

<p style="text-align: center;"> PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 <i>Approved Minutes</i> Budget Workshop of Wednesday, February 21, 2023 </p>	
<p>Supervisor Cavazos called the Budget Workshop to order at 10:02 a.m. for the purpose of reviewing the current taxable value and CPI index, and the 2023/2024 proposed Township budgets for the following funds: General, Road, Fire Department, Cemetery, ARPA, and Sewer</p> <p>Board Members Present: Cavazos, Douglas, and Murphy (Staff Present – Beavis, Eaton, and Edwards)</p> <p>Board Members Absent: Flynn and Holub</p>	<p>CALL TO ORDER</p> <p>ROLL CALL</p>
<p>None</p>	<p>PUBLIC COMMENTS ON AGENDA ITEMS</p>
<p>Supervisor Cavazos asked Assessor Eaton to review the increase in taxable value for Pentwater Township homeowners. The current taxable value increase for 2023-24 is 5%, which is the highest increase in recent years. Eaton also confirmed that the current Consumer Price Index (CPI) is 7.9%.</p> <p>She also clarified that the Pentwater Township Library’s mileage is “perpetual” which means it is always subject to the Headley roll back. It is extremely beneficial to the library to minimize the rollback the library experiences. The current Pentwater Township Library mileage is .8133 (original milage was 1.0 mills)</p> <p>Discussion ensued and new line items were identified, and changes were made to several current line items. The notable changes are listed below:</p> <ul style="list-style-type: none"> • The Delinquent Real Prop Tax is already part of the current real property tax so not included as additional revenue. • Deputy Supervisor line item is new for this budget cycle. Position is for 1 day/week. • Deputy Treasurer wages were adjusted to account for a planned 2 days a week. 	<p>FY 2023/2024 Taxable Value and Truth in Taxation</p> <p>FY 2023/2024 General Fund Budget</p>

<ul style="list-style-type: none"> • PROF SERV SOFTW was increased to \$4,250 to account for BS & A modules used by Treasurer Office. • ELECTION SUPPLIES/EQUIPMENT funding was increased to \$6,000 to support the purchase of a second tabulator for upcoming elections. • TOWNSHIP PROF SERV SOFTWARE was reduced to \$5,500 since \$4500 was shifted to the Treasurer Department. <p>BS&A software expenses are being spread across a number of departments for 2023/2024</p> <p>ZONING ADMINISTRATION:</p> <ul style="list-style-type: none"> • PROF SERVICES - \$8,000 of the proposed \$11,500 will be used to cover the cost of the City Committee Study being conducted for the Township. 	
<p>SEWER:</p> <ul style="list-style-type: none"> • Supervisor Cavazos and Deputy Supervisor Edwards gave an overview of the new SEWER Fund established for the 2023/2024 Fiscal Year. The Village of Pentwater has transferred the South Sewer Systems to the Township per a Quit Claim Deed dated 11/15/2022. <p>Overview of Fund 592:</p> <p>The Estimated Beginning Revenue for the SEWER Fund is projected to be \$253,500. Four Departments have been established to ensure that Expenditures will be accurately documented.</p> <p>The four new Departments are:</p> <ul style="list-style-type: none"> • Dept 538 – Shared N & Sewer Expenditures - \$118,000 • Dept 539 – Shared N & Sewer Administration - \$41,500 • Dept 540 – TWP North Sewer Expenditures - \$62,000 • Dept 541 – TWP South Sewer Expenditures - \$32,000 	<p>FY 2023/2024 Sewer Fund Budget</p>
<p>Supervisor Cavazos presented the proposed 2023/2024 budget of \$106, 520 for the Cemetery.</p> <ul style="list-style-type: none"> • An ADMIN EXPENSE – was added to the budget to cover the extra duties performed by the Clerk for maintaining the cemetery records and working with the public. 	<p>FY 2023/2024 Cemetery Budget</p>

<p>Supervisor Cavazos presented the tentative 2022/2023 balance budget of \$372,340 for the Pentwater Fire Department. Discussion ensued.</p> <p>Cavazos will meet with the Fire Chief to confirm the accuracy of the amount of money being transferred into the Estimated Revenue.</p> <p>STATE GRANT – FIRE: added to the revenue to confirm the \$3,500 Grant Reimbursement received by the Pentwater Fire Department.</p> <p>DEPT SERVICE – PRINCIPAL and DEPT SERVICE – INTEREST will be used to more clearly identify the expenditures for the Aerial Fire Truck. (DEPT SERVICE – PRINCIPAL - \$120,00, DEPT SERVICE – INTEREST - \$4,100)</p>	<p>FY 2023/2024 Pentwater Fire Department Budget</p>
<p>Supervisor Cavazos presented the tentative 2023/2024 balanced budget of \$122,000 for the Road Fund. Discussion ensued.</p> <ul style="list-style-type: none"> • TRANSFER IN: The amount of \$6,200 is transferred in the Revenue for the Road Fund to cover the additional cost of the 2023/24 Lake Breeze Road Project. 	<p>FY 2023/2024 Pentwater Road Fund Budget</p>
<p>Supervisor Cavazos presented the tentative 2023/2024 balance budget of \$67,017 for the ARPA Fund. Discussion ensued.</p> <p>The ARPA Funds will partially be used this budget year to cover expenses related to the Township assuming ownership of both the North and the South Sewer systems.</p>	<p>FY 2023/2024 Pentwater ARPA Fund Budget</p>
<p>Cost of Living Allowance:</p> <p>The CPI for 2023/2024 is currently set at 7.9%. As mentioned earlier by Assessor Eaton, the current increase of taxable value is 5.0%. Although the CPI is at 7.9 %, the board agreed to use the Cost-of-Living Allowance of 5.0% be used for the purposes of salaries and wage increases across ALL FUNDS. (Except for Fire Department who will not be taking a COLA this year.)</p>	
<p>The Budget Workshop was adjourned at 12:10 p.m.</p>	<p>ADJOURNMENT</p>
<p>_____</p> <p>Maureen Murphy, Township Clerk</p>	<p>_____</p> <p>Date</p> <p>Minutes Prepared by Lynne Cavazos, Supervisor</p>