



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING

February 8, 2023 at 6:00 p.m.

Lynne Cavazos, Supervisor
Heather A. Douglas, Treasurer
Maureen H Murphy, Clerk

Mike Flynn, Trustee
Dean Holub, Trustee

PENTWATER TOWNSHIP BOARD MEETING
Regular Meeting

February 08, 2022 at 6:00 p.m.
Pentwater Community Hall
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting

<https://us02web.zoom.us/j/83882790955?pwd=byszV2lwaStxSGwzQTB2bHBjZVFDUT09>

Meeting ID: 838 8279 0955

Passcode: 529889

AGENDA
(as amended at Board Meeting)

1. Call to Order/Pledge
2. Roll Call
3. Consent Agenda – Review & Action
 - a. Minutes of January 11, 2023
 - b. Correspondence, if any
 - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
 - d. Payment of Bills
(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)
4. Meeting Agenda - Review & Action
5. Public Comment on Agenda Items (Three (3) minutes maximum)
6. Supervisor's Report
7. Clerk's Report
8. Treasurer's Report
9. Library Board Packet
10. Fire Department Agenda/Minutes
11. Recreation Report
12. Staff Reports
 - a. Zoning Administrator
 - b. Assessor
 - c. ~~Cemetery Sexton~~
 - d. ~~Transfer Station~~

13. Unfinished Business

- a. Review & Action: 327 S. Hancock Building Disposition
- b. Update: Status of "Access Agreement for Park Place Community Building"

14. New Business

- a. Review & Action: Resolution 2023-02: Poverty Exemption
- b. Review & Action: Assessor Request for Updated GIS Files
- c. Review & Action: Calendar Year 2023 Office Holidays
- d. Review & Action: Calendar Year 2023 Transfer Station "Free Days"
- e. Review & Action: Appoint Ron Christians as Board of Review Alternate
- f. Review & Action: "ROBIN" Grant Program – Proposed Letters to Great Lakes Energy & Spectrum
- g. Discussion: Internet Service Support Bids & Status of ".gov" Changeover
- h. Review & Action: IRS Mileage Reimbursement Update for Company Travel
- i. Review & Action: Approval of Newly Elected Fire Department Officers

15. Public Comments

16. Other Items from Board Members

17. Adjournment

<p>PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 Draft Minutes 11 January 2023 ZOOM Available for Audience</p>	
<p>Supervisor Cavazos called the meeting to order at 6:00 PM</p> <p>Members Present: Cavazos, Douglas, Murphy, Holub, Flynn</p> <p>Members Absent: None</p> <p>Staff Present: Keith Edwards, Zoning Administrator, Glenn Beavis, Deputy Clerk</p> <p>Others Present: Ron Christians, Tom Roose, Lynne Roose, Valerie McHugh, Tim Beggs (County Commissioner), Dean Gustafson</p> <p>Present via Zoom: David Spitler, Cathy Crumb, Dave Bluhm</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>Moved by Douglas and seconded by Murphy to accept the Consent Agenda as follows:</p> <ul style="list-style-type: none"> • Prior Meeting Minutes (December 14, 2022) • Correspondence: None • Budget Reports: • Claims/Bills (payroll, paid, and to be paid) for the December 15, 2022 thru January 11, 2023 as follows: <ul style="list-style-type: none"> o Township - \$33,518 (includes any Road Fund payroll) o Cemetery - \$2,300 o Fire - \$85 o Road - \$0 <p>Roll call vote: YES: Cavazos, Douglas, Murphy, Holub, Flynn NO: Motion Carried</p>	<p>CONSENT AGENDA - Review & Action</p>
<p>Moved by Holub and seconded by Flynn to accept the meeting agenda with revision to include discussion of upcoming MTA Annual Educational Conference</p> <p>Voice Vote: Motion carries</p>	<p>MEETING AGENDA</p>
<p>None</p>	<p>PUBLIC COMMENTS</p>
<p>Ms. Cavazos related the following:</p> <ul style="list-style-type: none"> • Pentwater Township Budget Workshop: <ul style="list-style-type: none"> o Budget Workshop will be held on Tuesday, February 21, 2023 from 10:00 AM – Noon. o Public welcome to attend. • Update – Sewer/Septic Transfer <ul style="list-style-type: none"> ▪ The Township has received from the Village the following legal documents: 	<p>SUPERVISOR'S REPORT</p>

<ul style="list-style-type: none"> ○ Quit Claim Deed – North System dated 11/15/2022 ○ Quit Claim Deed – South System dated 11/15/2022 ○ Bill of Sale for all pumps, pipes, life stations, equipment, fixtures and other personal property connected to the Apache Hills Subdivision Sewer System. ○ All of these documents have been registered and recorded by the Oceana County Register of Deeds. ● Special Thank You to everyone who brought holiday treats for the Pentwater Township Office staff. Such a Treat for all of us over the Christmas the New Year work weeks. 	
<p>Ms. Murphy related the following:</p> <p>End of Year Activities:</p> <ul style="list-style-type: none"> ● Working on issuance of W-2 & 1099 forms and other end of year federal and state reporting requirements <p>Cemetery:</p> <ul style="list-style-type: none"> ● Closed for the season ● Annual update of cemetery map indicating lot sales, etc. ● Preparation of annual cemetery reports for on-site records <ul style="list-style-type: none"> ○ 2023 Deed Issuance Report ○ CY 2022 Internment Report <p>MTA New Officials Training:</p> <ul style="list-style-type: none"> ● 1 day event in Lansing ● Focus on Clerks & Treasurer's responsibilities <ul style="list-style-type: none"> ○ -Learned about statutory responsibilities, vs. other non-statutory responsibilities that have befallen the Clerk's office over the years ○ Financial Control Policies – We are conducting internal audit of existing policies to see what may be missing or in need of update: <ul style="list-style-type: none"> ▪ Investment/depository (Required) ▪ Credit Card (Required) ▪ ACH – Electronic Payment (Required) ▪ Post-audit (Required – authorizes certain payments prior to Board approval) ▪ Purchasing (Recommended) ▪ Travel & Expense (Recommended) ▪ Should be a Treasurer's policy in place if others are accepting money on his/her behalf ● Financial Reporting & Separation of Duties (Clerk/Treasurer) <ul style="list-style-type: none"> ○ Monthly <ul style="list-style-type: none"> ▪ Accounts Payable – Clerk ▪ Cash activity by fund – Treasurer ▪ Balance sheet (best practice) – Clerk ○ Quarterly: 	<p>CLERK'S REPORT</p>

<ul style="list-style-type: none"> ▪ Revenue & Expenses – Clerk (Propose motion to approve??) ▪ Investment Report – Treasurer <p>Election Legislation & Other Legislation Impacting Townships:</p> <ul style="list-style-type: none"> • Near daily monitoring of <i>legislative changes or legislation in review</i> as communicated by the Bureau of Elections and Michigan Township Association (MTA) <p>Board of Review:</p> <ul style="list-style-type: none"> • All BOR members have been sworn in for another term <p>Michigan Department of State 2022 Election Security Grant Reimbursement Program:</p> <ul style="list-style-type: none"> • We are still awaiting \$1,500 reimbursement submitted last August <p>Protect Pentwater Harbor/Friends of Pentwater Harbor:</p> <ul style="list-style-type: none"> • Will begin reaching out to fellow West Michigan Shallow Harbor POCs next week <p>Transfer Station:</p> <ul style="list-style-type: none"> • Closed for the season 	
<p>Ms. Douglas provided bank balance report through December 31, 2022</p>	<p>TREASURER'S REPORT</p>
<p>The following reports were received and placed on file:</p> <ul style="list-style-type: none"> • Library, Fire Department, Recreation • Library Board Member Valerie McHugh advised the Board of a recent Library award as noted in the Hart Journal. She also indicated that "Friends of the Library" group has become active again, and introduced a new library feature called "Hoopla". This feature can provide library members with a wide variety of "no wait" media. 	<p>OTHER DEPARTMENTAL REPORTS Library, Recreation and Fire Department</p>
<p>The following Staff reports were received and placed on file:</p> <ul style="list-style-type: none"> • Zoning (Transfer station & cemetery are closed for the season) • Assessor is still looking to hire a Board of Review Alternate <p>Reports not provided this period:</p> <ul style="list-style-type: none"> • Assessor 	<p>STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station</p>
<p>Unfinished Business:</p> <p>a) Disposition of 327 S. Hancock Building:</p> <p>No communication has taken place with the Village regarding disposition of this building for at least 6 months. The Board is concerned about ongoing cost and risk impacts associated with shared ownership of this building and would like to get it off the books as soon as possible.</p> <p>Motion by Holub, seconded by Murphy to direct Supervisor Cavazos and Trustee Holub to re-engage with the Village and discuss several options in order of</p>	<p>UNFINISHED BUSINESS a) 327 S. Hancock</p>

<p>preference, with highest preference being to execute a quit claim deed divesting the township of any interest in the property. One option that was brought up at the meeting was the sale of the township's interest in the property to a private interest, although the legality of this was called into question. Other options discussed can be found in the Board packet under Unfinished Business.</p> <p>Roll call vote: Yeas: Holub, Murphy, Flynn, Douglas, Cavazos Nays: None Motion: Carries</p>	
<p>New Business: a) Township Board Meeting Dates for CY 2023:</p> <p>Motion by Flynn, seconded by Douglas to approve RESOLUTION 2023-01 which calls for Regular Township Board Meetings to occur on the second Wednesday of every month at 6:00p.m., and to hold those meetings at the Pentwater Community Hall located on 500 N. Hancock.</p> <p>Roll call vote: Ayes: Flynn, Douglas, Murphy, Holub, Cavazos Nays: None Motion: Carries</p>	<p>NEW BUSINESS a) RESOLUTION 2023-01: CY 2023 Township Board Meeting Dates</p>
<p>New Business: b) Renewal of "Access Agreement for Use of Park Place Community Center":</p> <p>The current agreement expires annually on March 31, unless renewed. A 60-day advance notice is required if intend to cancel at any time. Agreement will need to be re-written to revise specified dates. Current agreement is for \$7,500 and expires March 31, 2023.</p> <p>Motion by Cavazos, seconded by Douglas to direct supervisor Cavazos to work with the Village to renew "Access Agreement for the Use of Park Place Community Center" in the amount of \$7,500 for the period April 1, 2023 through March 31, 2024.</p> <p>Roll call vote: Ayes: Cavazos, Douglas, Murphy, Holub, Flynn Nays: None Motion: Carries</p>	<p>NEW BUSINESS b) Park Place Access Agreement Renewal</p>
<p>New Business: c) Appointment of Deputy Supervisor:</p> <p>The job description for this roll was reviewed and approved at the December Board Meeting, but will primarily involve oversight of sewer systems, and working with Engineering firms for assistance with Apache Hills drainage issues.</p> <p>Motion by Holub, seconded by Douglas to appoint Keith Edwards as part-time Deputy Supervisor effective immediately.</p> <p>Roll call vote:</p>	<p>NEW BUSINESS c) Appointment of Deputy Supervisor</p>

<p>Ayes: Holub, Douglas, Murphy, Flynn, Cavazos Nays: None Motion: Carries</p>	
<p>New Business: d) Zoning Administrator Work Schedule</p> <p>Motion by Douglas, seconded by Holub to approve Board and staff member attendance to all or portions of April MTA Educational Conference as individually appropriate.</p> <p>Roll call vote: Yeas: Douglas, Holub, Cavazos, Murphy, Flynn Nays: None Motion: Carries</p>	<p>NEW BUSINESS d) MTA Annual Educational Conference</p>
<p>Tim Beggs, recently re-elected representative on the Oceana County Board of Commissioners introduced himself to Board members. He will soon learn which committees he will be appointed to and invited members to reach out to him if needed.</p> <p>David Spitler, County Road Commission announced his assignments to Personnel, Finance, and Parks & Recreation committees. He invites members to call anytime with comments or questions.</p> <p>David Bluhm spoke of recurring channel dredging issue and his efforts working with "Channel First" committee. He also noted ACOE full depth channel dredging planned for sometime this spring. Hoping to get a meeting John Molinar & coalition of nine communities to try and get legislative action. He also advocated for marketing of 327 S. Hancock building.</p> <p>Dean Gustafson considers 327 S. Hancock a valuable asset to both the village and township, and encouraged the Board to continue to work the issue to a closure that is beneficial to all.</p>	<p>PUBLIC COMMENTS</p>
<p>The Township Office will be Closed, Monday, January 16th in recognition of Martin Luther King Jr holiday.</p>	<p>OTHER ITEMS from BOARD MEMBERS</p>
<p>Moved by Douglas and seconded by Holub to adjourn the meeting at 6:58 PM. Motion carried.</p>	<p>ADJOURNMENT</p>
<p>_____ Maureen Murphy, Township Clerk</p>	<p>_____ Date</p>



**THE SENATE
STATE OF MICHIGAN**

JON BUMSTEAD

32ND DISTRICT
P.O. BOX 30036
LANSING, MI 48909-7536
PHONE: (517) 373-1635
FAX: (517) 373-3300
senjbumstead@senate.michigan.gov

January 18, 2023

Pentwater Township
Attn: Elected Officials
P.O. Box 512
Pentwater, MI 49449

Dear Elected Officials,

I am happy to announce that the new 32nd State Senate District office is officially open for business. The 32nd State Senate District includes: the majority of Muskegon and Manistee counties, Oceana, Mason, and Benzie counties. If you would like to contact the office to set up a meeting or discuss any potential issues that may arise during my time in Lansing, please contact my office staff by phone at (517) 373-1635 or by email at SenJBumstead@senate.michigan.gov. Also, I would encourage you to visit my website at www.senatorjonbumstead.com and subscribe to my newsletter to stay up to date on happenings in Lansing.

My staff are always ready to serve you, and their names and titles can be found below:

Marie Mihelich, Chief of Staff
Andrew Lasko, Legislative Director
Christina Achterhoff, District Representative

Additionally, I also wanted to provide you with a list of committees that I will be serving on during my time in the Senate. Please see below:

Appropriations Committees

- Minority Vice Chair (MVC) of Appropriations, MVC of Agriculture and Natural Resources subcommittee; MVC of Energy Great Lakes and Environment subcommittees; Labor and Economic Opportunity / Michigan Economic Development Corporation subcommittee; Transportation subcommittee; and Joint Capital Outlay subcommittee.

Policy Committee

- Transportation and Infrastructure

My staff and I look forward to serving you over the next four years. Please do not hesitate to reach out if we can ever be of assistance to you.

Best Regards,

Jon Bumstead
State Senator
Michigan Senate District 32

CASH SUMMARY BY FUND FOR PENTWATER TOWNSHIP
FROM 04/01/2022 TO 01/31/2023
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 01/31/2023
101	GENERAL FUND	658,745.80	1,444,831.33	1,569,359.04	534,218.09
204	ROAD FUND	98,372.18	320,577.20	355,438.21	63,511.17
206	FIRE FUND	444,242.52	710,595.30	830,665.25	324,172.57
209	CEMETERY FUND	301,587.99	893,466.38	929,328.79	265,725.58
286	AMERICAN RESCUE PLAN	33,577.82	303,431.40	268,890.03	68,119.19
703	CURRENT TAX COLLECTION FUND	203,859.89	7,310,129.66	5,997,935.61	1,516,053.94
	TOTAL - ALL FUNDS	1,740,386.20	10,983,031.27	9,951,616.93	2,771,800.54

ACCOUNT DETAIL
NEXT PAGE
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CASH SUMMARY BY ACCOUNT FOR PENTWATER TOWNSHIP
 FROM 04/01/2022 TO 01/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 01/31/2023
Fund 101	GENERAL FUND				
001.000	CHECKING ACCT	168,407.32	912,716.10	930,709.41	150,414.01
001.001	MI CLASS - GENERAL FUND	20,002.90	236,778.71	131,777.74	125,003.87
002.000	EDGE - GENERAL FUND	0.00	86,524.63	170.46	86,354.17
003.001	W.S. SEWER LAND	31,051.23	22.96	31,074.19	0.00
003.005	SSB S/L CD	1.02	1.13	0.00	2.15
003.007	SSB CD	21,936.69	0.00	21,936.69	0.00
003.009	REC LAND ACQ	0.00	0.00	0.00	0.00
003.010	BLDG REPAIR	0.00	0.00	0.00	0.00
003.011	SSB MASTER PLAN	2,102.09	0.18	2,102.27	0.00
003.012	SSB LAND/SEWER	26,677.95	0.00	26,680.10	(2.15)
003.013	HB MM	378,414.99	208.97	298,038.28	80,585.68
003.015	MI CLASS LAND & SEWER	0.00	53,404.60	53,404.60	0.00
003.113	TWP REC FUND HB	10,000.61	60.00	10,060.61	0.00
003.114	MI CLASS REC FUND	0.00	63,404.69	63,404.69	0.00
003.115	MI CLASS - FUND BALANCE POLICY	0.00	68,860.39	0.00	68,860.39
003.116	MICLASS HART-PTW NON-MOTORIZED TR	0.00	22,848.97	0.00	22,848.97
004.000	PETTY CASH	151.00	0.00	0.00	151.00
	GENERAL FUND	658,745.80	1,444,831.33	1,569,359.04	534,218.09
Fund 204	ROAD FUND				
001.000	ROAD FUND ACCOUNT	98,372.18	180,306.63	271,407.38	7,271.43
001.001	MI CLASS - ROAD FUND	0.00	140,270.57	84,030.83	56,239.74
	ROAD FUND	98,372.18	320,577.20	355,438.21	63,511.17
Fund 206	FIRE FUND				
001.000	CHECKING ACCT	98,988.78	549,533.01	534,118.50	114,403.29
001.001	CASH MICLASS FD	20,002.90	160,945.80	46.75	180,901.95
003.004	MM HUNTINGTON	325,250.84	116.49	296,500.00	28,867.33
003.005	CD HUNTINGTON	0.00	0.00	0.00	0.00
	FIRE FUND	444,242.52	710,595.30	830,665.25	324,172.57
Fund 209	CEMETERY FUND				
001.000	CHECKING ACCT	79,730.66	515,171.95	513,328.79	81,573.82
001.001	MI CLASS - CEMETERY	20,002.90	14,138.22	0.00	34,141.12
003.000	MM HUNTINGTON	201,854.43	364,156.21	416,000.00	150,010.64
	CEMETERY FUND	301,587.99	893,466.38	929,328.79	265,725.58
Fund 286	AMERICAN RESCUE PLAN				
001.001	CASH - HUNTINGTON	0.00	134,308.26	201,464.97	(67,156.71)
001.002	MI CLASS	0.00	135,401.02	67,281.83	68,119.19
002.000	CASH - HB SAVINGS	33,577.82	33,722.12	143.23	67,156.71
017.000	INVESTMENTS	0.00	0.00	0.00	0.00
	AMERICAN RESCUE PLAN	33,577.82	303,431.40	268,890.03	68,119.19
Fund 703	CURRENT TAX COLLECTION FUND				
001.000	CHECKING ACCT	59,826.50	7,203,567.47	5,853,902.22	1,409,491.75
001.001	CASH - 2021 SETTLEMENT ERROR	144,033.39	106,562.19	144,033.39	106,562.19
	CURRENT TAX COLLECTION FUND	203,859.89	7,310,129.66	5,997,935.61	1,516,053.94
	TOTAL - ALL FUNDS	1,740,386.20	10,983,031.27	9,951,616.93	2,771,800.54

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-401.000	FROM PREV YEAR-END	140,426.00	0.00	0.00	140,426.00	0.00
101-000-402.000	CURRENT REAL PROPERTY	293,800.00	166,907.80	83,460.05	126,892.20	56.81
101-000-405.000	TAX ADMINISTRATION FEE	60,700.00	54,419.05	16,099.05	6,280.95	89.65
101-000-411.000	DELINQUENT REAL PROP TAX	13,000.00	0.00	0.00	13,000.00	0.00
101-000-429.000	COMM FOREST TAX	20.00	16.05	0.00	3.95	80.25
101-000-432.000	STATE PMT IN LIEU OF TAX (PILT)	3,300.00	0.00	0.00	3,300.00	0.00
101-000-445.000	PENALTY & INTEREST TAXES	100.00	0.00	0.00	100.00	0.00
101-000-477.000	FRANCHISE FEES (CHARTER COMM)	8,000.00	4,649.84	0.00	3,350.16	58.12
101-000-479.000	ZONING PERMIT FEES	2,000.00	1,945.00	280.00	55.00	97.25
101-000-481.000	PLANNING COMMISSION REVIEW FEES	1,050.00	500.00	125.00	550.00	47.62
101-000-546.000	METRO ACT	3,900.00	2,824.71	0.00	1,075.29	72.43
101-000-549.000	ELEC REIMBURSEM	4,860.00	3,627.28	0.00	1,232.72	74.64
101-000-574.000	ST SHARED REV	56,100.00	83,689.00	14,412.00	(27,589.00)	149.18
101-000-603.000	ZBA FEES	1,600.00	1,640.00	400.00	(40.00)	102.50
101-000-628.000	TR SITE FEES	11,200.00	9,791.00	0.00	1,409.00	87.42
101-000-664.000	INTEREST INCOME	300.00	4,208.60	0.00	(3,908.60)	1,402.87
101-000-672.000	OTHER INCOME	1,400.00	187.53	0.00	1,212.47	13.40
101-000-673.000	ZA REIMBURSEMENT	0.00	(180.00)	0.00	180.00	100.00
101-000-686.000	MISCELLANEOUS	0.00	4,500.00	0.00	(4,500.00)	100.00
Total Dept 000		601,756.00	338,725.86	114,776.10	263,030.14	56.29
TOTAL REVENUES		601,756.00	338,725.86	114,776.10	263,030.14	56.29
Expenditures						
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	SALARIES & WAGES	3,150.00	3,205.56	256.04	(55.56)	101.76
101-101-705.000	EMPLOYER FICA CONTRIB	224.00	175.81	19.60	48.19	78.49
Total Dept 101 - TOWNSHIP BOARD		3,374.00	3,381.37	275.64	(7.37)	100.22
Dept 171 - SUPERVISOR						
101-171-702.000	SALARIES & WAGES	33,956.00	28,296.80	2,829.68	5,659.20	83.33
101-171-705.000	EMPLOYER FICA CONTRIB	2,598.00	2,164.70	216.47	433.30	83.32
101-171-910.000	EDUCATION/TRAINING	1,000.00	374.66	0.00	625.34	37.47
101-171-913.000	TRAVEL	300.00	664.84	381.88	(364.84)	221.61
Total Dept 171 - SUPERVISOR		37,854.00	31,501.00	3,428.03	6,353.00	83.22
Dept 215 - CLERK						
101-215-702.000	SALARIES & WAGES	33,956.00	28,296.80	2,829.68	5,659.20	83.33
101-215-702.001	DEPUTY WAGES	25,499.00	22,684.58	1,987.38	2,814.42	88.96
101-215-705.000	EMPLOYER FICA CONTRIB	4,548.00	3,942.41	373.23	605.59	86.68
101-215-812.000	REC SECRETARY	742.00	553.62	61.84	188.38	74.61
101-215-910.000	EDUCATION/TRAINING	2,000.00	1,156.08	0.00	843.92	57.80
101-215-913.000	TRAVEL	3,000.00	1,955.73	578.36	1,044.27	65.19
Total Dept 215 - CLERK,		69,745.00	58,589.22	5,830.49	11,155.78	84.00
Dept 247 - BOARD OF REVIEW						

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-247-702.000	SALARIES & WAGES	1,050.00	556.10		0.00	493.90		52.96
101-247-705.000	EMPLOYER FICA CONTRIB	80.00	42.54		0.00	37.46		53.18
101-247-910.000	EDUCATION/TRAINING	125.00	0.00		0.00	125.00		0.00
101-247-955.000	MISCELLANEOUS	900.00	172.00		0.00	728.00		19.11
Total Dept 247 - BOARD OF REVIEW		2,155.00	770.64		0.00	1,384.36		35.76
Dept 253 - TREASURER								
101-253-702.000	SALARIES & WAGES	33,956.00	28,296.80		2,829.68	5,659.20		83.33
101-253-702.001	DEPUTY WAGES	9,196.00	7,659.13		1,001.98	1,536.87		83.29
101-253-705.000	EMPLOYER FICA CONTRIB	3,301.00	2,750.58		293.12	550.42		83.33
101-253-752.000	SUPPLIES/EQUIPMENT	420.00	403.57		0.00	16.43		96.09
101-253-802.000	PROF SERV SOFTW	3,580.00	0.00		0.00	3,580.00		0.00
101-253-851.000	POSTAGE	4,000.00	4,225.83		0.00	(225.83)		105.65
101-253-910.000	EDUCATION/TRAINING	2,500.00	2,585.47		638.00	(85.47)		103.42
101-253-913.000	TRAVEL	2,000.00	1,831.67		112.36	168.33		91.58
101-253-955.000	MISCELLANEOUS	0.00	(97.18)		0.00	97.18		100.00
Total Dept 253 - TREASURER		58,953.00	47,655.87		4,875.14	11,297.13		80.84
Dept 257 - ASSESSOR								
101-257-702.000	SALARIES & WAGES	52,077.00	43,397.20		4,339.72	8,679.80		83.33
101-257-705.000	EMPLOYER FICA CONTRIB	3,984.00	3,319.89		331.99	664.11		83.33
101-257-802.001	PROF SER ATTY	565.00	563.50		0.00	1.50		99.73
101-257-804.000	PROF SER SOFTWA	2,135.00	1,615.00		0.00	520.00		75.64
Total Dept 257 - ASSESSOR		58,761.00	48,895.59		4,671.71	9,865.41		83.21
Dept 262 - ELECTION								
101-262-702.000	SALARIES & WAGES	7,875.00	7,051.77		0.00	823.23		89.55
101-262-705.000	EMPLOYER FICA CONTRIB	788.00	15.05		0.00	772.95		1.91
101-262-752.000	SUPPLIES/EQUIPMENT	3,700.00	4,398.72		0.00	(698.72)		118.88
101-262-801.000	ELECT SERV VILL	1,300.00	1,228.95		0.00	71.05		94.53
101-262-802.000	ELECT OTHER CON	250.00	0.00		0.00	250.00		0.00
101-262-851.000	POSTAGE	4,000.00	26.95		0.00	3,973.05		0.67
101-262-913.000	TRAVEL	150.00	86.35		0.00	63.65		57.57
101-262-955.000	MISCELLANEOUS	1,750.00	2,848.50		1,100.15	(1,098.50)		162.77
Total Dept 262 - ELECTION		19,813.00	15,656.29		1,100.15	4,156.71		79.02
Dept 265 - TOWNSHIP								
101-265-705.000	EMPLOYER FICA CONTRIB	560.00	413.54		39.43	146.46		73.85
101-265-706.000	CUSTODIAL WAGES	5,600.00	5,405.15		515.36	194.85		96.52
101-265-752.000	SUPPLIES/EQUIPMENT	6,000.00	5,824.37		975.54	175.63		97.07
101-265-802.000	PROF SERV SOFTWARE	9,800.00	9,725.28		0.00	74.72		99.24
101-265-804.000	PROF SERV-ATTOR	7,750.00	10,192.50		0.00	(2,442.50)		131.52
101-265-805.000	PROF SERV-AUDIT	5,250.00	5,212.50		0.00	37.50		99.29
101-265-806.000	OTHER SERVICES	1,500.00	1,500.00		0.00	0.00		100.00
101-265-806.001	PROF SERV INFO	3,200.00	3,491.86		570.50	(291.86)		109.12
101-265-807.000	PROF SERV WEB	550.00	333.51		0.00	216.49		60.64
101-265-808.000	BUOYS	350.00	0.00		0.00	350.00		0.00
101-265-809.000	OTHER SERVICES	650.00	576.00		0.00	74.00		88.62

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265-828.000	BANK FEES	0.00	400.00	225.00	(400.00)	100.00
101-265-850.000	UTIL PH/INTERNE	5,000.00	3,213.08	304.95	1,786.92	64.26
101-265-851.000	POSTAGE	3,200.00	2,046.45	0.00	1,153.55	63.95
101-265-854.000	COPYING	1,200.00	121.00	58.78	1,079.00	10.08
101-265-855.000	OTHER SER/CHGS	1,900.00	1,816.81	194.34	83.19	95.62
101-265-900.000	PRINT/PUBLISH	3,000.00	2,046.76	203.00	953.24	68.23
101-265-900.001	PRINT/PUB NOTIC	1,200.00	724.88	0.00	475.12	60.41
101-265-910.000	EDUCATION/TRAINING	2,500.00	1,292.50	419.50	1,207.50	51.70
101-265-913.000	TRAVEL	0.00	15.21	0.00	(15.21)	100.00
101-265-915.000	MEMBER/DUES	5,950.00	5,928.91	0.00	21.09	99.65
101-265-915.001	MEM/DUES MML	250.00	200.00	0.00	50.00	80.00
101-265-915.002	MEM/DUES OTHER	1,100.00	479.68	0.00	620.32	43.61
101-265-920.000	UTILITIES	7,400.00	6,013.10	709.39	1,386.90	81.26
101-265-932.000	REP/MAIN MOW/SN	1,600.00	1,996.00	594.00	(396.00)	124.75
101-265-934.000	REP/MAIN CUSTOD	700.00	227.05	0.00	472.95	32.44
101-265-934.003	REP/MAIN MISC	5,565.00	5,560.57	0.00	4.43	99.92
101-265-935.000	INSURANCE/BONDS	10,050.00	10,044.56	0.00	5.44	99.95
101-265-937.000	WORK COMP	1,500.00	1,092.63	0.00	407.37	72.84
101-265-940.000	COPY MACH RENT	2,700.00	1,140.97	111.92	1,559.03	42.26
101-265-940.001	POST MACH RENT	500.00	255.78	0.00	244.22	51.16
101-265-955.000	MISCELLANEOUS	0.00	9,809.76	41.04	(9,809.76)	100.00
101-265-970.000	CAP OUT-COMPUTE	3,485.00	0.00	0.00	3,485.00	0.00
101-265-970.002	CAP OUT-BLDG	1,000.00	0.00	0.00	1,000.00	0.00
101-265-970.003	CAP OUT OTHER	86,000.00	55,867.85	0.00	30,132.15	64.96
101-265-970.004	CAP OUT BLD REP	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 265 - TOWNSHIP		190,510.00	152,968.26	4,962.75	37,541.74	80.29
Dept 526 - TRANSFER STATION						
101-526-702.000	SALARIES & WAGES	13,448.00	10,819.62	0.00	2,628.38	80.46
101-526-705.000	EMPLOYER FICA CONTRIB	1,029.00	827.71	0.00	201.29	80.44
101-526-752.000	SUPPLIES/EQUIPMENT	550.00	198.75	0.00	351.25	36.14
101-526-802.000	CONTRACTUAL SER	1,605.00	0.00	0.00	1,605.00	0.00
101-526-900.000	PRINT/PUBLISH	500.00	348.00	0.00	152.00	69.60
101-526-934.000	REP/MAINT	1,000.00	0.00	0.00	1,000.00	0.00
101-526-940.000	RENTALS	20,800.00	17,954.19	0.00	2,845.81	86.32
101-526-940.001	EQUIP RENT/JONS	795.00	795.00	0.00	0.00	100.00
101-526-956.000	MISCELLANEOUS	600.00	600.00	0.00	0.00	100.00
Total Dept 526 - TRANSFER STATION		40,327.00	31,543.27	0.00	8,783.73	78.22
Dept 527 - SEWER-UTILITIES						
101-527-802.000	CONTRACT SERVICES	14,400.00	11,718.00	0.00	2,682.00	81.38
101-527-829.000	PERMITS	0.00	6,000.00	1,500.00	(6,000.00)	100.00
101-527-932.000	REPAIR/MAINT	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 527 - SEWER-UTILITIES		24,400.00	17,718.00	1,500.00	6,682.00	72.61
Dept 597 - DOC/RECREATION/PLIB						
101-597-802.000	CONT SER DOCK	1,000.00	400.00	400.00	600.00	40.00
101-597-804.000	CONT SERV REC	7,500.00	7,500.00	0.00	0.00	100.00
101-597-804.100	PARK PLACE	7,500.00	7,500.00	0.00	0.00	100.00
101-597-804.200	NORTHEND PARK	10,000.00	0.00	0.00	10,000.00	0.00

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-597-805.000	CONT SERV PLIB	6,000.00		0.00	0.00		6,000.00	0.00
101-597-934.000	REP/MAIN BOAT	5,000.00		2,000.00	2,000.00		3,000.00	40.00
101-597-955.000	MISCELLANEOUS	200.00		1,228.84	0.00		(1,028.84)	614.42
Total Dept 597 - DOC/RECREATION/PLIB		37,200.00		18,628.84	2,400.00		18,571.16	50.08
Dept 701 - PLANNING COMMISSION								
101-701-702.000	SALARIES/WAGES	2,200.00		1,904.92	0.00		295.08	-86.59
101-701-705.000	EMPLOYER FICA CONTRIB	168.00		145.74	0.00		22.26	86.75
101-701-802.000	PROF SERV ATTORNEY	2,000.00		0.00	0.00		2,000.00	0.00
101-701-804.000	PROF SERV CONSULTANT	500.00		0.00	0.00		500.00	0.00
101-701-805.000	MASTER PLAN UPDATE	5,000.00		408.72	0.00		4,591.28	8.17
101-701-900.000	NEWSPAPER PUBLICATIONS	500.00		0.00	0.00		500.00	0.00
101-701-910.000	EDUCATION/TRAINING	200.00		0.00	0.00		200.00	0.00
101-701-913.000	TRAVEL/EXPENSES	200.00		0.00	0.00		200.00	0.00
101-701-964.000	REFUNDS	200.00		0.00	0.00		200.00	0.00
Total Dept 701 - PLANNING COMMISSION		10,968.00		2,459.38	0.00		8,508.62	22.42
Dept 702 - ZONING ADMINISTRATION								
101-702-702.000	SALARIES & WAGES	33,046.00		24,305.02	707.65		8,740.98	73.55
101-702-703.000	HEARING OFFICER WAGES	500.00		0.00	0.00		500.00	0.00
101-702-705.000	EMPLOYER FICA CONTRIB	3,200.00		1,859.33	54.13		1,340.67	58.10
101-702-752.000	SUPPLIES/EQUIPMENT	25.00		21.15	0.00		3.85	84.60
101-702-802.000	PROF SERVICES	3,500.00		2,817.60	178.00		682.40	80.50
101-702-802.001	PROF SER ATTY	3,000.00		3,263.50	0.00		(263.50)	108.78
101-702-900.000	PRINT/PUBLISH	775.00		391.50	0.00		383.50	50.52
101-702-910.000	EDUCATION/TRAINING	200.00		150.00	150.00		50.00	75.00
101-702-913.000	TRAVEL	200.00		0.00	0.00		200.00	0.00
101-702-964.000	REFUNDS	200.00		125.00	0.00		75.00	62.50
Total Dept 702 - ZONING ADMINISTRATION		44,646.00		32,933.10	1,089.78		11,712.90	73.76
Dept 703 - ZONING BOARD OF APPEALS								
101-703-702.000	SALARIES & WAGES	670.00		668.62	0.00		1.38	99.79
101-703-705.000	EMPLOYER FICA CONTRIB	100.00		51.12	0.00		48.88	51.12
101-703-802.000	PROF SERV ATTY	1,000.00		0.00	0.00		1,000.00	0.00
101-703-900.000	PRINT/PUBLISH	600.00		754.00	0.00		(154.00)	125.67
101-703-910.000	EDUCATION/TRAINING	80.00		0.00	0.00		80.00	0.00
101-703-913.000	TRAVEL	175.00		0.00	0.00		175.00	0.00
101-703-955.000	MISCELLANEOUS	25.00		22.00	0.00		3.00	88.00
101-703-964.000	REFUNDS	400.00		0.00	0.00		400.00	0.00
Total Dept 703 - ZONING BOARD OF APPEALS		3,050.00		1,495.74	0.00		1,554.26	49.04
TOTAL EXPENDITURES		601,756.00		464,196.57	30,133.69		137,559.43	77.14
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		601,756.00		338,725.86	114,776.10		263,030.14	56.29
TOTAL EXPENDITURES		601,756.00		464,196.57	30,133.69		137,559.43	77.14

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
NET OF REVENUES & EXPENDITURES		0.00	(125,470.71)	84,642.41	125,470.71	100.00

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	01/31/2023 (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 204 - ROAD FUND								
Revenues								
Dept 000								
204-000-402.000	CURRENT REAL PR	120,000.00		67,132.78	34,012.33	52,867.22		55.94
204-000-405.000	TAX AD FEE	1,160.00		0.00	0.00	1,160.00		0.00
204-000-411.000	DEL REAL P TAX	8,050.00		4,645.68	0.00	3,404.32		57.71
204-000-664.000	INTEREST INCOME	0.00		616.12	0.00	(616.12)		100.00
Total Dept 000		129,210.00		72,394.58	34,012.33	56,815.42		56.03
TOTAL REVENUES		129,210.00		72,394.58	34,012.33	56,815.42		56.03
Expenditures								
Dept 000								
204-000-702.000	SALARIES & WAGES	1,445.00		1,435.55	0.00	9.45		99.35
204-000-705.000	EMPLOYER FICA CONTRIB	140.00		109.84	0.00	30.16		78.46
204-000-805.000	PROF SERV-AUDIT	560.00		557.50	0.00	2.50		99.55
204-000-855.000	OTHER SER/CHGS	100.00		0.00	0.00	100.00		0.00
204-000-930.000	REP/MAIN BRINE	8,690.00		7,702.50	0.00	987.50		88.64
204-000-934.002	REP/MAIN INTERI	118,275.00		117,547.84	0.00	727.16		99.39
Total Dept 000		129,210.00		127,353.23	0.00	1,856.77		98.56
TOTAL EXPENDITURES		129,210.00		127,353.23	0.00	1,856.77		98.56
Fund 204 - ROAD FUND:								
TOTAL REVENUES		129,210.00		72,394.58	34,012.33	56,815.42		56.03
TOTAL EXPENDITURES		129,210.00		127,353.23	0.00	1,856.77		98.56
NET OF REVENUES & EXPENDITURES		0.00		(54,958.65)	34,012.33	54,958.65		100.00

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	FROM PREV YEAR-END	750.00	0.00	0.00	750.00	0.00
206-000-402.000	CURR REAL P TAX	232,510.00	107,471.89	67,554.38	125,038.11	46.22
206-000-402.100	CURR PROP TAX - EQUIPMENT	117,080.00	54,109.97	34,012.33	62,970.03	46.22
206-000-411.000	DEL REAL P TAX	0.00	9,226.87	0.00	(9,226.87)	100.00
206-000-411.100	DEL REAL TX FIRE APPARTUS	0.00	4,645.68	0.00	(4,645.68)	100.00
206-000-664.000	INTEREST INCOME	0.00	1,000.39	0.00	(1,000.39)	100.00
206-000-671.000	MISCELLANEOUS	0.00	893.47	0.00	(893.47)	100.00
206-000-674.000	DONATIONS	0.00	3,500.00	0.00	(3,500.00)	100.00
206-000-676.009	MFR REIMBURSE	22,000.00	0.00	0.00	22,000.00	0.00
Total Dept 000		372,340.00	180,848.27	101,566.71	191,491.73	48.57
TOTAL REVENUES		372,340.00	180,848.27	101,566.71	191,491.73	48.57
Expenditures						
Dept 336 - FIRE						
206-336-702.000	SALARIES & WAGES	95,000.00	61,403.50	512.50	33,596.50	64.64
206-336-705.000	EMPLOYER FICA CONTRIB	6,500.00	4,697.39	39.21	1,802.61	72.27
206-336-721.000	UNIFORMS	5,000.00	2,262.72	0.00	2,737.28	45.25
206-336-725.000	MUTA EXPENSE	300.00	0.00	0.00	300.00	0.00
206-336-752.000	SUPPLIES/EQUIPMENT	31,500.00	32,820.77	1,368.09	(1,320.77)	104.19
206-336-800.000	PROF/CONTRACT	2,500.00	683.69	0.00	1,816.31	27.35
206-336-802.000	PROF SERVICES - SOFTWARE	890.00	888.50	0.00	1.50	99.83
206-336-805.000	PROF SERV-AUDIT	560.00	557.50	0.00	2.50	99.55
206-336-828.000	BANK FEES	280.00	175.00	0.00	105.00	62.50
206-336-851.000	POSTAGE	300.00	227.31	0.00	72.69	75.77
206-336-880.000	COMM PROMOTION	1,520.00	1,432.16	0.00	87.84	94.22
206-336-900.000	PRINT/PUBLISH	1,000.00	0.00	0.00	1,000.00	0.00
206-336-910.000	EDUCATION/TRAINING	4,000.00	1,263.29	82.75	2,736.71	31.58
206-336-913.000	TRAVEL	1,000.00	886.23	0.00	113.77	88.62
206-336-915.000	MEMBER/DUES	500.00	75.00	0.00	425.00	15.00
206-336-920.000	UTILITIES	14,000.00	9,537.55	969.17	4,462.45	68.13
206-336-931.000	REP/MAINT	37,000.00	21,203.18	0.00	15,796.82	57.31
206-336-935.000	INSURANCE	25,900.00	23,916.15	0.00	1,983.85	92.34
206-336-941.000	CONTINGENCY	2,000.00	0.00	0.00	2,000.00	0.00
206-336-955.000	MISCELLANEOUS	1,100.00	1,084.19	0.00	15.81	98.56
206-336-970.000	CAPITAL OUTLAY	16,740.00	13,764.96	0.00	2,975.04	82.23
206-336-991.000	DEBT SERVICE	124,750.00	124,459.21	0.00	290.79	99.77
Total Dept 336 - FIRE		372,340.00	301,338.30	2,971.72	71,001.70	80.93
TOTAL EXPENDITURES		372,340.00	301,338.30	2,971.72	71,001.70	80.93
Fund 206 - FIRE FUND:						
TOTAL REVENUES		372,340.00	180,848.27	101,566.71	191,491.73	48.57
TOTAL EXPENDITURES		372,340.00	301,338.30	2,971.72	71,001.70	80.93
NET OF REVENUES & EXPENDITURES		0.00	(120,490.03)	98,594.99	120,490.03	100.00

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PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-401.000	PAR PREV YE BAL	13,390.00	0.00	0.00	13,390.00	0.00
209-000-402.000	CURR PROP TAX	83,400.00	52,544.02	23,353.54	30,855.98	63.00
209-000-411.000	DEL REAL PP TAX	3,000.00	3,189.70	0.00	(189.70)	106.32
209-000-607.000	SERV RENDERED	800.00	0.00	0.00	800.00	0.00
209-000-626.000	INTERMENT FEES	5,520.00	3,625.00	1,100.00	1,895.00	65.67
209-000-645.000	LOT SALES	10,300.00	14,900.00	4,200.00	(4,600.00)	144.66
209-000-646.000	COLUM SALES	6,300.00	5,100.00	0.00	1,200.00	80.95
209-000-647.000	SCAT GAR BRICK	300.00	0.00	0.00	300.00	0.00
209-000-664.000	INTEREST INCOME	25.00	495.16	0.00	(470.16)	1,980.64
209-000-671.000	OTHER INCOME	1,825.00	2,368.00	439.00	(543.00)	129.75
Total Dept 000		124,860.00	82,221.88	29,092.54	42,638.12	65.85
TOTAL REVENUES		124,860.00	82,221.88	29,092.54	42,638.12	65.85
Expenditures						
Dept 567 - CEMETERY						
209-567-702.000	SALARIES & WAGES	17,039.00	14,400.10	1,419.99	2,638.90	84.51
209-567-704.000	ASSIST BURIALS	600.00	0.00	0.00	600.00	0.00
209-567-704.001	CEMETERY ASSISTANT	2,922.00	2,921.74	0.00	0.26	99.99
209-567-705.000	EMPLOYER FICA CONTRIB	1,576.00	1,325.12	108.63	250.88	84.08
209-567-752.000	SUPPLIES/EQUIPMENT	2,720.00	2,719.25	0.00	0.75	99.97
209-567-801.000	PROF SERV-ATTOR	1,500.00	1,185.50	0.00	314.50	79.03
209-567-802.000	PRO SERV SOFTWA	1,950.00	2,058.50	1,170.00	(108.50)	105.56
209-567-804.000	PROF SERV MAP	250.00	0.00	0.00	250.00	0.00
209-567-805.000	PRO SERV AUDIT	600.00	278.75	0.00	321.25	46.46
209-567-806.000	COLUM PLAQUES	3,000.00	2,487.00	0.00	513.00	82.90
209-567-807.000	BRICK ENGRAVING	300.00	0.00	0.00	300.00	0.00
209-567-810.000	FOUNDATION EXP	300.00	295.94	0.00	4.06	98.65
209-567-828.000	BANK FEES	105.00	175.00	0.00	(70.00)	166.67
209-567-900.000	PRINT/PUBLISH	44.00	363.00	363.00	(319.00)	825.00
209-567-920.000	UTILITIES	3,200.00	2,602.69	254.67	597.31	81.33
209-567-928.000	REFUNDS	2,000.00	2,000.00	0.00	0.00	100.00
209-567-930.000	REP/MAINT BLDGS	350.00	0.00	0.00	350.00	0.00
209-567-930.001	REP/MAINT GROUN	7,433.00	7,433.00	(16,800.00)	0.00	100.00
209-567-931.001	REP/MAINT IRRIG	9,076.00	9,075.48	0.00	0.52	99.99
209-567-935.000	INSURANCE	1,270.00	353.57	0.00	916.43	27.84
209-567-955.000	MISCELLANEOUS	1,300.00	1,274.38	0.00	25.62	98.03
209-567-970.000	CAPITAL OUTLAY	67,325.00	67,325.00	16,800.00	0.00	100.00
Total Dept 567 - CEMETERY		124,860.00	118,274.02	3,316.29	6,585.98	94.73
TOTAL EXPENDITURES		124,860.00	118,274.02	3,316.29	6,585.98	94.73
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		124,860.00	82,221.88	29,092.54	42,638.12	65.85
TOTAL EXPENDITURES		124,860.00	118,274.02	3,316.29	6,585.98	94.73
NET OF REVENUES & EXPENDITURES		0.00	(36,052.14)	25,776.25	36,052.14	100.00

User: GLENN

PERIOD ENDING 01/31/2023

DB: PENTWATER TWP

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 286 - AMERICAN RESCUE PLAN						
Revenues						
Dept 000						
286-000-528.000	FEDERAL GRANTS - OTHER	67,017.00	33,575.47	0.00	33,441.53	50.10
286-000-665.000	INTEREST	0.00	965.90	0.00	(965.90)	100.00
Total Dept 000		67,017.00	34,541.37	0.00	32,475.63	51.54
TOTAL REVENUES		67,017.00	34,541.37	0.00	32,475.63	51.54
Expenditures						
Dept 000						
286-000-802.000	EXPENDITURES	67,017.00	0.00	0.00	67,017.00	0.00
Total Dept 000		67,017.00	0.00	0.00	67,017.00	0.00
TOTAL EXPENDITURES		67,017.00	0.00	0.00	67,017.00	0.00
Fund 286 - AMERICAN RESCUE PLAN:						
TOTAL REVENUES		67,017.00	34,541.37	0.00	32,475.63	51.54
TOTAL EXPENDITURES		67,017.00	0.00	0.00	67,017.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	34,541.37	0.00	(34,541.37)	100.00

User: GLENN

DB: PENTWATER TWP

PERIOD ENDING 01/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2023 NORMAL (ABNORMAL)	MONTH 01/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000						
703-000-412.000	DEL PERSONAL PROP TAX	0.00	99.43	0.00	(99.43)	100.00
703-000-672.000	TAX ACT MISC	0.00	1,296.00	1,296.00	(1,296.00)	100.00
703-000-689.000	CASH OVER/SHORT	0.00	55.14	(12.85)	(55.14)	100.00
Total Dept 000		0.00	1,450.57	1,283.15	(1,450.57)	100.00
TOTAL REVENUES		0.00	1,450.57	1,283.15	(1,450.57)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		0.00	1,450.57	1,283.15	(1,450.57)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,450.57	1,283.15	(1,450.57)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		1,295,183.00	710,182.53	280,730.83	585,000.47	54.83
NET OF REVENUES & EXPENDITURES		1,295,183.00	1,011,162.12	36,421.70	284,020.88	78.07
NET OF REVENUES & EXPENDITURES		0.00	(300,979.59)	244,309.13	300,979.59	100.00

INVOICE ENTRY DATES 01/11/2023 - 02/08/2023

BOTH JOURNALIZED AND UNJOURNALIZED PAID

BANK CODE: GFCKG

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: Paper Check							
1387	ADAMS MARINE CONSTRUCTION	01/10/2023	01/11/2023	400.00	0.00	Paid	Y
1388	CARDMEMBER SERVICES	11/29/2022	01/11/2023	1,528.01	0.00	Paid	Y
1391	CARDMEMBER SERVICES	12/30/2022	01/11/2023	768.28	0.00	Paid	Y
1392	CHARTER COMMUNICATIONS	01/05/2023	01/11/2023	177.97	0.00	Paid	Y
1393	CINTAS	01/07/2023	01/11/2023	97.17	0.00	Paid	Y
1394	CONSUMERS ENERGY	01/01/2023	01/11/2023	32.42	0.00	Paid	Y
1395	CONSUMERS ENERGY	01/01/2023	01/11/2023	48.63	0.00	Paid	Y
1396	FLEIS & VANDENBRINK	01/01/2023	01/11/2023	178.00	0.00	Paid	Y
1397	MICHIGAN MUNICIPAL TREASURERS ASS	01/09/2023	01/11/2023	198.00	0.00	Paid	Y
1398	LUDINGTON DAILY NEWS, OCEANA HERA	12/31/2022	01/11/2023	203.00	0.00	Paid	Y
1400	PENTWATER TOWNSHIP TREASURER	01/01/2023	01/11/2023	225.00	0.00	Paid	Y
1401	RYANS LAWN CARE	01/01/2023	01/11/2023	344.00	0.00	Paid	Y
1402	SHOTWELL SOLUTIONS LLC	01/04/2023	01/11/2023	570.50	0.00	Paid	Y
1403	KEITH EDWARDS	01/07/2023	01/11/2023	150.00	0.00	Paid	Y
1404	DTE ENERGY	01/06/2023	01/12/2023	209.28	0.00	Paid	Y
1405	INTEGRITY BUSINESS SOLUTIONS	01/12/2023	01/13/2023	39.99	0.00	Paid	Y
1406	CARDMEMBER SERVICES	11/29/2022	01/13/2023	(160.00)	0.00	Paid	Y
Total Pay By Check Type: Paper Check				5,010.25	0.00		

User: MO

INVOICE ENTRY DATES 01/11/2023 - 02/08/2023

DB: PENTWATER TWP

BOTH JOURNALIZED AND UNJOURNALIZED PAID

BANK CODE: GFCKG

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	16	# Due:	0	Totals:	5,170.25	0.00	
# of Credit Memos:	1	# Due:	0	Totals:	(160.00)	0.00	
Net of Invoices and Credit Memos:				5,010.25	0.00		
--- TOTALS BY BANK ---							
	GFCKG	TOWNSHIP GENERAL FUND CHECKING		5,010.25			
--- TOTALS BY GL DISTRIBUTION ---							
	101-171-913.000	TRAVEL		231.52			
	101-215-913.000	TRAVEL		383.36			
	101-253-910.000	EDUCATION/TRAINING		638.00			
	101-253-913.000	TRAVEL		112.36			
	101-262-955.000	MISCELLANEOUS		485.15			
	101-265-752.000	SUPPLIES/EQUIPMENT		122.85			
	101-265-806.001	PROF SERV INFO		570.50			
	101-265-828.000	BANK FEES		225.00			
	101-265-850.000	UTIL PH/INTERNE		177.97			
	101-265-855.000	OTHER SER/CHGS		97.17			
	101-265-900.000	PRINT/PUBLISH		203.00			
	101-265-910.000	EDUCATION/TRAINING		360.00			
	101-265-920.000	UTILITIES		290.33			
	101-265-932.000	REP/MAIN MOW/SN		344.00			
	101-265-955.000	MISCELLANEOUS		41.04			
	101-597-802.000	CONT SER DOCK		400.00			
	101-702-802.000	PROF SERVICES		178.00			
	101-702-910.000	EDUCATION/TRAINING		150.00			
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			5,010.25	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	171 - SUPERVISOR			231.52	0.00		
	215 - CLERK			383.36	0.00		
	253 - TREASURER			750.36	0.00		
	262 - ELECTION			485.15	0.00		
	265 - TOWNSHIP			2,431.86	0.00		
	597 - DOC/RECREATION/PLIB			400.00	0.00		
	702 - ZONING ADMINISTRATION			328.00	0.00		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: Paper Check							
1407	ADAMS HEATING AND COOLING II, LLC	01/27/2023	02/02/2023	438.26	438.26	Open	N
1408	CARDMEMBER SERVICES	01/27/2023	02/02/2023	391.04	391.04	Open	N
1410	CONSUMERS ENERGY	01/30/2023	02/02/2023	159.24	159.24	Open	N
1411	ANAVON TECHNOLOGY GROUP	02/02/2023	02/02/2023	126.98	126.98	Open	N
1412	INTEGRITY BUSINESS SOLUTIONS	01/26/2023	02/02/2023	272.28	272.28	Open	N
1413	INTEGRITY BUSINESS SOLUTIONS	01/16/2023	02/02/2023	34.38	34.38	Open	N
1414	KEITH EDWARDS	01/22/2023	02/02/2023	192.61	192.61	Open	N
1415	KEITH EDWARDS	01/31/2023	02/02/2023	12.45	12.45	Open	N
1416	MIKA MYERS	01/13/2023	02/02/2023	1,669.50	1,669.50	Open	N
1417	MIKA MYERS	01/13/2023	02/02/2023	157.50	157.50	Open	N
1418	OCEANA MTA	01/31/2023	02/02/2023	75.00	75.00	Open	N
1419	OCEANA COUNTY TREASURER	01/24/2023	02/02/2023	7.02	7.02	Open	N
1420	REPUBLIC SERVICES #240	02/01/2023	02/02/2023	2,146.46	2,146.46	Open	N
1421	WATER & WASTE MANAGEMENT CONSULTI	02/01/2023	02/02/2023	375.00	375.00	Open	N
1422	RICOH USA, INC - 1	01/20/2023	02/02/2023	111.92	111.92	Open	N
1423	SAFEGUARD BUSINESS SYSTEMS	01/18/2023	02/02/2023	50.48	50.48	Open	N
1424	US POSTAL SERVICE	02/01/2023	02/02/2023	70.00	70.00	Open	N
Total Pay By Check Type: Paper Check				6,290.12	6,290.12		

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
EXP CHECK RUN DATES 02/09/2023 - 02/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: GFCKG

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	17	# Due:	17	Totals:	6,290.12		6,290.12
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					6,290.12		6,290.12
--- TOTALS BY BANK ---							
	GFCKG	TOWNSHIP GENERAL FUND CHECKING		6,290.12			
--- TOTALS BY GL DISTRIBUTION ---							
	101-247-910.000	EDUCATION/TRAINING		75.00			
	101-253-752.000	SUPPLIES/EQUIPMENT		122.52			
	101-253-851.000	POSTAGE		70.00			
	101-253-964.000	REFUNDS		7.02			
	101-265-752.000	SUPPLIES/EQUIPMENT		306.66			
	101-265-804.000	PROF SERV-ATTOR		157.50			
	101-265-850.000	UTIL PH/INTERNE		126.98			
	101-265-910.000	EDUCATION/TRAINING		220.00			
	101-265-915.000	MEMBER/DUES		99.00			
	101-265-920.000	UTILITIES		159.24			
	101-265-934.000	REP/MAIN CUSTOD		192.61			
	101-265-934.003	REP/MAIN MISC		438.26			
	101-265-940.000	COPY MACH RENT		111.92			
	101-526-940.000	RENTALS		2,146.46			
	101-527-802.000	CONTRACT SERVICES		2,044.50			
	101-527-851.000	POSTAGE		12.45			
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			6,290.12			6,290.12
--- TOTALS BY DEPT/ACTIVITY ---							
	247 - BOARD OF REVIEW			75.00			75.00
	253 - TREASURER			199.54			199.54
	265 - TOWNSHIP			1,812.17			1,812.17
	526 - TRANSFER STATION			2,146.46			2,146.46
	527 - SEWER-UTILITIES			2,056.95			2,056.95

NO "PAID" INVOICES THIS PERIOD

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: Paper Check							
1432	B&B FIRE DIVISON	01/16/2023	02/02/2023	1,999.13	1,999.13	Open	N
1433*	CARDMEMBER SERVICES	12/24/2022	02/02/2023	395.19	395.19	Open	N
1434	CHROUCH COMMUNICATIONS, INC	01/06/2023	02/03/2023	4,869.36	4,869.36	Open	N
1436	CHROUCH COMMUNICATIONS, INC	01/06/2023	02/03/2023	126.60	126.60	Open	N
1437	CHARTER COMMUNICATIONS	01/06/2023	02/03/2023	297.12	297.12	Open	N
1438	CONSUMERS ENERGY	12/23/2022	02/03/2023	255.36	255.36	Open	N
1439	CONSUMERS ENERGY	01/25/2023	02/03/2023	330.80	330.80	Open	N
1440	DTE ENERGY	01/06/2023	02/03/2023	260.02	260.02	Open	N
1441	INTEGRITY BUSINESS SOLUTIONS	01/30/2023	02/03/2023	138.98	138.98	Open	N
1442	LARSON AND SON	12/15/2022	02/03/2023	129.99	129.99	Open	N
1443	LARSON AND SON	01/09/2023	02/03/2023	28.82	28.82	Open	N
1444	LARSON AND SON	01/25/2023	02/03/2023	23.98	23.98	Open	N
1445	PENTWATER CONVENIENCE CENTER	11/30/2022	02/03/2023	375.11	375.11	Open	N
1446	PENTWATER CONVENIENCE CENTER	12/31/2022	02/03/2023	390.76	390.76	Open	N
Total Pay By Check Type: Paper Check				9,621.22	9,621.22		
# of Invoices:	14	# Due:	14	Totals:	9,621.22	9,621.22	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				9,621.22	9,621.22		
* 1 Net Invoices have Credits Totalling:				(20.20)			
--- TOTALS BY BANK ---							
	FDCHK	FIRE DEPARTMENT CHECKING		9,621.22			
--- TOTALS BY GL DISTRIBUTION ---							
	206-336-752.000	SUPPLIES/EQUIPMENT		1,237.13			
	206-336-910.000	EDUCATION/TRAINING		392.50			
	206-336-920.000	UTILITIES		1,143.30			
	206-336-931.000	REP/MAINT		1,999.13			
	206-336-955.000	MISCELLANEOUS		(20.20)			
	206-336-970.000	CAPITAL OUTLAY		4,869.36			
--- TOTALS BY FUND ---							
	206 - FIRE FUND			9,621.22	9,621.22		
--- TOTALS BY DEPT/ACTIVITY ---							
	336 - FIRE			9,621.22	9,621.22		

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
 INVOICE ENTRY DATES 01/11/2023 - 02/08/2023
 BOTH JOURNALIZED AND UNJOURNALIZED PAID
 BANK CODE: CEMCK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: Paper Check							
1399	LUDINGTON DAILY NEWS, OCEANA HERA	12/31/2022	01/11/2023	363.00	0.00	Paid	Y
Total Pay By Check Type: Paper Check				363.00	0.00		
# of Invoices:	1	# Due:	0	Totals:	363.00	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				363.00	0.00		

--- TOTALS BY BANK ---							
	CEMCK	CEMETERY CHECKING		363.00			
--- TOTALS BY GL DISTRIBUTION ---							
	209-567-900.000	PRINT/PUBLISH		363.00			
--- TOTALS BY FUND ---							
	209 - CEMETERY FUND			363.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	567 - CEMETERY			363.00	0.00		

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
EXP CHECK RUN DATES 02/09/2023 - 02/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: CEMCK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Pay By Check Type: Paper Check							
1425	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.81	28.81	Open	N
1426	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.81	28.81	Open	N
1427	CONSUMERS ENERGY	01/25/2023	02/02/2023	39.75	39.75	Open	N
1428	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.96	28.96	Open	N
1429	FRONTIER	01/11/2023	02/02/2023	134.03	134.03	Open	N
1430	HARBOR DESIGN CONSTRUCTION	01/24/2023	02/02/2023	250.00	250.00	Open	N
Total Pay By Check Type: Paper Check				510.36	510.36		
# of Invoices:	6	# Due:	6	Totals:	510.36	510.36	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				510.36	510.36		

--- TOTALS BY BANK ---

CEMCK CEMETERY CHECKING 510.36

--- TOTALS BY GL DISTRIBUTION ---

209-567-920.000 UTILITIES 260.36
209-567-955.000 MISCELLANEOUS 250.00

--- TOTALS BY FUND ---

209 - CEMETERY FUND 510.36 510.36

--- TOTALS BY DEPT/ACTIVITY ---

567 - CEMETERY 510.36 510.36

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP
EXP CHECK RUN DATES 02/09/2023 - 02/09/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: CEMCK

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: Paper Check							
1425	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.81	28.81	Open	N
1426	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.81	28.81	Open	N
1427	CONSUMERS ENERGY	01/25/2023	02/02/2023	39.75	39.75	Open	N
1428	CONSUMERS ENERGY	01/25/2023	02/02/2023	28.96	28.96	Open	N
1429	FRONTIER	01/11/2023	02/02/2023	134.03	134.03	Open	N
1430	HARBOR DESIGN CONSTRUCTION	01/24/2023	02/02/2023	250.00	250.00	Open	N
Total Pay By Check Type: Paper Check				510.36	510.36		
# of Invoices:	6	# Due:	6	Totals:	510.36	510.36	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				510.36	510.36		

--- TOTALS BY BANK ---

CEMCK CEMETERY CHECKING 510.36

--- TOTALS BY GL DISTRIBUTION ---

209-567-920.000 UTILITIES 260.36
209-567-955.000 MISCELLANEOUS 250.00

--- TOTALS BY FUND ---

209 - CEMETERY FUND 510.36 510.36

--- TOTALS BY DEPT/ACTIVITY ---

567 - CEMETERY 510.36 510.36

Check Register Report For Pentwater Township
 For Check Dates 01/11/2023 to 02/07/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
01/12/2023	GFCKG	22065	BEAVIS, GLENN C	976.18	742.88	0.00	Open
01/12/2023	GFCKG	22066	FLOOD, DEBRA A	788.14	660.45	0.00	Open
01/25/2023	GFCKG	22081	BEAVIS, GLENN C	1,073.04	816.59	0.00	Open
01/25/2023	GFCKG	22082	CAVAZOS, LYNNETTE M	2,829.68	2,224.22	0.00	Open
01/25/2023	GFCKG	22083	DOUGLAS, HEATHER A	2,829.68	2,388.56	0.00	Open
01/25/2023	GFCKG	22084	EATON, BARBARA C	4,339.72	3,487.19	0.00	Open
01/25/2023	GFCKG	22085	EDWARDS, KEITH J	707.65	653.52	0.00	Open
01/25/2023	GFCKG	22086	FLOOD, DEBRA A	729.20	614.40	0.00	Open
01/25/2023	GFCKG	22087	FLYNN, MICHAEL W	128.02	102.78	0.00	Open
01/25/2023	GFCKG	22088	HOLUB, DEAN J	128.02	112.78	0.00	Open
01/25/2023	GFCKG	22089	MURPHY, MAUREEN H	2,829.68	2,345.64	0.00	Open
01/11/2023	GFCKG	EFT80	EFTPS TOWNSHIP	429.14	429.14	0.00	Open
01/25/2023	GFCKG	EFT82	EFTPS TOWNSHIP	3,452.92	3,452.92	0.00	Open

Totals: Number of Checks: 013 21,241.07 18,031.07 0.00

Total Physical Checks: 11
 Total Check Stubs: 2

+ 5,010.25 PAID
 + 6,290.12 OPEN

32,541.44 TOTAL GEN FUND

Check Register Report For Pentwater Township
For Check Dates 01/11/2023 to 02/07/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
01/25/2023	CEMCK	6135	BAILEY, CHRISTOPHER R.	1,419.99	1,259.85	0.00	Open
Totals:			Number of Checks: 001	1,419.99	1,259.85	0.00	

Total Physical Checks: 1
Total Check Stubs:

+ 363.00 PAID
+ 510.36 OPEN

\$ 2293.35 TOTAL CEM

Clerk's Report – 8 February 2023



Ms. Murphy related the following:

End of Year Activities:

- All end of year Federal and State reporting documents have been completed, and W-2 & 1099 documents have been sent to employees and contractors

Cemetery:

- Annual update of cemetery map indicating lot sales is completed & available for review both in our office and via the Pentwater Township website.
- I would like to make an announcement to anyone that is a owner of a lot or lots in the Cemetery. If you have not assigned anyone to the burial spaces, please make this a priority. We cannot bury anyone that is not assigned to a space besides the owner of lot. Or if you do not want to make an assignment, please have instructions in your Estate or Trust on who has authority to assign the burial spaces. Otherwise, it puts additional burdens on the family with the possibility having to petition Probate Court.
- I'm in the process of creating a document with pertinent information like I just mentioned to give to people when purchasing lots going forward to inform and avoid future complications.
- Over the past year the Clerk's office has encountered some delicate issues involving the cemetery so we are in the process of conducting a survey of 15 (to date) local cemeteries to determine their thoughts and regulations pertaining to cremains burials and the need for vaults.....
- We are also looking into other Townships Fee Schedules and Policies

Election Legislation & Other Legislation Impacting Townships:

- Continuing to monitor *legislative changes or legislation in review* as communicated by the Bureau of Elections and Michigan Township Association (MTA) for anything that directly impacts our office
- On January 31 the Michigan House of Representatives Committee on Elections meet and SOS Benson and AG Nessel gave a presentation regarding the Implementation of Proposal 22-2. It is a 3 Tier Implementation Process and was noted there will be much more required training for Clerks and Election Inspectors. If anyone would like to see their presentation, please contact me.

Board of Review:

- Board of Review training scheduled for February 16th in Mears.
- Ron Christians has offered to serve as a BoR alternate. If the Board approves this appointment, he will join other BoR members at this upcoming training

Michigan Department of Treasury has updated the Uniform Chart of Accounts

- On January 31, 2023 the Michigan Department of Treasury published their new edition of Uniform Chart of Accounts. Reviewing for possible impacts on the Townships Chart of Accounts.

Legislative Updates:

- Governor Whitmer signed the Presidential Primary Bill, which moves Michigan's Presidential Primary up to 4th Tuesday in February, up from 2nd Tuesday in March. (Feb 27th in 2024)

Michigan Department of State 2022 Election Security Grant Reimbursement Program:

- We are still awaiting \$1,500 reimbursement submitted last August.
- MBoE News Update received Jan 17th states (among other things) that they are still processing applications and asks for our patience. They will reach out to us if any additional documentation is required.

Transfer Station:

- Closed for the season

Respectfully Submitted,

Maureen Murphy
Clerk, Pentwater Township

**Pentwater Township Library
Regular Monthly Board of Trustee Meeting
DRAFT MINUTES
December 6, 2022**

Call to Order: Meeting was called to order at 5:32 p.m. by Kendra Flynn

Roll Call: Present - Kendra Flynn, Joan LundBorg, Melissa Williams, Amber Jaeb and Jennifer Gwillim.

Absent - Valerie Church-McHugh

Also in attendance: Mary Barker, Director

Approval of Agenda: *Motion by Gwillim with support by Jaeb to approve the agenda as presented. Approved.*

Joan LundBorg left the meeting prior to the remaining actions.

Approval of Minutes of the Regular Monthly Meeting of November 15, 2022: *Motion to approve minutes as amended by Jaeb with support by Williams. Approved.*

Treasurer's Report: November Finance Report submitted by Church-McHugh included in packet. *Motion to approve report as presented by Jaeb with support by Williams. Approved.*

Approval of Bills: *Motion by Jaeb with support by Williams to accept bills paid as submitted. Approved.*

Director's Report: Included in packet was reviewed.

Committee Reports:

Policy Committee - none

Finance Committee - none

Personnel Committee - *Motion by Gwillim with support by Jaeb to proceed with the Director's Evaluation and Timeline as presented. Approved.*

Community Outreach and Advocacy - Continue with treats to recognize staff in January

Continuing Business:

Email Service Contracts are still being explored

Director Annual Review (see Personnel Committee Report) - Personnel Committee will consider additional input from the Director.

Strategic Plan - Prioritize objectives and action plan at January 3rd Work Session

New Business:

Election of Officers by Ballot Vote:

- President - Valerie Church-McHugh
- Vice President - Jennifer Gwillim
- Secretary - Amber Jaeb
- Treasurer - Melissa Williams

Motion by Gwillim to reconsider the Board Succession Policy for intent and clarity with support by Jaeb. Approved.

Committee Appointments - TBD

Annual Investment Report - Included in packet

Date for Annual Public Budget Hearing set for February 21, 2023 at 5:30 p.m.

Schedule of 2023 Regular Board Meetings set

- Tuesday, January 17, 2023 - 5:30 p.m.
- Tuesday, February 21, 2023 (immediately following Public Budget Hearing)
- Tuesday, April 18, 2023 - 5:30 p.m.
- Tuesday, June 20, 2023 - 5:30 p.m.
- Tuesday, August 15, 2023 - 5:30 p.m.
- Tuesday, October 17, 2023 - 5:30 p.m.
- Tuesday, December 5, 2023 - 5:30 p.m.

Motion to approve the schedule of regular Board meetings by Flynn with support by Jaeb. Approved.

Work session scheduled for January 3, 2023 at 5:30 p.m.

Additional Work Sessions to be determined as needed:

- Tuesday, March 21, 2023 - 5:30 p.m.
- Tuesday, May 16, 2023 - 5:30 p.m.
- Tuesday, September 19, 2023 - 5:30 p.m.
- Tuesday, November 21, 2023 - 5:30 p.m.

Test and Go Kiosk for COVID testing shared by Director Barker
NARCAN availability discussed
Open Meetings Act - reviewed

Other Business to come before the Board: none

Public Comment: none

Next Meeting: Work Session to address Strategic Plan, Tuesday, January 3, 2023 at 5:30 p.m.

Adjournment: *Motion to adjourn by Flynn with support by Williams. Approved.*
Adjournment at 7:26 p.m.

DRAFT Submitted: 12/07/2022
By Jennifer Gwillim

January 15, 2022

TO: Pentwater Township Library Board of Trustees
FROM: Melissa Williams, Board Treasurer
RE: Month Ending December 30, 2022

Budgets:

We are ending the third quarter of our fiscal year and have **spent 68% of our budget, this is 7% less than the 75% proposed budget.**

We tend to see donations, or private contributions at the end of the year. **We have received several donations to library, plus three donations to the foundations in December.**

Income Tax:

Property tax is starting to be collected
CURRENT TOTAL: \$23,332.43.

Other Income:

Fees and Fines: (Copies/Fees/Fines) \$170.49
Private Contributions: \$260.00
Miscellaneous Income: \$441.28
OTHER INCOME TOTAL: \$871.77

EXPENSE TOTAL: \$24,204.20

Fund Balances:

	Operating Fund (West Shore Bank)	Operating Fund (Shelby State Bank)	County	Petty Cash	Treasurer Bonds
Fund Balance (\$)	287,447.33	58,258.71	23,332.43	150.00	65,055.61

FUND BALANCE TOTAL: \$434,244.08

Savings (Cash on Hand Over the Amount Budgeted for 22/23)

\$434,244.08 (Total Cash on Hand) - \$265,588 (Amount Budgeted) = \$168,656.08

Investments and Cash Holding:

See attached spreadsheet.

Treasurer Bond's:

Bonds beginning value (last statement) is \$64,799.56 with a positive market change of \$256.05 in December.

Fixed Income: \$64,199.49

Cash: \$856.12

BOND TOTAL: \$65,055.61

NOTE: Approx. 50% of Shelby Bank Money Market was invested to create treasurer bonds. The bonds, in one month has generated a higher return on investment than Shelby Bank Money Market monthly interest rate (approx. \$3.50)

Pentwater Township Library
Profit & Loss Budget Performance
April through December 2022

75% of budget		Dec 22	Apr - Dec 22	YTD Budget	\$ Over Budget	% of Budget
Income						
101-402 · Property Tax		23,332.43	23,332.43	192,244.00	-168,911.57	12%
101-655 · Fees and Fines		170.49	2,654.14	3,200.00	-545.86	83%
101-674 · Private Contributions		260.00	1,470.00	2,700.00	-1,230.00	54%
101-679 · Miscellaneous Income		441.28	7,693.96	8,289.00	-595.04	93%
101.602 · Government Contribution		0.00	9,754.74	14,500.00	-4,745.26	67%
Total Income		24,204.20	44,905.27	220,933.00	-176,027.73	20%
Gross Profit						
		24,204.20	44,905.27	220,933.00	-176,027.73	20%
Expense						
101-702 · Salaries & Fringe Ben		11,823.51	115,789.51	163,500.00	-47,710.49	71%
101-752 · Supplies & Postage		426.91	3,521.01	7,000.00	-3,478.99	50%
101-790 · Library Materials		1,464.08	21,659.27	29,269.00	-7,609.73	74%
101-801 · Professional & Contract		0.00	11,501.98	20,000.00	-8,498.02	58%
101-805 · Program Expense		0.00	9,677.16	10,819.00	-1,141.84	89%
101-824 · Bank & Credit Card Fees		100.49	167.19	200.00	-32.81	84%
101-880 · Communications & Promo		105.00	1,281.91	3,500.00	-2,218.09	37%
101-910 · Professional Development		0.00	1,769.09	3,500.00	-1,730.91	51%
101-924 · Utilities & Maintenance		742.83	8,930.19	16,000.00	-7,069.81	56%
101-937 · Insurance		0.00	5,271.00	4,000.00	1,271.00	132%
101-962 · Reconciliation Discrepancies		0.00	15.84			
101-970 · Capital Outlay		0.00	0.00	7,800.00	-7,800.00	0%
Total Expense		14,662.82	179,584.15	265,588.00	-86,003.85	68%
Net Income		9,541.38	-134,678.88	-44,655.00	-90,023.88	

Pentwater Township Library

Director's Report

January 2023

PR for the Library—The Pentwater Township Library has again captured national recognition for being among the best libraries in the country. We are recognized as a 2022 Star Library by the Library Journal. The Library Journal is the top trade magazine of the American Library Association and each year announces libraries that are providing the best service for their communities. This year 12 Michigan libraries joined the list. It's a great honor to be named, in the same category as Ann Arbor and Kent County Libraries. Because the Library Journal uses per capita figures, we can compare our library to the nation's 9,000 libraries for material collection, usage of WiFi, e-materials and other stats.

The Oceana Herald Journal and the Ludington Daily News both ran front page stories in the last few days, one story on information on a program that we do monthly and one to announce our National recognition for the Star Library. We have also received congratulations from the Michigan Library Association and the state Library of Michigan.

Programming—We have enjoyed a lot of success with events since the December 6th meeting. We had Santa and cookie decorating, a lot of Binge boxes going out on weekends with bad weather warnings, Crafts for adults and children, two new programs started, the new book club and a movie morning for showing popular new movies geared to adult patrons and a Saturday morning movie theme to involve children.

The Hoopla app that we started as another way to get e-books and e-audios to our patrons has been very successful. I have only received glowing reviews from patrons. They like the variety of materials, the magazines, the on-demand access to materials without the wait time that Libby users have, and the ease of use.

The Adult Winter Reading Program is the largest ever at the library with 50 participants. We still have six weeks to go and it has been super fun. Each week we send out an email to the participants with the new weekly winner's name and let participants know what's going on and we think it helps connect them to the program. We are using our LibraryAware PR program to make colorful and exciting posts on Facebook.

State Aid Report—The State Aid Report has been filed and the deadline is still weeks away. The information in the report is used to qualify the library for the State Aid for Libraries in Michigan. We are a Class 1 Library and we have several requirements to meet to qualify for the State funds. We need to meet the hours, local support and have certified staff. They also have questions on collections, circulation, public access computers, electronic collections and names of staff and Board of Trustees names and contact information.

Staff training—We are having staff do some different training programs, one is Marvel training from MCLS to complete all the modules and get a certificate. This program consists of modules that all staff do in their jobs, such as reader's advisory. The modules help staff know how to best serve our patrons. The Library of Michigan has a huge collection of training videos on all aspects of the library called the Niche Staff Skills Academy. This helps the staff to be able to concentrate and learn just a quick method or procedure. Many of the videos are five to eight minutes long and has been very helpful. Many of the videos also explain the use of the e-resources on the MeL site.

Respectfully submitted,

Mary Barker, Director

Pentwater Township Library
 DIRECTOR'S REPORT -
 December Statistics

1-Jan-23

CIRCULATION	2022	2021	%	ATTENDANCE	2022	2021	%
FICTION	366	312	17	ADULT PROGRAM	17	0	#DIV/0!
NON-FICTION	98	66	48	TEEN PROGRAM	0	0	#DIV/0!
LARGE PRINT FICTION	37	29	28	CHILDREN PROGRAM	6	0	#DIV/0!
LARGE PRINT NON-FICTION	0	0	#DIV/0!				
TOTAL	501	407	23	TOTAL	23	0	#DIV/0!
KIT GO BAGS	9	1		EVENING PATRONS	28	0	#DIV/0!
KIT MOVIE NIGHT	20	8		TOTAL PATRONS	640	607	5
PERIODICALS	52	52	0				
PAPERBACKS	3	5	-40	NEW REGISTRATIONS			
AUDIO	17	16	6	ADULT	9	1	800
VIDEOS & DVDS	261	176	48	CHILDREN	0	0	#DIV/0!
				ANNUAL	0	0	#DIV/0!
LIBBY E_Magazine	65	33					
LIBBY AUDIO	152	156	-3	TOTAL	9	1	800
LIBBY E-BOOKS	306	319	-4				
MEL CAT LENT	110	99	11	Total Deleted Items	248	2	12300
MEL CAT BORROWED	87	86	1				
HOOPLA E-BOOKS	37	0	#DIV/0!				
HOOPLA E-AUDIO	15	0	#DIV/0!	Multipurpose Room	8	0	
HOOPLA E-MOVIE/TV	23	0	#DIV/0!				
HOOPLA BINGE PASS	3	0	#DIV/0!	RE-REGISTRATIONS			
				ADULT	8	6	33
TOTAL	1160	950	22	CHILDREN	0	1	-100
				TOTAL	8	7	14
J FICTION	41	24	71				
J NON-FICTION	13	9	44				
J EASY	35	96	-64	COPIES			
J PERIODICALS	0	0	#DIV/0!	BLACK	1306	522	150
J VIDEOS & DVDS	47	33	42	COLOR	882	243	263
TOTAL	136	162	-16				
				FAX USAGE	32	0	#DIV/0!
Y FICTION	8	9	-11				
Y NON-FICTION	5	0	#DIV/0!				
				COMPUTER USAGE	58	0	#DIV/0!
TOTAL	13	9	44	WIRELESS USAGE		100	-100
GRAND TOTAL	1810	1528	18				

Pentwater Township Library
 DIRECTOR'S REPORT - Fiscal Year 2022-2023
 April 2022-December 2022

CIRCULATION	2022-2023	2021-2022	%	ATTENDANCE	2022-2023	2021-2022	%
FICTION	4703	4611	2	ADULT PROGRAM	540	105	414
NON-FICTION	1187	1307	-9	TEEN PROGRAM	37	57	-35
LARGE PRINT FICTION	388	440	-12	CHILDREN PROGRAM	849	172	394
LARGE PRINT NON-FICTION	19	34	-44				
TOTAL	6297	6392	-1	TOTAL	1163	334	248
KIT GO BAGS	153	99		EVENING PATRONS	908	382	138
KIT MOVIE NIGHT	387	230		TOTAL PATRONS	10071	9234	9
PERIODICALS	713	874	-18				
PAPERBACKS	38	59	-36	NEW REGISTRATIONS			
AUDIO	234	274	-15	ADULT	148	144	3
VIDEOS & DVDS	2753	2022	36	CHILDREN	24	11	118
				ANNUAL	15	23	-35
LIBBY E_Magazine	475	348				0	
LIBBY AUDIO	1393	1440	-3	TOTAL	187	176	6
LIBBY E-BOOKS	2838	3072	-8	Total Deleted Items	1473	632	133
MEL CAT LENT	1174	903	30				
MEL CAT BORROWED	1085	1121	-3	Multipurpose Room	149	83	80
HOOPLA E-BOOKS	61	0	#DIV/0!				
HOOPLA E-AUDIO	25	0	#DIV/0!	RE-REGISTRATIONS		0	
HOOPLA E-MOVIE/TV	55	0	#DIV/0!	ADULT	223	275	-19
HOOPLA BINGE PASS	6	0	#DIV/0!	CHILDREN	10	18	-44
TOTAL	14774	10405	42	TOTAL	233	293	-20
J FICTION	933	826	13				
J NON-FICTION	376	426	-12	COPIES			
J EASY	1573	1636	-4	BLACK	19457	17928	9
J PERIODICALS	5	17	-71	COLOR	12338	10362	19
J VIDEOS & DVDS	846	831	2				
TOTAL	3733	3736	0		0	4	-100
				FAX USAGE	455	1190	-62
Y FICTION	191	166	15		0	0	#DIV/0!
Y NON-FICTION	69	57	21				
TOTAL	260	223	17	COMPUTER USAGE	912	705	29
GRAND TOTAL	25064	20756	21	WIRELESS USAGE	1763	2527	-30

MATERIALS BY DATE ADDED FY 2019-20

Material Type 2022-2023	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
1 - New Fiction													0
2 - New Non-Fiction													0
5 - Adult Fiction	39	24	35	29	38	40	31	30	19				285
6 - Adult Non-fiction	53	14	4	34	27	49	18	13	23				235
7 - Audio Books	4	6	1			1	2		1				15
8 - Easy Read	2						45	5	6				58
9 - Hold Shelf													0
10 - Juvenile Audio													0
11 - Juvenile Easy	46	3		23	5	197	8	4	11				297
12 - Juvenile Fiction	27		6	6	2	9	6	1	2				59
13 - Juvenile Magazine	4	2	3	3	2	2	2	4	1				23
14 - Juvenile Non-fic	29	3	5	5	4	16	3						65
15 - Juvenile Video	2	2	2		11	7	13		2				39
16 - Juvenile Video Series					1				1				2
17 - Large Print Fiction	7	6	7	4	4	3	7	4	8				50
18 - Large Print Non-Fiction		1					2						3
19 - Magazine	43	38	40	39	51	40	46	46	32				375
24 - Paperback Fiction													0
25 - Reference								2	1				3
26 - Video Non-Fiction				1			2		1				4
27 - Video	10	3	3	3	17	9	9	3	15				72
28 - Video Series			1	3	24	3	1		3				35
29 - Young Adult Fiction	4		1	3	5	9	11	1	5				39
30 - Young Adult Magazine													0
31 - Young Adult Non-Fiction	1		5	2	5	7	3	1					24
50 - Launchpad					1								1
51 - Bookclubs													0
52 - Kit Go Bags	4	6	15		8		1						34
53 - Kit Movie Night													0
54 - Kit Fly Tying													0
55 - Computer	4												4
Total	279	108	128	155	205	392	210	114	131	0	0	0	1722



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511

www.pentwaterfiredepartment.com

Monthly Meeting Agenda

Meeting Date: Wednesday, February 1, 2023 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 1/4/23
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Money market balance
 - ii. Checking:
 - iii. Michigan CLASS:
- IV. Old Business
 - a. 341 primer sensor
 - b. 361 air compressor
 - c. 361 pump
 - d. FDIC is April 24-29, 2023 in Indianapolis- reservations are complete for members Barefoot, Thocher, Haynor, Kokx, Bowman and Hughart.
 - e. Wildland/extrication PPE grant- sizing will be on February 15 for 7 members.
 - f. 391's new radio is installed and we are working on a new radio template.
 - g. We are meeting with Pierce tomorrow regarding 391's tool mounting.
 - h. ARPA grant turnout gear is ordered
 - i. Our first revision on our 2023 budget is complete.
- V. New Business
 - a. Department elections for the positions of Assistant Fire Chief, Secretary and Caretaker are tonight. The MFR Coordinator position that was vacated by Jonathan Hughart will also be voted on.
 - b. We have scheduled a budget meeting on January 27 at 2PM.
- VI. Training
 - a. Online Training
 - b. "Fully Involved" leadership training taught by Mark Vonoppen at West Shore Community College on May 27 from 9am-5PM (mandatory for all PFD operations officers).
- VII. Discussion on last month's calls
- VIII. Adjourn



PENTWATER FIRE DEPARTMENT

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Monthly Meeting Minutes

Meeting Date: Wednesday, January 4, 2023 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
 - a. Minutes from 12/7/22
- III. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Money market balance: \$31,367.33
 - ii. Checking: \$20,132.32
 - iii. Michigan CLASS: \$180,901.95 (\$60,000 from new budget monies)
- IV. Old Business
 - a. 341 Primer Sensor- done, needs to be tested.
 - b. 361- air compressor is bad and will be replaced.
 - c. FDIC is April 24-29, 2023 in Indianapolis- reservations are complete for members Barefoot, Thocher, Haynor, Kokx, Bowman and Hughart.
 - d. Santa visited the Village Green on December 21.
- V. New Business
 - a. We have scheduled a budget meeting on January 27 at 2PM.
 - b. We have been awarded a 50/50 grant for the purchase of dual certified wildland/extrication PPE. On our January 18 training night, Allied Fire will be here to demo Innotex PPE. We are speaking with a couple other vendors as well.
 - c. Department IDs have been created and distributed.
 - d. Department elections will be held in February for the positions of Assistant Fire Chief, Secretary and Caretaker. The MFR Coordinator position that was vacated by Jonathan Hughart will also be voted on.
 - e. The pump for 361 was pushed back to April.
 - f. There will be a "Fully Involved" leadership training taught by Mark Vonoppen at West Shore Community College on May 27 from 9am-5PM. The training is mandatory for all PFD operations officers.



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- g. Chrouch Communications will be here tomorrow to install the new radio and wireless headsets in 391.
- h. We had a total of 371 calls in 2022.

VI. Training

- a. Online Training

VII. Discussion on last month's calls- there were 26 medical and 4 fire calls for service in December.

VIII. Adjourn- a motion to adjourn by Brad VanDuinen was seconded by Adam Kokx.



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Officer Meeting Minutes

Meeting Date: Wednesday, January 4, 2023 19:00

Meeting Location: Pentwater Fire Department

Call to Order

- I. Reading and Approval of Minutes
 - a. Minutes from 12/7/22

- II. Reports of Officers
 - a. Treasurer Terry Cluchey
 - i. Money market balance: \$31,367.33
 - ii. Checking: \$20,132.32
 - iii. Michigan CLASS: \$120,901.95
 - iv. December payroll: \$4,575.00

- III. Old Business
 - a. 341 Primer Sensor- sensor is repaired
 - b. FDIC is April 24-29, 2023 in Indianapolis- reservations are complete for members Barefoot, Thocher, Haynor, Kokx, Bowman and Hughart. Leaving at 6AM on April 27. Will return on April 29.
 - c. Santa visited the Village Green on December 21.
 - d. The cost for a plastic liner for a skating rink on the basketball court is about \$350 if it cools off enough.

- IV. New Business
 - a. A budget meeting is scheduled for Friday, January 27 at 2PM at PFD.
 - b. We have been awarded a 50/50 grant for the purchase of dual certified wildland/extrication PPE. Allied Fire will be here to demo Innotex PPE on January 18 at 1800 (the hour before training).
 - c. Department IDs have been created and distributed.
 - d. Department elections will be held in February for the positions of Assistant Fire Chief, Secretary and Caretaker. The MFR Coordinator position that was vacated by Jonathan Hughart will also be voted on.
 - e. There will be a "Fully Involved" leadership training taught by Mark Vonoppen at West Shore Community College on May 27 from 9am-5PM. The training is mandatory for all PFD operations officers.
 - f. We had a total of 371 calls in 2022.



PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511
www.pentwaterfiredepartment.com

- V. Training
 - a. Online Training
 - b. Adam Kokx is planning on attending Fire Officer I in February.

- VI. Discussion on last month's calls- there were 26 medical and 4 fire calls for service in December.

- VII. Adjourn- a motion to adjourn by Jesse Bowman was seconded by Mike Barefoot



Rec Report – February 2023

Rec Program

Boys Rec Basketball begins the week of February 5th. We will have two weeks of practice with our first set of games February 18th. Boys Basketball will have games on Saturdays beginning February 18th and ending on March 11th, with multiple games played each Saturday.

Boys and Girls Spring Soccer signups are currently underway with a deadline of March 10th. Games will be played on Saturday mornings beginning April 15th and ending May 20th.

Donation request letters have been sent out for the 2023-2024 Rec Program Season.

We will continue the Can Drive throughout the year, cans and bottles can be dropped off at the DPW at the Blue Shed or in the containers placed down at the Marina.

2022 Rec Donations: \$1150.00

2022-2023 Can Drive Donations: \$1275.90

Can Drive Year to Date: \$5082.65

North End Park

North End Park Donations are open throughout the year. To donate to the North End Park, please visit the Village Website at pentwatervillage.org or contact myself at 231-869-8301 ext. 4 or kanderson@pentwatervillage.org.

North End Park Donations: \$28,250.00

We are truly grateful to everyone that has donated to the North End Park and the Rec Program.

Thank you,

Katie Anderson

Katie Anderson
Rec Director

**Pentwater Township
Zoning Administrator and Ordinance Enforcement Officer
Monthly Report – February 2, 2023**

Board Members, the following is a summary of activities conducted by the Zoning Administrator and Ordinance Enforcement Officer for the month of January 2023.

Code Enforcement – Nothing significant to report at this time.

Planning Commission - The Planning Commission did not meet in January 2023.

Zoning Board of Appeals - The Zoning Board of Appeals did not meet in January 2023.

Zoning Permits – The following Zoning Permits were issued in January 2023:

1. ZP 3433 was issued to Calvert Miller at 6737 Chester St. for a 1572 sq. ft. addition to an existing 604 sq. ft. accessory building for a boat, game room and storage.
2. ZP 3434 was issued to the owners of 5055 Smuggler's pass for a 720 sq. ft. accessory building.
3. ZP 3435 was issued to the owner of 5387 W. Lakeview Dr. for demolition of the house, garage and well house.
4. ZP 3436 was issued to Robert McPartlin for the replacement of his deck at 9395 Montgomery.
5. ZP 3437 was issued to Mike Blackmer Electric to construct three new bathhouses at the Methodist Camp at 5807 Ridge Road.
6. ZP 3438 was issued to Great Lakes Pet Fencing for a privacy fence at 6121 Longbridge Rd.

Other Comments –

I also worked with the Township Supervisor, Lynne Cavazos and Trustee Dean Holub to prepare the draft Intergovernmental Sanitary Sewer agreement for consideration by the Village, and helped facilitate the pre-proposal meeting with prospective Township Engineers. I also repairs lights in the lower level of Township Hall and coordinated the repair of our furnace on Sunday, January 22. The Master Plan Committee continues to make progress on the Master Plan. I am currently reviewing/editing the chapters that deal with Existing Land Use, Infrastructure and Public Services Future Land Use and Housing, while Version 8 of the plan is currently being reviewed by the Committee. The next Committee meeting is scheduled for February 7.

Sincerely,

Keith J. Edwards

Pentwater Township
Zoning Administrator & Ordinance Enforcement Officer

Township of Pentwater Assessor

500 N Hancock St.
PO Box 512
Pentwater MI 49449
Phone: (231) 869-6231

Monthly Township Report February 2023

Board of Review:

- Ron Christians has agreed to be our Alternate Board Member, pending Township board approval.
- The March Board of Review will meet on the following dates:
Organizational Meeting: March 7, 2023, at 1 pm
Appeals Hearing #1: March 14, 2023, 3-9 pm
Appeals Hearing #2: March 16, 2023, 9am-3pm
- Resolution for Poverty Exemption for 2023

Michigan Tax Tribunal:

- We have 1 case pending for the Entire Tribunal.

Miscellaneous:

- Our starting ratios for the 2023 Assessment Cycle are as follows:
Commercial: 44.06%
Industrial: 48.6%
Residential: 43.7%
Each class must be balanced between 49-50% by the first Monday in March.
- The Rate of Inflation (CPI) was calculated by the State of Michigan to be 7.9% for the 2023 year. Proposal A of 1994 caps the taxable value increase to the lesser of the CPI or 5%. This will be the first time the 5% cap has ever been utilized.
- Proposal to purchase updated shape files from Oceana County Equalization. The Oceana County Equalization department will provide us with updated GIS shape files (the parcel lines that overlap the aerial picture). This will include all splits and combinations done through 2022.

If you have any questions, please let me know!

Sincerely,
Barbie Eaton, MAAO
Pentwater Township Assessor

TOWNSHIP OF PENTWATER
COUNTY OF OCEANA, MICHIGAN

Minutes of a regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 500 N. Hancock Street, within the Township, on the 8th day of February, 2023, at 6:00 p.m. Local Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____:

RESOLUTION NO. 23-__
2023-03

RESOLUTION TO AUTHORIZE CONVEYANCE OF SURPLUS TOWNSHIP REAL PROPERTY AND MATTERS RELATED THERETO

WHEREAS, the Township of Pentwater (the "Township") owns certain real property located at 327 S. Hancock Street, which is legally described as:

The North 76.2 feet of the East 106.2 feet of Lots 1 and 2 of Bock 6, Village of Pentwater

Permanent Parcel Number: 64-044-676-001-00 (the "Property");

WHEREAS, maintaining ownership of the Property is not necessary for any public purpose of the Township, and sale of the property to the Village of Pentwater (the "Village") would promote the public interest;

WHEREAS, the Township has agreed to sell the Property to the Village and the Village has agreed to purchase the Property from the Township in the amount of \$1.00; and

WHEREAS, the Township Board finds that it is necessary, advisable and in the best interests of the residents and taxpayers of the Township to sell the Property to the Village according to mutually acceptable terms and conditions.

NOW, THEREFORE, BE IT HERBY RESOLVED AS FOLLOWS:

1. The Township Board hereby determines that the Property is surplus property and not needed for Township purposes and may be sold pursuant to State law.
2. The Township Board finds that the sale of the Property, subject to the terms and conditions set forth herein, is in the best interest of the Township and hereby approves and authorizes such sale, according to the following terms:
 3. Cash purchase price of \$1.00 to be paid in full at closing.
 4. All costs of closing on the sale of the Property shall be borne by the Village.
 5. Conveyance of the Property from the Township to the Village shall be by quit claim deed.
 6. That the Village earmark/allocate any sale proceeds from the Township's original half interest in the property to a public recreational use within the Village.
 7. Conveyance of the Property from the Township to the Village is in an "AS-IS" condition without any representations or warranties with respect to the Property, and on the condition that the Village release and hold the Township harmless from any obligations whatsoever associated with the Property.
 8. The Township Supervisor and Township Clerk are hereby authorized to execute and deliver a quit claim deed in the form on file with the Township to the Village with such additions or deletions to such deed as are deemed necessary and in the best interest of the Township, in consultation with the Township Attorney.

9. The Township Supervisor and Township Clerk are hereby authorized and directed to execute such documents and instruments as are necessary to complete the sale of the Property as described herein.

10. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Maureen Murphy, Township Clerk
Township of Pentwater

STATE OF MICHIGAN)
) ss.
COUNTY OF OCEANA)

I, the undersigned, the duly qualified and acting Clerk of the Township of Pentwater (the "Township"), do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township at a regular meeting held on the 8th day of February, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of _____, 2023.

Maureen Murphy, Township Clerk

Township of Pentwater

12 15 23

TOWNSHIP OF PENTWATER
COUNTY OF OCEANA, MICHIGAN

At a regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 500 North Hancock Street, within the Township, on the 8th day of February 2023 at 6:00 p.m.

PRESENT: Members: Murphy, Cavazos, Flynn, Douglas and Holub

ABSENT: Members: None

The following resolution was offered by Cavazos and seconded by Douglas:

RESOLUTION NO. 2023-02

RESOLUTION FOR POVERTY EXEMPTION

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Pentwater Township Board; and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Township of Pentwater, Oceana County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed \$10,000. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles

and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.

- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for 2023 Assessments

Size of Family Unit	Poverty Guidelines
1 person	\$13,900
2 persons	\$18,800
3 persons	\$23,700
4 persons	\$28,600
5 persons	\$33,500
6 persons	\$38,400
7 persons	\$43,300
8 persons	\$48,200
For each additional person	\$ 4,900

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and income guidelines in granting or denying an exemption.

AYES:

NAYS:

ABSENT:

Maureen Murphy, Township Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF OCEANA)

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township of Pentwater at a regular meeting thereof held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Maureen Murphy, Township Clerk

Pentwater Township 2023 Expense Proposal	
Proposal Organizer: Barbie Eaton, Assessor	Department: Assessing
Project name: Updated GIS Shape Files	Date: 2/08/2023

Project Objectives
To obtain updated GIS Shapefiles from Oceana County Equalization. These files will be used by the Assessor for more accurate mapping when developing values. The Zoning Administrator and Treasurer would be able to utilize them as well.

Cost elements	
1. Direct costs	2. Indirect Costs

Direct costs				
Cost Type	Amount	Hours	Cost explanation	Total
Shape Files	\$150	N/A	These shape files will reflect the splits & combinations that have been completed.	\$150

Indirect Costs-NONE				
Cost Type	Amount	Hours	Cost explanation	Total

NB c)



A General Law Township

Phone: (231) 869-6231
Fax: (231) 869-4340
Website: www.pentwatertwp.org

500 N. Hancock Street
P.O. Box 512
Pentwater, Michigan 49449

Below for February 8, 2023 Township Board Review:

Proposed Annual Holiday & Office Observance Schedule

The Pentwater Township Offices will be closed in observance of 2023 Federal Holidays as follows:

New Year's Day – Sunday, Jan 1
New Year's Day (in lieu) - Monday, Jan 2
Martin Luther King Day - Monday, Jan 16
President's Day - Monday, Feb 20
Memorial Day – Monday, May 29
Juneteenth – Monday, Jun 19
Independence Day - Tuesday, Jul 4
Labor Day - Monday, Sept 4
Veterans' Day - Friday, Nov 10
Thanksgiving Day - Thursday, Nov 23
Day after Thanksgiving - Friday, Nov 24
Christmas Eve Day (in lieu) – Friday, Dec 22
Christmas Eve Day - Sunday, Dec 24
Christmas Day - Monday, Dec 25
New Year's Eve (in lieu) – Friday, Dec 29
New Year's Eve - Sunday, Dec 31

Or

As above except office closed week between Christmas Eve Day (in lieu) and New Year's Eve

MEMORANDUM

TO: Pentwater Township Board of Trustees

FROM: Dean Holub, Trustee

DATE: February 1, 2023

SUBJECT: Realizing Opportunities with Broadband Infrastructure Networks (ROBIN)

I am attaching a notice from the Michigan High-Speed Internet Office (MIHI) regarding the deployment of a grant for the expansion of high-speed internet services to unserved areas in the State through its ROBIN program. I am also attaching a copy of the Fact sheet for the ROBIN program.

Pentwater Township is currently characterized by several areas that qualify as “unserved” in terms of the availability of high-speed internet services and consequently “likely eligible” for funding via the program. Those areas include the following: Ridge Road (from the south Township line to Longbridge Road); Wayne Road; Hammett Road; and Madison Road including the Madison Ridge subdivision.

The first three of the preceding four areas are currently serviced by Great Lakes Energy (GLE) for electricity. GLE also offers high-speed internet service via its Truestream program, however it has not expanded its services in these areas. The Madison Road area is within close proximity to services provided by Spectrum which currently terminates at the Village/Township limits.

The primary eligible applicants for grants under the ROBIN program are existing internet service providers. Governmental entities can only apply for grants as a public-private partnership with an internet service provider while such partnerships have to go through a competitive bidding process and comply with applicable State laws prior to making an application.

The deadline for submitting a grant under the ROBIN program is March 14, 2023. As noted in the Program Fact Sheet, there is \$238.7M available for internet expansion in the State.

I believe that it would be prudent and appropriate to send letters to both Great Lakes Energy and Spectrum identifying our respective “unserved” areas and strongly encouraging them to take advantage of the ROBIN funding opportunities to expand high-speed internet services to the subject areas in Pentwater Township.

In that vein, I am also attaching draft copies of letters addressed to both GLE and Spectrum for the Board’s consideration and action at the February meeting.

Should you have any questions regarding any of the above, please feel free to contact me at your convenience.

CONNECTING MICHIGAN COMMUNITIES

MIHI Launches ROBIN Grant Program

The Michigan High-Speed Internet (MIHI) Office has opened the application window for the Realizing Opportunity with Broadband Infrastructure Networks (ROBIN) Grant Program. ROBIN provides \$238M in federal funding through the Coronavirus Capital Projects Fund to support the deployment of high-speed internet to unserved locations throughout the state.

[All materials including program guidance, application portal, map of likely eligible locations and more can be found here.](#)

MIHI will be hosting the following webinars to assist program applicants:

- Jan. 18 at 10 a.m. - Webinar to help potential applicants navigate the online application system. [Click here to register for this webinar.](#)
- Jan. 19 at 9 a.m. - Webinar to provide guidance on how to use the ROBIN Likely Eligible Locations map application. [Click here to register for this webinar.](#)

Many of your questions will be answered during next week's webinars. Additionally, MIHI will develop, update and publish a ROBIN Frequently Asked Questions document during the application window to provide further guidance on the program and update notifications will be sent to MIHI email subscribers and those with contact information entered in the online application system.

[Click here to sign up for the MIHI e-newsletter.](#)

MICHIGAN HIGH-SPEED INTERNET OFFICE
MICHIGAN.GOV/MIHI



Realizing Opportunities with Broadband Infrastructure Networks (ROBIN)

Program Fact Sheet

In early 2022, Governor Whitmer and the Michigan Legislature passed the [Building Michigan Together Plan](#). The plan includes \$250.6 million to expand high-speed internet service to unserved locations in the state. On October 7, 2022, the [United States Treasury announced](#) the approval of Michigan's plan for the use of these funds. The following provides an overview of the ROBIN Program.

- + ROBIN will be administered by the [Michigan High-Speed Internet Office](#) (MIHI) located within the Prosperity Division of the Department of Labor and Economic Opportunity.
- + The funding for ROBIN comes from the [Capital Projects Fund \(CPF\)](#) which is managed by the United States Treasury. The CPF was part of the American Rescue Plan Act that passed in 2021.
- + \$238.7M will be available through ROBIN for internet expansion to unserved locations. The remaining balance of funds (5% of the total award) will be used for program administration.
- + Unserved locations are homes, businesses, and institutions without internet service available at a speed of at least 100/20 Mbps from at least one internet service provider.
- + Up to 35% of ROBIN funds can be used for middle-mile projects that support deployment of broadband service to unserved areas. The remainder is dedicated for last-mile service projects.
- + Broadband service built with ROBIN funds must deliver a symmetrical end-user internet connection of at least 100 Mbps upstream and downstream unless significant topographic, geographic, or financial impracticability exists in the project area.
- + Eligible applicants for ROBIN include internet service providers, those licensed under the MI Telecommunications Act, franchise holders under the Uniform Video Services Local Franchise Act, or any entity currently providing broadband service in the state.
- + Governmental entities may apply for grants only as a public-private partnership with an internet service provider. Public-private partnerships must demonstrate a competitive bidding process and comply with applicable state laws.
- + Final grant criteria are still being developed by MIHI, but will include, at a minimum: the applicant's experience and financial wherewithal, readiness to build, operate, and maintain the project, long-term project viability, network scalability, and demonstrated community support.
- + All ROBIN grantees must participate in the [FCC's Affordable Connectivity Program](#).
- + MIHI anticipates opening the 60-day ROBIN grant application window in January 2023.
- + All program funds must be expended by the end of the 2026 calendar year.
- + Interested applicants should refer to the [US Treasury Guidance for the Capital Projects Fund](#) as well as the [boilerplate legislation \(Sec. 359\)](#) appropriating the CPF funds to the Department of Labor and Economic Opportunity for more information.

Please direct any questions to the MIHI Office at: LEO-MIHighSpeedInternet@michigan.gov



February 9, 2023

Ms. Marilyn Passmore, Director, State Government Relations
Spectrum
4670 East Fulton – Suite 102
Ada, MI 49301

Dear Marilyn,

This is to advise you that at its meeting on February 8, 2023, the Pentwater Township Board of Trustees unanimously approved action to strongly encourage Spectrum to take advantage of the State's ROBIN program for funding the expansion of your high-speed internet services in Pentwater Township, Oceana County.

As you may be aware, the Township is characterized by several geographic areas that are currently considered "likely eligible (unserved)" for such funding for high-speed internet service as identified on the ROBIN grant program map.

We certainly understand and recognize that there are many other areas without high-speed internet service in the State, as well as in Oceana County. Further, we are also aware of Spectrum's commitment to expand your services in the State. We firmly believe however, that participation in the ROBIN program can only benefit residents, wherever, to receive access to high-speed internet services sooner rather than later.

If Pentwater Township can assist in facilitating or supporting a ROBIN grant application in any way, please feel free to contact me at your earliest convenience.

Sincerely,


Lynne Cavazos, Supervisor



February 9, 2023

Mr. Shaun Lamp, President/CEO
Great Lakes Energy
1323 Boyne Avenue
Boyne City, MI 49712

Dear Mr. Lamp,

This is to advise you that at its meeting on February 8, 2023, the Pentwater Township Board of Trustees unanimously approved action to strongly encourage Great Lakes Energy to take advantage of the State's ROBIN program for funding the expansion of your Trustream services into Pentwater Township, Oceana County. It is our understanding that service to Pentwater Township is included in the Weare 4 district and currently listed as "Future" on your website.

As you may be aware, the Township is characterized by several geographic areas that are currently considered "likely eligible (unserved)" for such funding for high-speed internet service as identified on the ROBIN grant program map. The majority of those subject areas are within the Great Lakes Energy electrical service area.

We certainly understand and recognize that there are many other areas without high-speed internet service in your overall service area in the State, as well as in Oceana County. Further, we are aware of GLE's commitment to eventually provide Trustream service to all of your customers. We firmly believe however, that participation in the ROBIN program can only benefit GLE customers, wherever, to receive access to high-speed internet services sooner rather than later.

If Pentwater Township can assist in facilitating or supporting a ROBIN grant application in any way, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in blue ink that reads "Lynne Cavazos". The signature is fluid and cursive, with a long horizontal stroke at the end.

Lynne Cavazos, Supervisor

Cc: Shari Culver, Chief Operating Officer

Paul Byl, Secretary

NB 9)



Phone: (231) 869-6231
Fax: (231) 869-4340
Website: www.pentwatertwp.org

500 N. Hancock Street
P.O. Box 512
Pentwater, Michigan 49449

Subject: Upcoming Office Changeover From ".org" To ".gov" Domain

- Why
 - Highly encouraged by the US Government so they can identify the various governmental organizations.
 - Having a .gov domain not only identifies you as a US based government, that also gives a level of trust to the domain
 - The domain address is managed by the US Government so is less likely to be taken over by a malicious actor.
- How are we going to manage the conversion
 - In the next 30-90 days we will begin using the .gov email address in responding to constituents and other businesses.
 - We will update the .org website beginning in March to reflect the new .gov email addresses to encourage the public to contact us there.
 - Within 3-6 months we will redirect the website to point to the .gov address
 - This effort will include contacting local governments and businesses to point to the new .gov domain.
 - The existing .org domain will remain active but be redirected to the .gov site.
- What changes for the Township Officials/Employees
 - For 6-12 months we will continue to monitor the .org email addresses
 - We will start to reply to emails with the new .gov address as a way to encourage respondents to change
 - For 1-3 months we will move from having to manage two separate email accounts into one.



SHOTWELL SOLUTIONS LLC

Jan 9, 2023

Pentwater Township
500 N. Hancock Street
Pentwater, MI 49449

Dear Lynne,

Here is the pricing based on using the MSP Service model. The costs for the off site backups are included in the user pricing.

Model	Description	Qty	Price	Total ^{MONTHLY}
User	Clerk w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Deputy Clerk w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Treasurer w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Deputy Treasurer w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Assessor w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Zoning Administrator w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	Supervisor w/Office 365 Desktop/Email	1	\$67.00	\$67.00
User	IT Admin email account	1	\$6.00	\$6.00
Server	Server (BSA/File server)	1	\$125.00	\$125.00
Synology NAS	Network attached storage (Local workstation/server backup)	1	\$25.00	\$25.00
Netgear/Ubiquiti Devices	Network devices including switches and hotspot	2	\$25.00	\$50.00
PFSense Firewall	Network firewall	1	\$25.00	\$25.00
Total Monthly				\$700.00
6 Month Contract (10% off)				\$630.00
★ 12 Month Contract (20% off)				\$560.00

MONTHLY

ESTIMATE

Mullen IT Service
181 W. Main Street
Hart, MI 49420.

andrew@mullenits.com
(231) 370-8791
https://mullenits.com



Lynne Cavazos

Bill to
Lynne Cavazos
Pentwater Township
500 N. Hancock Street
Pentwater, MI 49449

Ship to
Lynne Cavazos
Pentwater Township
500 N. Hancock Street
Pentwater, MI 49449

Estimate details
Estimate no.: 1010
Estimate date: 2/6/23

450.00 ^{Dis. Year}
93.50
150.00

\$693.50 / month

Product or service	Amount
1. Monthly Managed Service Contract - 2 Hours 2 hours of on-site or remote support, remote monitoring, regular PC maintenance, monthly on-site check-in	1 unit x \$125.00 \$125.00
2. Monthly Maintenance Package - WebRoot SecureAnywhere Managed Antivirus Protection 1. Remote Support Connection Software 2. Weekly System Checkup a) System Health b) Windows Patches c) Hardware System Updates d) Driver Updates e) Managed by WebRoot Secure Anywhere Business Endpoint protection	10 units x \$35.00 \$350.00
3. Microsoft 365 Business Standard SKU: MST-NCE-104-C100 [PLACEHOLDER] - I don't know how much is currently paid or how many licenses you have for this item, but the normal rate is \$12.50/license/month. Includes all of the popular Office applications like Word, PowerPoint, Excel and more. Each user can install Office on 5 PCs or Macs, 5 tablets (Windows, iPad, and Android), and 5 phones, all with anytime, anywhere access. 50GB Mailbox, and 1TB online storage per user.	1 unit x \$0.00 \$0.00 7 x 12.50 + 1 x 6.00 = \$93.50
Total	\$475.00

Note to customer

The price on the monthly service contract is \$125/mo base. If you choose to go with a 1 year contract, the rate drops to \$100/mo instead. Other prices remain the same.
Price for Microsoft and Adobe and other licenses are simply pass-through; I simply charge you what I get charged from Microsoft or Adobe.

* Backup - is not included, (+ \$150)

IRS issues standard mileage rates for 2023; business use increases 3 cents per mile

Topics in the News

News Releases

News Releases for Frequently Asked Questions

Multimedia Center

Tax Relief in Disaster Situations

Inflation Reduction Act

IR-2022-234, December 29, 2022

WASHINGTON — The Internal Revenue Service today issued the 2023 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2023, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 65.5 cents per mile driven for business use, up 3 cents from the midyear increase setting the rate for the second half of 2022.
- 22 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, consistent with the increased midyear rate set for the second half of 2022.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2022.

These rates apply to electric and hybrid-electric automobiles, as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

NB 140)

14(i)

Supervisor

From: jonathan hughart <jonathanhughart@yahoo.com>
Sent: Wednesday, February 8, 2023 8:40 AM
To: Supervisor
Cc: Supervisor; lcavazos5939@charter.net
Subject: Re: 2023/2024 Budget

May need to
Amend our
Agenda

Lynne,

I was actually coming into the office today. I was going to approve some bills. We can do the budget today if you like, otherwise next Wednesday the 15th is fine. Also did you see our minutes from our FD meeting? If it's not too late, can we approve the newly elected fire officers. Most of them are the same people, we just need to approved by the township.

Jonathan Hughart
Fire Chief/Paramedic
Pentwater Fire Department
Dept: 231-869-5987
Cell: 231-742-2058

Officers:
Mike Barefoot - Assistant Chief
Mark Haynor - Caretaker
Adam Kokx - MFR Coordinator
Ray Hasil - Secretary

Sent from Yahoo Mail for iPhone

On Tuesday, February 7, 2023, 15:59, Supervisor <supervisor@pentwatertwp.org> wrote:

Hi Jonathan,

We should sit down sometime soon to talk about your 2023/2024 budget.

I am working on the Township Budget as well. When would it be convenient for us to talk and review your budget?

I could meet with you:

Friday, February 10th between 9:00 and noon.

Monday, February 13th between noon and 4:00 (or later if that is better).

Wednesday, February 15th - between 9:00 and 11:30 or 1:30 - 4:00

Thank you - see you soon.

Lynne Cavazos

Pentwater Township Supervisor

Phone: 231-869-6231, Ext. 222

supervisor@pentwatertwp.org