PENTWATER TOWNSHIP BOARD

REGULAR MONTHLY MEETING

OFFICIAL MINUTES

Wednesday, May 13, 2026 Pentwater Township Hall, Pentwater, Michigan

Conducted pursuant to the Michigan Open Meetings Act (MCL 15.261 et seq.) and Robert's Rules of Order

OPEN MEETINGS ACT COMPLIANCE NOTICE: *This meeting was duly noticed and held in compliance with the Michigan Open Meetings Act, MCL 15.261 et seq. A public notice of this meeting was posted at Pentwater Township Hall and on the township website not less than 18 hours before the meeting. The meeting was open to the public. Members of the public were provided an opportunity to address the Board during the Public Comment period.*

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Supervisor Cavazos called the meeting to order. Trustee Mike Flynn led the Board and audience in the Pledge of Allegiance.

2. ROLL CALL AND DETERMINATION OF QUORUM

Board Member	Title	Present
Lynne Cavazos	Township Supervisor	Yes
Maureen Murphy	Township Clerk	Yes
Heather Douglas	Township Treasurer	No
Dean Holub	Trustee	Yes
Mike Flynn	Trustee	Yes

NOTE: Treasurer was absent; no Treasurer's Report was presented.

Staff Present: Keith Edwards, Zoning administrator & Deputy Supervisor.

Others Present: Mark Griner, David Saunders, Everet Horton, Valerie McHugh, Kendra Flynn, Tom Roose, Mike Barefoot – PFD Deputy Chief

Via Zoom: Ted Cuchna

3. CONSENT AGENDA

The Supervisor presented the Consent Agenda, which included:

- Correspondence — including materials from the Center for Local, State, and Urban Policy (included in board packet)
- Monthly budget report for April 1–30
- Payment of bills and payroll (note: cemetery bills were higher than usual due to the replacement of the cemetery truck — a one-time expense)

MOTION:	To approve the Consent Agenda as presented
Moved by:	Trustee Holub
Seconded by:	Trustee Flynn
Vote:	Roll call: Holub - Yes; Flynn - Yes; Cavazos - Yes; Murphy - Yes
Result:	APPROVED

4. APPROVAL OF MEETING AGENDA

The Supervisor asked if any amendments were needed. The agenda was presented as published with no amendments.

MOTION:	To accept the meeting agenda as presented
Moved by:	Flynn – Yes
Seconded by:	Murphy – Yes
Vote:	Roll call: Flynn — Yes; Murphy — Yes; Holub— Yes; Cavazos — Yes
Result:	APPROVED

5. PUBLIC COMMENT — AGENDA ITEMS ONLY

The Supervisor opened the floor for public comment on agenda items, noting the 3-minute limit. In-person comments were taken first, followed by remote participants.

Comment — Fire Truck Sale (Agenda Item)

Everet Horton, 51 6th Street, Pentwater, addressed the board regarding the proposed sale of Fire Engine 341. Mr. Horton stated:

- The truck was purchased in 2001 for approximately $450,000; replacement cost today would be approximately $600,000.
- He questioned why the truck was in poor condition given recent investment, including a new Darling pump at approximately $25,000.
- He noted the truck holds 1,000 gallons of water and the frame, Allison transmission, and Cummins diesel engine are generally regarded as durable.
- He requested the board delay action, obtain a more detailed report on the truck's actual deficiencies, and find out why it failed to be certified.
- He acknowledged the board has historically been supportive of the fire department and was glad a neighboring department was interested rather than simply disposing of it.
- He stated the truck is "not that bad" and expressed belief that selling it for $30,000 undervalues it.

No other in-person public comment. Remote participant Ted Cuchna indicated no comment on agenda items at this time.

6. SUPERVISOR'S REPORT

6-A. 90-Degree Bend Boat Launch (Long Bridge)

The Supervisor reported that the renovated dock at the 90-degree bend boat launch off Long Bridge is installed and ready for use. Ludington Dock & Hoist performed the renovations to improve ADA accessibility. The Supervisor plans to coordinate with Ryan Williams, a wheelchair user, to test the dock's usability. Mr. Williams has indicated he rolls directly onto boats from the dock end.

Cleanup of the road-end site was completed by a volunteer team organized by Tom Walter. Volunteers recognized:

Tom Walter, Tom Roose, Rich Puglsely, George Richey, Keith Danielseon, Corey Walendzik, Jay Harris, Ken Konyha, Jon Faas, Jim Howell, Jack Provencal, and Steve Russell.

6-B. Memorial Day Veterans' Grave Flags

The Supervisor noted that the Pentwater High School Chamber of the National Honor Society will place flags on veterans' graves on Friday morning as part of their Community Service. The Supervisor and Trustee Mike will assist by distributing flags and guiding students through cemetery sections. The Supervisor estimated approximately 360 veterans' graves are in the cemetery based on records.

6-C. Cemetery Water Treatment

The Supervisor reported that an ongoing issue with well water staining cemetery headstones is being addressed. Phil of Oceana Irrigation is testing a new chemical treatment process. Results will be reported at the end of the season. Previously stained stones cannot be remediated through this method; individual cleaning by families was suggested.

6-D. District Fire Authority — Public Meeting

The Supervisor announced a public meeting scheduled for the following day (May 14) at 1:00 p.m. at the Township Hall. Troy, Mike, and Jonathan are presenting a proposal for a District Fire Authority. The meeting was publicized on the township website and posted outside the building. Village representatives were invited.

6-E. Library Community Open House

The Supervisor reported that the Township will again participate in the library's open house scheduled for Monday, June 8th from 11:00 AM – 1:00 PM. The Township will have a booth; the Supervisor, Township staff, and possibly Trustee Mike plan to attend. The library's 2026 summer reading theme is dinosaurs.

The Supervisor noted with sadness the passing of Roger Bailey on April 17th. Mr. Bailey served as Cemetery Sexton for many years. His memorial service is planned for approximately August 13th.

7. CLERK'S REPORT

7-A. Cemetery — Friends of Pentwater Cemetery Update

The Clerk reported on the Friends of Pentwater Cemetery meeting held at the end of April. Upcoming events include:

- Headstone Reset and Leveling — Sunday, May 17th at 1:00 p.m. at the cemetery. Volunteers are welcome; lifting will be performed primarily by female volunteers.
- Installation of a Civil War headstone for Veteran Justus Koon, who waited approximately 150 years for formal recognition.
- Last week of May — headstone reset for Bartow Underhill, veteran of the War of 1812, arranged through the DAR chapter by Shannon. His marker will be reset by Patten Monument Co.

7-B. Franchise Agreement Review

The Clerk reported that the Township's franchise agreements are under review. The first franchise agreement with Great Lakes Energy has been sent to the Township's attorney for review. DTE has requested a copy of the Township's prior franchise agreement with Michcon on. The Clerk also noted that franchise agreements are among a township's most powerful tools.

7-C. Upcoming Elections

The Clerk reported that election activities are beginning. Key dates:

- Absentee ballot applications: being processed and mailed out within the next few days.
- Absentee ballots: County must deliver to the Township by June 20; ballots will be mailed the week of June 22.
- Election dates: August 4 and November 3.

The Clerk noted upcoming training required for elections staff, including election security, inspector training, and election accreditation courses. Clerk Murphy and Deputy Clerk Beavis have training scheduled in coming months.

7-D. Township Hall

- Annual audit: Scheduled for June 3. Board members are welcome to attend. The clerk's office has prepared all required documents.
- Paperless office: The Township has transitioned to paperless processing of invoices and bank statements. Documents are scanned into BS&A and backed up. Filing cabinets are now empty.
- Website ADA Compliance: The U.S. Department of Justice extended the compliance deadline to April 26, 2028, for municipalities with populations under 50,000. The Township has an additional year.
- Aerial truck final payment: The final payment on the fire department aerial truck was made. The obligation will no longer appear on the winter tax bill.
- Copier contract: The current Ricoh copier contract was renegotiated. The Township will continue to pay a per-copy usage fee of approximately $200–$300 per quarter in exchange for free supplies (excluding paper), maintenance, and repairs for one year.
- Split rail fence contracts: Glenn has been working on contracts for cemetery split rail fence replacement (addressed as agenda item, below).
- Township Hall closure: The Hall will be closed Monday, May 25 in observance of Memorial Day.

8. TREASURER'S REPORT

The Treasurer was absent. No Treasurer's Report was presented at this meeting.

9. LIBRARY UPDATE

Valeria Church-McHugh, Library President, presented an update on the Pentwater District Library.

9-A. District Library Status

In October, the library transitioned from a Township library to a District Library. The library has formally partnered with Pentwater Township and the Pentwater Public Schools District to establish defined geographic boundaries aligned with school district boundaries. This structure provides greater autonomy over future decisions and expands representation on a seven-member appointed board. Appointments are shared between the Township and the school district.

9-B. Library Millage Request — August 4 Ballot

The Library Director presented details of a library millage request to be placed on the August 4 ballot:

- Current millage: 1.0 mil in perpetuity (now decreased to .7913 mil due to the Headlee Amendment); no longer sufficient to cover annual expenses.
- Proposed millage: 1.25 mils for 4 years (not in perpetuity, to avoid continued Headlee rollback).
- For Pentwater Township residents: the increase is the difference between .7913 and 1.25 mils — less than half a mil additional.

- For Weare Township residents (now in the library district): 1.25 mils is a new millage; they have historically used the library without paying at the same rate.
- If passed, collection would begin December 2026.
- Context: Hart library patrons pay 2.0 mils; Shelby residents pay 1.5 mils for library services.
- The library has been drawing from its fund balance for 4–5 years to cover operational costs. The fund balance is maintained at approximately one year of operating costs (~$25,000/month) due to the nine-month gap between the April–May budget start and December tax revenue receipt.

The Library Board cannot legally promote the millage; the Friends of the Library will establish a "Yes" committee as the campaign organization. The Library President asked to be placed on the June board agenda for a follow-up presentation, noting absentee ballots will be mailed June 22.

The Library President will also present to the Service Club (May 14), the Pentwater Public School Board (Monday), and plans to request time on the Village Council agenda for June.

10. FIRE DEPARTMENT REPORT

The fire department's monthly meeting agendas, minutes, and officers' meeting documents were included in the board packet. Substantive fire department discussion was deferred to the relevant action item (Section 14-C below).

11. RECREATION REPORT

No formal report was presented. The Supervisor noted the recreation program is currently operating soccer with approximately 60 youth participants, drawing from the broader region. The program is now managed through the school under the new MOU (see Section 13-A).

12. DEPARTMENTAL REPORTS

12-A. Zoning Administrator / Deputy Supervisor

The zoning/deputy supervisor report was included in the board packet. The Supervisor noted the department has remained very busy and does not appear to be slowing down.

12-B. Township Assessor — Barbie Eaton

The Assessor's report was included in the board packet. The Assessor has completed filing all required documents with the county. The deadline to file for the Michigan Tax Tribunal is July 30.

12-C. Cemetery Report

Report included in board packet. Cemetery activity has been light so far this season.

12-D. Transfer Site Monthly Report

Report included in board packet. The Transfer Site recorded 243 visitors in April, spread across the village, township, and Weare Township. The site is open Thursdays and Saturdays, 9:00 a.m. – 5:00 p.m.

13. UNFINISHED BUSINESS

Old Business-A. Recreation MOU — Pentwater Public Schools / Village of Pentwater

The Supervisor presented a new Memorandum of Understanding (MOU) between Pentwater Township, Pentwater Public Schools, and the Village of Pentwater to transition the recreation program from Village administration to the school. The MOU covers the period April 1–March 31 and outlines:

- Both the Village and Township will each contribute $7,500 annually to support the program.
- The school is now responsible for student registration, coach hiring, and background checks.
- School facilities will be used (as has generally been the case for winter sports).
- The Township's responsibilities are limited to financial contribution, promotion, and participation in program evaluations.
- Neither the Township nor the Village assumes liability; participants sign liability waivers.

Discussion included a request that the Recreation Director provide periodic reports to the Township. The Supervisor agreed to request this from Superintendent Craig. The Village approved the MOU the previous evening.

MOTION:	To approve the new Recreation MOU between Pentwater Township, Pentwater Public Schools, and the Village of Pentwater
Moved by:	Cavazos
Seconded by:	Flynn
Vote:	Roll call: Cavazos — Yes; Flynn — Yes; Murphy — Yes; Holub — Yes
Result:	APPROVED

Old Business-B. Recreation Program Contribution — FY 2026–2027

Separate from the MOU approval, the board acted on the Township's financial contribution for the current fiscal year (2026–2027) of $7,500, consistent with prior years. An invoice from Superintendent Craig was included in the board packet.

MOTION:	To approve payment of $7,500 to Pentwater Public Schools for the Township's recreation program contribution for FY 2026–2027
Moved by:	Holub
Seconded by:	Flynn
Vote:	Roll call: Holub — Yes; Flynn — Yes; Murphy — Yes; Cavazos — Yes
Result:	APPROVED

14. NEW BUSINESS

New Business-A. Resolution — Cove Beach Walk/Run on Business 31 (Resolution 2026-09)

The Supervisor presented a resolution required by the Oceana County Road Commission for the Cove Beach Walk/Run event, of which the Supervisor serves as coordinator. The resolution authorizes walkers and runners to be on Business 31 on the morning of the race. The 5K route ends near the cemetery; the 10K route extends to Dune Vista.

MOTION:	To approve the Resolution authorizing walkers and runners on Business US-31 for the morning of the Cove Beach Walk/Run event on August 1, 2026
Moved by:	Holub

Seconded by:	Murphy
Vote:	Voice vote — Aye [all in favor]; No nays recorded
Result:	APPROVED

New Business-B. Park Place Agreement — Village of Pentwater

The Supervisor provided background: the Township has for years paid the Village $7,500 annually under a Park Place Agreement, allowing Township residents to use Park Place at the same rate as Village residents. The Village had changed the agreement's language, reclassifying Township residents as "outside entities" (non-residents). After the Township declined to pay until equitable treatment was restored, the Village agreed to revise the agreement. The Village approved the revised fee schedule Monday evening. Rates under the new schedule:

- Private use, Village/Township residents: $175 (up to 74 people); $275 (75+); $400 (wedding or special event).
- Private use, non-residents: $500 (up to 74 people); $625 (75+); $750 (wedding or special event).
- Security deposit: $250 (Village/Township); higher for non-residents.

The board agreed that a formal written agreement signed by both parties is necessary before payment. Supervisor Cavazos and Clerk Murphy will draft an agreement for Village execution.

MOTION:	To approve the Township's participation in the Park Place Agreement, with Township residents treated equivalent to Village residents, and payment of $7,500 — subject to the drafting and execution of a formal written agreement signed by all parties
Moved by:	Cavazos
Seconded by:	Holub
Vote:	Roll call: Cavazos — Yes; Holub — Yes; Murphy — Yes; Flynn — Yes
Result:	APPROVED

New Business-C. Fire Department — Request to Sell Engine 341

Assistant Fire Chief Mike Barefoot presented the fire department's request to surplus and sell Engine 341 (2001 pumper truck). Background:

- Engine 341 is no longer used as a primary apparatus. Equipment (hoses, tools) was transferred to Engine 391 when 391 was placed into service.
- To make Engine 341 operationally ready would cost an estimated $35,000–$40,000.
- Annual costs include insurance, pump testing (~$7,000 estimated in 2025), and upcoming DOT-required repairs (~$10,000 in 2027).
- Engine 391 is more maneuverable in tight areas and outperforms 341 in terms of capacity and capabilities.
- Per NFPA 1900, trucks should be retired after 25 years of service (341 was purchased in 2001).
- A neighboring department (Cleon Township Fire Department, Manistee County, near Crystal Mountain) has inspected the truck and wishes to purchase it for approximately $30,000, which represents a significantly better sale price than trade-in value (typically $5,000–$10,000).

Representatives of Cleon Township Fire Department — Chief Mark Griner and Assistant Chief Dave Saunders — were present and addressed the board. They explained their department's budget constraints, their search process, and that their current primary engine is a 1991 truck. They expressed confidence in the condition of Engine 341 and confirmed the $30,000 offer is their full available budget.

Public comment from the floor (Everet Horton, earlier) expressed concern about the sale. Board discussion included questions about the condition and operational need for the truck. Pentwater Assistant Chief Mike

confirmed that the fire department does not currently have enough personnel to staff multiple engines simultaneously and relies on mutual aid. The board noted it is only approving the sale; negotiated terms are the department's responsibility.

MOTION:	To approve the request by the Pentwater Township Fire Department to sell Engine 341
Moved by:	Holub
Seconded by:	Cavazos
Vote:	Roll call: Holub — Yes; Cavazos — Yes; Flynn — Yes; Murphy — Yes
Result:	APPROVED

New Business-D. Disability Network of West Michigan — Township Hall ADA Accessibility Evaluation

The Supervisor presented results of a Township Hall accessibility evaluation performed by the Disability Network of West Michigan. The evaluation identified high- and low-priority items for making the building accessible to wheelchair and walker users. A separate evaluation of the fishing platforms and the 90-degree bend dock was also received but not acted upon tonight.

Key items discussed:

- Front entrance ramp — handrail height, ramp extension, and approach will be addressed when planned renovations occur.
- Ballot drop box — Royal Green Construction will be contacted for lowering to wheelchair-accessible height.
- Meeting room chairs — can be cleared to improve accessible space after meetings.
- Office counter — may be adjusted for wheelchair access.
- Thermostat — to be lowered to accessible height.
- Water fountain — required by building code; cannot be removed; height adjustment to be evaluated.

The Supervisor and Deputy Supervisor (Keith) will review the full report and prioritize items. No action vote was taken on this item; it was informational/discussion only.

Regarding the fishing platform/dock evaluation: The Supervisor will work with the Oceana County Road Commission, who must complete bridge underside repairs by end of August (grant-funded). The grating on the deck has gaps of approximately 1 inch (should be ½ inch per ADA guidance), which poses hazards for cane and walker users. The Supervisor will attempt to incorporate Disability Network recommendations into the Road Commission's repair scope.

New Business-E. Purchase and Procurement Policy Update

The Clerk presented an update to the Township's Purchase and Procurement Policy, reflecting the previously approved change allowing the Supervisor to make purchases up to $5,000 without board approval (with Clerk concurrence). Specific changes:

- Section C: Updated from "under $2,000" to "up to $5,000."
- Section C language: "No greater than $5,000 may [be expended] with the township supervisor's concurrence of the township clerk."
- Section D: “Purchases or Contracts between $2,000 & $5,000” removed in its entirety
- Section F: "The board shall review and approve all professional appointments or engagements in excess of $5,000."
- Board member names and effective date to be updated in the final document.

MOTION:	To approve the updated Purchase and Procurement Policy as described
Moved by:	Murphy
Seconded by:	Holub
Vote:	Roll call: Murphy — Yes; Holub — Yes; Flynn — Yes; Cavazos — Yes
Result:	APPROVED

New Business-F. Cemetery Split Rail Fence Replacement — Contract Award

Deputy Clerk Beavis presented the results of a competitive bidding process for replacement of the split rail cedar fencing at the cemetery. Scope of work:

- 420-linear-foot stretch of split rail fencing near the pergola area — remove existing, dispose, and replace (no concrete post setting).
- White vinyl gate/enclosure near the pergola well.
- Additional white vinyl gate repair and post resetting at Block 15 (posts not properly set, no structural backing for hinges, no drop rods — identified as root cause of previous gate repair failures).

Three vendors quoted the work. Quotes for the base scope (420 ft + pergola gate) were highly competitive:

- Great Lakes Pet Fencing: $7,968
- Affordable Fence: $7,958
- Straight-Line Fencing: $7,600 base; total with Block 15 repairs: $8,150

Note: The Pentwater Cemetery assistant has already begun removing the existing 420-ft fence (approximately half removed at time of meeting); the balance also requires replacement.

The Clerk recommended awarding the contract to Straight-Line Fencing for the complete scope at $8,150. This is within the cemetery Repair/Maintenance - Grounds budget of approximately $14,000 set earlier in the year. The Deputy Clerk also noted Straight-Line Fencing's quote was valid longer than the competing quotes and the vendor has local connections.

The board also discussed the need to seal/stain the pergola wood soon due to dry conditions; the Supervisor will coordinate with the painter Chris (pending his recovery from a procedure on May 20–21).

MOTION:	To award the cemetery split rail fence replacement contract to Straight-Line Fencing for a total of $8,150, inclusive of Block 15 vinyl gate repairs
Moved by:	Holub
Seconded by:	Flynn
Vote:	Roll call: Holub — Yes; Flynn — Yes; Cavazos — Yes; Murphy — Yes
Result:	APPROVED

New Business-G. Township North Gravity Sewer — Cleaning and Televising

Deputy Supervisor Keith presented a proposal to clean and televise the Township North gravity sewer system. Background:

- The system is approximately 45–50 years old (at or near the end of its depreciable life).
- The 2023 Fleis & VandenBrink condition report recommended cleaning and televising all gravity sewer.
- The gravity sewer runs from Pentwater Cabins eastward along Monroe Road to just past the old Boathouse Restaurant; it then continues as a force main via Old State Street, Lake Street, Russell Street, 6th Street, and Madison Road to the Village treatment plant.

- In March, a significant rain event caused flows to spike from the typical ~3,500 gallons/day to ~8,500 gallons/day — indicating stormwater infiltration.
- A buried manhole was discovered under a resident's front lawn; additional sources of infiltration are suspected.
- The system has reportedly never been cleaned.

The proposal is to jet-clean and then televise (camera inspection) the gravity portion. Estimated cost: $28,000, to be funded from the approximately $41,000 remaining in the sewer fund after prior debt payoff. Work is targeted for July 2026. The Village is simultaneously televising their system under an administrative consent order; Keith offered to share findings with the Village.

Board discussion included questions about the cleaning/televising process (jetting pushes debris to lift stations for vacuum removal; camera on a wheeled tractor captures GPS coordinates of defects). Board members expressed interest in observing the work.

MOTION:	To approve the request to clean and televise the Township North Gravity Sewer System at an estimated cost of $28,000, funded from the sewer fund
Moved by:	Cavazos
Seconded by:	Murphy
Vote:	Roll call: Cavazos — Yes; Murphy — Yes; Holub — Yes; Flynn — Yes
Result:	APPROVED

New Business-H. Township North Gravity Sewer — Smoke Testing

Deputy Supervisor Keith presented a related proposal to smoke test the Township North gravity sewer following the cleaning and televising, to identify points of stormwater inflow.

- Non-toxic, odorless (per manufacturer) smoke is injected through manholes or cleanouts; smoke emerging from unexpected locations (lawn areas, downspouts, storm drains) identifies illicit connections.
- Residents will receive advance written notice approximately 2 weeks before testing; door-hanger notices will be posted 48 hours before.
- Residents must run water for several minutes before testing to fill plumbing traps and prevent smoke from entering homes.
- Emergency services (fire/police) will be notified before testing begins.
- Field personnel will be on site to respond to any resident concerns.
- Special attention will be given to rental properties to prevent alarm.

Targeted timing: August, after the cleaning/televising, when the system is likely to have minimal groundwater infiltration (dry season) and seasonal rentals are occupied (higher likelihood traps are filled). Estimated cost: $8,800 (likely less if scope can be narrowed based on televising results). Funding from the sewer fund.

Discussion included public comment from Ted Cuchna noting that water running across the top of pipe in older televising footage typically indicates a twisted cable (camera upside down), not an actual condition. Keith noted newer equipment uses 8-wheel stabilizers. Keith also noted the Village's sewer plant is receiving 240,000 gallons/day against a design capacity of 200,000 gallons/day, highlighting urgency.

If smoke testing reveals ongoing issues, Keith may return with a proposal for residential service lateral inspections. The board will address Apache Hills system testing separately in a future year.

MOTION:	To approve the request to smoke test the Township North Gravity Sewer System at an estimated cost not to exceed $8,800, funded from the sewer fund
Moved by:	Holub
Seconded by:	Flynn
Vote:	Roll call: Holub — Yes; Flynn — Yes; Murphy — Yes; Cavazos — Yes
Result:	APPROVED

15. PUBLIC COMMENT — GENERAL (ANY TOPIC)

Comment — Ted Cuchna (remote participant)

Ted Cuchna offered the following comments:

1. Recreation Program: Confirmed that both the Township and the Village contribute $7,500 to recreation and confirmed Weare Township does not contribute (schools provide facilities). Confirmed Weare residents pay a fee to use the transfer site through a $5,000 annual Township-to-Township payment.

2. Sewer Cleaning Process: Provided technical context — the cleaning process uses a pressure jetting head that moves through the pipe under water pressure and is then pulled back while vacuuming debris into a truck. Shared historical account of a smoke test revealing a gas line running into a sewer system from Consumers Power.

3. Wayne Road — Paving Update: Noted that Wayne Road is to be paved. Keith confirmed he is waiting on dates from Amber, the project manager at Rowe Engineering.

4. Fire Department — Engine 341: As a contractor with experience buying and selling heavy equipment (semis, boom trucks, excavators), Mr. Cuchna urged the board to ensure it has a thorough, detailed condition report before finalizing the sale. He expressed concern that the aerial truck may not be suitable for all job sites and suggested there may be more value in Engine 341 than the $30,000 sale price reflects.

5. Library Millage and Taxable Value: Mr. Cuchna noted that Pentwater Township has seen significant increases in taxable value in recent years (he cited a 15% increase in a single year). He requested that future library millage presentations include actual revenue figures and taxable value changes alongside millage rate discussion, so the public can understand the full picture. He noted the school's fund balance grew from approximately $450,000 to $1,280,000 over a few years and suggested the public should understand why municipal fund balances have grown even as millage rates decrease.

No other general public comments.

16. OTHER ITEMS — BOARD MEMBERS

State Revenue Sharing — Public Safety Funds

The Clerk noted that for the first time, the State of Michigan has carved out a public safety component from revenue sharing, allocated based on crime statistics (from approximately 2022–2024). The Township received $964. Restrictions:

- 75% must be used for police officer costs.
- 25% may be directed to the fire department.

The Supervisor indicated the Township would likely direct the 75% to the County (which provides law enforcement services), and the 25% to the fire department. Mo (Clerk) confirmed this can be addressed as a board item in June.

17. ADJOURNMENT

MOTION:	To adjourn the meeting
Moved by:	Flynn
Seconded by:	Holub
Vote:	Voice vote — Aye [all in favor]; no nays recorded
Result:	MEETING ADJOURNED

Meeting was adjourned at 7:58 p.m.

CERTIFICATION

I hereby certify that the foregoing constitute the official minutes of the Regular Meeting of the Pentwater Township Board of Trustees held on May 13, 2026, recorded pursuant to the Michigan Open Meetings Act, MCL 15.261 et seq.

_____ _____

Township Clerk, Pentwater Township Date:

Minutes drafted from Zoom automatic closed-captions transcript (VTT file). Speaker identifications are based on audio context and may contain transcription artifacts. Names marked [inaudible] could not be confirmed from the transcript. These minutes are subject to board review and approval at the next regular meeting.