date                       | Due Date | Inv Amt   | Amt Due   | Status   | Jrnalized |
|------------------------------------------|-------------------------------|--------------------------------|----------|-----------|-----------|----------|-----------|
| # of Invoices:                           | 24                            | # Due:                         | 3        | Totals:   | 28,940.24 | 2,084.42 |           |
| # of Credit Memos:                       | 0                             | # Due:                         | 0        | Totals:   | 0.00      | 0.00     |           |
| Net of Invoices and Credit Memos:        |                               |                                |          |           | 28,940.24 | 2,084.42 |           |
| * 1 Net Invoices have Credits Totalling: |                               |                                |          |           | (68.10)   |          |           |
| --- TOTALS BY BANK ---                   |                               |                                |          |           |           |          |           |
|                                          | GFCKG                         | TOWNSHIP GENERAL FUND CHECKING |          | 28,940.24 |           |          |           |
| --- TOTALS BY GL DISTRIBUTION ---        |                               |                                |          |           |           |          |           |
|                                          | 101-215-727.000               | TWP CLERK OFFICE SUPPLIES      |          | 183.53    |           |          |           |
|                                          | 101-253-727.000               | TWP TREASURER OFFICE SUPPLIES  |          | 77.97     |           |          |           |
|                                          | 101-253-860.000               | TRAVEL EXPENSES                |          | 255.94    |           |          |           |
|                                          | 101-265-727.000               | TWP OFFICE SUPPLIES            |          | 56.99     |           |          |           |
|                                          | 101-265-752.000               | SUPPLIES/EQUIPMENT             |          | 122.14    |           |          |           |
|                                          | 101-265-804.000               | PROF SERV-ATTOR                |          | 120.00    |           |          |           |
|                                          | 101-265-806.001               | PROF SERV INFO                 |          | 66.51     |           |          |           |
|                                          | 101-265-808.000               | BUOYS                          |          | 83.05     |           |          |           |
|                                          | 101-265-850.000               | UTIL PH/INTERNE                |          | 177.97    |           |          |           |
|                                          | 101-265-855.000               | OTHER SER/CHGS                 |          | 494.98    |           |          |           |
|                                          | 101-265-900.000               | PRINT/PUBLISH                  |          | 159.00    |           |          |           |
|                                          | 101-265-920.000               | UTILITIES                      |          | 423.38    |           |          |           |
|                                          | 101-265-931.000               | REP/MAINT BUILDING             |          | 4,987.00  |           |          |           |
|                                          | 101-265-934.003               | REP/MAIN MISC                  |          | 275.00    |           |          |           |
|                                          | 101-265-940.000               | COPY MACH RENT                 |          | 111.92    |           |          |           |
|                                          | 101-265-940.001               | POST MACH RENT                 |          | 85.26     |           |          |           |
|                                          | 101-526-940.001               | EQUIP RENT/JONS                |          | 105.00    |           |          |           |
|                                          | 101-597-804.000               | CONT SERV REC                  |          | 7,500.00  |           |          |           |
|                                          | 101-597-804.100               | PARK PLACE                     |          | 7,500.00  |           |          |           |
|                                          | 101-701-802.000               | PROF SERV ATTORNEY             |          | 1,852.50  |           |          |           |
|                                          | 101-703-900.000               | PRINT/PUBLISH                  |          | 226.60    |           |          |           |
|                                          | 204-000-930.000               | REP/MAIN BRINE                 |          | 4,075.50  |           |          |           |
| --- TOTALS BY FUND ---                   |                               |                                |          |           |           |          |           |
|                                          | 101 - GENERAL FUND            |                                |          | 24,864.74 | 2,084.42  |          |           |
|                                          | 204 - ROAD FUND               |                                |          | 4,075.50  | 0.00      |          |           |
| --- TOTALS BY DEPT/ACTIVITY ---          |                               |                                |          |           |           |          |           |
|                                          | 000 -                         |                                |          | 4,075.50  | 0.00      |          |           |
|                                          | 215 - CLERK                   |                                |          | 183.53    | 0.00      |          |           |
|                                          | 253 - TREASURER               |                                |          | 333.91    | 0.00      |          |           |
|                                          | 265 - TOWNSHIP                |                                |          | 7,163.20  | 231.92    |          |           |
|                                          | 526 - TRANSFER STATION        |                                |          | 105.00    | 0.00      |          |           |
|                                          | 597 - DOC/RECREATION/PLIB     |                                |          | 15,000.00 | 0.00      |          |           |
|                                          | 701 - PLANNING COMMISSION     |                                |          | 1,852.50  | 1,852.50  |          |           |
|                                          | 703 - ZONING BOARD OF APPEALS |                                |          | 226.60    | 0.00      |          |           |

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: FDCHK

| Inv Ref#                              | Vendor                            | Inv Date   | Due Date   | Inv Amt         | Amt Due      | Status | Jrnalized |
|---------------------------------------|-----------------------------------|------------|------------|-----------------|--------------|--------|-----------|
| Pay By Check Type: EFT Transfer       |                                   |            |            |                 |              |        |           |
| 1914*                                 | CARDMEMBER SERVICES               | 08/01/2023 | 08/22/2023 | 100.70          | 0.00         | Paid   | Y         |
| Total Pay By Check Type: EFT Transfer |                                   |            |            | <u>100.70</u>   | <u>0.00</u>  |        |           |
| Pay By Check Type: Paper Check        |                                   |            |            |                 |              |        |           |
| 1912                                  | ABSOLUTE SAFETY                   | 08/01/2023 | 08/22/2023 | 546.62          | 0.00         | Paid   | Y         |
| 1913                                  | AARON BOYKO                       | 08/09/2023 | 08/22/2023 | 1,214.68        | 0.00         | Paid   | Y         |
| 1915                                  | CHARTER COMMUNICATIONS            | 08/01/2023 | 08/22/2023 | 275.91          | 0.00         | Paid   | Y         |
| 1916                                  | CHROUCH COMMUNICATIONS, INC       | 08/01/2023 | 08/22/2023 | 1,188.00        | 0.00         | Paid   | Y         |
| 1917                                  | CONSUMERS ENERGY                  | 08/01/2023 | 08/22/2023 | 224.51          | 0.00         | Paid   | Y         |
| 1918                                  | DTE ENERGY                        | 08/08/2023 | 08/22/2023 | 53.51           | 0.00         | Paid   | Y         |
| 1919                                  | KLOTZ AUTO PARTS                  | 08/01/2023 | 08/22/2023 | 203.10          | 0.00         | Paid   | Y         |
| 1920                                  | LARSON AND SON                    | 08/01/2023 | 08/22/2023 | 3.02            | 0.00         | Paid   | Y         |
| 1921                                  | LARSON AND SON                    | 08/21/2023 | 08/22/2023 | 4.21            | 0.00         | Paid   | Y         |
| 1922                                  | LARSON AND SON                    | 08/02/2023 | 08/22/2023 | 125.97          | 0.00         | Paid   | Y         |
| 1923                                  | MICHIGAN COUNTIES WORKERS COMP FU | 08/01/2023 | 08/22/2023 | 582.15          | 0.00         | Paid   | Y         |
| 1924                                  | MICHIGAN COUNTIES WORKERS COMP FU | 08/01/2023 | 08/22/2023 | 582.15          | 0.00         | Paid   | Y         |
| 1925                                  | MICHIGAN COUNTIES WORKERS COMP FU | 08/01/2023 | 08/22/2023 | 582.15          | 0.00         | Paid   | Y         |
| 1926                                  | MICHIGAN COUNTIES WORKERS COMP FU | 08/01/2023 | 08/22/2023 | 582.15          | 0.00         | Paid   | Y         |
| 1927                                  | MUSKEGON FIRE EQUIPMENT           | 08/01/2023 | 08/22/2023 | 493.85          | 0.00         | Paid   | Y         |
| 1928                                  | MUSKEGON FIRE EQUIPMENT           | 08/01/2023 | 08/22/2023 | 681.75          | 0.00         | Paid   | Y         |
| 1929                                  | OSCAR ESQUIVEL                    | 08/02/2023 | 08/22/2023 | 1,037.41        | 0.00         | Paid   | Y         |
| 1930                                  | REPUBLIC SERVICES #240            | 08/01/2023 | 08/22/2023 | 171.30          | 0.00         | Paid   | Y         |
| 1931                                  | VERIZON                           | 08/01/2023 | 08/22/2023 | 76.02           | 0.00         | Paid   | Y         |
| 1932                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 75.08           | 0.00         | Paid   | Y         |
| 1933                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 92.48           | 0.00         | Paid   | Y         |
| 1934                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 116.18          | 0.00         | Paid   | Y         |
| 1935                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 97.76           | 0.00         | Paid   | Y         |
| 1936                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 31.49           | 0.00         | Paid   | Y         |
| 1937                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 83.00           | 0.00         | Paid   | Y         |
| 1938                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 39.90           | 0.00         | Paid   | Y         |
| 1939                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 80.79           | 0.00         | Paid   | Y         |
| 1940                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 49.24           | 0.00         | Paid   | Y         |
| 1941                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 42.43           | 0.00         | Paid   | Y         |
| 1942                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 40.94           | 0.00         | Paid   | Y         |
| 1943                                  | PENTWATER CONVENIENCE CENTER      | 08/01/2023 | 08/22/2023 | 42.12           | 0.00         | Paid   | Y         |
| 1968                                  | MIKA MYERS                        | 08/14/2023 | 08/25/2023 | 94.50           | 94.50        | Open   | N         |
| Total Pay By Check Type: Paper Check  |                                   |            |            | <u>9,514.37</u> | <u>94.50</u> |        |           |

+ 394.90 PR  
9909.27

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: FDCHK

| Inv Ref#                                 | Vendor          | Inv Date | Due Date                 | Inv Amt  | Amt Due         | Status       | Jrnalized |
|------------------------------------------|-----------------|----------|--------------------------|----------|-----------------|--------------|-----------|
| # of Invoices:                           | 33              | # Due:   | 1                        | Totals:  | 9,615.07        | 94.50        |           |
| # of Credit Memos:                       | 0               | # Due:   | 0                        | Totals:  | 0.00            | 0.00         |           |
| Net of Invoices and Credit Memos:        |                 |          |                          |          | <u>9,615.07</u> | <u>94.50</u> |           |
| * 1 Net Invoices have Credits Totalling: |                 |          |                          |          | (77.53)         |              |           |
| --- TOTALS BY BANK ---                   |                 |          |                          |          |                 |              |           |
|                                          | FDCHK           |          | FIRE DEPARTMENT CHECKING | 9,615.07 |                 |              |           |
| --- TOTALS BY GL DISTRIBUTION ---        |                 |          |                          |          |                 |              |           |
|                                          | 206-336-752.000 |          | SUPPLIES/EQUIPMENT       | 1,188.00 |                 |              |           |
|                                          | 206-336-800.000 |          | PROF/CONTRACT SERVICES   | 94.50    |                 |              |           |
|                                          | 206-336-855.000 |          | OTHER SER/CHGS           | (77.53)  |                 |              |           |
|                                          | 206-336-913.000 |          | TRAVEL                   | 178.23   |                 |              |           |
|                                          | 206-336-920.000 |          | UTILITIES                | 1,592.66 |                 |              |           |
|                                          | 206-336-931.000 |          | REP/MAINT                | 4,310.61 |                 |              |           |
|                                          | 206-336-935.000 |          | INSURANCE                | 2,328.60 |                 |              |           |
| --- TOTALS BY FUND ---                   |                 |          |                          |          |                 |              |           |
|                                          | 206 - FIRE FUND |          |                          | 9,615.07 | 94.50           |              |           |
| --- TOTALS BY DEPT/ACTIVITY ---          |                 |          |                          |          |                 |              |           |
|                                          | 336 - FIRE      |          |                          | 9,615.07 | 94.50           |              |           |

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: CEMCK

| Inv Ref#                                 | Vendor                       | Inv Date   | Due Date           | Inv Amt | Amt Due | Status | Jrnalized |
|------------------------------------------|------------------------------|------------|--------------------|---------|---------|--------|-----------|
| Pay By Check Type: EFT Transfer          |                              |            |                    |         |         |        |           |
| 1947*                                    | CARDMEMBER SERVICES          | 08/01/2023 | 08/23/2023         | 271.33  | 0.00    | Paid   | Y         |
| Total Pay By Check Type: EFT Transfer    |                              |            |                    | 271.33  | 0.00    |        |           |
| Pay By Check Type: Paper Check           |                              |            |                    |         |         |        |           |
| 1948                                     | COLDSRING                    | 08/03/2023 | 08/23/2023         | 128.00  | 0.00    | Paid   | Y         |
| 1949                                     | CONSUMERS ENERGY             | 08/01/2023 | 08/23/2023         | 80.99   | 0.00    | Paid   | Y         |
| 1950                                     | CONSUMERS ENERGY             | 08/01/2023 | 08/23/2023         | 164.38  | 0.00    | Paid   | Y         |
| 1951                                     | FRONTIER                     | 08/09/2023 | 08/23/2023         | 100.57  | 0.00    | Paid   | Y         |
| 1952                                     | PENTWATER CONVENIENCE CENTER | 08/01/2023 | 08/23/2023         | 42.09   | 0.00    | Paid   | Y         |
| 1953                                     | PENTWATER CONVENIENCE CENTER | 08/15/2023 | 08/23/2023         | 43.68   | 0.00    | Paid   | Y         |
| Total Pay By Check Type: Paper Check     |                              |            |                    | 559.71  | 0.00    |        |           |
| # of Invoices:                           | 7                            | # Due:     | 0                  | Totals: | 831.04  | 0.00   |           |
| # of Credit Memos:                       | 0                            | # Due:     | 0                  | Totals: | 0.00    | 0.00   |           |
| Net of Invoices and Credit Memos:        |                              |            |                    | 831.04  | 0.00    |        |           |
| * 1 Net Invoices have Credits Totalling: |                              |            |                    | (6.53)  |         |        |           |
| --- TOTALS BY BANK ---                   |                              |            |                    |         |         |        |           |
|                                          | CEMCK                        |            | CEMETERY CHECKING  | 831.04  |         |        |           |
| --- TOTALS BY GL DISTRIBUTION ---        |                              |            |                    |         |         |        |           |
|                                          | 209-567-752.000              |            | SUPPLIES/EQUIPMENT | 363.63  |         |        |           |
|                                          | 209-567-806.000              |            | COLUM PLAQUES      | 128.00  |         |        |           |
|                                          | 209-567-855.000              |            | OTHER SER/CHGS     | (6.53)  |         |        |           |
|                                          | 209-567-920.000              |            | UTILITIES          | 345.94  |         |        |           |
| --- TOTALS BY FUND ---                   |                              |            |                    |         |         |        |           |
|                                          | 209 - CEMETERY FUND          |            |                    | 831.04  | 0.00    |        |           |
| --- TOTALS BY DEPT/ACTIVITY ---          |                              |            |                    |         |         |        |           |
|                                          | 567 - CEMETERY               |            |                    | 831.04  | 0.00    |        |           |

+ 2235.40 AR  
3066.44



INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: SEW

| Inv Ref#                                 | Vendor                            | Inv Date   | Due Date   | Inv Amt   | Amt Due   | Status   | Jrnlized |
|------------------------------------------|-----------------------------------|------------|------------|-----------|-----------|----------|----------|
| Pay By Check Type: EFT Transfer          |                                   |            |            |           |           |          |          |
| 1955*                                    | CARDMEMBER SERVICES               | 08/01/2023 | 08/24/2023 | 445.60    | 0.00      | Paid     | Y        |
| Total Pay By Check Type: EFT Transfer    |                                   |            |            | 445.60    | 0.00      |          |          |
| Pay By Check Type: Paper Check           |                                   |            |            |           |           |          |          |
| 1956                                     | BARNEY'S SEWER & DRAIN CLEANERS   | 08/08/2023 | 08/24/2023 | 125.00    | 0.00      | Paid     | Y        |
| 1957                                     | BLACKBURN MFG. CO                 | 08/01/2023 | 08/24/2023 | 452.62    | 0.00      | Paid     | Y        |
| 1958                                     | DTE ENERGY                        | 08/08/2023 | 08/24/2023 | 42.15     | 0.00      | Paid     | Y        |
| 1959                                     | F&V OPERATIONS                    | 08/01/2023 | 08/24/2023 | 3,905.31  | 0.00      | Paid     | Y        |
| 1960                                     | F&V OPERATIONS                    | 08/01/2023 | 08/24/2023 | 4,791.29  | 0.00      | Paid     | Y        |
| 1961                                     | FLEIS & VANDENBRINK               | 08/01/2023 | 08/24/2023 | 1,900.00  | 0.00      | Paid     | Y        |
| 1962                                     | GREAT LAKES ENERGY                | 08/17/2023 | 08/24/2023 | 258.13    | 0.00      | Paid     | Y        |
| 1963                                     | KEITH EDWARDS                     | 08/11/2023 | 08/24/2023 | 75.00     | 0.00      | Paid     | Y        |
| 1964                                     | MALBURG'S SANITATION SERVICES, IN | 08/08/2023 | 08/24/2023 | 250.00    | 0.00      | Paid     | Y        |
| 1965                                     | MALBURG'S SANITATION SERVICES, IN | 08/05/2023 | 08/24/2023 | 280.00    | 0.00      | Paid     | Y        |
| 1966                                     | PIXEL GRAFIX STUDIO               | 08/18/2023 | 08/24/2023 | 61.62     | 0.00      | Paid     | Y        |
| 1969                                     | MIKA MYERS                        | 08/14/2023 | 08/25/2023 | 1,039.50  | 1,039.50  | Open     | N        |
| Total Pay By Check Type: Paper Check     |                                   |            |            | 13,180.62 | 1,039.50  |          |          |
| # of Invoices:                           | 13                                | # Due:     | 1          | Totals:   | 13,626.22 | 1,039.50 |          |
| # of Credit Memos:                       | 0                                 | # Due:     | 0          | Totals:   | 0.00      | 0.00     |          |
| Net of Invoices and Credit Memos:        |                                   |            |            | 13,626.22 | 1,039.50  |          |          |
| * 1 Net Invoices have Credits Totalling: |                                   |            |            | (159.35)  |           |          |          |
| --- TOTALS BY BANK ---                   |                                   |            |            |           |           |          |          |
| SEW                                      |                                   | SEWER BANK |            | 13,626.22 |           |          |          |
| --- TOTALS BY GL DISTRIBUTION ---        |                                   |            |            |           |           |          |          |
| 592-538-752.000                          | SUPPLIES/EQUIPMENT                |            |            | 996.47    |           |          |          |
| 592-538-830.002                          | ENGINEERING SERVICES              |            |            | 1,900.00  |           |          |          |
| 592-538-830.003                          | OPERATION SERVICES                |            |            | 8,696.60  |           |          |          |
| 592-538-830.005                          | LEGAL SERVICES                    |            |            | 1,039.50  |           |          |          |
| 592-538-851.100                          | POSTAGE - SEWER                   |            |            | 96.00     |           |          |          |
| 592-538-855.000                          | OTHER SER/CHGS                    |            |            | (159.35)  |           |          |          |
| 592-539-955.000                          | MISCELLANEOUS                     |            |            | 75.00     |           |          |          |
| 592-540-752.000                          | SUPPLIES/EQUIPMENT                |            |            | 26.72     |           |          |          |
| 592-541-920.000                          | UTILITIES                         |            |            | 300.28    |           |          |          |
| 592-541-931.000                          | REP/MAINT                         |            |            | 655.00    |           |          |          |



INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 INVOICE ENTRY DATES 08/09/2023 - 09/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: SEW

| Inv Ref#                        | Vendor                            | Inv Date | Due Date | Inv Amt   | Amt Due  | Status | Jrnlized |
|---------------------------------|-----------------------------------|----------|----------|-----------|----------|--------|----------|
| --- TOTALS BY FUND ---          |                                   |          |          |           |          |        |          |
|                                 | 592 - SEWER FUND                  |          |          | 13,626.22 | 1,039.50 |        |          |
| --- TOTALS BY DEPT/ACTIVITY --- |                                   |          |          |           |          |        |          |
|                                 | 538 - SHARED N&S SEWER EXPENDITUR |          |          | 12,569.22 | 1,039.50 |        |          |
|                                 | 539 - SHARED N&S SEWER ADMINISTRA |          |          | 75.00     | 0.00     |        |          |
|                                 | 540 - TWP NORTH SEWER EXPENDITURE |          |          | 26.72     | 0.00     |        |          |
|                                 | 541 - TWP SOUTH SEWER EXPENDITURE |          |          | 955.28    | 0.00     |        |          |

Check Register Report For Pentwater Township  
For Check Dates 08/09/2023 to 09/12/2023

| Check Date | Bank  | Check Number | Name                | Check Gross | Physical Check Amount | Direct Deposit | Status |
|------------|-------|--------------|---------------------|-------------|-----------------------|----------------|--------|
| 08/09/2023 | GFCKG | 22366        | CLUCHEY, TERRY L.   | 82.59       | 72.76                 | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22367        | DEGREGORIO, PAULA M | 82.59       | 72.76                 | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22368        | DOUGLAS, HEATHER A  | 82.59       | 76.28                 | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22372        | GRAETTINGER, JOHN S | 82.59       | 72.77                 | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22373        | MONTON, ANTHONY A   | 103.24      | 90.96                 | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22397        | FLYNN, MICHAEL W    | 134.42      | 108.42                | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22398        | HOLUB, DEAN J       | 134.42      | 118.43                | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22408        | FLOOD, JOSEPH M     | 135.28      | 119.18                | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22371        | FLOOD, JOSEPH M     | 270.56      | 238.36                | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22396        | FLOOD, JOSEPH M     | 270.56      | 238.36                | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22409        | MILLER, ROBERT A    | 318.56      | 284.19                | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22369        | EDWARDS, KEITH J    | 420.00      | 387.87                | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22370        | FLOOD, DEBRA A      | 560.00      | 482.92                | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22395        | FLOOD, DEBRA A      | 560.00      | 486.71                | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22407        | FLOOD, DEBRA A      | 560.00      | 486.71                | 0.00           | Open   |
| 08/09/2023 | GFCKG | EFT120       | EFTPS TOWNSHIP      | 608.69      | 608.69                | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22402        | BEAVIS, GLENN C     | 610.00      | 439.80                | 0.00           | Open   |
| 08/23/2023 | GFCKG | EFT123       | EFTPS TOWNSHIP      | 783.06      | 783.06                | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22394        | BEAVIS, GLENN C     | 944.93      | 681.29                | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22406        | EDWARDS, KEITH J    | 963.83      | 868.26                | 0.00           | Open   |
| 08/17/2023 | GFCKG | 22385        | EDWARDS, KEITH J    | 963.84      | 887.40                | 0.00           | Open   |
| 08/09/2023 | GFCKG | 22365        | BEAVIS, GLENN C     | 1,060.00    | 764.26                | 0.00           | Open   |
| 08/17/2023 | GFCKG | EFT122       | EFTPS TOWNSHIP      | 1,354.66    | 1,354.66              | 0.00           | Open   |
| 08/17/2023 | GFCKG | 22382        | CAVAZOS, LYNNETTE M | 1,485.58    | 1,201.36              | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22403        | CAVAZOS, LYNNETTE M | 1,485.58    | 1,165.94              | 0.00           | Open   |
| 08/17/2023 | GFCKG | 22383        | DOUGLAS, HEATHER A  | 1,652.24    | 1,493.88              | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22404        | DOUGLAS, HEATHER A  | 1,652.24    | 1,414.39              | 0.00           | Open   |
| 08/30/2023 | GFCKG | 22410        | MURPHY, MAUREEN H   | 1,652.24    | 1,414.39              | 0.00           | Open   |
| 08/17/2023 | GFCKG | 22386        | MURPHY, MAUREEN H   | 1,652.25    | 1,493.88              | 0.00           | Open   |
| 08/23/2023 | GFCKG | 22399        | MILLER, ROBERT A    | 1,881.50    | 1,685.86              | 0.00           | Open   |

Check Register Report For Pentwater Township  
For Check Dates 08/09/2023 to 09/12/2023

| Check Date                    | Bank   | Check Number | Name             | Check<br>Gross               | Physical<br>Check Amount | Direct<br>Deposit | Status      |
|-------------------------------|--------|--------------|------------------|------------------------------|--------------------------|-------------------|-------------|
| 08/30/2023                    | GFCCKG | EFT125       | EFTPS TOWNSHIP   | 2,040.85                     | 2,040.85                 | 0.00              | Open        |
| 08/30/2023                    | GFCCKG | 22405        | EATON, BARBARA C | 2,278.33                     | 1,826.13                 | 0.00              | Open        |
| 08/17/2023                    | GFCCKG | 22384        | EATON, BARBARA C | 2,278.34                     | 1,902.71                 | 0.00              | Open        |
| <b>Totals:</b>                |        |              |                  | <b>Number of Checks: 033</b> | <b>29,145.56</b>         | <b>25,363.49</b>  | <b>0.00</b> |
| <b>Total Physical Checks:</b> |        |              | <b>29</b>        |                              |                          |                   |             |
| <b>Total Check Stubs:</b>     |        |              | <b>4</b>         |                              |                          |                   |             |

Check Register Report For Pentwater Township  
For Check Dates 08/09/2023 to 09/12/2023

| Check Date     | Bank  | Check Number | Name                   | Check Gross | Physical Check Amount | Direct Deposit | Status |
|----------------|-------|--------------|------------------------|-------------|-----------------------|----------------|--------|
| 08/09/2023     | FDCHK | 3924         | SMITH, KAREN R         | 40.00       | 36.94                 | 0.00           | Open   |
| 08/09/2023     | FDCHK | EFT119       | EFTPS FIRE             | 52.40       | 52.40                 | 0.00           | Open   |
| 08/09/2023     | FDCHK | 3923         | HAYNOR, MARK R.        | 302.50      | 266.50                | 0.00           | Open   |
| <b>Totals:</b> |       |              |                        |             |                       |                |        |
|                |       |              | Number of Checks:      | 003         | 394.90                | 355.84         | 0.00   |
|                |       |              | Total Physical Checks: | 2           |                       |                |        |
|                |       |              | Total Check Stubs:     | 1           |                       |                |        |

Check Register Report For Pentwater Township  
For Check Dates 08/09/2023 to 09/12/2023

| Check Date     | Bank  | Check Number | Name                     | Check Gross | Physical Check Amount | Direct Deposit | Status |
|----------------|-------|--------------|--------------------------|-------------|-----------------------|----------------|--------|
| 08/23/2023     | CEMCK | 6203         | LYNN, ROBERT L           | 194.48      | 179.61                | 0.00           | Open   |
| 08/09/2023     | CEMCK | 6201         | LYNN, ROBERT L           | 238.68      | 219.10                | 0.00           | Open   |
| 08/30/2023     | CEMCK | EFT124       | EFTPS CEMETERY           | 311.24      | 311.24                | 0.00           | Open   |
| 08/17/2023     | CEMCK | 6202         | BAILEY, CHRISTOPHER R.   | 745.50      | 688.47                | 0.00           | Open   |
| 08/30/2023     | CEMCK | 6208         | BAILEY, CHRISTOPHER R.   | 745.50      | 659.06                | 0.00           | Open   |
| <b>Totals:</b> |       |              |                          |             |                       |                |        |
|                |       |              | Number of Checks: 005    | 2,235.40    | 2,057.48              | 0.00           |        |
|                |       |              | Total Physical Checks: 4 |             |                       |                |        |
|                |       |              | Total Check Stubs: 1     |             |                       |                |        |



## Supervisor's Report: 9/13/23

### 1. Update on Longbridge Fishing Deck Repairs

- The Oceana County Road Commission (OCRC) will require bids for the temporary repair of the under surface of the decks the spring of 2024. The bids will be for replacement of the Steel Beam and repair of additional support structures.
- Bids will go out in the spring with the goal to repair the Fishing Deck in the spring so it will be ready for public use by late spring/early summer.

### 2. Update on Sewage Leak on Monroe

- On Wednesday, September 8, 2023, we had a report by (Ron Christians) that an overflow of raw wastewater was released from a broken cleanout pipe on Monroe and the cap on the pipe had blown off.
- The release was examined by Lynne Cavazos and Dean Holub and F&V was contacted as was the District 10 Health Department in Hart. Lynne Received a follow-up call from the Health Department and it was decided that a sample would be taken from Pentwater Lake (near Calico Bay) to determine if any contamination had occurred. (Note: The wastewater did not go into Pentwater Lake)
- F &V contacted Barney's and they responded immediately to re-cap the cleanout pipe.
- Malburg's was also called to pump out the Lift Station tank at Lakeview and Monroe to ensure that minimal waste water released in the system.

### 3. Keith provided follow-up information regarding the additional steps that were taken the evening of September 8<sup>th</sup> and the following day, September 9<sup>th</sup>.

## Clerk's Report – 13 SEPTEMBER 2023



### 2023 Audit:

- Annual audit took place this past Monday & Tuesday.
- Gaybridge & Co. will complete their analysis at their office in Holland
- We will receive audit report sometime this month & will schedule for review with Gaybridge & Co. at the October Board Meeting

### Payroll:

- In an effort to improve Clerk's Office efficiency, we have switched to bi-monthly payroll for all hourly and salary employees with exception of Fire Department personnel who, by contract, are paid twice per year. This change has the added benefit of "smoothing out" salaried personnel income.

### Elections

- On August 16<sup>th</sup>, this office, along with the other township clerks within Oceana County, met with County Clerk Amy Anderson to discuss the possibility of entering into an agreement whereby the new 9-day early voting requirement would be hosted by the County at the Hart office. If such an agreement is reached, municipalities within the county would contribute election inspector resources for the 9-day period. Since only three election inspectors would need to be present at any given time, there will be far fewer election inspectors needed by any of the participating municipalities during the early voting period. This, coupled with a State requirement that separate dedicated equipment (EPB laptop, Tabulator, VAT) be purchased or otherwise be made available to support early voting, would result in substantial cost savings at the township level. One concern with this approach is that individual townships will not be in full control of final election results (includes 9-day early voting, Absentee voting, and election day), which may lead to suspicion on the part of some voters. Another downside is that voters wishing to participate in early voting will be required to drive to Hart for early voting, while voters wishing to vote on election day would cast their vote here in the Township Office. This may result in hardship and/or confusion for some voters.
- I will be meeting with Amy Wednesday, September 20 at 7:00p.m. when all interested township clerks meet to finalize plans and formally commit (or not) to the plan.
- We have had tremendous response to our canvassing for additional election inspectors on the assumption that more would be needed to support both the 9-day early voting period, plus the anticipated pull-ahead date of February 27<sup>th</sup> for the presidential primary. We now have twenty-three election inspectors to draw from, twelve of which will first require training.

### Pentwater City

- Our 2<sup>nd</sup> Public Meeting to discuss Township Impacts if "Pentwater City" has received positive feedback with most questions we're seeing in the office now pertaining to Village motivation.

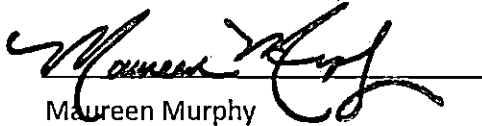
**Transfer Station "Free Day" & Brush/Yardwaste Disposal:**

- The second township offered "free day" is scheduled for October 7<sup>th</sup>.
- Brush/Yard waste dates as follows: Saturdays, 11/4, 11/11, 11/18 and 11/25

**Recent Cemetery Thefts:**

- Two reported thefts of materials left at gravesites in October
  - ~4' metal artwork in shape of a tree with attached wind chime
  - ~ \$100 ceramic planter filled with soil & flowers
- Reported to Village & County law enforcement who recommended Township install trail cams to monitor. Also offered to recover stolen materials if found.
- Gates normally open & unlocked throughout summer months

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Maureen Murphy", written over a horizontal line.

Maureen Murphy

Clerk, Pentwater Township

**Bank Balances as of:**

**August 31, 2023**

Monthly Interest

**Township Funds**

**Huntington Bank**

General Fund Checking: \$5,953  
 General Fund MM: \$9,698

**Shelby State Bank**

Sewer/Utility Billing \$18,708  
**Subtotal: \$34,359**

**Mi CLASS**

General Fund:  
 Road Fund \$116,274  
 Hart-PTW Non-Motorized Trail Fund \$23,628  
 Fund Balance Policy \$96,823  
 ARPA Funds \$70,500  
 ARPA EDGE \$0  
 General Fund EDGE \$90,577  
**Subtotal: \$397,801 \$0.00**

**Total Township Funds \$432,160**

**Fire Department Funds**

**Huntington Bank**

Fire Dept Checking: \$27,564  
 Fire Dept Money Market: \$16,003

**Mi CLASS**

Fire Department: \$100,274  
 FD EDGE \$84,789

**Total Fire Department Funds \$228,630**

**Cemetery Funds**

**Huntington Bank**

Cemetery Checking: \$57,895  
 Cemetery Money Market: \$43,555.06

**Mi CLASS**

Cemetery: \$195,750

**Total Cemetery Funds \$297,200**

**Total All Funds \$957,991**

**Pentwater Township Library**  
**Regular Monthly Board of Trustees Meeting**  
**DRAFT MINUTES**  
**June 20, 2023**

**Call to order:** Meeting was called to order at 6:22 pm by Valerie Church-McHugh.

**Roll call:** Present – Joan LundBorg, Amber Jaeb, Valerie Church-McHugh, Kendra Flynn, Melissa Williams, and Jennifer Gwillim

Absent – none.

Also in attendance: Mary Barker, Director.

**Approval of agenda:** Motion by Gwillim with support by Williams to approve the agenda as amended. Approved.

Add city feasibility under PR/Advocacy

July Meeting added under other business to come before the board

**Approval of Minutes:** Motion by LundBorg with support by Gwillim to approve minutes from the regular monthly board meeting on 4/18/23. Approved.

**Treasures report:** April and May presented by Williams. Mary will add year to year comparisons to the packet quarterly. Motion by Flynn to accept reports with support by Gwillim. Approved.

**Approval of Bills:** Motion by LundBorg with support by Gwillim to accept bills paid as submitted. Approved.

**Director's Report:** Included in packet and was reviewed and presented by Mary Barker, Director.

**Committee Reports:**

Personnel: none

Policy: Challenge Policy (Second Reading). Motion by Gwillim to approve as presented with support by LundBorg. Approved.

Finance: none

**PR/Advocacy Committee:**

Village - Church-McHugh and Flynn met with two village council members to discuss the potential of the village becoming a city.

Township – several members attended regular meeting

City Feasibility update – several board members attended with questions to ask.

Next meeting will be July 11<sup>th</sup>.

**Continuing Business:**

Millage Consultant – to be determined  
Friends of the PTL Update – see director's report  
Trustee Training 101 & 102 – reminder to watch videos

**New Business:**

Board Succession Policy – will revisit at next meeting

**Other Business to come before the board:**

July meeting? - Mary will reach out to Claire and Shirley to find out if they would be available to meet in July.

**Public Comment:** none

**Adjournment:** Motion to adjourn by Flynn with support by Gwillim. Approved. Adjournment at 7:32 pm.

Draft submitted 6/25/23  
Amber Jaeb, Secretary



**Pentwater Township Library**  
**Board Work Session**  
**Minutes**  
07/17/2023

**Call to Order:** The Board Work Session was held at the PTL and was called to order at 2:04 PM by Board President Val Church-McHugh.

**Roll Call Present:** Joan LundBorg, Jennifer Gwillim, Lissa Williams, and Val Church-McHugh.  
**Absent:** Amber Jaeb and Kendra Flynn

**Also Present:** Mary Barker, PTL Director, Joe Hamlin, Shirley Bruursema and Clare Membiela.

**Minutes from Work Session 06/20/23:** Motion by Gwillim with support by Williams to approve the 06/20/23 as presented approved.

**Establishing a District Library:**

- Is there a reason not to become a District Library? Board can become more contentious.
- PTL would be responsible for own finances.
- Agreement decides who will sit on the board.
- Value of building and contents might make the Township have more board members.
- Need just one partner to form a District Library.
- Township and Village can appoint anyone to be on the board.
- Everything depends on how the district library agreement is written.
- If we want an elected board, 7 members would be elected from the District.
- If appointed between 5-8.
- Appointed boards tend to have more friction.
- An elected board we can ask people to run.
- **It is important to have an elected board.**
- All participants in the District must pay the same amount in millage.
- We would have to contract with Weare since the township is split with Hart Library.
- Concern about not owning the library property. Offer to buy the land.
- Should the School District be part of the District? The agreement would only be with the school district. Could be difficult.
- Will not lose millage in perpetuity.
- We do not need a millage to form the District since we have a millage in perp.
- Township would collect taxes and give to District. They have no control over our millage revenues.
- **Work with our attorney from the very beginning.**
- The attorney will work directly with township and village.
- Could incorporate a city into the Library District.

**Adjournment:** The meeting was adjourned at 3:00 PM.

Work Session: 2023 07 17

Approved:

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

August 18, 2023

TO: Pentwater Township Library Board of Trustees  
FROM: Melissa Williams, Board Treasurer  
RE: Month Ending June 30, 2023

---

**Budgets:**

We are in the first quarter of our fiscal year and have spent 25% of our budget.

**Property Tax:**

**TOTAL: \$0.00**

**Other Income:**

Fees and Fines: (Copies/Fees/Fines) \$546.80

Private Contributions: \$50.00

Miscellaneous Income: \$76.34

Government Contribution: \$0.00

**OTHER INCOME TOTAL: \$673.14**

**INCOME TOTAL: \$673.14**

**EXPENSE TOTAL: \$23,922.33**

*Note: Expenses are significantly higher than income.*

**Fund Balances:**

|                   | Operating Fund (West Shore Bank) | Operating Fund (Shelby State Bank) | County   | Prepaid Expenses | Petty Cash | Treasurer Bonds |
|-------------------|----------------------------------|------------------------------------|----------|------------------|------------|-----------------|
| Fund Balance (\$) | 340,270.88                       | 58,267.43                          | 7,628.79 | -5,420.59        | 150.00     | 65,000.00       |

**FUND BALANCE TOTAL: \$465,896.51**

**Savings (Cash on Hand Over the Amount Budgeted for 2023)**

\$465,896.51 (Total Cash on Hand) - \$297,900 (Amount Budgeted) = \$167,996.51

**Investments and Cash Holding:**

See attached spreadsheet.

**Treasurer Bond's:**

Library board approved 3-month treasury bond roll-over to a 6-month bond on March 21 2023 at Pentwater Township Library Board Special Session.

*Treasurer Bond financial report will be updated quarterly.*

August 18, 2023

TO: Pentwater Township Library Board of Trustees  
FROM: Melissa Williams, Board Treasurer  
RE: Month Ending July 31, 2023

---

**Budgets:**

We are in the first quarter of our fiscal year and have **spent 33% of our budget.**

Property Tax:

**TOTAL: \$0.00**

Other Income:

Fees and Fines: (Copies/Fees/Fines) \$348.25

Private Contributions: \$200.00

Miscellaneous Income: \$1,487.88

Government Contribution: \$6,690.58

**OTHER INCOME TOTAL: \$8,726.71**

**INCOME TOTAL: \$8,726.71**

**EXPENSE TOTAL: \$20,586.04**

*Note: Expenses are significantly higher than income.*

**Fund Balances:**

|                   | Operating Fund (West Shore Bank) | Operating Fund (Shelby State Bank) | County   | Prepaid Expenses | Petty Cash | Treasurer Bonds |
|-------------------|----------------------------------|------------------------------------|----------|------------------|------------|-----------------|
| Fund Balance (\$) | 327,655.38                       | 58,268.77                          | 7,628.79 | -5,420.59        | 150.00     | 65,000.00       |

**FUND BALANCE TOTAL: \$453,282.35**

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**Savings (Cash on Hand Over the Amount Budgeted for 2023)**

\$453,282.35 (Total Cash on Hand) - \$297,900 (Amount Budgeted) = **\$155,382.35**

**Investments and Cash Holding:**

See attached spreadsheet.

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**Treasurer Bond's:**

**Library board approved 3-month treasury bond roll-over to a 6-month bond on March 21 2023 at Pentwater Township Library Board Special Session.**

*Treasurer Bond financial report will be updated quarterly.*

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INVESTMENTS AND CASH HOLDINGS -

JUNE 2023

|                            | INTEREST RATES | TYPE         | BANK TOTALS |           |           | FUND TOTALS |          | TOTAL             |
|----------------------------|----------------|--------------|-------------|-----------|-----------|-------------|----------|-------------------|
|                            |                |              | West Shore  | SSB       | Cetera    | Operating   | County   |                   |
| Operating                  | 0.05%          | Checking     | 97,000.87   |           |           | 97,000.87   |          | 97,000.87         |
| Operating                  | 3.5%           | Money Market | 243,270.01  |           |           | 243,270.01  |          | 243,270.01        |
| Operating                  | 0.03%          | Money Market |             | 58,267.43 |           | 58,267.43   |          | 58,267.43         |
| County                     |                |              |             |           |           |             | 7,628.79 | 7,628.79          |
| Petty Cash                 |                |              |             |           |           |             |          | 150               |
| Prepaid Exp.               |                |              | (5,420.59)  |           |           |             |          | (5,420.59)        |
| Investment                 |                |              |             |           | 65,000.00 |             |          | 65,000.00         |
| <b>TOTALS</b>              |                |              |             |           |           |             |          | <b>465,896.51</b> |
| Community Foundation Funds |                |              |             |           |           |             |          |                   |
| Hansen Funds               |                |              | 2,355       |           |           |             |          |                   |
| PTL Funds                  |                |              | 35,757.29   |           |           |             |          |                   |

Pentwater Township Library  
Profit & Loss Budget Performance  
April through June 2023

|                                    | 25% of budget | Jun 23            | Apr - Jun 23      | YTD Budget        | \$ Over Budget     | % of Budget |
|------------------------------------|---------------|-------------------|-------------------|-------------------|--------------------|-------------|
| <b>Income</b>                      |               |                   |                   |                   |                    |             |
| 101-402 · Property Tax             |               | 0.00              | 11,439.37         | 200,149.00        | -188,709.63        | 6%          |
| 101-655 · Fees and Fines           |               | 546.80            | 998.55            | 3,000.00          | -2,001.45          | 33%         |
| 101-674 · Private Contributions    |               | 50.00             | 4,250.24          | 2,600.00          | 1,650.24           | 163%        |
| 101-679 · Miscellaneous Income     |               | 76.34             | 1,161.48          | 3,000.00          | -1,838.52          | 39%         |
| 101.502 · Government Contribution  |               | 0.00              | 1,047.72          | 14,900.00         | -13,852.28         | 7%          |
| <b>Total Income</b>                |               | <b>673.14</b>     | <b>18,897.36</b>  | <b>223,649.00</b> | <b>-204,751.64</b> | <b>8%</b>   |
| <b>Gross Profit</b>                |               |                   |                   |                   |                    |             |
|                                    |               | 673.14            | 18,897.36         | 223,649.00        | -204,751.64        | 8%          |
| <b>Expense</b>                     |               |                   |                   |                   |                    |             |
| 101-702 · Salaries & Fringe Ben    |               | 13,229.35         | 47,584.54         | 195,000.00        | -147,415.46        | 24%         |
| 101-752 · Supplies & Postage       |               | 1,090.11          | 4,013.79          | 5,000.00          | -986.21            | 80%         |
| 101-790 · Library Materials        |               | 4,207.38          | 8,842.50          | 31,500.00         | -22,657.50         | 28%         |
| 101-801 · Professional & Contract  |               | 2,069.07          | 3,373.93          | 20,000.00         | -16,626.07         | 17%         |
| 101-805 · Program Expense          |               | 2,521.23          | 5,571.91          | 8,500.00          | -2,928.09          | 66%         |
| 101-824 · Bank & Credit Card Fees  |               | 10.36             | 28.40             | 200.00            | -171.60            | 14%         |
| 101-880 · Communications & Promo   |               | 62.00             | 211.58            | 2,500.00          | -2,288.42          | 8%          |
| 101-910 · Professional Development |               | 104.80            | 550.46            | 4,800.00          | -4,249.54          | 11%         |
| 101-924 · Utilities & Maintenance  |               | 628.03            | 2,461.36          | 16,000.00         | -13,538.64         | 15%         |
| 101-937 · Insurance                |               | 0.00              | 0.00              | 5,500.00          | -5,500.00          | 0%          |
| 101-970 · Capital Outlay           |               | 0.00              | 0.00              | 8,900.00          | -8,900.00          | 0%          |
| <b>Total Expense</b>               |               | <b>23,922.33</b>  | <b>72,638.47</b>  | <b>297,900.00</b> | <b>-225,261.53</b> | <b>24%</b>  |
| <b>Net Income</b>                  |               | <b>-23,249.19</b> | <b>-53,741.11</b> | <b>-74,251.00</b> | <b>20,509.89</b>   |             |

INVESTMENTS AND CASH HOLDINGS

JULY 2023

|                            | INTEREST RATES | TYPE         | BANK TOTALS |           |           | FUND TOTALS |          | TOTAL             |
|----------------------------|----------------|--------------|-------------|-----------|-----------|-------------|----------|-------------------|
|                            |                |              | West Shore  | SSB       | Cetera    | Operating   | County   |                   |
| Operating                  | 0.05%          | Checking     | 76,012.09   |           |           | 76,012.09   |          | 76,012.09         |
| Operating                  | 3.5%           | Money Market | 251,643.29  |           |           | 251,643.29  |          | 251,643.29        |
| Operating                  | 0.03%          | Money Market |             | 58,268.77 |           | 58,268.77   |          | 58,268.77         |
| County                     |                |              |             |           |           |             | 7,628.79 | 7,628.79          |
| Petty Cash                 |                |              |             |           |           |             |          | 150               |
| Prepaid Exp.               |                |              | (5,420.59)  |           |           |             |          | (5,420.59)        |
| Investment                 |                |              |             |           | 65,000.00 |             |          | 65,000.00         |
| <b>TOTALS</b>              |                |              |             |           |           |             |          | <b>453,282.35</b> |
| Community Foundation Funds |                |              |             |           |           |             |          |                   |
| Hansen Funds               |                |              | 2,355       |           |           |             |          |                   |
| PTL Funds                  |                |              | 35,757.29   |           |           |             |          |                   |

**Pentwater Township Library**  
**Profit & Loss Budget Performance**  
April through July 2023

| 33% of Budget  |                                    | Jul 23            | Apr - Jul 23      | YTD Budget        | \$ Over Budget     | % of budget |
|----------------|------------------------------------|-------------------|-------------------|-------------------|--------------------|-------------|
| <b>Income</b>  |                                    |                   |                   |                   |                    |             |
|                | 101-402 · Property Tax             | 0.00              | 11,439.37         | 200,149.00        | -188,709.63        | 6%          |
|                | 101-655 · Fees and Fines           | 348.25            | 1,346.80          | 3,000.00          | -1,653.20          | 45%         |
|                | 101-674 · Private Contributions    | 200.00            | 4,450.24          | 2,600.00          | 1,850.24           | 171%        |
|                | 101-679 · Miscellaneous Income     | 1,487.88          | 2,649.36          | 3,000.00          | -350.64            | 88%         |
|                | 101.502 · Government Contribution  | 6,690.58          | 7,738.30          | 14,900.00         | -7,161.70          | 52%         |
|                | <b>Total Income</b>                | <b>8,726.71</b>   | <b>27,624.07</b>  | <b>223,649.00</b> | <b>-196,024.93</b> | <b>12%</b>  |
|                | <b>Gross Profit</b>                | <b>8,726.71</b>   | <b>27,624.07</b>  | <b>223,649.00</b> | <b>-196,024.93</b> | <b>12%</b>  |
| <b>Expense</b> |                                    |                   |                   |                   |                    |             |
|                | 101-702 · Salaries & Fringe Ben    | 15,768.87         | 63,353.41         | 195,000.00        | -131,646.59        | 32%         |
|                | 101-752 · Supplies & Postage       | 254.13            | 4,267.92          | 5,000.00          | -732.08            | 85%         |
|                | 101-790 · Library Materials        | 1,530.76          | 10,373.26         | 31,500.00         | -21,126.74         | 33%         |
|                | 101-801 · Professional & Contract  | 632.53            | 4,006.46          | 20,000.00         | -15,993.54         | 20%         |
|                | 101-805 · Program Expense          | 589.95            | 6,879.11          | 8,500.00          | -1,620.89          | 81%         |
|                | 101-824 · Bank & Credit Card Fees  | 11.69             | 40.09             | 200.00            | -159.91            | 20%         |
|                | 101-880 · Communications & Promo   | 296.00            | 507.58            | 2,500.00          | -1,992.42          | 20%         |
|                | 101-910 · Professional Development | 0.00              | 550.46            | 4,800.00          | -4,249.54          | 11%         |
|                | 101-924 · Utilities & Maintenance  | 1,502.11          | 3,963.47          | 16,000.00         | -12,036.53         | 25%         |
|                | 101-937 · Insurance                | 0.00              | 0.00              | 5,500.00          | -5,500.00          | 0%          |
|                | 101-970 · Capital Outlay           | 0.00              | 0.00              | 8,900.00          | -8,900.00          | 0%          |
|                | <b>Total Expense</b>               | <b>20,586.04</b>  | <b>93,941.76</b>  | <b>297,900.00</b> | <b>-203,958.24</b> | <b>32%</b>  |
|                | <b>Net Income</b>                  | <b>-11,859.33</b> | <b>-66,317.69</b> | <b>-74,251.00</b> | <b>7,933.31</b>    |             |

Pentwater Township Library  
Director's Report  
August 2023

**July and August**

**All Time Record for Summer Reading Programs (SRP)**

Our staff did a tremendous job this year of promoting our summer reading programs for children, teens/ tweens and for adults this year. We tallied 196 total participants in all three programs thanks to a concerted effort by our staff to talk up the programs to anyone who came into the library.

For all ages we had a variety of activities to engage participants. For the youngest children we had contests that garnered immediate prizes. But we also had a variety of passive activities that included puzzles, worksheets, mazes and games about Pass Ports and travel.

For Tween/Teen SRP participants earned coupons from area businesses. They got rewarded as they read 200 pages per week.

The Adult SRP is still going on for three more weeks, as they complete their special bingo cards by completing a variety of tasks including reading/listening to library titles and attending programs. Completed cards will be entered into a drawing for some special baskets on display at the library.

**Art Programs**—Our art programs for Children and Tweens/Teens were again a very popular activity. We did paint pours, fairy gardens, marshmallow shooters, crayon melting, rock painting, card making, animal print pencil bags, stenciling, and book binding.

**Summer, Full of Well Attended Programs**—So many well attended programs this summer. For children and tween/teen we had the Nerf Games that was in July and we were able to have a large group our young people from 8 to 16 year olds enjoyed a challenging activity with two teams competing against each other. Nerf darts were fired across the library lawn as participants hid behind pop up tents. The library director did not fire any darts but got hit in the head several times as she retrieved darts to keep the games going.

We also have a special presentation from the Citizen of the Year, Joe Primozich. He met the kids at the beach as they collected plastic and other waste from the beach. Joe also talked about invasive species in our area.

Our Storytime each week was well attended, besides stories that coincided with the library theme, we sang, and had a craft.

We had three author appearances this summer. One had very little interest from a local author talking on Bipolar, and two others had standing room only crowds. The author visit by Michael Lindvall, a New York City retired pastor who writes mystery novels and his daughter who worked together to create the latest Lindvall book, "Ashes to Ashes." The evening was full of anecdotes and humor about how the two worked together. Many compliments from patrons about the event. The Pentwater Arts Council partnered with us on this author visit. Bridget Henley will be here on August 14<sup>th</sup> with her new cookbook "The Menu: Hosting Cookbook". We have had a lot of calls about here presentation and hope for a very interesting and enjoyable evening.

We also had a special program on genealogy with Jesse Soeberg in partnership with the Pentwater Historical Society. Jesse presented on two days with a week in between. Very interesting and helped patrons know about the free resources available to them on MeL databases.

Pentwater Township Library  
Director's Report  
August 2023

**New Flag at the Library**--It took a while to replace the flag and rope that were torn away by a storm. But thanks to the DAR, our Friends of the Library group, the VFW honor guard and Spectrum, our Internet provider, we had an appropriate ceremony to raise the flag with our media friends looking on.

**Annual Meeting of the Mid-Michigan Library League**--We plan on closing the library on September 21 so the entire staff can attend the MMLL gathering that regularly includes discussion on a variety of important developments for our region and for Michigan libraries. The meeting is at Caberfae in Cadillac. If any board members would like to attend, please contact me.

**New Staff Training**-- Our staff will be getting in-person training from Laura Warren-Gross from MCLS (Midwest Collaborative for Library Services) and MeL, the system that helps us with Interlibrary loans and other services. They will also be hearing how NovelList connects with our LibraryAware program.

**Township Audit Rescheduled**—The township audit that includes the library has been rescheduled from this week until sometime in September, because of the heavy workload at the Township. Our part of the audit will be completed at the end of this month.

**Insurance Audit**— A mistake was caught and corrected because some figures on a State tax form were incorrect. It took a few days for our accountant and Tammy to find and correct the mistake. The error was found by our insurance carrier, during our insurance audit.

**Michigan Library Association Annual Conference**--Tammy, Justin and I will be going to Kalamazoo for the conference on October 18-20. Many items on the programs are current concerns for all libraries.

**October Haunted Library**— One of our best attended events, the Haunted Library will again be conducted on Halloween. We will be closing the library at noon on October 31 to complete the setup. The theme is just "Haunted Library", so all our collection of Halloween supplies and props will be used. We always need extra help, if you are available, we can always find the use of your skills whether setting up, during the event or clean-up.

**Friends of the Library**— Our new group has been very active participating in a book sale, the homecoming parade, the community open house and raising funds and helping to raise the flag. Their next membership meeting is planned for early September at Park Place.

**Mental Health Hubs**— We will be meeting with the Hub soon, there has been several cancellations on their part, but they have some exciting news to share coming up.

**New employees**— We started two new employees, James Mueller@32 hours and Chris Schattmaier@32 hours and recently reduced to 24 hours, as Library Clerk Aides. Both have had fun learning the ways of the Circulation desk, shelving books, learning MeL and Rides along with going over policies during a very busy and crazy summer schedule.

**Michigan State Librarian's Excellence Award**— Three Michigan library's will be selected for excellence awards. First place library will receive a \$3,000 prize and two others will receive

Pentwater Township Library  
Director's Report  
August 2023

prizes of \$1,000 each. Our information was submitted along with 4 very complimentary letters of support to be considered.

**Training on Computer Basics and Cybersecurity from AT&T**—AT&T Connect Nation will be here on September 11 at 10 a.m. to teach Basic Computer Skills and then at 2 p.m. to teach about cybersecurity. The community push to connect our area also needed to address the Digital Literacy piece of Broadband to each home & business. The Taskforce had a commitment from AT&T that access, and affordability aren't enough without the right device, application and digital knowledge. So, AT&T will bring in educators to teach different skills to the county librarians. We picked the first day and decided basics and cybersecurity were the most important for our residents.

Respectfully submitted,



Mary Barker, Director



Pentwater Township Library

DIRECTOR'S REPORT -

1-Jul-23

June Statistics

| CIRCULATION             | 2023        | 2022        | %        | ATTENDANCE               | 2023        | 2022        | %          |
|-------------------------|-------------|-------------|----------|--------------------------|-------------|-------------|------------|
| FICTION                 | 637         | 598         | 7        | ADULT PROGRAM            | 177         | 111         | 59         |
| NON-FICTION             | 114         | 153         | -25      | TEEN PROGRAM             | 15          | 3           | 400        |
| LARGE PRINT FICTION     | 68          | 50          | 36       | CHILDREN PROGRAM         | 138         | 78          | 77         |
| LARGE PRINT NON-FICTION | 0           | 1           | -100     |                          |             |             |            |
| <b>TOTAL</b>            | <b>819</b>  | <b>802</b>  | <b>2</b> | <b>TOTAL</b>             | <b>330</b>  | <b>192</b>  | <b>72</b>  |
| KIT GO BAGS             | 0           | 34          |          | EVENING PATRONS          | 124         | 79          | 57         |
| KIT MOVIE NIGHT         | 31          | 42          |          | <b>TOTAL PATRONS</b>     | <b>1978</b> | <b>1434</b> | <b>38</b>  |
| PERIODICALS             | 96          | 117         | -18      | <b>NEW REGISTRATIONS</b> |             |             |            |
| PAPERBACKS              | 6           | 9           | -33      | ADULT                    | 19          | 30          | -37        |
| AUDIO                   | 28          | 38          | -26      | CHILDREN                 | 5           | 9           | -44        |
| VIDEOS & DVDS           | 317         | 311         | 2        | ANNUAL                   | 1           | 3           | -67        |
| LIBBY E_Magazine        | 63          | 44          | 43       | <b>TOTAL</b>             | <b>25</b>   | <b>42</b>   | <b>-40</b> |
| LIBBY AUDIO             | 153         | 146         | 5        | Total Deleted Items      | 64          | 4           | 1500       |
| LIBBY E-BOOKS           | 266         | 318         | -16      |                          |             |             |            |
| MEL CAT LENT            | 93          | 97          | -4       |                          |             |             |            |
| MEL CAT BORROWED        | 126         | 134         | -6       |                          |             |             |            |
| HOOPLA E-BOOKS          | 70          |             | #DIV/0!  | Multipurpose Room        | 20          | 23          |            |
| HOOPLA E-AUDIO          | 64          |             | #DIV/0!  |                          |             |             |            |
| HOOPLA E-MOVIE/TV       | 19          |             | #DIV/0!  | <b>RE-REGISTRATIONS</b>  |             |             |            |
| HOOPLA BINGE PASS       | 0           |             | #DIV/0!  | ADULT                    | 27          | 47          | -43        |
| <b>TOTAL</b>            | <b>1332</b> | <b>1290</b> | <b>3</b> | CHILDREN                 | 0           | 5           | -100       |
|                         |             |             |          | <b>TOTAL</b>             | <b>27</b>   | <b>52</b>   | <b>-48</b> |
| J FICTION               | 163         | 155         | 5        |                          |             |             |            |
| J NON-FICTION           | 69          | 58          | 19       | <b>COPIES</b>            |             |             |            |
| J EASY                  | 334         | 290         | 15       | BLACK                    | 2629        | 3443        | -24        |
| J PERIODICALS           | 1           | 0           | #DIV/0!  | COLOR                    | 2652        | 1894        | 40         |
| J VIDEOS & DVDS         | 62          | 103         | -40      |                          |             |             |            |
| <b>TOTAL</b>            | <b>629</b>  | <b>606</b>  | <b>4</b> | FAX USAGE                | 66          | 46          | 43         |
| Y FICTION               | 45          | 42          | 7        |                          |             |             |            |
| Y NON-FICTION           | 9           | 12          | -25      | COMPUTER USAGE           | 153         | 117         | 31         |
| <b>TOTAL</b>            | <b>54</b>   | <b>54</b>   | <b>0</b> | WIRELESS USAGE           |             | 277         | -100       |
| <b>GRAND TOTAL</b>      | <b>2834</b> | <b>2752</b> | <b>3</b> |                          |             |             |            |

Pentwater Township Library  
 DIRECTOR'S REPORT - Fiscal Year 2023-2024  
 April 2023-June 2024

| CIRCULATION             | 2023-2024   | 2022-2023   | %         | ATTENDANCE           | 2023-2024   | 2022-2023   | %          |
|-------------------------|-------------|-------------|-----------|----------------------|-------------|-------------|------------|
| FICTION                 | 1405        | 1383        | 2         | ADULT PROGRAM        | 255         | 212         | 20         |
| NON-FICTION             | 288         | 333         | -14       | TEEN PROGRAM         | 15          | 3           | 400        |
| LARGE PRINT FICTION     | 177         | 103         | 72        | CHILDREN PROGRAM     | 226         | 156         | 45         |
| LARGE PRINT NON-FICTION | 3           | 7           | -57       |                      |             |             |            |
| <b>TOTAL</b>            | <b>1873</b> | <b>1826</b> | <b>3</b>  | <b>TOTAL</b>         | <b>496</b>  | <b>371</b>  | <b>34</b>  |
| KIT GO BAGS             | 21          | 52          |           | EVENING PATRONS      | 222         | 153         | 45         |
| KIT MOVIE NIGHT         | 31          | 124         |           | <b>TOTAL PATRONS</b> | <b>3617</b> | <b>3071</b> | <b>18</b>  |
| PERIODICALS             | 235         | 238         | -1        |                      |             |             |            |
| PAPERBACKS              | 9           | 15          | -40       | NEW REGISTRATIONS    |             |             |            |
| AUDIO                   | 70          | 98          | -29       | ADULT                | 37          | 49          | -24        |
| VIDEOS & DVDS           | 733         | 889         | -18       | CHILDREN             | 7           | 12          | -42        |
|                         |             |             |           | ANNUAL               | 2           | 3           | -33        |
| LIBBY E_Magazine        | 192         | 125         |           |                      |             | 0           |            |
| LIBBY AUDIO             | 480         | 444         | 8         | <b>TOTAL</b>         | <b>46</b>   | <b>64</b>   | <b>-28</b> |
| LIBBY E-BOOKS           | 756         | 880         | -14       | Total Deleted Items  | 648         | 346         | 87         |
| MEL CAT LENT            | 309         | 453         | -32       |                      |             |             |            |
| MEL CAT BORROWED        | 333         | 326         | 2         |                      |             |             |            |
| HOOPLA E-BOOKS          | 208         | 0           | #DIV/0!   | Multipurpose Room    | 53          | 54          | -2         |
| HOOPLA E-AUDIO          | 175         | 0           | #DIV/0!   |                      |             |             |            |
| HOOPLA E-MOVIE/TV       | 57          | 0           | #DIV/0!   | RE-REGISTRATIONS     |             |             |            |
| HOOPLA BINGE PASS       | 4           | 0           | #DIV/0!   | ADULT                | 41          | 84          | -51        |
| <b>TOTAL</b>            | <b>3613</b> | <b>3644</b> | <b>-1</b> | CHILDREN             | 2           | 7           | -71        |
|                         |             |             |           | <b>TOTAL</b>         | <b>43</b>   | <b>91</b>   | <b>-53</b> |
| J FICTION               | 302         | 317         | -5        |                      |             |             |            |
| J NON-FICTION           | 126         | 95          | 33        |                      |             |             |            |
| J EASY                  | 516         | 467         | 10        | COPIES               |             |             |            |
| J PERIODICALS           | 1           | 0           | #DIV/0!   | BLACK                | 7972        | 7442        | 7          |
| J VIDEOS & DVDS         | 114         | 187         | -39       | COLOR                | 8440        | 5926        | 42         |
| <b>TOTAL</b>            | <b>1059</b> | <b>1066</b> | <b>-1</b> |                      |             |             |            |
|                         |             |             |           | FAX USAGE            | 164         | 94          | 74         |
| Y FICTION               | 70          | 49          | 43        |                      |             |             |            |
| Y NON-FICTION           | 11          | 12          | -8        |                      |             |             |            |
| <b>TOTAL</b>            | <b>81</b>   | <b>61</b>   | <b>33</b> | COMPUTER USAGE       | 309         | 246         | 26         |
| <b>GRAND TOTAL</b>      | <b>6626</b> | <b>6597</b> | <b>0</b>  | WIRELESS USAGE       | 0           | 415         | -100       |

MATERIALS BY DATE ADDED FY 2023-2024

| Material Type                | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL |
|------------------------------|-----|-----|------|------|-----|------|-----|-----|-----|-----|-----|-----|-------|
| 1 - New Fiction              |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 2 - New Non-Fiction          |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 5 - Adult Fiction            | 27  | 65  | 50   |      |     |      |     |     |     |     |     |     | 0     |
| 6 - Adult Non-fiction        | 23  | 18  | 9    |      |     |      |     |     |     |     |     |     | 142   |
| 7 - Audio Books              | 1   | 2   | 2    |      |     |      |     |     |     |     |     |     | 50    |
| 8 - Easy Read                |     |     | 1    |      |     |      |     |     |     |     |     |     | 5     |
| 9 - Hold Shelf               |     |     |      |      |     |      |     |     |     |     |     |     | 1     |
| 10 - Juvenile Audio          |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 11 - Juvenile Easy           | 21  | 37  | 6    |      |     |      |     |     |     |     |     |     | 0     |
| 12 - Juvenile Fiction        | 12  | 18  | 1    |      |     |      |     |     |     |     |     |     | 64    |
| 13 - Juvenile Magazine       | 3   | 3   | 2    |      |     |      |     |     |     |     |     |     | 31    |
| 14 - Juvenile Non-fic        | 47  | 5   | 1    |      |     |      |     |     |     |     |     |     | 8     |
| 15 - Juvenile Video          |     |     | 1    |      |     |      |     |     |     |     |     |     | 53    |
| 16 - Juvenile Video Series   |     |     |      |      |     |      |     |     |     |     |     |     | 1     |
| 17 - Large Print Fiction     |     | 2   | 11   |      |     |      |     |     |     |     |     |     | 0     |
| 18 - Large Print Non-Fiction |     |     |      |      |     |      |     |     |     |     |     |     | 13    |
| 19 - Magazine                | 39  | 38  | 28   |      |     |      |     |     |     |     |     |     | 0     |
| 24 - Paperback Fiction       |     |     | 1    |      |     |      |     |     |     |     |     |     | 105   |
| 25 - Reference               |     |     |      |      |     |      |     |     |     |     |     |     | 1     |
| 26 - Video Non-Fiction       |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 27 - Video                   | 2   | 50  | 8    |      |     |      |     |     |     |     |     |     | 0     |
| 28 - Video Series            | 1   | 1   | 4    |      |     |      |     |     |     |     |     |     | 60    |
| 29 - Young Adult Fiction     | 2   |     |      |      |     |      |     |     |     |     |     |     | 6     |
| 30 - Young Adult Magazine    |     |     |      |      |     |      |     |     |     |     |     |     | 2     |
| 31 - Young Adult Non-Fiction | 2   |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 50 - Launchpad               |     |     |      |      |     |      |     |     |     |     |     |     | 2     |
| 51 - Bookclubs               |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 52 - Kit Go Bags             |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 53 - Kit Movie Night         |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 54 - Kit Fly Tying           |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 55 - Computer                |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| Total                        | 180 | 239 | 125  | 0    | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 544   |

**Pentwater Township Library**  
**DIRECTOR'S REPORT -**  
**July Statistics**

1-Aug-23

| CIRCULATION             | 2023        | 2022        | %          | ATTENDANCE               | 2023        | 2022        | %          |
|-------------------------|-------------|-------------|------------|--------------------------|-------------|-------------|------------|
| FICTION                 | 872         | 761         | 15         | ADULT PROGRAM            | 244         | 100         | 144        |
| NON-FICTION             | 199         | 157         | 27         | TEEN PROGRAM             | 43          | 34          | 26         |
| LARGE PRINT FICTION     | 106         | 49          | 116        | CHILDREN PROGRAM         | 258         | 129         | 100        |
| LARGE PRINT NON-FICTION | 2           | 4           | -50        |                          |             |             |            |
|                         |             |             |            | TOTAL                    | 545         | 263         | 107        |
| <b>TOTAL</b>            | <b>1179</b> | <b>971</b>  | <b>21</b>  |                          |             |             |            |
| KIT GO BAGS             | 16          | 40          |            | EVENING PATRONS          | 149         | 117         | 27         |
| KIT MOVIE NIGHT         |             | 83          |            | <b>TOTAL PATRONS</b>     | <b>2247</b> | <b>2147</b> | <b>5</b>   |
| PERIODICALS             | 139         | 131         | 6          |                          |             |             |            |
| PAPERBACKS              | 4           | 8           | -50        | <b>NEW REGISTRATIONS</b> |             |             |            |
| AUDIO                   | 34          | 29          | 17         | ADULT                    | 27          | 34          | -21        |
| VIDEOS & DVDS           | 269         | 429         | -37        | CHILDREN                 | 6           | 4           | 50         |
|                         |             |             |            | ANNUAL                   | 1           | 4           | -75        |
| LIBBY E_Magazine        | 35          | 43          |            |                          |             |             |            |
| LIBBY AUDIO             | 180         | 146         | 23         | <b>TOTAL</b>             | <b>34</b>   | <b>42</b>   | <b>-19</b> |
| LIBBY E-BOOKS           | 264         | 395         | -33        |                          |             |             |            |
| MEL CAT LENT            | 94          | 106         | -11        | Total Deleted Items      | 76          | 2           | 3700       |
| MEL CAT BORROWED        | 92          | 99          | -7         |                          |             |             |            |
| HOOPLA E-BOOKS          | 66          |             | #DIV/0!    |                          |             |             |            |
| HOOPLA E-AUDIO          | 52          |             | #DIV/0!    | Multipurpose Room        | 30          | 37          |            |
| HOOPLA E-MOVIE/TV       | 12          |             | #DIV/0!    |                          |             |             |            |
| HOOPLA BINGE PASS       | 0           |             | #DIV/0!    | <b>RE-REGISTRATIONS</b>  |             |             |            |
|                         |             |             |            | ADULT                    | 17          | 31          | -45        |
| <b>TOTAL</b>            | <b>1257</b> | <b>1509</b> | <b>-17</b> | CHILDREN                 | 0           | 3           | -100       |
|                         |             |             |            | <b>TOTAL</b>             | <b>17</b>   | <b>34</b>   | <b>50</b>  |
| J FICTION               | 243         | 257         | -5         |                          |             |             |            |
| J NON-FICTION           | 102         | 92          | 11         |                          |             |             |            |
| J EASY                  | 410         | 489         | -16        | <b>COPIES</b>            |             |             |            |
| J PERIODICALS           |             | 2           | -100       | BLACK                    | 2437        | 2436        | 0          |
| J VIDEOS & DVDS         | 96          | 226         | -58        | COLOR                    | 1380        | 1273        | 8          |
|                         |             |             |            |                          |             |             |            |
| <b>TOTAL</b>            | <b>851</b>  | <b>1066</b> | <b>-20</b> |                          |             |             | #DIV/0!    |
|                         |             |             |            | FAX USAGE                | 50          | 47          | 6          |
| Y FICTION               | 76          | 60          | 27         |                          |             |             | #DIV/0!    |
| Y NON-FICTION           | 8           | 7           | 14         |                          |             |             |            |
|                         |             |             |            | COMPUTER USAGE           | 250         | 202         | 24         |
| <b>TOTAL</b>            | <b>84</b>   | <b>67</b>   | <b>25</b>  | WIRELESS USAGE           | 1150        | 877         | 31         |
| <b>GRAND TOTAL</b>      | <b>3371</b> | <b>3613</b> | <b>-7</b>  |                          |             |             |            |

MATERIALS BY DATE ADDED FY 2023-2024

| Material Type                | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL |
|------------------------------|-----|-----|------|------|-----|------|-----|-----|-----|-----|-----|-----|-------|
| 1 - New Fiction              |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 2 - New Non-Fiction          |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 5 - Adult Fiction            | 27  | 65  | 50   | 23   |     |      |     |     |     |     |     |     | 165   |
| 6 - Adult Non-fiction        | 23  | 18  | 9    | 8    |     |      |     |     |     |     |     |     | 58    |
| 7 - Audio Books              | 1   | 2   | 2    | 4    |     |      |     |     |     |     |     |     | 9     |
| 8 - Easy Read                |     |     | 1    |      |     |      |     |     |     |     |     |     | 1     |
| 9 - Hold Shelf               |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 10 - Juvenile Audio          |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 11 - Juvenile Easy           | 21  | 37  | 6    | 5    |     |      |     |     |     |     |     |     | 69    |
| 12 - Juvenile Fiction        | 12  | 18  | 1    | 3    |     |      |     |     |     |     |     |     | 34    |
| 13 - Juvenile Magazine       | 3   | 3   | 2    | 2    |     |      |     |     |     |     |     |     | 10    |
| 14 - Juvenile Non-fic        | 47  | 5   | 1    | 3    |     |      |     |     |     |     |     |     | 56    |
| 15 - Juvenile Video          |     |     | 1    |      |     |      |     |     |     |     |     |     | 1     |
| 16 - Juvenile Video Series   |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 17 - Large Print Fiction     |     | 2   | 11   | 4    |     |      |     |     |     |     |     |     | 17    |
| 18 - Large Print Non-Fiction |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 19 - Magazine                | 39  | 38  | 28   | 21   |     |      |     |     |     |     |     |     | 126   |
| 24 - Paperback Fiction       |     |     | 1    |      |     |      |     |     |     |     |     |     | 1     |
| 25 - Reference               |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 26 - Video Non-Fiction       |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 27 - Video                   | 2   | 50  | 8    | 3    |     |      |     |     |     |     |     |     | 63    |
| 28 - Video Series            | 1   | 1   | 4    |      |     |      |     |     |     |     |     |     | 6     |
| 29 - Young Adult Fiction     | 2   |     |      |      |     |      |     |     |     |     |     |     | 2     |
| 30 - Young Adult Magazine    |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 31 - Young Adult Non-Fiction | 2   |     |      |      |     |      |     |     |     |     |     |     | 2     |
| 50 - Launchpad               |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 51 - Bookclubs               |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 52 - Kit Go Bags             |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 53 - Kit Movie Night         |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 54 - Kit Fly Tying           |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 55 - Computer                |     |     |      |      |     |      |     |     |     |     |     |     | 0     |
| 58 - Juvenile Vox Books      |     |     |      | 35   |     |      |     |     |     |     |     |     | 35    |
| Total                        | 180 | 239 | 125  | 76   | 0   | 0    | 0   | 0   | 0   | 0   | 0   | 0   | 620   |



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
www.pentwaterfiredepartment.com

### Monthly Meeting Agenda

---

Meeting Date: Wednesday, September 6, 2023 19:00  
Meeting Location: Pentwater Fire Department  
Call to Order

---

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 8/2/23
- III. Reports of Officers
  - a. Treasurer Terry Cluchey
    - i. Ending payroll for August: \$53,414.00
    - ii. Michigan CLASS: \$100,055.69
    - iii. Michigan EDGE: \$84,789.06
    - iv. Checking: \$27,563.74
    - v. Money Market Account: \$16,003.43
    - vi. Total of all funds: \$228,411.92
- IV. Old Business
  - a. Homecoming
  - b. FAA COA application
  - c. C.O.V.E. 5k
  - d. Painting Station Exterior
- V. New Business
  - a. UAV status
- VI. Training
- VII. Discussion on last month's calls: there were 39 medical and 7 fire/UAV fire calls for service in August.
- VIII. Adjourn





## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
www.pentwaterfiredepartment.com

### Monthly Meeting Minutes

---

Meeting Date: Wednesday, August 2, 2023 19:00  
Meeting Location: Pentwater Fire Department  
Call to Order

---

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 7/5/23
- III. Reports of Officers
  - a. Treasurer Terry Cluchey
    - i. Ending pay: \$41,589.00
    - ii. Michigan CLASS: \$99,811.72
    - iii. Michigan EDGE: \$84,337.18
    - iv. Checking: \$23,658.79
    - v. Money Market Account: \$15,999.36
- IV. Old Business
  - a. Homecoming parade- Jesse is driving 391, Elizabeth in 351, Joe in 361, Mike in the Ranger, & Terry in 371. 342 and the Ranger are available. Jonathan will fill in somewhere.
  - b. After the parade, we have to line off the beach for fireworks.
  - c. FAA COA application- the initial application was kicked back by the FAA but the second application seems to have been accepted.
- V. New Business
  - a. Former Crystal FD Fire Chief Jack Mustard's funeral is this Saturday, August 5, 2023 at 11AM at Sugar Ridge Church, 2012 E Wilson Rd, Custer, MI 49405.
  - b. C.O.V.E. 5k race this Saturday.
  - c. Painting the station exterior is mostly complete.
  - d. If we are informally notified of an event like a carbon monoxide leak, always initiate a formal response through 911 and don't respond alone.
- VI. Training
- VII. Discussion on last month's calls: there were 34 medical and 14 fire calls for service in July.
- VIII. Adjourn- a motion to adjourn by Aaron Boyko was seconded by Oscar Esquivel.



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
www.pentwaterfiredepartment.com

### Officer Meeting Minutes

---

Meeting Date: Wednesday, August 2, 2023 19:00

Meeting Location: Pentwater Fire Department

Call to Order

---

Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 7/5/23
- III. Reports of Officers
  - a. Treasurer Terry Cluchey
    - i. Ending pay: \$41,589.00
    - ii. Michigan CLASS: \$99,811.72
    - iii. Michigan EDGE: \$84,337.18
    - iv. Checking: \$23,658.79
    - v. Money Market Account: \$15,999.36
- IV. Old Business
  - a. Homecoming parade- Jesse is driving 391, Elizabeth in 351, Joe in 361, Mike in the Ranger, Terry in 371, and Jonathan will fill in somewhere.
  - b. After the parade, we have fireworks to setup for.
- V. New Business
  - a. Form Crystal FD Fire Chief Jack Mustard funeral this Saturday, August 5, 2023 at 11AM at Sugar Ridge Church, 2012 E Wilson Rd, Custer, MI 49405.
  - b. C.O.V.E. 5k race this Saturday.
  - c. Painting the station exterior is mostly complete and the goal is to work on finishing touches tonight. We will be contacting Safety Decals in Ludington regarding a larger PFD logo sign for the front of the station.
  - d. The back ramp on the trailer needs to be repaired. We may have somebody that is willing to repair it for free. We may look at a much smaller trailer that would transport the Ranger, but we would move the cascade air system inside the station.
  - e. Zach Thocher and Darwin Michell are registered to take the Emergency Medical Responder course through West Shore Community College that



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

begins September 12. This is the first step in being certified to respond to medical calls.

- VI. Training
- VII. Discussion on last month's calls: there were 34 medical and 14 fire calls for service in July.
- VIII. Adjourn- a motion to adjourn by Terry Cluchey was seconded by Jesse Bowman.



## Rec Report – September 2023

### Rec Program

I am currently working with local directors on our upcoming Basketball Seasons.

We will continue the Can Drive throughout the year, cans and bottles can be dropped off at the DPW at the Blue Shed or in the containers placed down at the Marina.

2023-2024 Can Drive Donations: \$262.65

Can Drive Totals Since 2020: \$5438.00

2023-2024 Rec Donations: \$1425.00

### 5 Year Parks and Rec Plan

Notices have gone out to members of the Board and we are working on a schedule for our first meeting.

Thank you,

*Katie Anderson*

Katie Anderson  
Rec Director

**Pentwater Township**  
**Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer**  
**Monthly Report – September 7, 2023**

Board Members, the following is a summary of activities conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of August 2023.

**Deputy Supervisor** - I worked with the Township Supervisor, Lynne Cavazos and Township Attorney Mark Nettleton to:

- Rescheduled camera work to trace the Apache Hills dosing pipes and drain field header lines;
- Responded to locating issues for DTE Contractor for locating sewer lines along Monroe Road for new gas pipe installation;
- Finalized the Sanitary Sewer System Evaluation, with F&V Staff; and,
- I continue to assist Lynne and Dean with the review and preparation of documents regarding the conveyance of both Township North and South Sanitary Sewer Systems to the Township.

**Code Enforcement** – Nothing significant to report at this time.

**Planning Commission** - The Planning Commission did not meet in August, 2023.

**Zoning Board of Appeals** - The Zoning Board of Appeals did not meet in August, 2023.

**Zoning Permits** – Two Zoning Permits were issued in July, 2023 as follows:

1. ZP 3454 was issued to Ken Adams Excavating for the demolition of the home and removal of the trailer at 5383 Broadway.
2. ZP 3455 was issued to Don Yax Jr. for a 24' x 36' addition to the existing accessory building at 6085 48<sup>th</sup> Ave.

**Other Comments**

The public hearing for the Master Plan is scheduled for October 3, 2023 at 6 pm at the Park Place Event Center at 310 N. Rush St. in Pentwater.

Sincerely,

*Keith J. Edwards*

Pentwater Township

Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer

## Township of Pentwater Assessor

500 N Hancock St.  
PO Box 512  
Pentwater MI 49449  
Phone: (231) 869-6231 Ext 228

### Monthly Township Report September 2023

#### **Board of Review:**

- The December Board of Review will be held on Tuesday, December 12, 2023, at 1 pm if there is business to attend to.

#### **Michigan Tax Tribunal:**

- 2 pending cases in Small Claims. Hearings have not been scheduled yet.

#### **Miscellaneous:**

- I have been entering deeds, PTAs, and PREs as they come in.
- The deadline for PREs (Principal Residence Exemption) is November 1, 2023.

If you have any questions, please let me know!



Sincerely,  
Barbie Eaton, MAAO  
Pentwater Township Assessor

**PENTWATER TOWNSHIP**  
**CEMETERY MONTHLY REPORT**

**MONTH OF: August 2023**

**NUMBER OF BURIALS:**

Traditional: 0  
Cremains: 5  
Columbarium: 1

**NUMBER OF FOUNDATIONS SET: 1**

**NUMBER OF GRAVESITES SOLD:**

Cremains: 0  
Traditional: 2  
Columbarium: 2

**TOTAL MONTHLY INCOME: (data pending)**

**TOTAL MONTHLY EXPENSES: \$3,012**

**Submitted By: Maureen Murphy**

**Date: 9/6/23**



PENTWATER TOWNSHIP

TRANSFER SITE REPORT

AUGUST 2023

TOTAL NUMBER OF VISITORS: 320

TOTAL FEES RECEIVED: 2,043<sup>00</sup>

NUMBER OF TRASH VISITORS: 166

NUMBER OF RECYCLING VISITORS: 120

NUMBER OF TRASH/RECYCLING VISITORS: 34

Submitted By: Bob Miller

Date: 8/28/23

**NOTICE OF SALE OF VACANT LAND ON  
56TH AVENUE, PENTWATER, MI  
BY THE TOWNSHIP OF PENTWATER**

NOTICE IS HEREBY GIVEN that the Township Board of the Township of Pentwater, Oceana County, will accept proposals at the Township offices, 500 N. Hancock, Pentwater Township, Michigan 49449 for the purchase of the following described parcel of land:

Street address: Unassigned – located along 56th Avenue, Pentwater, Michigan 49449

Sec. 14 T16N R18W - Lot 76 & the N 2 acres of Lot 80  
Official Map Plat A – Village of Pentwater (4.0 acres)

Permanent Parcel Number: 64-044-560-076-00

Proposals shall be submitted in a sealed envelope and plainly marked, on the envelope, as a proposal for the "Purchase of the vacant property – 56th Avenue". The proposal and the envelope shall include the name of the party submitting the proposal. Proposals will be opened and considered until such time as a proposal is accepted and the parties enter into a purchase agreement for the sale of the property.

The deadline for proposal submission will be Monday, October 2, 2023 at 2:00 PM.

The Township Board reserves the right to reject any and all proposals or to waive irregularities therein, and to accept or negotiate on the proposal which, in the opinion of the Township Board, may be most advantageous and in the best interests of the Township.

PENTWATER TOWNSHIP BOARD  
By: Lynne Cavazos, Supervisor

**RYAN'S LAWN CARE**

5156 LATTIN RD. - PENTWATER, MI. 49449  
RYAN PATTERSON  
(231) 845-9889

**PROPOSAL AND  
ACCEPTANCE**

|                                    |                          |                |
|------------------------------------|--------------------------|----------------|
| <b>PROPOSAL SUBMITTED TO :</b>     | <b>PHONE :</b>           | <b>DATE :</b>  |
| <u>Pentwater Township Cemetery</u> | <u>869-6231</u>          | <u>9-11-23</u> |
| <b>STREET :</b>                    | <b>JOB NAME :</b>        |                |
| <u>P.O. Box 512</u>                | <u>Fall Cleanup 2023</u> |                |
| <b>CITY, STATE, AND ZIP CODE :</b> |                          |                |
| <u>Pentwater MI 49449</u>          |                          |                |

I hereby submit specifications and estimates for :

Fall cleanup and Disposal

- Job will be completed when the majority of leaves have fallen.

I Propose to furnish material and labor - complete in accordance with above specifications, for the sum of :

Four thousand two hundred 00/100 Dollars (\$4200.00 )

Payment to be made as follows:

To be billed and payed in full when job is completed.

**Authorized Signature :**

\*

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date of Acceptance :** \*

**RYAN'S LAWN CARE**

5156 LATTIN RD. - PENTWATER, MI. 49449  
RYAN PATTERSON  
(231) 845-9889

**PROPOSAL AND  
ACCEPTANCE**

**PROPOSAL SUBMITTED TO :**

Pentwater Township Cemetery

**PHONE :**

869-6231

**DATE :**

9-11-23

**STREET :**

P.O. Box 512

**JOB NAME :**

Spring Cleanup 2024

**CITY, STATE, AND ZIP CODE :**

Pentwater MI 49449

**I hereby submit specifications and estimates for :**

Spring cleanup and disposal.

- Job will be completed by Memorial Day weekend.
- Price may change if Fall cleanup is NOT completed due to weather.

**I Propose to furnish material and labor - complete in accordance with above specifications, for the sum of :**

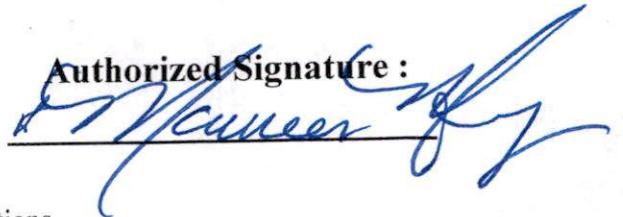
Three thousand 00/100

Dollars (\$ 3000.00 )

**Payment to be made as follows:**

To be billed and payed in full when job is completed.

**Authorized Signature :**



**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date of Acceptance :** 9.13.2023

**RYAN'S LAWN CARE**

5156 LATTIN RD. – PENTWATER, MI. 49449  
RYAN PATTERSON  
( 231 ) 845-9889

**PROPOSAL AND  
ACCEPTANCE**

**PROPOSAL SUBMITTED TO :**

Pentwater Township Cemetery

**PHONE :**

869-6231

**DATE :**

9-11-23

**STREET :**

P.O. Box 512

**JOB NAME :**

Fall Cleanup 2023

**CITY, STATE, AND ZIP CODE :**

Pentwater MI 49449

**I hereby submit specifications and estimates for :**

Fall cleanup and Disposal

-Job will be completed when the majority of leaves have fallen.

**I Propose to furnish material and labor – complete in accordance with above specifications,  
for the sum of :**

Four thousand two hundred 00/100 Dollars (\$ 4200.00 )

**Payment to be made as follows:**

To be billed and payed in fall when job is completed.

**Authorized Signature :**

*Maureen Gray*

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Date of Acceptance :** \* 9.13 .2023



**RYAN'S LAWN CARE**

5156 LATTIN RD. – PENTWATER, MI. 49449  
RYAN PATTERSON  
(231) 845-9889

**PROPOSAL AND  
ACCEPTANCE**

PROPOSAL SUBMITTED TO :

Pentwater Township Hall

PHONE :

869-6231

DATE :

9-11-23

STREET :

500 N. Hancock St.

JOB NAME :

Snowplowing 2023/2024

CITY, STATE, AND ZIP CODE :

Pentwater MI 49449

I hereby submit specifications and estimates for :

- Snowplowing will be done whenever 2" or more of snow has accumulated.

- Price is per time.

- Snowplowing \$150.00

- Shoveling \$36.00

- Salting \$38.00

I Propose to furnish material and labor – complete in accordance with above specifications, for the sum of :

One hundred twenty four 00/100 — Dollars (\$ 124.00 )

Payment to be made as follows:

To be billed and payed in full at the end of every month

Authorized Signature :



**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance : 9.13.2023

NIS C

# ADAMS

**HEATING & COOLING**  
 3123 n oceana dr  
 HART, MI 49420-8215  
 231-673-2665  
 1-888-361-9722  
 austin@adamsheatingcooling.com  
 www.adamsheatingcooling.com

# PROPOSAL

Quote :PREPARED BY AUSTIN  
 Date:08-24-2023

**To:**  
 PENTWATER TOWNSHIP  
 500 N HANCOCK  
 PENTWATER MI 49449  
 869-2631 EXT 222  
 LYNN CAVANOS 805-705-5846

**Terms of Sale:**  
 1/2 down upon acceptance and signing of contract; remaining balance due upon completion of our job. Thank You.

**Job Location:**

**Form of Payment:**  
 Check   
 Money Order   
 Cash   
 FINACINING AVAILABLE  
 MICHIGAN SAVES ID #100419

We hereby submit the following comfort design specifications:

| Qty | Description                                                                          | Total |
|-----|--------------------------------------------------------------------------------------|-------|
|     | <b>DAIKIN DUCTLESS SYSTEM</b>                                                        |       |
|     | DAIKIN OUTDOOR LOW TEMP UNIT M#RXL09QMVJUA                                           |       |
|     | DAIKIN INDOOR WALLHUNG UNIT M#FTX09NMVJUA                                            |       |
|     | 12" CONDENSOR STAND                                                                  |       |
|     | REFRIDGERANT LINESET                                                                 |       |
|     | LINE HIDE                                                                            |       |
|     | SURGE PROTECTOR                                                                      |       |
|     | AFTER INSTALLATION OF EQUIPMENT THERE WILL BE A COUNTY INSPECTION                    |       |
|     | IF PAYING WITH CREDIT CARD 3.5% WILL BE ADDED OVER \$1,000.00                        |       |
|     | DAIKIN CARRIES 5 YEAR PORT AND ONE YEAR LABOR WARRANTY                               |       |
|     | FINANCING AVAILABLE <a href="http://www.michigansaves.org">www.michigansaves.org</a> |       |

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. all agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.  
**ACCEPTANCE OF PROPOSAL-** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified payment will be made as outlined above.  
 Date of Acceptance: \_\_\_\_\_  
 Customer Signature: \_\_\_\_\_

|                        |                   |
|------------------------|-------------------|
| <b>Subtotal</b>        |                   |
| <b>PERMIT INCLUDED</b> |                   |
| <b>TOTAL</b>           | <b>\$4,680.00</b> |

Authorized Signature \_\_\_\_\_  
 This proposal may be withdrawn by us if not accepted within 60 days



NIS d)

# ADAMS

**HEATING & COOLING**  
3123 n oceana dr  
HART, MI 49420-8215  
231-673-2665  
1-888-361-9722  
austin@adamsheatingcooling.com  
www.adamsheatingcooling.com

# PROPOSAL

Quote :PREPARED BY AUSTIN  
Date:09-05-2023

**To:**  
PENTWATER TOWNSHIP  
500 N HANCOCK  
PENTWATER MI 49449  
869-2631 EXT 222  
LYNN CAVANOS 805-705-5846

**Job Location:**

**Terms of Sale:**  
1/2 down upon acceptance and signing of contract; remaining balance due upon completion of our job. Thank You.

**Form of Payment:**  
Check   
Money Order   
Cash   
FINACINING AVAILABLE   
MICHIGAN SAVES ID #100419

We hereby submit the following comfort design specifications:

| Qty | Description                                                                                    | Total    |
|-----|------------------------------------------------------------------------------------------------|----------|
|     | <b>FURNACE AND AIR CONDITIONER MAINTENANCE AGREEMENT</b>                                       |          |
|     | FALL/WINTER MAINTENANCE CLEAN AND CHECK FURNACE REPLACE AIR FILTER AND HUMIDIFIER PAD.         | \$165.00 |
|     | AIR FILTER HONEYWELL 20X25                                                                     | \$55.00  |
|     | GENERAL AIRE HUMIDIFIER MODEL # 900                                                            | \$75.00  |
|     | MAKE SURE TO OPEN ALL BASEMENT REGISTERS                                                       |          |
|     | SPRING/SUMMER MAINTENANCE CLEAN AND CHECK AIR CONDITIONER REPLACE AIR FILTER                   | \$165.00 |
|     | AIR FILTER HONEYWELL 20X25                                                                     | \$55.00  |
|     | CLOSE ALL BASEMENT REGISTERS                                                                   |          |
|     | ANY ADDITIONAL REPAIRS WILL BE CHARGED ON TOP OF THE TOTAL QUOTED PRICE FOR YEARLY MAINTENANCE |          |
|     | IF PAYING WITH CREDIT CARD 3.5% WILL BE ADDED OVER \$1,000.00                                  |          |

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. all agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.  
**ACCEPTANCE OF PROPOSAL-** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified payment will be made as outlined above.  
Date of Acceptance: \_\_\_\_\_  
Customer Signature: \_\_\_\_\_

|                 |                 |
|-----------------|-----------------|
| <b>Subtotal</b> |                 |
| <b>PERMIT</b>   |                 |
| <b>TOTAL</b>    | <b>\$515.00</b> |

Authorized Signature \_\_\_\_\_  
This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ 60 \_\_\_\_\_ days

**Resolution of Support  
Michigan Township Participating Plan Grant Application**

**RESOLUTION NO. 2023-17**

**WHEREAS** the Pentwater Township Board wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan (Par Plan) to assist in purchasing/funding funding **for 3-Slimline Flammable Storage Cabinets with self-closing doors, yellow, 12 Gallon.**

and

**WHEREAS** the Pentwater Township is seeking a grant contribution of **\$2,641.53**

**NOW, THEREFORE, BE IT RESOLVED**, that the **Pentwater Township Board** supports submittal of an application to the Michigan Township Participating Plan for a **\$2,641.53** grant to assist in funding **for 3-Slimline Flammable Storage Cabinets with self-closing, yellow, 12 Gallon.**

Motion by Holub seconded by Douglas, the **Supervisor, Lynne Cavazos** declared the motion adopted. The following voted:

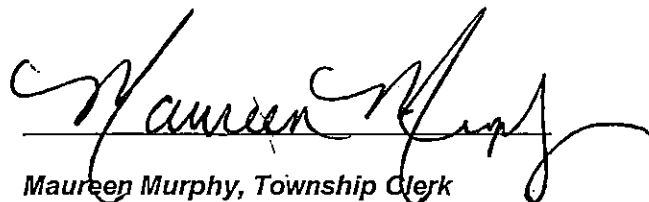
Yeas: Holub, Douglas, Cavazos, Murphy, Flynn

Nays: None

Absent: None

**CERTIFICATION**

I, Maureen Murphy, **the Pentwater Township Clerk**, hereby certify that the foregoing is a true and original copy of the resolution adopted by the Pentwater Township Board at a **regular scheduled board meeting on September 13, 2023 at 6:00 PM**, which was held in accordance with the Open Meetings Act of the State of Michigan.

  
Maureen Murphy, Township Clerk



# Michigan Township Participating Plan

## RISK REDUCTION GRANT PROGRAM APPLICATION

Spring Cycle: February 1 - March 15

Fall Cycle August 1 - September 15

\*\*\*\*Grant applications will not be accepted before or after these dates\*\*\*\*

Name of Entity:

Pentwater Township

Entity Address:

500 N. Hancock St., PO Box 512

Street

Pentwater

MI

49449

City

State

Zip

Oceana

County

Entity Telephone Number:

231-869-6231

Entity E-mail Address:

supervisor@pentwatertownshipmi.gov

Project Manager's Name:

Lynne Cavazos, Supervisor

231-869-6231, 222

Phone Number

supervisor@pentwatertownshipmi.gov

Email

Are previously awarded grant projects completed and closed?

No

Complete description of project:

Include contractor/vendor itemized bids, list of the items or services to be purchased and total cost of the project.

Feel free to Attach any corresponding documents.

NFPA - approved Lockser for Floammable and Combustible Liquids.

Michael Gombos, Risk Control Manger, did a full inspection of the operations undertaken by Pentwater Township to identify existing and potential liability exposures present in the day-to-day operations of the Township. In his report, Micheale specifically state the following:

"During the site visit, risk control noticed containers of flammable and combustible liquids located in the cemetery maintenance building. In accordance with OSHA 1029.106, all flammable and combustible liquids should be stored in an approved metal cabinet with self-closing doors, in a flammable liquid storage vault or in a safe outdoor location. Proper storage of these liquids will assist in mitigating a potential fire/exploration hazard. (5/16/23)

In addition, a new enclosure has been added to the existing Township Building that houses replacement equipment, supplies and storage containers for flammable liquids used in the newly acquired portable generators. This enclosure is the lower level of the building and should also have a metal cabinet with self-closing doors for flammagle liquids.



1-800-295-5510  
 uline.com  
 customer.service@uline.com

**PRICING  
 REQUEST**

REQUEST # 5532280

Thank you for your interest in Uline!

**PROVIDED TO:** PENTWATER TOWNSHIP  
 500 N HANCOCK ST  
 PENTWATER MI 49449-8935

**SHIP TO:** PENTWATER TOWNSHIP  
 500 N HANCOCK ST  
 PENTWATER MI 49449-8935

| CUSTOMER NUMBER |     |             | SHIP VIA                                                                      | REQUEST DATE |            |
|-----------------|-----|-------------|-------------------------------------------------------------------------------|--------------|------------|
| 22576303        |     |             | DAYTON FREIGHT                                                                | 08/30/23     |            |
| QUANTITY        | U/M | ITEM NUMBER | DESCRIPTION                                                                   | UNIT PRICE   | EXT. PRICE |
| 3               | EA  | H-2218S-Y   | SLIMLINE FLAMMABLE STORAGE CABINET -<br>SELF-CLOSING DOORS, YELLOW, 12 GALLON | 825.00       | 2,475.00   |

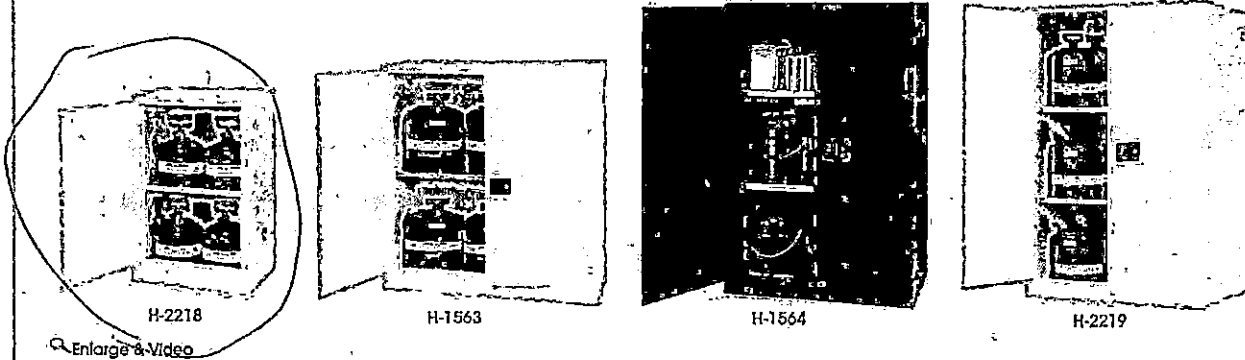
|                       |                  |                             |                   |
|-----------------------|------------------|-----------------------------|-------------------|
| SUB-TOTAL<br>2,475.00 | SALES TAX<br>.00 | SHIPPING/HANDLING<br>166.53 | TOTAL<br>2,641.53 |
|-----------------------|------------------|-----------------------------|-------------------|

**NOTE:**

DELIVERY TIME 1 BUSINESS DAY VIA DAYTON FREIGHT.  
 ATTENTION: LYNNE CAVAZOS

Search

**FLAMMABLE STORAGE CABINETS**



[Enlarge & Video](#)

Ensure safety and provide storage for your flammable or combustible liquids.

- Double wall 18-gauge steel.
- 350 lb. shelf capacity. Adjustable shelves.
- Sloped shelves safely direct spills away from containers.
- Recessed paddle handle, can be used with padlock.
- Continuous piano hinge provides smooth closure.
- Adjustable leveling feet for uneven surfaces.
- Meets NFPA, IFC and OSHA standards.
- Yellow Safety Cabinets - For aerosols, gasoline and flammable liquids.
- Red Safety Cabinets - For paint, inks and Class III combustibles.
- Self-Closing Models - Doors automatically close if temperature reaches 165°F.
- Slimline Cabinets - Use in narrow spaces.
- Self-Closing Cabinet is required in the following states: AK, CA, HI, ID, MT, NC, NV, OR, UT, and WA.

**FLAMMABLE STORAGE CABINETS WITH MANUAL DOOR - 10 YEAR WARRANTY**

Red or Yellow

| MODEL NO. | DESCRIPTION                           | OUTSIDE DIMENSIONS W x D x H | CAPACITY (GAL) | NO. OF SHELVES | WT. (LBS.) | PRICE EACH |       | ADD TO CART                          |
|-----------|---------------------------------------|------------------------------|----------------|----------------|------------|------------|-------|--------------------------------------|
|           |                                       |                              |                |                |            | 1          | 2+    |                                      |
| H-4174    | Mini                                  | 17 x 8 x 22"                 | —              | 1              | 43         | \$625      | \$615 | <a href="#">Specify Color</a>        |
| H-2569M   | Countertop                            | 17 x 17 x 22"                | 4              | 1              | 60         | 665        | 655   | <a href="#">Specify Color</a>        |
| H-7295A   | Aerosol                               | 21 x 18 x 27"                | 4              | 2              | 96         | 1,395      | 1,365 | 1 <input type="button" value="ADD"/> |
| H-4175M   | Stackable                             | 43 x 18 x 18"                | 12             | 0              | 129        | 850        | 835   | <a href="#">Specify Color</a>        |
| H-4176    | Wall-Mount                            | 43 x 12 x 44"                | 20             | 3              | 205        | 1,195      | 1,170 | <a href="#">Specify Color</a>        |
| H-4177M   | Undercounter                          | 35 x 22 x 35"                | 22             | 1              | 190        | 1,120      | 1,090 | <a href="#">Specify Color</a>        |
| H-2218M   | Slimline                              | 23 1/4 x 18 x 35"            | 12             | 1              | 122        | 840        | 825   | <a href="#">Specify Color</a>        |
| H-2570M   |                                       | 23 1/4 x 18 x 65"            | 22             | 3              | 199        | 1,190      | 1,165 | <a href="#">Specify Color</a>        |
| H-1563M   | Standard                              | 43 x 18 x 44"                | 30             | 1              | 216        | 1,080      | 1,055 | <a href="#">Specify Color</a>        |
| H-1564M   |                                       | 43 x 18 x 65"                | 45             | 2              | 291        | 1,260      | 1,230 | <a href="#">Specify Color</a>        |
| H-1565M   |                                       | 34 x 34 x 65"                | 60             | 2              | 367        | 1,535      | 1,495 | <a href="#">Specify Color</a>        |
| H-2219M*  |                                       | 43 x 34 x 65"                | 90             | 2              | 423        | 2,005      | 1,965 | <a href="#">Specify Color</a>        |
| H-4837    | Dolly for 30 and 45-Gallon (43 x 18") |                              |                |                | 32         | 105        | 100   | 1 <input type="button" value="ADD"/> |

\* OSHA Code 29CFR 1910.106 states that no more than 60 gallons may be Class I, Class II or Class III liquids.  
 A Yellow only.

SHIPS ASSEMBLED VIA MOTOR FREIGHT

**FLAMMABLE STORAGE CABINETS WITH SELF-CLOSING DOORS - 10 YEAR WARRANTY**

Red or Yellow

| MODEL NO. | DESCRIPTION | OUTSIDE DIMENSIONS W x D x H | CAPACITY (GAL) | NO. OF SHELVES | WT. (LBS.) | PRICE EACH |       | ADD TO CART                   |
|-----------|-------------|------------------------------|----------------|----------------|------------|------------|-------|-------------------------------|
|           |             |                              |                |                |            | 1          | 2+    |                               |
| H-2569S   | Countertop  | 17 x 17 x 22"                | 4              | 1              | 60         | \$760      | \$745 | <a href="#">Specify Color</a> |