



PENTWATER TOWNSHIP BOARD

AGENDA PACKET

REGULAR BOARD MEETING

April 08, 2026 – 6:00 PM

Lynne Cavazos, Supervisor  
Heather A. Douglas, Treasurer  
Maureen H Murphy, Clerk

Mike Flynn, Trustee  
Dean Holub, Trustee

**PENTWATER TOWNSHIP BOARD MEETING**  
**Regular Meeting**

April 08, 2026 at 6:00 p.m.  
Pentwater Township Hall  
500 N. Hancock Street, Pentwater, MI 49449

Join Zoom Meeting  
<https://us02web.zoom.us/j/86141326636?pwd=S2h88Zt71MqBI1j9ucIUvSHUgB1PSU.1>  
Meeting ID: 861 4132 6636  
Passcode: 446835  
Dial by your location  
+1 312 626 6799 US (Chicago)

**AGENDA**

- 1.** Call to Order/Pledge
- 2.** Roll Call
- 3.** Consent Agenda – Review & Action
  - a. Minutes of March 11, 2026
  - b. Correspondence: ?
  - c. Monthly Budget Reports for General Fund, Cemetery and Fire Department
  - d. Payment of Bills  
*(Consent Agenda contains all routine items of business on which no disagreement or debate is anticipated. Upon the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda under New Business)*
- 4.** Meeting Agenda - Review & Action (AMENDED)
- 5.** Public Comment on Agenda Items (Three (3) minutes maximum)
- 6.** Supervisor's Report
- 7.** Clerks' Report
- 8.** Treasurer's Report
- 9.** Library Board Information
- 10.** Fire Department Agendas & Minutes
- 11.** Recreation Report
- 12.** Reports
  - a. Zoning Administrator
  - b. Assessor
  - c. Cemetery Sexton
  - d. Transfer Station
- 13.** Unfinished Business

a. None

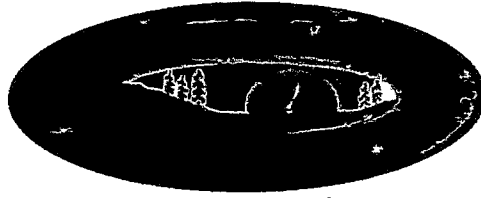
**14. New Business**

- a. Review & Action: Township South Sanitary Sewer System Rates – Proposed Quarterly Rate Increase
- b. Review & Action: Proposed Ordinance to Regulate use of Public & Private Sanitary Sewer
- c. Review & Policy Discussion: Township Sanitary Sewer Capacity concerns regarding Use, Capacity, and Inflow & Infiltration (I & I)
- d. Review & Action: Approval of Contract for Ryan’s Lawn Care – Spring & Summer 2026
- e. Review & Action: Longbridge Fishing Deck Repairs
- f. Review & Action: 2025-2026 Recreation Program Agreement
- g. Review & Action: Discussion – Creation of a Friends of the Pentwater Township Transfer Station & Recycling Center
- h. Review & Action: Transfer Station & Recycling Center – Schedule for Spring, Summer, Fall and Winter of 2026.
- i. Review & Action: MMTA Advanced Institute Conference Attendance – Heather Douglas, Pentwater Township Treasurer
- j. Review & Action: Review and Ratification of the MTA Principles of Governance
- k. Review & Action: Request for Planning & Zoning Department Summer Intern
- l. Review & Action: Approval of Estimate of Road Work for Ottawattamie St. in Pentwater Township
- m. Review & Action: Contract Proposal for Auditor Services from Gabridge & Co. for 2026-2027.
- n. Review & Action: Proposal for a 5 Year Agreement for Auditor Services from Gabridge & CO.

**15. Public Comments (Three - 3 minutes maximum)**

**16. Other Items from Board Members**

**17. Adjournment**



*A General Law Township*

# Pentwater Township Regular Board Meeting

## Consent Agenda Items

### April 8, 2026

- Prior Meeting Minutes:
  - Township Regular Board Meeting – March 11, 2026
- Correspondence: None
- Financial Reports for Period 3/01/26 thru 3/31/26
  - Claims/Bills as follows:
    - Township: \$17,655
    - Road: \$857
    - Cemetery: \$992
    - Sewer: \$13,746
    - Fire: \$19,865
  - Payroll as follows:
    - Township/Cem/Sewer: \$34,814
    - Fire: \$0



Phone: (231) 869-6231  
Fax: (231) 869-4340  
Website: [pentwatertownshipmi.gov](http://pentwatertownshipmi.gov)

500 N. Hancock Street  
P.O. Box 512  
Pentwater, Michigan 49449

## **Pentwater Township Board Meeting – March 11, 2026**

**Meeting Date:** March 11, 2026

**Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM.**

**Members Present:** Cavazos, Flynn, Murphy, Douglas

**Members Absent:** Holub

**Staff Present:** Glenn Beavis, Deputy Clerk, Keith Edwards, Deputy Supervisor & Zoning Administrator

**Others Present:** Valerie Church-McHugh, Pentwater District Library President; Tom Roose; Chris Karaptian; Mary Marshall

**Present via Zoom:** Ted Cuchna, Dean Holub

### **Executive Summary**

The Pentwater Township Board convened to review and approve the 2026–2027 fiscal year budget, adopt updated wage schedules, and handle multiple administrative and operational matters. The board approved the annual budget, resolutions for salaries and wages, banking designations, and staff appointments. Key discussions included sewer fund accounting corrections and recreation program management transfer to the school district. The board also adopted a new animal-keeping ordinance, renewed service contracts, and approved participation in a DNR grant for beachfront improvements.

### **Purpose of Meeting**

Regular monthly board meeting with a public hearing on the 2026–2027 township budget and consideration of annual administrative resolutions, contracts, and committee appointments.

### **Consent Agenda was approved as presented:**

- Prior Meeting Minutes – 2/11/26
- Correspondence– MTA Information, OCRC Road Closure
- Monthly Budget Reports – 2/01/26 –2/30/26
- Payment of Bills – Township, Cemetery, Fire and Sewer
  - Township- \$7,075
  - Road - \$0
  - Cemetery - \$0
  - Sewer - \$2,063
  - Fire - \$601
  - Payroll – Township/Cemetery/Sewer - \$32,002

## Meeting Agenda was approved with Revision

### Key Topics Discussed

#### 1. Public Hearing on FY 2026-2027 Budget

- Total proposed General Fund budget: **\$668,787**.
- Total proposed Road Fund budget: **\$153,486**.
- Total proposed Cemetery Fund budget: **\$128,100**.
- Total proposed Sewer Fund budget: **\$185,900**.
- Total proposed Fire Department Fund budget: **\$489,650**.
- Reviewed revenue sources including the **1% General Fund tax administration fee (\$114,000)**.
- Discussed sewer fund adjustments and proper accounting for a \$45,000 fund balance increase.
- Confirmed **fire truck loan payoff** by December 2026.
- Approved **Resolution 2026-02** adopting the budget for all township funds - Unanimous

#### 2. Millage Rates

- Allocated Township operating: **1.1825 mills**
- Voted Fire: **0.9859 mills**
- Voted Library: **0.7913 mills**
- Voted Cemetery: **0.3308 mills**
- Voted Fire Apparatus: **0.4819 mills**
- Voted Roads: **0.4929 mills**

#### 3. Supervisor's Report

- Appreciation for staff support during recovery from knee surgery.
- Update on **M-20 tunnel project** (closure through May 17, 2026; completion expected August 2026).
- Announced public comment period for the **Michigan Natural Resource Trust Fund grant** (beachfront project).

#### 4. Clerk's Report

- Budget preparation and contract renewals.
- Transition from **Republic Services** to **American Classic** for waste management.
- Election updates:
  - **Primary:** August 4, 2026
  - **General:** November 3, 2026
  - Village Council candidate filing deadline: July 21, 2026.
- Early voting to remain in Hart.

#### 5. Treasurer's Report

- Winter tax collection completed; fewer payments than usual.
- Settlement with county pending.

#### 6. Library Report

- Welcoming **Weare Township** residents into the district.
- New logo introduced; outreach campaign underway.

#### 7. Zoning and Village Updates

- Sewer maintenance issues in the village due to deferred upkeep and grease buildup.
- Discussion of **Flock camera** program—board expressed privacy concerns and considering declining future purchase/participation.
- No sewer rate changes at this time.

#### 8. New Ordinance Adoption

- Adopted **Zoning Ordinance 2026-01 Section 3.29 – Keeping of Animals:**
  - Limits on roosters and livestock based on acreage.
  - Allows up to **6 pets (cats/dogs combined)**.
  - Aligns with Michigan Right to Farm Act and GAMPS standards.

## 9. Resolutions and Appointments

- Approved (unanimous):
  - **Resolution 2026-03:** Elected officials' salaries (+2.7% COLA).
  - **Resolution 2026-04:** Non-elected personnel wages (+2.7%).
  - **Resolution 2026-05:** Banking depositories (Huntington, West Shore, Michigan Class, Consumers Credit Union).
  - **Resolution 2026-06:** Authorization to buy/sell property.
  - **Staff appointments** (Assessor, Zoning Administrator & Ordinance Enforcement, Cemetery Sexton, Transfer Station staff).
  - **Planning Commission reappointments** (John Graettinger Jr & Mark Sturr).
  - **Committee reappointments** (Zoning Board of Appeals, Road).
    - ZBA: Jean Russell
    - Road: Patrick Hooyman, Tim Cole, Tom Hicks, John Faas
  - **Township Board Committee/Commission Representative reappointments**
    - PLIB: Lynne Cavazos
    - Planning Commission: Heather Douglas
    - ZBA: Mike Flynn
    - Road Committee: Dean Holub
  - **Attorney:** Mika Myers PLC retained.

## 10. Contracts and Services

- Renewed **Shotwell Solutions** IT contract.
- Approved **Michigan Chloride Sales** for two annual road brinings at \$0.23/gal.
- Donated **\$500** to the county's Household Hazardous Waste Program.

## 11. Beachfront Project Grant

- Approved **Resolution 2026-07** authorizing submission of the DNR Trust Fund grant application.
- Township acts as fiduciary; project partners include the State Park, Conservation District, and Pentwater Lake Association.

## 12. Recreation Program

- Program management to transfer to **Pentwater School District**.
- Township and Village each to contribute **\$7,500** annually (Township approval by motion).
- Discussion of school's financial capacity and potential for full funding by the district.

## Public Comments

- **Ted Kushner** questioned the need for township funding of the recreation program given the school's strong fund balance.
- **Tom Roose** inquired about the waste service change; board confirmed switch to American Classic for improved service and cost efficiency.

## Major Decisions or Agreements

- Adopted FY 2026–2027 budget and related resolutions.
- Approved new animal ordinance.
- Authorized DNR grant submission for beachfront improvements.
- Confirmed recreation program funding and transition to school oversight.

- Renewed key service contracts and committee appointments.

**Action Items and Owners**

Action	Owner	Due
Correct sewer fund accounting entries	Beavis	March 27, 2026
Submit DNR Trust Fund grant	Supervisor Cavazos	March 27, 2026
Finalize recreation program contract with school	Supervisor Cavazos	Before summer 2026
Notify appointees and administer oaths	Murphy	April 2026
Finalize & sign Resolutions	Beavis	March 27, 2026

**Next Steps**

- Monitor grant submission and beachfront project progress.
- Oversee recreation program transition and contract finalization.
- Continue coordination with Road Commission and Village on infrastructure projects.
- Prepare for upcoming election cycle and fiscal year-end reporting.

**Adjourned: 7:12 PM**

**Next Regular Meeting: April 8, 2026**

**Motions Made During Meeting of 11 March 2026:**

**Consent Agenda:**

Motion to Accept the Consent Agenda:

- Prior Meeting Minutes – 2/11/26
- Correspondence – MTA Information, GCRC Road Closure
- Monthly Budget Reports – 2/01/26 – 2/30/26
- Payment of Bills – Township, Cemetery, Fire and Sewer
  - Township - \$7,075
  - Road - \$0
  - Cemetery - \$0
  - Fire - \$601
  - Payroll – Township/Cemetery/Sewer - \$32,002

Motion by:     Flynn          Seconded by:     Douglas    

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**Meeting Agenda:**

Change “j” to Township Board Committee Appointments and ADD “q” Update on Pentwater Recreation Program.

Motion to Accept the Agenda as Amended.

Moved by:   Flynn        Seconded by:   Douglas  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**Adjourn Regular Meeting**

**PUBLIC HEARING ON 2026-2027 BUDGET**

1. Open Public Hearing
2. Roll Call – Mo
3. Presentation of Proposed 2026-2027 Budget for General Fund, Road Fund, Cemetery Fund, Pentwater Fire Department Fund, and Sewer Fund
4. Public Comment on Proposed 2026-2027 Budgets
5. Adjourn Public Hearing

**Reconvene Regular Meeting**

**New Business:**

- (a) Review and Action: Adoption of Resolution No. 2026-02, FY 2026-2027 Budgets for General Fund, Road Fund, Cemetery Fund, Fire Department Fund, and Sewer Fund**

Motion to approve resolution No. 2026.02 – FY Budgets for General Fund, Road Fund, Cemetery Fund, Fire Department Fund, and Sewer fund.

Motion by   Murphy                   Seconded by:   Douglas                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (b) Adoption of Resolution 2026.03 - Annual Salary/Wage Schedule, for Elected Officials**

Motion to approve Resolution 2026.03 – Annual Salary/Wage Schedule for Elected Officials.

Motion by   Cavazos                   Seconded by:   Flynn                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (c) Adoption of Resolution 2026.04 – Wages and Salaries for Non-Elected Personnel.**

Motion to adopt Resolution 2026.04 – Wages and Salaries for Non-Elected Personnel.

Motion by   Douglas                   Seconded by:   Flynn                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (d) Adoption of Resolution 2026.05 – Designation of Bank Depositories for FY 2026/2027.**

Motion to adopt Resolution 2026.05 – Designation of Bank Depositories for FY 2026/2027.

Motion by   Douglas                   Seconded by:   Murphy                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (e) Adoption of Resolution 2026.06 – Authorization to Buy & Sell Property in FY 2026/2027.**

Motion to adopt Resolution 2026.06 – Authorization to Buy and Sell Property in FY 2026/2027.

Motion by   Cavazos                   Seconded by:   Douglas                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (f) Approval of Township Staff Appointments**

Motion to approve Township Staff Appointments for 2026/2027 – Barbie Eaton, Township Assessor; Keith Edwards, Zoning Administrator & Ordinance Enforcement Officer; Chris Bailey, Cemetery Sexton; Rob Lynn, Cemetery Sexton Helper; Robert Miller, Transfer Station and Recycling Center Manager; Dillon Hendrixon-Beatty, Transfer Station and Recycling Center Assistant.

Motion by   Murphy                   Seconded by:   Flynn                  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

- (g) Approval of Reappointment of Township Planning Board Commission for 2026-2029.**

Motion to approve Reappointment of John (Buz) Graettinger, Jr. and Mark Sturr to Township Planning Board Commission for 2026-2029.

Motion by   Cavazos   Seconded by:   Flynn  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(h) Approval of Reappointment of Township Zoning Board of Appeals for 2026-2029.**

Motion to approve Reappointment Jean Russel to the Township Zoning Board of Appeals for 2026-2029.

Motion by   Murphy   Seconded by:   Flynn  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(i) Approval of Reappointment of Township Road Committee for 2026-2028.**

Motion to approve Reappointment of Patrick Hooyman, Chair; Tim Cole, Vice-Chair; Tom Hicks, Committee member; and John Faas, Committee Member to the Township Road Committee for 2026-2028.

Motion by   Flynn   Seconded by:   Douglas  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(j) Approval of Township Board Committee Appointments for 2026/2027.**

Motion to approve Reappointment of Lynne Cavazos, Township Representative and Treasurer to PLIB, Heather Douglas, Township Planning Commission, Mike Flynn, Township Zoning Board of Appeals, and Dean Holub – Township Road Committee

Motion by   Flynn   Seconded by:   Douglas  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(k) Adoption of Proposed Zoning Ordinance – Section 3.29 – Keeping of Animals.**

Motion to approve Adoption of Proposed Zoning Ordinance – Section 3.29 – Keeping of Animals.

Motion by   Cavazos   Seconded by:   Douglas  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(l) Approval of Appointment of township Attorney – Mika Meyers, PLC. For 2026/2027.**

Motion to approve Appointment of Mika Meyers, PLC as Township Attorney for 2026/2027.

Motion by   Cavazos   Seconded by:   Murphy  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(m) Approval of Contract Proposal for Shotwell Solutions for 2026/2027**

Motion to approve Contract Proposal for Shotwell Solutions for 2026-2027.

Motion by   Douglas   Seconded by:   Flynn  

Roll call vote:

AYES: Cavazos   X   Murphy   X   Douglas   X   Flynn   X  

**(n) Approval of Bringing Contact for Township Roads by OCRC.**

Motion to approve Bid from Michigan Chloride Sales, LLC for two bringings per season @\$0.23 per gallon of Township Roads by the Oceana County Road Commission.

Motion by   Cavazos   Seconded by:   Flynn  

Roll call vote:

AYES: Cavazos  Murphy  Douglas  Flynn

**(o) Approval of Donation for the FY 2026-2027 County Household Hazardous Waste Program.**

Motion to approve a \$500 Donation for the FY 2026-2027 County Household Hazardous Waste Program.

Motion by    Douglas    Seconded by:    Flynn   

Roll call vote:

AYES: Cavazos  Murphy  Douglas  Flynn

**(p) Resolution 2026-07 approving submittal of a Michigan DNR Natural Resource Trust Fund Grant Application.**

Motion to approve Resolution 2026-07 that authorizes Pentwater Township to submit a Michigan DNR Natural Resources Trust Fund Grant Application.

Motion by    Douglas    Seconded by:    Flynn   

Roll call vote:

AYES: Cavazos  Murphy  Douglas  Flynn

**(q) Review & Action: Pentwater Recreation Program- Pentwater School, Village of Pentwater and Pentwater Township'**

Motion to approve Pentwater Township to provide financial support of \$7,500 for the Pentwater Recreation Program. (Contract language to be finalized by the 3 parities)

Motion by    Flynn    Seconded by:    Douglas   

Roll call vote:

AYES: Cavazos  Murphy  Douglas  Flynn

**Motion by Douglas, seconded by Flynn to adjourn meeting at 7:12pm**

Voice Vote: Aye.

DRAFT

CASH SUMMARY BY ACCOUNT FOR PENTWATER TOWNSHIP  
 FROM 03/01/2026 TO 03/31/2026  
 FUND: 101 204 206 209 592  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2026	Total Debits	Total Credits	Ending Balance 03/31/2026
Fund 101	GENERAL FUND				
004.000	PETTY CASH	151.00	0.00	0.00	151.00
006.000	POOLED CASH	374,756.89	106,904.19	37,050.30	444,610.78
017.000	MI CLASS - GENERAL FUND	17,520.81	0.00	0.00	17,520.81
017.003	MICLASS HART-PTW NON-MOTORIZED TR	26,646.63	0.00	0.00	26,646.63
017.004	CFCU FUND BALANCE POLICY CD	132,394.71	0.00	0.00	132,394.71
017.005	CONSUMERS CREDIT UNION PRIM BUS S	27.78	0.00	0.00	27.78
	GENERAL FUND	551,497.82	106,904.19	37,050.30	621,351.71
Fund 204	ROAD FUND				
001.001	MI CLASS - ROAD FUND	63,406.05	0.00	0.00	63,406.05
006.000	POOLED CASH	34,805.27	0.00	0.00	34,805.27
017.000	MC EDGE - ROAD FUND	(115.42)	0.00	0.00	(115.42)
	ROAD FUND	98,095.90	0.00	0.00	98,095.90
Fund 206	FIRE FUND				
001.000	CHECKING ACCT	121,233.52	142,635.49	15,380.81	248,488.20
001.001	MI CLASS - FD	256,455.45	0.00	0.00	256,455.45
	FIRE FUND	377,688.97	142,635.49	15,380.81	504,943.65
Fund 209	CEMETERY FUND				
001.001	MI CLASS - CEMETERY	340,254.41	0.00	0.00	340,254.41
006.000	POOLED CASH	74,892.70	399.00	2,413.02	72,878.68
	CEMETERY FUND	415,147.11	399.00	2,413.02	413,133.09
Fund 592	SEWER FUND				
006.000	POOLED CASH	189,920.29	506.86	101,803.58	88,623.57
	TOTAL - ALL FUNDS	1,632,350.09	250,445.54	156,647.71	1,726,147.92

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CHECKING ACCT	362,402.75	0.00
101-000-004.000	PETTY CASH	151.00	151.00
101-000-006.000	POOLED CASH	(24,685.89)	444,610.78
101-000-017.000	MI CLASS - GENERAL FUND	7,112.16	17,520.81
101-000-017.001	EDGE - GENERAL FUND	41,992.55	0.00
101-000-017.003	MICLASS HART-PTW NON-MOTORIZED TRAIL	25,645.99	26,646.63
101-000-017.004	CFCU FUND BALANCE POLICY CD	57,553.70	132,394.71
101-000-017.005	CONSUMERS CREDIT UNION PRIM BUS SHARE	27.78	27.78
101-000-072.000	DUE FROM COUNTY	18,439.65	18,439.65
101-000-078.000	DUE FROM STATE	92,750.00	13,529.00
101-000-084.206	DUE FROM FIRE	0.00	(17,719.00)
101-000-193.000	L.T. ADVANCE TO SEWER FUND	100,000.00	0.00
101-000-193.001	INTREST ON LONG TERM ADVANCE	2,022.57	2,022.57
<b>Total Assets</b>		<b>683,412.26</b>	<b>637,623.93</b>
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	3,844.63	8,738.18
101-000-214.206	DUE TO FIRE DEPT	0.00	(17,719.00)
101-000-258.001	P/R LIABILITIES - FWT	(29.20)	(29.20)
101-000-258.002	P/R LIABILITIES - SS WH	(10.44)	(10.44)
101-000-258.003	P/R LIABILITIES - MED WH	(2.44)	(2.44)
101-000-258.004	P/R LIABILITIES - SWT	2,548.05	(45.69)
<b>Total Liabilities</b>		<b>6,350.60</b>	<b>(9,068.59)</b>
*** Fund Balance ***			
101-000-390.000	FUND BALANCE	677,061.66	677,061.66
<b>Total Fund Balance</b>		<b>677,061.66</b>	<b>677,061.66</b>
<b>Beginning Fund Balance</b>			<b>677,061.66</b>
<b>Net of Revenues VS Expenditures</b>			<b>(30,369.14)</b>
<b>Ending Fund Balance</b>			<b>646,692.52</b>
<b>Total Liabilities And Fund Balance</b>			<b>637,623.93</b>

User: GLENN

Period Ending 03/31/2026

DB: PENTWATER TWP

## Fund 204 ROAD FUND

GL Number	Description /	Current Year Beg. Balance	Balance
*** Assets ***			
204-000-001.000	ROAD FUND ACCOUNT	(151,635.93)	0.00
204-000-001.001	MI CLASS - ROAD FUND	168,173.14	63,406.05
204-000-006.000	POOLED CASH	218,882.96	34,805.27
204-000-017.000	MC EDGE - ROAD FUND	17,503.40	(115.42)
204-000-072.000	DUE FROM COUNTY	6,175.13	6,175.13
<b>Total Assets</b>		<b>259,098.70</b>	<b>104,271.03</b>
*** Liabilities ***			
204-000-202.000	ACCOUNTS PAYABLE	495.00	1,352.00
<b>Total Liabilities</b>		<b>495.00</b>	<b>1,352.00</b>
*** Fund Balance ***			
204-000-390.000	FUND BALANCE	258,603.70	258,603.70
<b>Total Fund Balance</b>		<b>258,603.70</b>	<b>258,603.70</b>
<b>Beginning Fund Balance</b>			<b>258,603.70</b>
<b>Net of Revenues VS Expenditures</b>			<b>(155,684.67)</b>
<b>Ending Fund Balance</b>			<b>102,919.03</b>
<b>Total Liabilities And Fund Balance</b>			<b>104,271.03</b>

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CHECKING ACCT	31,294.27	248,488.20
206-000-001.001	MI CLASS - FD	118,549.65	256,455.45
206-000-001.002	MC EDGE - FD	256,688.76	0.00
206-000-072.000	MFR DUE FROM CO	18,387.45	18,387.45
206-000-084.101	DUE FROM GF	151,570.73	133,851.73
206-000-140.000	CAP ASSETS	1,066,898.00	1,066,898.00
<b>Total Assets</b>		<b>1,643,388.86</b>	<b>1,724,080.83</b>
*** Liabilities ***			
206-000-202.000	ACCOUNTS PAYABLE	5,091.52	4,484.30
206-000-214.101	DUE TO GENERAL FUND	0.00	(17,719.00)
206-000-252.000	ACCURED INTEREST PAYABLE	716.25	716.25
206-000-258.002	ACC MEDICARE	42.08	51.38
206-000-258.003	ACC SWT	0.00	2.18
206-000-258.004	P/R LIABILITIES - SWT	1,572.74	(0.59)
206-000-301.000	LONG TERM DEBT	238,668.00	238,668.00
<b>Total Liabilities</b>		<b>246,090.59</b>	<b>226,202.52</b>
*** Fund Balance ***			
206-000-390.002	RET EARNINGS	1,397,298.27	1,397,298.27
<b>Total Fund Balance</b>		<b>1,397,298.27</b>	<b>1,397,298.27</b>
<b>Beginning Fund Balance</b>			<b>1,397,298.27</b>
<b>Net of Revenues VS Expenditures</b>			<b>100,580.04</b>
<b>Ending Fund Balance</b>			<b>1,497,878.31</b>
<b>Total Liabilities And Fund Balance</b>			<b>1,724,080.83</b>

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CHECKING ACCT	44,286.88	0.00
209-000-001.001	MI CLASS - CEMETERY	178,747.13	340,254.41
209-000-001.002	MC EDGE - CEMETERY	166,331.72	0.00
209-000-006.000	POOLED CASH	39,163.50	72,878.68
209-000-072.000	DUE FR COUNTY	4,143.75	4,143.75
<b>Total Assets</b>		<b>432,672.98</b>	<b>417,276.84</b>
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	887.41	927.04
<b>Total Liabilities</b>		<b>887.41</b>	<b>927.04</b>
*** Fund Balance ***			
209-000-390.000	FUND BALANCE	431,785.57	431,785.57
<b>Total Fund Balance</b>		<b>431,785.57</b>	<b>431,785.57</b>
<b>Beginning Fund Balance</b>			<b>431,785.57</b>
<b>Net of Revenues VS Expenditures</b>			<b>(15,435.77)</b>
<b>Ending Fund Balance</b>			<b>416,349.80</b>
<b>Total Liabilities And Fund Balance</b>			<b>417,276.84</b>

Fund 592 SEWER FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
592-000-002.000	NEW HUNTINGTON CHECKING ACCT	45,704.76	0.00
592-000-006.000	POOLED CASH	34,553.30	88,623.57
592-000-033.000	UTILITY BILLS RECEIVABLE	37,139.43	4,597.78
<b>Total Assets</b>		<b>117,397.49</b>	<b>93,221.35</b>
*** Liabilities ***			
592-000-202.000	ACCOUNTS PAYABLE	12,547.97	5,050.57
592-000-314.000	L.T. ADVANCES FROM GEN FUND	100,000.00	0.00
<b>Total Liabilities</b>		<b>112,547.97</b>	<b>5,050.57</b>
*** Fund Balance ***			
592-000-390.000	FUND BALANCE	4,849.52	4,849.52
<b>Total Fund Balance</b>		<b>4,849.52</b>	<b>4,849.52</b>
<b>Beginning Fund Balance</b>			<b>4,849.52</b>
<b>Net of Revenues VS Expenditures</b>			<b>83,321.26</b>
<b>Ending Fund Balance</b>			<b>88,170.78</b>
<b>Total Liabilities And Fund Balance</b>			<b>93,221.35</b>

REVENUE AND EXPENDITURE REPORT FOR PENTWATER TOWNSHIP

PERIOD ENDING 03/31/2026

2025-26 ORIGINAL BUDGET 2025-26 AMENDED BUDGET YTD BALANCE 03/31/2026 NORM (ABNORM) AVAILABLE BALANCE 03/31/26 INCR (DECR) % BDTG USED

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE 03/31/26 NORM (ABNORM)	% BDTG USED
<b>Fund 101 - GENERAL FUND</b>							
<b>Revenues</b>							
Dept 000							
101-000-400.000	FROM PREV YEAR END	34,152.00	34,152.00	0.00	0.00	34,152.00	0.00
101-000-402.000	CURRENT REAL PROPERTY	359,667.00	359,667.00	212,956.59	3.19	146,710.41	59.21
101-000-405.001	ADMIN FEE LAND BANK	0.00	0.00	0.00	0.00	0.00	0.00
101-000-411.000	DELINQUENT REAL PROP TAX	0.00	0.00	18,438.46	0.00	(18,438.46)	100.00
101-000-429.000	COMM FOREST TAX	34.00	34.00	16.64	0.00	17.36	48.94
101-000-432.000	STATE PMT IN LIEU OF TAX (PILT)	0.00	0.00	3,877.96	0.00	(3,877.96)	100.00
101-000-434.000	TRAILER PARK TAX	220.00	220.00	215.83	0.00	4.17	98.10
101-000-442.000	HOMESTEAD DENIALS	0.00	0.00	706.67	0.00	(706.67)	100.00
101-000-447.000	TAX ADMINISTRATION FEE	98,000.00	98,000.00	32,522.52	0.00	65,477.48	33.19
101-000-447.001	DELINQUENT TAX ADMIN FEE	0.00	0.00	0.00	0.00	0.00	0.00
101-000-449.000	SET REIMBURSEMENT	7,200.00	7,200.00	54,423.69	0.00	(47,223.69)	755.88
101-000-477.000	FRANCHISE FEES (CHARTER COMM)	8,000.00	8,000.00	6,654.99	0.00	1,345.01	83.19
101-000-479.000	ZONING PERMIT FEES	1,750.00	1,750.00	1,870.00	100.00	(120.00)	106.86
101-000-481.000	PLANNING COMMISSION REVIEW FEES	1,500.00	1,500.00	3,255.00	150.00	(1,755.00)	217.00
101-000-541.001	TSRC STATE GRANT	0.00	0.00	87,754.20	0.00	(87,754.20)	100.00
101-000-549.000	ELECTION REIMBURSEMENT	1,000.00	1,000.00	(78,449.44)	0.00	79,449.44	(7,844.9)
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	6.17	0.00	(6.17)	100.00
101-000-569.001	OTHER STATE GRANTS SBTE REIM OPERATI	0.00	0.00	255.67	0.00	(255.67)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	3,000.00	3,000.00	4,892.69	0.00	(1,892.69)	163.09
101-000-574.000	CONSTITUTIONAL STATE SHARED REVENUE	82,120.00	82,120.00	83,004.00	13,536.00	(884.00)	101.08
101-000-574.001	STATUTORY REVENUE SHARING FVP	0.00	0.00	146.00	73.00	(146.00)	100.00
101-000-574.002	STATUTORY REVENUE SHARING WPP	0.00	0.00	224.00	111.00	(224.00)	100.00
101-000-580.000	LOCAL UNIT GRANTS	0.00	0.00	5,000.00	0.00	(5,000.00)	100.00
101-000-607.000	LAND DIV FEE	300.00	300.00	0.00	0.00	300.00	0.00
101-000-607.001	ZONING - PC REVIEW FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-607.002	ZBA FEES	800.00	800.00	440.00	0.00	360.00	55.00
101-000-607.003	ZONING - TWP BOARD REVIEW FEES	800.00	800.00	0.00	0.00	800.00	0.00
101-000-626.000	COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00
101-000-628.000	TRANSFER SITE FEES	18,000.00	18,000.00	25,137.00	96.00	(7,137.00)	139.65
101-000-664.000	INTEREST INCOME	13,400.00	13,400.00	18,364.64	0.00	(4,964.64)	137.05
101-000-670.000	INTEREST ON SEWER LT ADVANCE	0.00	0.00	4,750.00	2,750.00	(4,750.00)	100.00
101-000-686.000	MISCELLANEOUS	12,500.00	12,500.00	597.38	85.00	11,902.62	4.78
101-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		643,943.00	643,943.00	487,060.66	16,904.19	156,882.34	75.64
TOTAL REVENUES		643,943.00	643,943.00	487,060.66	16,904.19	156,882.34	75.64
<b>Expenditures</b>							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	SALARIES & WAGES	4,500.00	4,500.00	3,488.88	290.74	1,011.12	77.53
101-101-705.000	EMPLOYER FICA CONTRIB	344.00	344.00	266.88	22.23	77.12	77.58
101-101-995.000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		4,844.00	4,844.00	3,755.76	312.97	1,088.24	77.53
Dept 171 - SUPERVISOR							
101-171-702.000	SALARIES & WAGES	38,560.00	38,560.00	37,077.00	2,966.16	1,483.00	96.15
101-171-702.001	DEPUTY WAGES	12,360.00	12,360.00	1,427.59	367.71	10,932.41	11.55
101-171-705.000	EMPLOYER FICA CONTRIB	3,895.00	3,895.00	2,945.60	255.05	949.40	75.63
101-171-815.000	EDUCATION/TRAINING	1,500.00	1,100.00	367.00	0.00	733.00	33.36
101-171-860.000	TRAVEL	500.00	900.00	632.92	0.00	267.08	70.32

User: GLENN DB: PENTWATER TWP PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026	ACTIVITY FOR MONTH 03/31/26	AVAILABLE BALANCE / NORM (ABNORM)	% BDTG USED
		BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	
<b>Fund 101 - GENERAL FUND Expenditures</b>							
<b>Total Dept 171 - SUPERVISOR</b>		56,815.00	56,815.00	42,450.11	3,588.92	14,364.89	74.72
<b>Dept 215 - CLERK</b>							
101-215-702.000	SALARIES & WAGES	38,560.00	38,560.00	37,077.00	2,966.16	1,483.00	96.15
101-215-702.001	DEPUTY WAGES	28,956.00	28,956.00	28,248.81	2,346.86	707.19	97.56
101-215-705.000	EMPLOYER FICA CONTRIB	5,165.00	5,165.00	5,045.80	411.83	119.20	97.69
101-215-712.000	REC SECRETARY	541.00	541.00	632.07	70.23	(91.07)	116.83
101-215-815.000	EDUCATION/TRAINING	2,100.00	2,100.00	1,607.31	1,200.00	492.69	76.54
101-215-860.000	TRAVEL	3,150.00	3,150.00	2,759.03	267.98	390.97	87.59
101-215-955.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
<b>Total Dept 215 - CLERK</b>		78,572.00	78,572.00	75,370.02	7,263.06	3,201.98	95.92
<b>Dept 247 - BOARD OF REVIEW</b>							
101-247-702.000	SALARIES & WAGES	1,195.00	1,195.00	1,547.46	966.86	(352.46)	129.49
101-247-705.000	EMPLOYER FICA CONTRIB	91.00	91.00	118.38	73.97	(27.38)	130.09
101-247-815.000	EDUCATION/TRAINING	150.00	150.00	100.00	0.00	50.00	66.67
101-247-860.000	TRAVEL EXPENSES	100.00	100.00	0.00	0.00	100.00	0.00
101-247-900.000	PRINT/PUBLISH	100.00	100.00	0.00	0.00	100.00	0.00
101-247-955.000	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		2,136.00	2,136.00	1,765.84	1,040.83	370.16	82.67
<b>Dept 253 - TREASURER</b>							
101-253-702.000	SALARIES & WAGES	38,560.00	38,560.00	37,077.00	2,966.16	1,483.00	96.15
101-253-702.001	DEPUTY WAGES	13,386.00	13,386.00	15,276.21	1,168.02	(1,890.21)	114.12
101-253-705.000	EMPLOYER FICA CONTRIB	3,974.00	3,974.00	4,005.00	316.27	(31.00)	100.78
101-253-713.000	COLLEGE TUITION	0.00	0.00	0.00	0.00	0.00	0.00
101-253-802.000	PROF SERV SOFTW	4,250.00	4,250.00	2,328.50	20.00	1,921.50	54.79
101-253-815.000	EDUCATION/TRAINING	1,900.00	1,900.00	1,314.00	379.00	586.00	69.16
101-253-851.000	POSTAGE	5,800.00	5,800.00	4,825.83	0.00	974.17	83.20
101-253-860.000	TRAVEL	2,700.00	2,700.00	1,776.32	0.00	923.68	65.79
101-253-915.000	MEMBER/DUES	0.00	0.00	159.00	0.00	(159.00)	100.00
101-253-964.000	REFUNDS	0.00	0.00	(21.80)	0.00	21.80	100.00
<b>Total Dept 253 - TREASURER</b>		70,570.00	70,570.00	66,740.06	4,849.45	3,829.94	94.57
<b>Dept 257 - ASSESSOR</b>							
101-257-702.000	SALARIES & WAGES	59,137.00	59,137.00	56,862.50	4,549.00	2,274.50	96.15
101-257-705.000	EMPLOYER FICA CONTRIB	4,523.00	4,523.00	4,349.97	347.99	173.03	96.17
101-257-802.001	PROF SERVICES - ATTY	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-257-804.000	PROF SER SOFTWA	5,000.00	5,000.00	3,905.50	0.00	1,094.50	78.11
101-257-851.000	POSTAGE	3,000.00	3,000.00	4,363.91	818.29	(1,363.91)	145.46
101-257-955.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		73,760.00	73,760.00	69,481.88	5,715.28	4,278.12	94.20
<b>Dept 262 - ELECTION</b>							
101-262-702.000	SALARIES & WAGES	6,000.00	6,000.00	118.97	0.00	5,881.03	1.98
101-262-705.000	EMPLOYER FICA CONTRIB	460.00	460.00	9.10	0.00	450.90	1.98
101-262-752.000	SUPPLIES/EQUIPMENT	2,500.00	2,500.00	107.37	0.00	2,392.63	4.29

User: GLENN DB: PENTWATER TWP PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE 03/31/2026	ACTIVITY FOR MONTH 03/31/26	AVAILABLE BALANCE/ NORM (ABNORM)	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 101 - GENERAL FUND</b>							
<b>Expenditures</b>							
101-262-801.000	ELECT SERV VILL	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-262-802.000	ELECT OTHER CON	500.00	500.00	0.00	0.00	500.00	0.00
101-262-803.000	ELECTION SOURCE - CONTRACTUAL	1,000.00	1,000.00	615.00	0.00	385.00	61.50
101-262-815.000	EDUCATION/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-262-851.000	POSTAGE	600.00	600.00	0.00	0.00	600.00	0.00
101-262-860.000	TRAVEL EXPENSES	2,000.00	2,000.00	804.43	0.00	1,195.57	40.22
101-262-955.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-262-970.003	CAP OUT OTHER	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 262 - ELECTION</b>		<b>21,560.00</b>	<b>21,560.00</b>	<b>1,654.87</b>	<b>0.00</b>	<b>19,905.13</b>	<b>7.68</b>
<b>Dept 265 - TOWNSHIP</b>							
101-265-705.000	EMPLOYER FICA CONTRIB	487.00	487.00	548.43	44.76	(61.43)	112.61
101-265-706.000	CUSTODIAL WAGES	6,359.00	6,359.00	7,169.19	585.24	(810.19)	112.74
101-265-752.000	SUPPLIES/EQUIPMENT	8,000.00	8,000.00	9,772.15	522.44	(1,772.15)	122.45
101-265-802.000	PROF SERV SOFTWARE	4,500.00	7,500.00	10,086.71	1,291.69	(2,586.71)	134.49
101-265-804.000	PROF SERV-AUTOR	25,500.00	25,500.00	18,041.80	4,810.00	7,458.20	70.75
101-265-805.000	PROF SERV-AUDIT	15,000.00	5,000.00	4,555.00	0.00	445.00	91.10
101-265-806.000	OTHER SERVICES	3,000.00	0.00	0.00	0.00	0.00	0.00
101-265-806.001	PROF SERV IT	0.00	0.00	750.00	0.00	(750.00)	100.00
101-265-807.000	PROF SERV WEB	1,000.00	2,800.00	3,348.00	0.00	(548.00)	119.57
101-265-809.000	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
101-265-815.000	EDUCATION/TRAINING	0.00	0.00	800.00	50.00	(800.00)	100.00
101-265-820.000	PROF CONSULTANT	2,000.00	2,000.00	825.00	825.00	1,175.00	41.25
101-265-825.000	SUBSCRIPTIONS	400.00	400.00	593.30	33.00	(193.30)	148.33
101-265-828.000	BANK FEES	1,680.00	1,680.00	1,422.97	52.25	257.03	84.70
101-265-829.000	PERMITS	0.00	0.00	40.00	0.00	(40.00)	100.00
101-265-850.000	UTIL PH/INTERNE	4,200.00	4,200.00	3,523.50	445.24	676.50	83.89
101-265-851.000	POSTAGE	800.00	800.00	1,394.69	0.00	(594.69)	174.34
101-265-854.000	COPYING	1,800.00	1,800.00	863.79	0.00	936.21	47.99
101-265-855.000	OTHER SER/CHGS	2,600.00	2,600.00	2,848.02	775.79	(248.02)	109.54
101-265-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
101-265-900.000	PRINT/PUBLISH	3,200.00	3,200.00	2,251.40	546.00	948.60	70.36
101-265-900.001	PRINT/PUB NOTIC	1,200.00	1,200.00	286.45	0.00	913.55	23.87
101-265-915.000	MEMBER/DUES	6,600.00	6,600.00	5,085.10	0.00	1,514.90	77.05
101-265-915.001	MEM/DUES MML	0.00	0.00	225.00	0.00	(225.00)	100.00
101-265-920.000	UTILITIES	7,700.00	7,700.00	7,259.08	538.39	440.92	94.27
101-265-931.000	REP/MAIN BUILDING	15,000.00	12,725.00	3,572.79	0.00	9,152.21	28.08
101-265-932.000	REP/MAIN MOW/SN	2,100.00	2,100.00	4,806.00	505.00	(2,706.00)	228.86
101-265-934.000	REP/MAIN CUSTOD	525.00	525.00	0.00	0.00	525.00	0.00
101-265-934.003	REP/MAIN MISC	700.00	700.00	598.30	0.00	101.70	85.47
101-265-935.000	INSURANCE/BONDS	5,000.00	5,000.00	5,406.00	0.00	(406.00)	108.12
101-265-937.000	WORK COMP	2,000.00	2,000.00	1,240.00	0.00	760.00	62.00
101-265-940.000	COPY MACH RENT	1,700.00	1,700.00	1,494.16	229.44	205.84	87.89
101-265-940.001	POST MACH RENT	525.00	1,000.00	1,205.10	241.02	(205.10)	120.51
101-265-955.000	MISCELLANEOUS	2,500.00	6,500.00	6,814.65	0.00	(314.65)	104.84
101-265-964.000	REFUNDS ASSESSOR CHANGES	100.00	100.00	452.63	70.95	(352.63)	452.63
101-265-970.000	CAP OUT-COMPUTE	6,000.00	6,000.00	1,450.47	1,450.47	4,549.53	24.17
101-265-970.002	CAP OUT-BLDG	2,000.00	13,500.00	13,439.02	0.00	60.98	99.55
101-265-970.003	CAP OUT OTHER	3,000.00	2,500.00	0.00	0.00	2,500.00	0.00
101-265-970.004	CAP OUT - GROUNDS	5,000.00	0.00	0.00	0.00	0.00	0.00
101-265-991.100	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
101-265-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 265 - TOWNSHIP</b>		<b>142,176.00</b>	<b>142,176.00</b>	<b>122,168.70</b>	<b>13,016.68</b>	<b>20,007.30</b>	<b>85.93</b>

User: GLENN  
 DB: PENTWATER TWP

PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 445 - DRAIN							
101-445-875.000	AT LARGE DRAINAGE ASSESSMENT	20,000.00	20,000.00	474.72	0.00	19,525.28	2.37
Total Dept 445 - DRAIN		20,000.00	20,000.00	474.72	0.00	19,525.28	2.37
Dept 526 - TRANSFER STATION							
101-526-702.000	SALARIES & WAGES	15,271.00	17,500.00	16,863.79	1,548.60	636.21	96.36
101-526-705.000	EMPLOYER FICA CONTRIB	1,168.00	1,168.00	1,290.07	118.46	(122.07)	110.45
101-526-714.000	TSRC ASSISSTANT	0.00	0.00	0.00	0.00	0.00	0.00
101-526-752.000	SUPPLIES/EQUIPMENT	500.00	700.00	696.29	12.68	3.71	99.47
101-526-815.000	TSRC EDUCATION/TRAINING	0.00	0.00	335.00	0.00	(335.00)	100.00
101-526-900.000	PRINT/PUBLISH	0.00	0.00	498.00	0.00	(498.00)	100.00
101-526-915.000	TSRC MEMBER/DUES	0.00	0.00	250.00	0.00	(250.00)	100.00
101-526-920.000	UTILITIES	500.00	500.00	831.56	174.02	(331.56)	166.31
101-526-934.000	REP/MAINT	5,000.00	2,571.00	0.00	0.00	2,571.00	0.00
101-526-935.000	INSURANCE/BONDS	2,500.00	2,500.00	2,427.00	0.00	73.00	97.08
101-526-940.000	RENTALS	30,000.00	30,000.00	23,419.70	1,458.24	6,580.30	78.07
101-526-940.001	EQUIP RENT/JOBS	1,500.00	1,500.00	1,375.00	220.00	125.00	91.67
101-526-956.000	MISCELLANEOUS	800.00	800.00	0.00	0.00	800.00	0.00
101-526-999.001	TSRC GRANT EXPENDITURES	0.00	0.00	9,000.00	0.00	(9,000.00)	100.00
Total Dept 526 - TRANSFER STATION		57,239.00	57,239.00	56,986.41	3,532.00	252.59	99.56
Dept 597 - DOC/RECREATION/PLIB							
101-597-802.000	CONT SER DOCK	800.00	800.00	300.00	0.00	500.00	37.50
101-597-804.000	CONT SERV REC	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-597-804.100	PARK PLACE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-597-804.200	NORTHEND PARK	0.00	0.00	0.00	0.00	0.00	0.00
101-597-805.000	CONT SERV PLIB	6,350.00	6,350.00	0.00	0.00	0.00	100.00
101-597-808.000	BUOYS	1,200.00	1,200.00	400.00	200.00	800.00	33.33
101-597-934.000	REP/MAIN BOAT RAMP	25,000.00	25,000.00	14,150.38	0.00	10,849.62	56.60
101-597-955.000	MISCELLANEOUS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-597-970.001	CAP OUTLAY - LB FISH DOCK	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 597 - DOC/RECREATION/PLIB		50,850.00	50,850.00	21,200.38	200.00	29,649.62	41.69
Dept 701 - PLANNING COMMISSION							
101-701-702.000	SALARIES/WAGES	2,800.00	2,800.00	3,544.41	0.00	(744.41)	126.59
101-701-705.000	EMPLOYER FICA CONTRIB	214.00	214.00	271.22	0.00	(57.22)	126.74
101-701-802.000	PROF SERV ATTORNEY	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-701-804.000	PROF SERV CONSULTANT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-701-812.000	RECORDING SECRETARY	500.00	500.00	0.00	0.00	500.00	0.00
101-701-815.000	EDUCATION/TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
101-701-851.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
101-701-860.000	TRAVEL EXPENSES	50.00	50.00	0.00	0.00	50.00	0.00
101-701-900.000	NEWSPAPER PUBLICATIONS	500.00	500.00	185.35	0.00	314.65	37.07
101-701-955.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
101-701-964.000	REFUNDS	125.00	125.00	10.00	10.00	115.00	8.00
Total Dept 701 - PLANNING COMMISSION		8,889.00	8,889.00	4,010.98	10.00	4,878.02	45.12
Dept 702 - ZONING ADMINISTRATION							

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 PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>							
<b>Expenditures</b>							
101-702-702.000	SALARIES & WAGES	38,000.00	38,000.00	36,618.67	2,886.62	1,381.33	96.36
101-702-703.000	HEARING OFFICER WAGES	250.00	250.00	0.00	0.00	250.00	0.00
101-702-705.000	EMPLOYER FICA CONTRIBUTION	2,907.00	2,907.00	2,801.36	220.82	105.64	96.37
101-702-752.000	SUPPLIES/EQUIPMENT	50.00	50.00	0.00	0.00	50.00	0.00
101-702-802.000	PROF SERVICES	3,500.00	3,500.00	3,642.50	0.00	(142.50)	104.07
101-702-802.001	PROF SER ATTY	5,500.00	5,500.00	4,740.50	167.50	759.50	86.19
101-702-804.000	PROF SERV CONSU	1,500.00	400.00	0.00	0.00	400.00	0.00
101-702-815.000	EDUCATION/TRAINING	250.00	450.00	461.77	60.00	(11.77)	102.62
101-702-860.000	TRAVEL EXPENSES	150.00	350.00	559.76	(235.20)	(209.76)	159.93
101-702-900.000	PRINT/PUBLISH	300.00	1,000.00	1,263.00	281.00	(263.00)	126.30
101-702-955.000	MISCELLANEOUS	50.00	50.00	0.00	0.00	50.00	0.00
101-702-964.000	REFUNDS	100.00	100.00	0.00	0.00	100.00	0.00
<b>Total Dept 702 - ZONING ADMINISTRATION</b>		<b>52,557.00</b>	<b>52,557.00</b>	<b>50,087.56</b>	<b>3,380.74</b>	<b>2,469.44</b>	<b>95.30</b>
<b>Dept 703 - ZONING BOARD OF APPEALS</b>							
<b>SALARIES &amp; WAGES</b>							
101-703-702.000	SALARIES & WAGES	500.00	500.00	401.96	0.00	98.04	80.39
101-703-705.000	EMPLOYER FICA CONTRIB	75.00	75.00	36.12	0.00	38.88	48.16
101-703-802.000	PROF SERV ATTY	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
101-703-812.000	REC SECRETARY	500.00	500.00	70.23	0.00	429.77	14.05
101-703-815.000	EDUCATION/TRAINING	300.00	300.00	125.00	0.00	175.00	41.67
101-703-860.000	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
101-703-900.000	PRINT/PUBLISH	900.00	900.00	649.20	0.00	250.80	72.13
101-703-955.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
101-703-964.000	REFUNDS	300.00	300.00	0.00	0.00	300.00	0.00
<b>Total Dept 703 - ZONING BOARD OF APPEALS</b>		<b>3,975.00</b>	<b>3,975.00</b>	<b>1,282.51</b>	<b>0.00</b>	<b>2,692.49</b>	<b>32.26</b>
<b>TOTAL EXPENDITURES</b>		<b>643,943.00</b>	<b>643,943.00</b>	<b>517,429.80</b>	<b>42,909.93</b>	<b>126,513.20</b>	<b>80.35</b>
<b>Fund 101 - GENERAL FUND:</b>							
<b>TOTAL REVENUES</b>		<b>643,943.00</b>	<b>643,943.00</b>	<b>487,060.66</b>	<b>16,904.19</b>	<b>156,882.34</b>	<b>75.64</b>
<b>TOTAL EXPENDITURES</b>		<b>643,943.00</b>	<b>643,943.00</b>	<b>517,429.80</b>	<b>42,909.93</b>	<b>126,513.20</b>	<b>80.35</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>(30,369.14)</b>	<b>(26,005.74)</b>	<b>30,369.14</b>	<b>100.00</b>

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GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 204 - ROAD FUND</b>							
<b>Revenues</b>							
Dept 000							
204-000-400.000	FROM PREV YEAR END	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00
204-000-402.000	CURRENT REAL PR	150,000.00	150,000.00	88,760.50	0.00	61,239.50	59.17
204-000-411.000	DEL REAL P TAX	0.00	0.00	6,174.63	0.00	(6,174.63)	100.00
204-000-664.000	INTEREST INCOME	7,500.00	7,500.00	4,795.72	0.00	2,704.28	63.94
204-000-679.000	REIMBURSEMENT REVENUE APACHE HILLS	0.00	0.00	59,774.67	0.00	(59,774.67)	100.00
204-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000</b>		<b>270,500.00</b>	<b>270,500.00</b>	<b>159,505.52</b>	<b>0.00</b>	<b>110,994.48</b>	<b>58.97</b>
<b>TOTAL REVENUES</b>							
		270,500.00	270,500.00	159,505.52	0.00	110,994.48	58.97
<b>Expenditures</b>							
Dept 000							
204-000-702.000	SALARIES & WAGES	1,750.00	1,750.00	1,697.12	0.00	52.88	96.98
204-000-705.000	EMPLOYER FICA CONTRIB	134.00	134.00	129.83	0.00	4.17	96.89
204-000-805.000	PROF SERV-AUDIT	1,000.00	2,000.00	1,913.00	0.00	87.00	95.65
204-000-855.000	OTHER SER/CHGS	0.00	0.00	1,602.28	857.00	(1,602.28)	100.00
204-000-930.000	REP/MAIN BRINE	12,000.00	11,000.00	10,626.00	0.00	374.00	96.60
204-000-934.002	REP/MAIN INTERI	243,000.00	243,000.00	239,447.29	0.00	3,552.71	98.54
204-000-934.004	REP/MAIN APACHE HILLS	0.00	0.00	59,774.67	0.00	(59,774.67)	100.00
<b>Total Dept 000</b>		<b>257,884.00</b>	<b>257,884.00</b>	<b>315,190.19</b>	<b>857.00</b>	<b>(57,306.19)</b>	<b>122.22</b>
<b>TOTAL EXPENDITURES</b>							
		257,884.00	257,884.00	315,190.19	857.00	(57,306.19)	122.22
<b>Fund 204 - ROAD FUND:</b>							
<b>TOTAL REVENUES</b>							
		270,500.00	270,500.00	159,505.52	0.00	110,994.48	58.97
<b>TOTAL EXPENDITURES</b>							
		257,884.00	257,884.00	315,190.19	857.00	(57,306.19)	122.22
<b>NET OF REVENUES &amp; EXPENDITURES</b>							
		12,616.00	12,616.00	(155,684.67)	(857.00)	168,300.67	1,234.03



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 PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026	ACTIVITY FOR MONTH 03/31/26	AVAILABLE BALANCE	% BDC
				NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 206 - FIRE FUND							
Expenditures							
206-336-968.001	LOSS ON DISPOSAL CAPITAL ASSET	0.00	0.00	0.00	0.00	0.00	0.00
206-336-970.000	CAPITAL OUTLAY	21,600.00	22,500.00	22,344.84	0.00	155.16	99.31
206-336-977.000	FUTURE EQP/IMP	40,000.00	36,000.00	15,000.00	0.00	21,000.00	41.67
206-336-991.000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
206-336-991.100	DEBT SERVICE - PRINCIPAL	120,000.00	120,000.00	119,333.33	0.00	666.67	99.44
206-336-991.200	DEBT SERVICE - INTEREST	1,800.00	1,800.00	1,734.03	0.00	65.97	96.34
Total Dept 336 - FIRE		473,748.00	473,748.00	393,225.90	19,865.11	80,522.10	83.00
TOTAL EXPENDITURES		473,748.00	473,748.00	393,225.90	19,865.11	80,522.10	83.00
Fund 206 - FIRE FUND:							
TOTAL REVENUES		473,748.00	473,748.00	493,805.94	142,635.49	(20,057.94)	104.23
TOTAL EXPENDITURES		473,748.00	473,748.00	393,225.90	19,865.11	80,522.10	83.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	100,580.04	122,770.38	(100,580.04)	100.00

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GL NUMBER	DESCRIPTION	2025-26		YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 209 - CEMETERY FUND</b>							
<b>Revenues</b>							
209-000-401.000	PAR PREV YE BAL	44,611.00	44,611.00	0.00	0.00	44,611.00	0.00
209-000-402.000	CURR PROP TAX	104,920.00	104,920.00	59,566.76	0.00	45,353.24	56.77
209-000-411.000	DEL REAL PP TAX	0.00	0.00	4,143.96	0.00	(4,143.96)	100.00
209-000-626.000	INTERMENT FEES	2,500.00	2,500.00	3,650.00	0.00	(1,150.00)	146.00
209-000-644.000	CEMETERY FOUNDATION	2,000.00	2,000.00	2,986.00	0.00	(986.00)	149.30
209-000-645.000	LOT SALES	3,000.00	3,000.00	11,800.00	0.00	(8,800.00)	393.33
209-000-646.000	COLUM SALES	3,500.00	3,500.00	2,700.00	0.00	800.00	77.14
209-000-647.000	SCAT GAR BRICK	100.00	100.00	0.00	0.00	100.00	0.00
209-000-664.000	INTEREST INCOME	12,475.00	12,475.00	13,775.19	0.00	(1,300.19)	110.42
209-000-671.000	OTHER INCOME	2,400.00	2,400.00	16,676.82	399.00	(14,276.82)	694.87
209-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		175,506.00	175,506.00	115,298.73	399.00	60,207.27	65.70
<b>TOTAL REVENUES</b>		175,506.00	175,506.00	115,298.73	399.00	60,207.27	65.70
<b>Expenditures</b>							
<b>Dept 567 - CEMETERY</b>							
209-567-702.000	SALARIES & WAGES	27,140.00	27,140.00	26,392.49	2,087.44	747.51	97.25
209-567-703.000	PAYROLL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
209-567-704.000	ASSIST BURIALS	2,076.00	2,076.00	0.00	0.00	2,076.00	0.00
209-567-704.001	CEMETERY ASSISTANT	3,245.00	3,245.00	2,934.92	0.00	310.08	90.44
209-567-705.000	EMPLOYER FICA CONTRIB	2,325.00	2,325.00	2,243.56	159.69	81.44	96.50
209-567-752.000	SUPPLIES/EQUIPMENT	5,300.00	4,550.00	2,671.68	139.95	1,878.32	58.72
209-567-801.000	PROF SERV-ATTOR	1,700.00	1,700.00	502.50	0.00	1,197.50	29.56
209-567-802.000	PRO SERV SOFTWA	2,100.00	2,100.00	2,864.90	722.00	(764.90)	136.42
209-567-804.000	PROF SERV MAP	250.00	250.00	0.00	0.00	250.00	0.00
209-567-805.000	PRO SERV AUDIT	500.00	1,250.00	1,241.00	0.00	9.00	99.28
209-567-806.000	COLUM PLAQUES	2,400.00	2,400.00	3,288.00	0.00	(888.00)	137.00
209-567-807.000	BRICK ENGRAVING	300.00	300.00	0.00	0.00	300.00	0.00
209-567-810.000	FOUNDATION EXP	2,000.00	2,000.00	326.46	0.00	1,673.54	16.32
209-567-815.000	EDUCATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
209-567-828.000	BANK FEES	420.00	420.00	35.00	0.00	385.00	8.33
209-567-851.000	POSTAGE	100.00	100.00	75.00	0.00	25.00	75.00
209-567-855.000	OTHER SER/CHGS	0.00	0.00	29.39	0.00	(29.39)	100.00
209-567-900.000	PRINT/PUBLISH	350.00	350.00	0.00	0.00	350.00	0.00
209-567-920.000	UTILITIES	4,000.00	4,000.00	3,811.70	130.37	188.30	95.29
209-567-928.000	REFUNDS	500.00	500.00	337.25	0.00	162.75	67.45
209-567-930.000	REP/MAINT BLDGS	500.00	500.00	750.00	0.00	(250.00)	150.00
209-567-930.001	REP/MAINT GROUN	50,000.00	50,000.00	37,123.00	0.00	12,877.00	74.25
209-567-931.000	REP/MAINT EQUIP	2,000.00	2,000.00	741.71	0.00	1,258.29	37.09
209-567-931.001	REP/MAINT IRRIG	14,000.00	14,000.00	2,799.52	0.00	11,200.48	20.00
209-567-935.000	INSURANCE	3,000.00	3,000.00	3,297.00	0.00	(297.00)	109.90
209-567-955.000	MISCELLANEOUS	1,300.00	1,300.00	697.42	0.00	602.58	53.65
209-567-970.000	CAPITAL OUTLAY	50,000.00	50,000.00	38,572.00	0.00	11,428.00	77.14
Total Dept 567 - CEMETERY		175,506.00	175,506.00	130,734.50	3,239.45	44,771.50	74.49
<b>TOTAL EXPENDITURES</b>		175,506.00	175,506.00	130,734.50	3,239.45	44,771.50	74.49

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 PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDT USED
Fund 209 - CEMETERY FUND							
Fund 209 - CEMETERY FUND:							
TOTAL REVENUES		175,506.00	175,506.00	115,298.73	399.00	60,207.27	65.70
TOTAL EXPENDITURES		175,506.00	175,506.00	130,734.50	3,239.45	44,771.50	74.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	(15,435.77)	(2,840.45)	15,435.77	100.00



User: GLENN  
 DB: PENTWATER TWP

GL NUMBER	DESCRIPTION	PERIOD ENDING 03/31/2026		YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE/ NORM (ABNORM)	% BGD USED
		2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET				
<b>Fund 592 - SEWER FUND</b>							
<b>Expenditures</b>							
592-539-991.200	DEBT SERVICE - INTEREST	0.00	0.00	4,750.00	2,750.00	(4,750.00)	100.00
<b>Total Dept 539 - SHARED N&amp;S SEWER ADMINISTRATION</b>		<b>18,154.00</b>	<b>18,154.00</b>	<b>15,475.51</b>	<b>3,108.25</b>	<b>2,678.49</b>	<b>85.25</b>
<b>Dept 540 - TWP NORTH SEWER EXPENDITURES</b>							
592-540-752.000	SUPPLIES/EQUIPMENT	4,000.00	1,000.00	57.92	0.00	942.08	5.79
592-540-800.000	PROF/CONTRACT SERVICES	12,000.00	28,000.00	32,465.82	2,269.75	(4,465.82)	115.95
592-540-920.000	UTILITIES	4,000.00	2,000.00	1,403.67	226.70	596.33	70.18
592-540-920.001	VILLAGE UTILITIES	40,000.00	40,000.00	29,886.00	0.00	10,114.00	74.72
592-540-931.000	REP/MAINT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-540-942.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
592-540-970.006	CAPITAL OUTLAY - SEWER	10,000.00	10,000.00	5,878.00	0.00	4,122.00	58.78
592-540-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-540-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 540 - TWP NORTH SEWER EXPENDITURES</b>		<b>72,500.00</b>	<b>83,500.00</b>	<b>69,691.41</b>	<b>2,496.45</b>	<b>13,808.59</b>	<b>83.46</b>
<b>Dept 541 - TWP SOUTH SEWER EXPENDITURES</b>							
592-541-752.000	SUPPLIES/EQUIPMENT	3,500.00	1,500.00	1,639.56	634.98	(139.56)	109.30
592-541-800.000	PROF/CONTRACT SERVICES	20,000.00	11,000.00	18,891.29	5,453.95	(7,891.29)	171.74
592-541-829.000	STATE PERMITS	1,800.00	1,800.00	1,769.33	0.00	30.67	98.30
592-541-920.000	UTILITIES	4,500.00	4,500.00	4,583.05	823.94	(83.05)	101.85
592-541-931.000	REP/MAINT	10,000.00	12,500.00	12,350.40	0.00	149.60	98.80
592-541-942.000	EQUIPMENT RENTAL	500.00	500.00	0.00	0.00	500.00	0.00
592-541-970.006	CAPITAL OUTLAY - SEWER	10,000.00	7,500.00	6,100.00	0.00	1,400.00	81.33
592-541-991.100	DEBT SERVICE - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
592-541-991.200	DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 541 - TWP SOUTH SEWER EXPENDITURES</b>		<b>50,300.00</b>	<b>39,300.00</b>	<b>45,333.63</b>	<b>6,912.87</b>	<b>(6,033.63)</b>	<b>115.35</b>
<b>TOTAL EXPENDITURES</b>		<b>181,054.00</b>	<b>181,054.00</b>	<b>167,092.12</b>	<b>16,854.15</b>	<b>13,961.88</b>	<b>92.29</b>
<b>Fund 592 - SEWER FUND:</b>							
<b>TOTAL REVENUES</b>		<b>175,300.00</b>	<b>175,300.00</b>	<b>250,413.38</b>	<b>0.00</b>	<b>(75,113.38)</b>	<b>142.85</b>
<b>TOTAL EXPENDITURES</b>		<b>181,054.00</b>	<b>167,092.12</b>	<b>167,092.12</b>	<b>16,854.15</b>	<b>13,961.88</b>	<b>92.29</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(5,754.00)</b>	<b>(5,754.00)</b>	<b>83,321.26</b>	<b>(16,854.15)</b>	<b>(89,075.26)</b>	<b>1,448.06</b>
<b>TOTAL REVENUES - ALL FUNDS</b>							
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>1,738,997.00</b>	<b>1,738,997.00</b>	<b>1,506,084.23</b>	<b>159,938.68</b>	<b>232,912.77</b>	<b>86.61</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>1,732,135.00</b>	<b>1,732,135.00</b>	<b>1,523,672.51</b>	<b>83,725.64</b>	<b>208,462.49</b>	<b>87.96</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>6,862.00</b>	<b>6,862.00</b>	<b>(17,588.28)</b>	<b>76,213.04</b>	<b>24,450.28</b>	<b>256.31</b>

User: GLENN  
 DB: PENTWATER TWP  
 POST DATES 03/01/2026 - 03/31/2026  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GFPO

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
4250	ANAVON TECHNOLOGY GROUP	02/01/2026	03/06/2026	134.17	0.00	Paid	Y
4251	ANAVON TECHNOLOGY GROUP	03/01/2026	03/06/2026	131.07	0.00	Paid	Y
4252	CINTAS	02/26/2026	03/06/2026	91.93	0.00	Paid	Y
4253	CONSUMERS ENERGY	03/01/2026	03/06/2026	99.36	0.00	Paid	Y
4254	CONSUMERS ENERGY	03/01/2026	03/06/2026	25.12	0.00	Paid	Y
4255	CONSUMERS ENERGY	02/26/2026	03/06/2026	219.46	0.00	Paid	Y
4256	CHARTER COMMUNICATIONS	03/01/2026	03/10/2026	180.00	0.00	Paid	Y
4257	CONSUMERS ENERGY	02/26/2026	03/11/2026	117.95	0.00	Paid	Y
4258	CONSUMERS ENERGY	02/20/2026	03/11/2026	46.12	0.00	Paid	Y
4259	CONSUMERS ENERGY	02/20/2026	03/11/2026	54.25	0.00	Paid	Y
4260	CONSUMERS ENERGY	02/23/2026	03/11/2026	35.92	0.00	Paid	Y
4261	CONSUMERS ENERGY	02/22/2026	03/11/2026	29.36	0.00	Paid	Y
4262	ECHO PUBLISHING INC	03/03/2026	03/11/2026	152.00	0.00	Paid	Y
4263	F&V OPERATIONS	02/25/2026	03/11/2026	534.50	0.00	Paid	Y
4264	F&V OPERATIONS	02/25/2026	03/11/2026	889.25	0.00	Paid	Y
4265	F&V OPERATIONS	02/25/2026	03/11/2026	1,200.75	0.00	Paid	Y
4266	F&V OPERATIONS	02/25/2026	03/11/2026	2,836.75	0.00	Paid	Y
4267	GREAT LAKES ENERGY	02/18/2026	03/11/2026	386.71	0.00	Paid	Y
4268	INTEGRITY BUSINESS SOLUTIONS	02/24/2026	03/11/2026	59.11	0.00	Paid	Y
4269	INTEGRITY BUSINESS SOLUTIONS	02/23/2026	03/11/2026	200.09	0.00	Paid	Y
4270	JONS TO GO	02/24/2026	03/11/2026	105.00	0.00	Paid	Y
4271	MICHIGAN TOWNSHIP ASSOCIATION	02/17/2026	03/11/2026	25.00	0.00	Paid	Y
4272	MICHIGAN TOWNSHIP ASSOCIATION	03/03/2026	03/11/2026	33.00	0.00	Paid	Y
4273	MIKA MYERS	02/19/2026	03/11/2026	268.00	0.00	Paid	Y
4274	MIKA MYERS	02/19/2026	03/11/2026	2,579.50	0.00	Paid	Y
4275	MIKA MYERS	03/19/2026	03/11/2026	3,551.00	0.00	Paid	Y
4276	OCEANA COUNTY CLERK	03/03/2026	03/11/2026	19.65	0.00	Paid	Y
4277	OCEANA COUNTY TREASURER	03/03/2026	03/11/2026	7.60	0.00	Paid	Y
4278	QUADIENT LEASING USA, INC	02/24/2026	03/11/2026	241.02	0.00	Paid	Y
4279	KCI	02/20/2026	03/11/2026	818.29	0.00	Paid	Y
4280	REPUBLIC SERVICES #240	02/25/2026	03/11/2026	102.37	0.00	Paid	Y
4281	RICOH USA, INC - 1	02/17/2026	03/11/2026	111.92	0.00	Paid	Y
4282	SHOTWELL SOLUTIONS LLC	02/01/2026	03/11/2026	635.25	0.00	Paid	Y
4283	SHOTWELL SOLUTIONS LLC	03/05/2026	03/11/2026	1,450.47	0.00	Paid	Y
4284	MIKA MYERS	03/06/2026	03/11/2026	770.50	0.00	Paid	Y
4285	MIKA MYERS	03/06/2026	03/11/2026	220.50	0.00	Paid	Y
4286	MIKA MYERS	03/06/2026	03/11/2026	167.50	0.00	Paid	Y
4287	MIKA MYERS	03/06/2026	03/11/2026	167.50	0.00	Paid	Y
4288	CINTAS	03/12/2026	03/12/2026	91.93	0.00	Paid	Y
4289	FLEIS & VANDENBRINK	03/11/2026	03/12/2026	256.08	0.00	Paid	Y
4290	SHOTWELL SOLUTIONS LLC	03/01/2026	03/12/2026	0.00	0.00	Void	N
4291	DTE ENERGY	03/06/2026	03/13/2026	63.22	0.00	Paid	Y
4292	DTE ENERGY	03/06/2026	03/13/2026	194.45	0.00	Paid	Y
4293	INTEGRITY BUSINESS SOLUTIONS	03/12/2026	03/13/2026	64.99	0.00	Paid	Y
4294	MASON-LAKE CONSERVATION DISTRICT	02/26/2026	03/13/2026	500.00	0.00	Paid	Y
4300	SHOTWELL SOLUTIONS LLC	03/01/2026	03/13/2026	635.25	0.00	Paid	Y
4319	ANDY WITT	03/24/2026	03/27/2026	10.00	0.00	Paid	Y

INVOICE REGISTER REPORT FOR PENTWATER TOWNSHIP  
 POST DATES 03/01/2026 - 03/31/2026  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: GPPOL

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
4320	CINTAS	03/26/2026	03/27/2026	91.93	0.00	Paid	Y
4321	CONSUMERS ENERGY	03/24/2026	03/27/2026	35.59	0.00	Paid	Y
4322	CONSUMERS ENERGY	03/24/2026	03/27/2026	29.50	0.00	Paid	Y
4323	CONSUMERS ENERGY	03/23/2026	03/27/2026	64.78	0.00	Paid	Y
4324	CONSUMERS ENERGY	03/23/2026	03/27/2026	61.55	0.00	Paid	Y
4325	ECHO PUBLISHING INC	03/26/2026	03/27/2026	675.00	0.00	Paid	Y
4326	ETNA SUPPLY	03/24/2026	03/27/2026	630.00	0.00	Paid	Y
4327	F&V OPERATIONS	03/19/2026	03/27/2026	1,069.00	0.00	Paid	Y
4328	F&V OPERATIONS	03/19/2026	03/27/2026	1,727.95	0.00	Paid	Y
4329	F&V OPERATIONS	03/20/2026	03/27/2026	198.00	0.00	Paid	Y
4355	REPUBLIC SERVICES #240	03/25/2026	03/31/2026	1,355.87	0.00	Paid	Y
4330	DISABILITY NETWORK OF WEST MICHIG	03/10/2026	03/31/2026	825.00	0.00	Paid	Y
4331	GLENN C BEAVIS	03/16/2026	03/31/2026	392.98	0.00	Paid	Y
4332	GREAT LAKES ENERGY	03/18/2026	03/31/2026	374.01	0.00	Paid	Y
4333	JONS TO GO	03/24/2026	03/31/2026	115.00	0.00	Paid	Y
4334	LARSON AND SON	03/23/2026	03/31/2026	139.95	0.00	Paid	Y
4335	LP DIVING	12/31/2025	03/31/2026	200.00	0.00	Paid	Y
4336	LYNNE CAVAZOS	03/25/2026	03/31/2026	12.68	0.00	Paid	Y
4337	MICHIGAN TOWNSHIP ASSOCIATION	03/24/2026	03/31/2026	50.00	0.00	Paid	Y
4338	OCEANA COUNTY TREASURER	03/17/2026	03/31/2026	43.70	0.00	Paid	Y
4339	PENTWATER TOWNSHIP	03/27/2026	03/31/2026	601.00	0.00	Paid	Y
4340	PENTWATER TOWNSHIP	03/27/2026	03/31/2026	722.00	0.00	Paid	Y
4341	PENTWATER TOWNSHIP	03/27/2026	03/31/2026	857.00	0.00	Paid	Y
4342	RICOH USA, INC - 1	03/20/2026	03/31/2026	117.52	0.00	Paid	Y
4343	RYANS LAWN CARE	03/30/2026	03/31/2026	505.00	0.00	Paid	Y
4353	CONSUMERS ENERGY	03/27/2026	03/31/2026	56.07	0.00	Paid	Y
4354	INTEGRITY BUSINESS SOLUTIONS	03/31/2026	03/31/2026	34.59	0.00	Paid	Y
4357	CONSUMERS CREDIT UNION	03/26/2026	03/31/2026	1,751.08	0.00	Paid	Y

# of Invoices: 75 # Due: 0 Totals: 33,250.61  
 # of Credit Memos: 0 # Due: 0 Totals: 0.00  
 Net of Invoices and Credit Memos: 33,250.61

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
101	GENERAL FUND			17,655.39	0.00		
204	ROAD FUND			857.00	0.00		
209	CEMETERY FUND			992.32	0.00		
592	SEWER FUND			13,745.90	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
000	-			857.00	0.00		
215	CLERK			1,467.98	0.00		
253	TREASURER			399.00	0.00		
257	ASSESSOR			818.29	0.00		
265	TOWNSHIP			12,386.68	0.00		
526	TRANSFER STATION			1,864.94	0.00		
538	SHARED N&S SEWER EXPENDITUR			4,336.58	0.00		
540	TWP NORTH SEWER EXPENDITURE			2,496.45	0.00		
541	TWP SOUTH SEWER EXPENDITURE			6,912.87	0.00		
567	CEMETERY			992.32	0.00		
597	DOC/RECREATION/PLIB			200.00	0.00		
701	PLANNING COMMISSION			10.00	0.00		
702	ZONING ADMINISTRATION			508.50	0.00		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	JrnLized
4295	ADVANTAGE FLEET	01/27/2026	03/13/2026	1,914.30	0.00	Paid	Y
4296	ADVANTAGE FLEET	01/14/2026	03/13/2026	2,241.51	0.00	Paid	Y
4297	ADVANTAGE FLEET	11/03/2025	03/13/2026	250.00	0.00	Paid	Y
4298	AMERICAN CLASSIC DUMPSTER SERVICE	02/24/2026	03/13/2026	225.00	0.00	Paid	Y
4299	AMERICAN CLASSIC DUMPSTER SERVICE	03/05/2026	03/13/2026	100.00	0.00	Paid	Y
4301	BAUER BUILT INC	01/09/2026	03/13/2026	396.00	0.00	Paid	Y
4302	BHS	01/27/2026	03/13/2026	2,153.00	0.00	Paid	Y
4303	CENTENARY UNITED METHODIST CHURCH	10/05/2025	03/13/2026	100.00	0.00	Paid	Y
4304	CHARTER COMMUNICATIONS	03/01/2026	03/13/2026	313.20	0.00	Paid	Y
4305	CONSUMERS ENERGY	02/22/2026	03/13/2026	405.76	0.00	Paid	Y
4306	DTE ENERGY	01/07/2026	03/13/2026	294.36	0.00	Paid	Y
4307	DTE ENERGY	02/04/2026	03/13/2026	297.03	0.00	Paid	Y
4308	GREAT LAKES BREATHING AIR	11/18/2025	03/13/2026	954.12	0.00	Paid	Y
4309	LAPEER COUNTY FIREFIGHTERS ASSOC	01/16/2026	03/13/2026	200.00	0.00	Paid	Y
4310	MACQUEEN EMERGENCY	01/20/2026	03/13/2026	741.34	0.00	Paid	Y
4311	MICHIGAN COUNTIES WORKERS COMP FU	11/11/2025	03/13/2026	1,005.96	0.00	Paid	Y
4312	MICHIGAN COUNTIES WORKERS COMP FU	02/16/2026	03/13/2026	1,005.96	0.00	Paid	Y
4313	MIKA MYERS	03/06/2026	03/13/2026	2,311.50	0.00	Paid	Y
4314	PENTWATER CONVENIENCE CENTER	11/05/2025	03/13/2026	160.81	0.00	Paid	Y
4315	PENTWATER CONVENIENCE CENTER	11/07/2025	03/13/2026	105.15	0.00	Paid	Y
4316	PENTWATER CONVENIENCE CENTER	11/19/2025	03/13/2026	75.13	0.00	Paid	Y
4317	PENTWATER CONVENIENCE CENTER	12/01/2025	03/13/2026	54.66	0.00	Paid	Y
4318	VERIZON	01/24/2026	03/13/2026	76.02	0.00	Paid	Y
4344	ADVANTAGE FLEET	10/28/2025	03/31/2026	25.00	0.00	Paid	Y
4345	CONSUMERS ENERGY	03/24/2026	03/31/2026	350.37	0.00	Paid	Y
4346	DTE ENERGY	03/06/2026	03/31/2026	261.94	0.00	Paid	Y
4347	MIKA MYERS	03/06/2026	03/31/2026	1,537.00	0.00	Paid	Y
4348	OSCAR ESQUIVEL	03/04/2026	03/31/2026	77.26	0.00	Paid	Y
4349	PENTWATER TOWNSHIP	03/27/2026	03/31/2026	1,764.00	0.00	Paid	Y
4350	TRINITY HEALTH WORKPLACE LUDINGTO	03/02/2026	03/31/2026	91.00	0.00	Paid	Y
4351	VERIZON	02/24/2026	03/31/2026	152.04	0.00	Paid	Y
4352	REPUBLIC SERVICES	03/25/2026	03/31/2026	225.69	0.00	Paid	Y
# of Invoices: 32 # Due: 0 Totals:				19,865.11	0.00		
# of Credit Memos: 0 # Due: 0 Totals:				0.00	0.00		
Net of Invoices and Credit Memos:				19,865.11	0.00		

--- TOTALS BY FUND ---  
 206 - FIRE FUND 0.00  
 --- TOTALS BY DEPT/ACTIVITY ---  
 336 - FIRE 0.00

Check Register Report For Pentwater Township  
For Check Dates 03/01/2026 to 03/31/2026

Check Date	Bank	Check Number	Check Name	Check Gross	Physical Check Amount	Direct Deposit	Status
03/25/2026	GF POL	EFT321	STATE OF MICHIGAN	2,601.90	2,601.90	0.00	Open
03/19/2026	GF POL	DD441	BAILEY, CHRISTOPHER R.	744.23	0.00	662.46	Open
03/19/2026	GF POL	DD442	BEAVIS, GLENN C	1,194.99	0.00	801.83	Open
03/19/2026	GF POL	DD443	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,172.76	Open
03/19/2026	GF POL	DD444	CHRISTIANS, RONALD I	311.08	0.00	274.06	Open
03/19/2026	GF POL	DD445	DOUGLAS, HEATHER A	1,483.08	0.00	1,289.70	Open
03/19/2026	GF POL	DD446	DOUGLAS, HEATHER A	166.39	0.00	153.65	Open
03/19/2026	GF POL	DD447	EATON, BARBARA C	2,274.50	0.00	1,520.30	Open
03/19/2026	GF POL	DD448	EDWARDS, KEITH J	1,811.02	0.00	1,541.01	Open
03/19/2026	GF POL	DD449	FLOOD, DEBRA A	410.97	0.00	357.51	Open
03/19/2026	GF POL	DD450	FLOOD, JOSEPH M	292.62	0.00	257.80	Open
03/19/2026	GF POL	DD451	FLYNN, MICHAEL W	290.74	0.00	246.15	Open
03/19/2026	GF POL	DD452	MILLER, ROBERT A	774.30	0.00	680.94	Open
03/19/2026	GF POL	DD453	MURPHY, MAUREEN H	1,483.08	0.00	1,289.68	Open
03/19/2026	GF POL	DD454	MURPHY, MAUREEN H	299.49	0.00	263.84	Open
03/19/2026	GF POL	DD455	QUINN, RICHARD L	344.70	0.00	303.68	Open
03/19/2026	GF POL	DD456	SUTTNER, LORI A	311.08	0.00	287.28	Open
03/19/2026	GF POL	EFT320	POOLED FEDERAL TAXES	3,159.85	3,159.85	0.00	Open
03/05/2026	GF POL	DD429	BAILEY, CHRISTOPHER R.	744.23	0.00	662.46	Open
03/05/2026	GF POL	DD430	BEAVIS, GLENN C	1,222.10	0.00	820.03	Open
03/05/2026	GF POL	DD431	CAVAZOS, LYNNETTE M	1,483.08	0.00	1,172.78	Open
03/05/2026	GF POL	DD432	DOUGLAS, HEATHER A	1,483.08	0.00	1,289.69	Open
03/05/2026	GF POL	DD433	DOUGLAS, HEATHER A	166.39	0.00	153.66	Open
03/05/2026	GF POL	DD434	EATON, BARBARA C	2,274.50	0.00	1,520.29	Open
03/05/2026	GF POL	DD435	EDWARDS, KEITH J	1,443.31	0.00	1,253.83	Open
03/05/2026	GF POL	DD436	FLOOD, DEBRA A	757.05	0.00	635.86	Open
03/05/2026	GF POL	DD437	FLOOD, JOSEPH M	292.62	0.00	257.80	Open
03/05/2026	GF POL	DD438	MILLER, ROBERT A	774.30	0.00	680.94	Open
03/05/2026	GF POL	DD439	MURPHY, MAUREEN H	1,483.08	0.00	1,289.70	Open
03/05/2026	GF POL	DD440	MURPHY, MAUREEN H	299.49	0.00	263.85	Open

For Check Dates 03/01/2026 to 03/31/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit Status
03/05/2026	GFPOL	EFT319	POOLED FEDERAL TAXES	2,953.67	2,953.67	0.00 Open

Totals:

Number of Checks: 031

8,715.42

21,103.54

Total Physical Checks:

Total Check Stubs: 31

Supervisor Report: 4-08-26

**1. Update on the 5 County Materials Management Committee**

- 3 Main Goals for the Committee
  - 1) Infrastructure within the 5 counties
  - 2) Coordination of Services
  - 3) Data Collection – within all 5 counties

- Next Meeting: 4-12-26 – Newaygo County

Focus: Mechanisms for Implementation and Facility Citing Criteria

**2. Transfer Station & Recycling Center**

- Opened for the Season on April 2, 2026
- American Classis is now the service provider

Reminder: Please rinse recycle containers so they are free of food & debris.

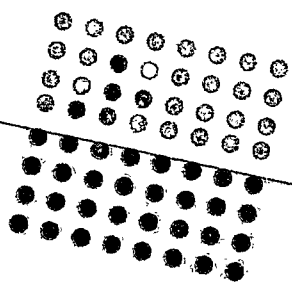
**3. Disability Site Accessible Study – Disability Network out of Muskegon**

- The Township Hall has an Accessibility Study done for the Township Hall.
- We received a final report and the Township Board will discuss the recommendations and determine changes to be made for better accessibility.

**4. 90 Degree Bend – Boat Dock**

- Improvements are being made by Ludington Dock & Lift too ensure that the Boat Dock is accessible and safe for visitors in a wheel chair or other mobilized equipment.
- Dock should be ready to place in Pentwater Lake in the next few weeks.

# WINTER '26 UPDATE



## West Michigan Shoreline Materials Management Planning

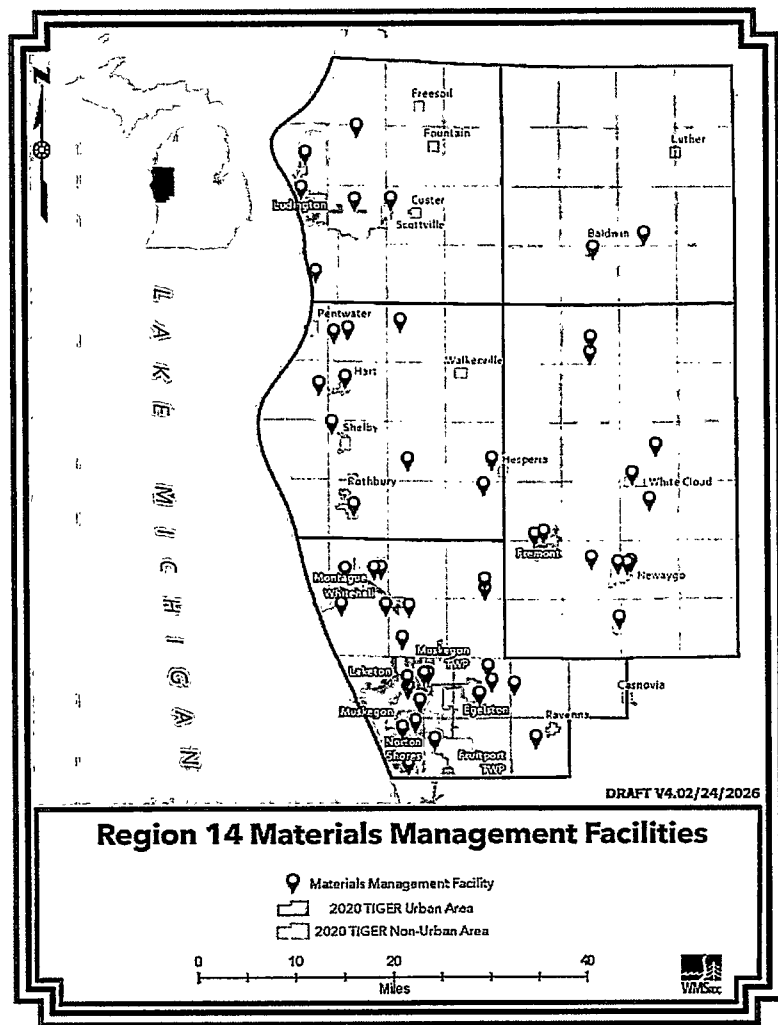


### West Michigan Shoreline MMP Progress

The following is a list of MMP elements that have been drafted, to-date. All sections will remain in draft form until the plan undergoes a lengthy review and approval process, which is on track to begin sometime around the end of summer in 2026.

- ➔ **Community profiles:**
  - Population analysis
  - Waste generation estimate
  - Recycling rate estimate
  - Inventory of materials management facilities and services
  - Map of facilities (see right) and urban/curbside benchmark communities (shaded grey)
- ➔ **MMP Goals and Objectives:**
  - The overarching vision of the West Michigan Shoreline MMP is to show progress towards meeting the State of Michigan's benchmark recycling standards by reducing the amount of organics and recyclable materials being disposed of in landfills.
  - Three main goals of the plan:
    - Materials Management Infrastructure
    - Coordination of Services
    - Data Collection

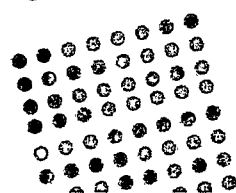
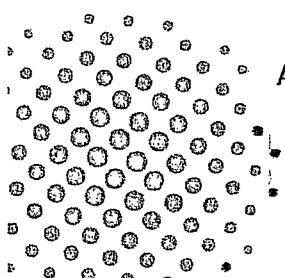
- ➔ **Implementation Strategy**
- ➔ **Up Next:**
  - Mechanisms for Implementation
  - Facility Siting Criteria



### SPECIAL NOTE:

At its February 2026 meeting, the MMPC agreed to meet bi-monthly. The following is the revised meeting schedule and host counties for 2026. All meetings are tentatively scheduled to begin at 10:00 AM.

- |                          |                          |
|--------------------------|--------------------------|
| April 6 - Newaygo County | October 5 - Mason County |
| June 1 - Muskegon County | December 7 - Lake County |
| August 3 - Oceana County |                          |



# Site Accessibility Evaluation Pentwater Township Hall

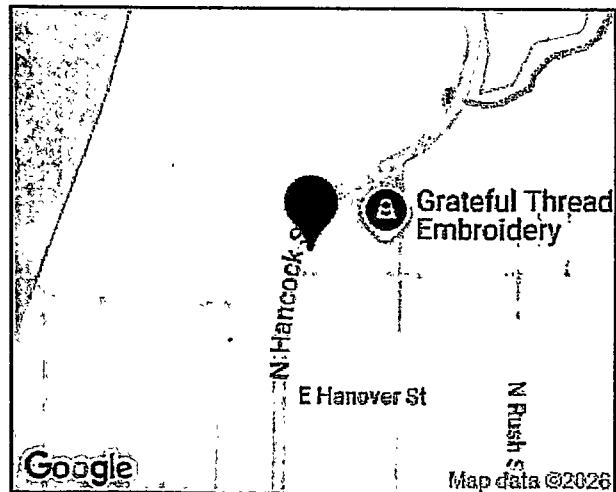


500 N Hancock St  
Pentwater, MI 49449  
Inspection Date: 02/23/2026  
Inspectors: Marquis Childers  
Kim Frost

Prepared By



Report Date: 03/27/2026



03/27/2026

Dear Pentwater Township Board,

Thank you for the opportunity to perform an accessibility evaluation for the Pentwater Township Hall located at 500 N Hancock St, Pentwater, MI 49449. The facility was inspected on 02/23/2026.

As a local government, Pentwater Township is covered by Section II of the Americans with Disabilities Act, and is therefore required to provide program access, meaning that individuals with disabilities are not excluded from any program, service, or activity provided by the government because existing buildings and facilities are inaccessible. State and local governments must look at their programs, services and activities in their entirety to ensure that they are accessible.

Overall, the Hall was exceptionally accessible, with exceptions noted in the following report. We commend the Township on its commitment to inclusion of all residents, and on the steps which have already been taken to provide accessible design that meets or exceeds Americans With Disability Act Standards.

These include, but are not limited to:

- Signs with braille and raised text on all interior doors;
- Ramps at both north and south entrances;
- Employee hallways that exceed the minimum required width;
- A drinking fountain with easy knee and toe clearance;
- Accommodations thought out for residents who may need additional assistance.

Throughout this report, we refer to the 2010 Americans With Disability Act Standards (ADAS), which can be found at <https://www.ada.gov/law-and-regs/design-standards/2010-stds/>. Numbers following "ADAS" refer to chapter and section number, such that ADAS 502.2 would refer to Chapter 5, section 502: Parking Spaces, subsection 2: Vehicle Spaces.

We recommend that all identified barriers in this evaluation which are able to be eliminated with minimal difficulty or expense be removed as soon as possible, with other barriers being removed as funding becomes available. A barrier removal plan should be developed to assist in planning. While it is your responsibility to prioritize and remove these barriers, we have provided some brief guidelines, as well as an estimated timeline worksheet, to help.

Priority 1 – High: Should be completed immediately. (Includes; Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)

Priority 2 – Important: Should be completed as soon as possible. (Includes; Findings that would remove barriers to the greatest number of people to your goods and services)

Priority 3 – Moderate: Should be completed as soon as possible, but there may be other items that will provide greater access to persons with disabilities. (Includes; Findings that have a high financial impact on the entity in relationship to the degree of access provided)

Priority 4 – Low: Should be completed as soon as possible due to being a technical violation but may not result in providing greater access to persons with disabilities. (Includes Findings that are technically violations but provide a moderate to low increase in accessibility compared to the financial impact on the entity)

Periodic maintenance to ensure continued accessibility is essential in providing a safe and usable environment. Parking lot markings, signage, door opening pressures, and maintaining clear floor space at doors and other elements and fixtures available to the public should be part of an ongoing maintenance schedule.

If you have any questions regarding this report or would like to schedule a meeting with myself and your architect, attorney, or contractor, please feel free to contact me.

Disability Network West Michigan can provide guidance and consultation related to accessibility improvements. Additional support may include plan review and general accessibility recommendations. Coordination with third party professionals may be recommended for construction monitoring, ownership representation, and verification of completed work prior to acceptance.

Sincerely,

Marquis Childers

Sincerely,

*Marquis Childers*  
Marquis Childers

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**South Entrance: South Entrance Ramp**

**Finding: 1**

The handrail does not extend past the ramp.

Handrails must be between 34 inches and 38 inches above the ramp surface and must extend beyond the top and bottom of the ramp run 12 inches horizontally. The 12 inches horizontal extensions must not include the radius at the top end of round handrails. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.

**Citation:**

2010 ADAS Section: 505.10.1

**As Built:**

Handrails extend approximately 4 inches beyond the end of the ramp.

**Budgeting Range:**

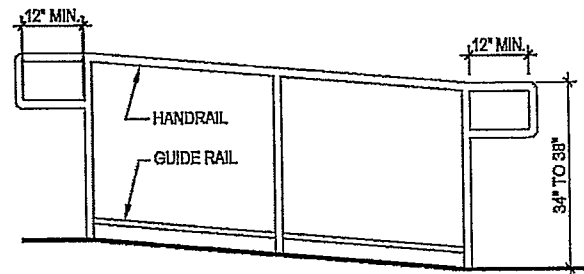
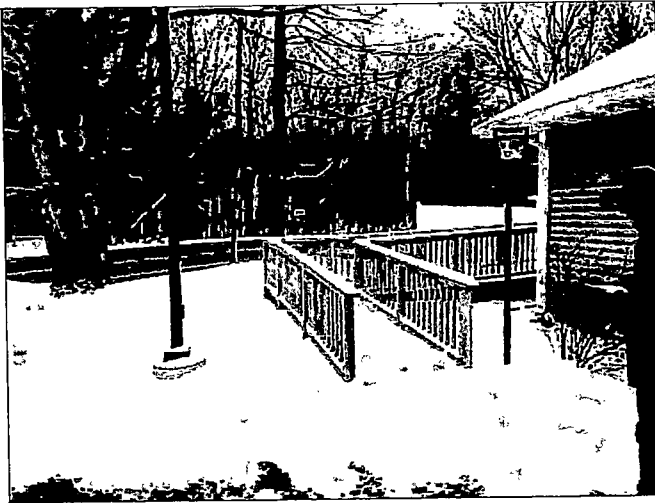
\$250 - \$1,500.00

**Recommendation:**

Provide handrails extensions at least 12" beyond the end of the ramp surface.

**Barrier Priority:**

Low (4): Should be completed as soon as possible due to being a technical violation, but may not result in providing greater access to persons with disabilities. (Includes; Findings that are technically violations but provide a moderate to low increase in accessibility compared to the financial impact on the entity)



## Accessible Parking: Accessible Parking Sign

### Finding: 2

There are no marked van accessible parking spaces.

1 in every 6, minimum of one, required accessible spaces must be a van accessible space.

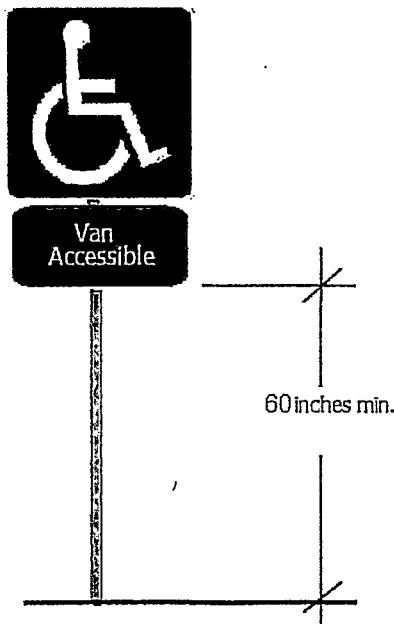
Citation:	As Built:	Budgeting Range:
2010 ADAS Section: 208.2, 208.2.4	Stall and access aisle meet standards for van access. The sign is mounted to the side of the space and does not include "van accessible"	\$100 - \$500.00

### Recommendation:

Mount a new sign which includes the international sign for accessibility and states "van accessible" in front of the accessible parking space with the bottom of the sign at least 60" above the ground.

### Barrier Priority:

Moderate (3): Should be completed as soon as possible, but there may be other items that will provide greater access to persons with disabilities. (Includes; Findings that have a high financial impact on the entity in relationship to the degree of access provided)



**Accessible Parking: Accessible Parking Sign**

**Finding: 3**

The parking sign is mounted to the side of the parking stall.

parking space identification signs shall include the International Symbol of Accessibility. Signs identifying van parking spaces shall contain the designation "van accessible". Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of sign.

Each accessible parking space should be marked with its own sign which is clearly visible when a vehicle is parked in the parking stall. Signs should be located directly in front of the parking stall to ensure that the access aisle and accessible routes remain clear

**Citation:**

2010 ADAS Section: 502.6

**As Built:**

See finding 2

**Recommendation:**

Refer to Finding 2

**Barrier Priority:**

Refer to Finding 2

## Exterior & Interior Ballot/ Payment Box : Ballet/Payment Box

### Finding: 4

The ballot and payment boxes are not accessible because there is not adequate clear floor space for an approach.

The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.

### Citation:

2010 ADAS Section: 305.3

### As Built:

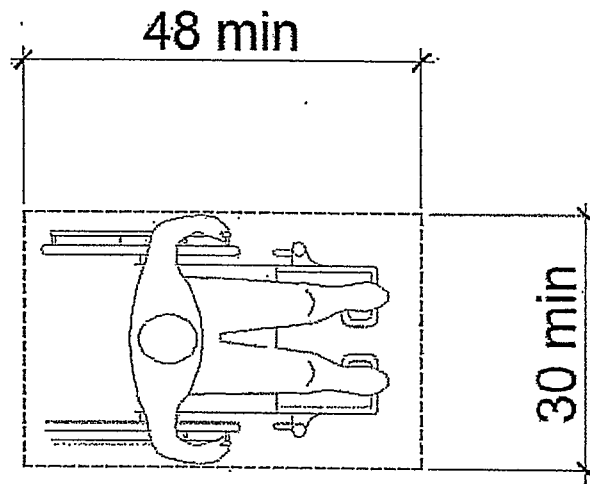
At the time of evaluation, shovels were stored below the exterior ballot & payment boxes.

### Recommendation:

Make sure that shovels and other items are stored outside of the required clear floor space.

### Barrier Priority:

High (1): Should be completed immediately. (Includes; Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)



### Exterior & Interior Ballot/ Payment Box : Ballot Box

#### Finding: 5

The opening to the absentee ballot box is positioned too high for either side or front approach.

**Citation:**

2010 ADAS Section: 308.2.2

**As Built:**

The heights of the ballot slot is 54 inches

**Budgeting Range:**

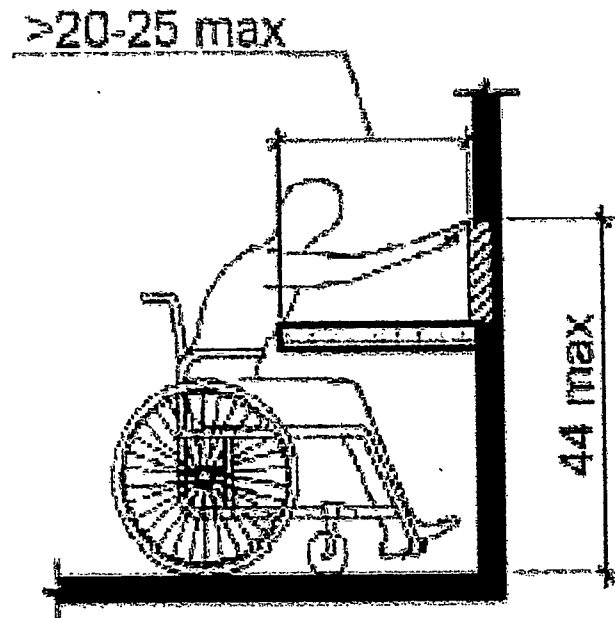
\$300 - \$1,500.00

#### Recommendation:

Move absentee ballot box down so that the payment slot is no more than 48" above the decking surface.

#### Barrier Priority:

High (1): Should be completed immediately. (Includes; Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)



## Exterior & Interior Ballot/ Payment Box : Payment Box

### Finding: 6

The opening to the exterior payment box is positioned too high for either side or front approach.

Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the reach depth over the obstruction. Where the reach depth exceeds 20 inches, the high forward reach shall be 44 inches maximum and the reach depth shall be 25 inches maximum.

#### Citation:

2010 ADAS Section: 308.2.2

#### As Built:

The height of the payment box exceeds 60" inches; there is an interior payment box which meets standards.

#### Budgeting Range:

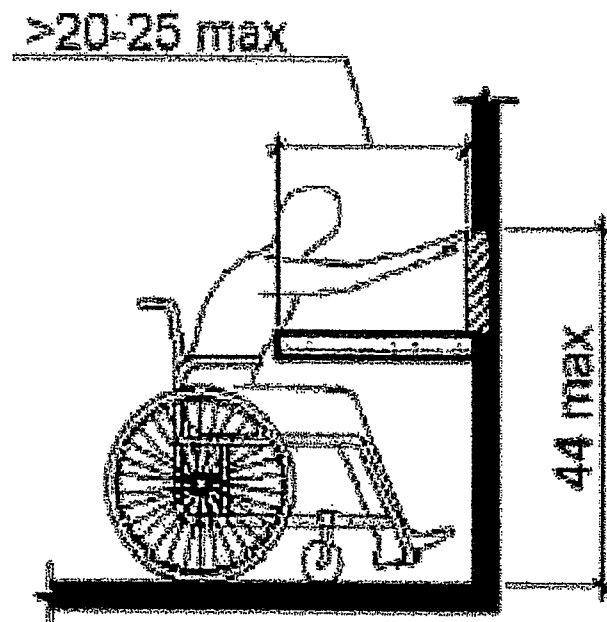
\$150 - \$1,500.00

#### Recommendation:

Refer to finding 5

#### Barrier Priority:

Moderate (3): Should be completed as soon as possible, but there may be other items that will provide greater access to persons with disabilities. (Includes; Findings that have a high financial impact on the entity in relationship to the degree of access provided)



## Public Area: Interior Route

### Finding: 7

The route of travel does not provide a minimum width of 36 inches.

The clear width of walking surface shall be 36 inches (915mm) minimum

#### Citation:

2010 ADAS Section: 403.5.1

#### As Built:

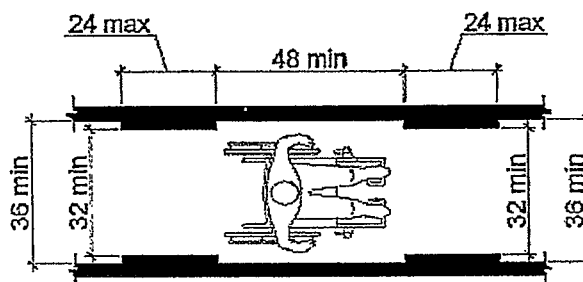
The route from the north and south entrances as it narrows between the monitor and conference table, can narrow to less than 36 inches when chairs are pulled out.

#### Recommendation:

Store chairs from the monitor side of the conference tables in the center of tables unless in use.

#### Barrier Priority:

High (1): Should be completed immediately. (Includes; Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)



**Accessible Restrooms: Paper Towel Dispenser**

**Finding: 8**

The element is not accessible because there is not adequate clear floor space for an approach.

The clear floor or ground space shall be 30 inches minimum by 48 inches minimum.

**Citation:**

2010 ADAS Section: 305.3

**As Built:**

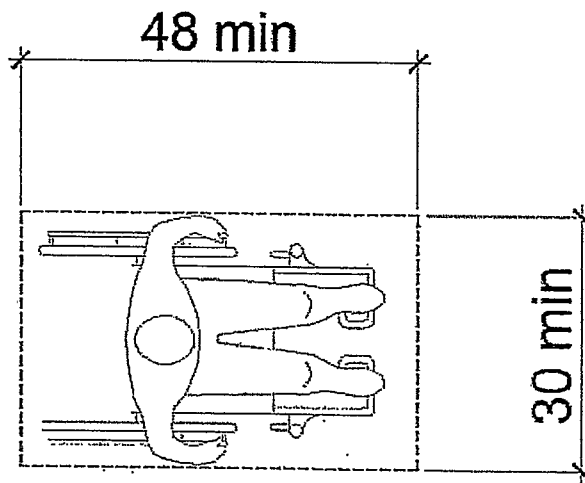
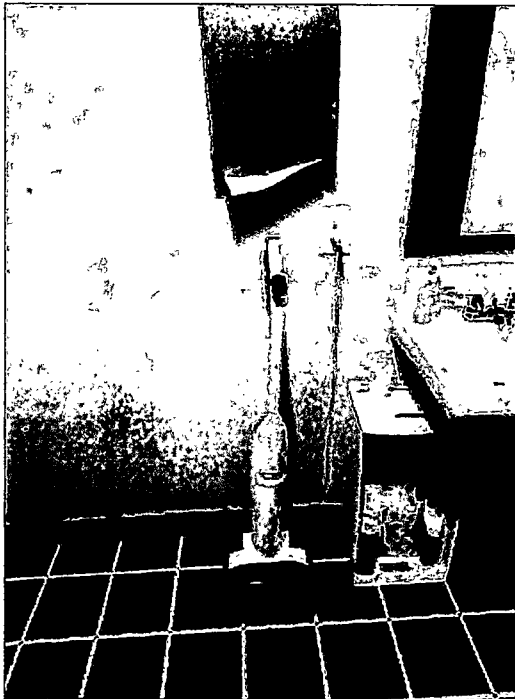
At the time of evaluation, there was a vacuum cleaner charging beneath the towel dispenser

**Recommendation:**

Move vacuum cleaner so that there is at least 30 inches of clear floor space in front of the towel dispenser

**Barrier Priority:**

High (1): Should be completed immediately. (Includes; Findings that have little or no cost, were in violation of the codes at the time of construction, or pose an imminent safety threat)



**Service Counters: Service Counters are above maximum reach range**

**Finding: 9**

The element is not accessible because service counters are positioned too high for either side or front approach.

Where a clear floor or ground space allows a parallel approach.

Where a forward reach is unobstructed, the high forward reach shall be 48" maximum and the low forward reach shall be 15 inches minimum above the finished floor or ground

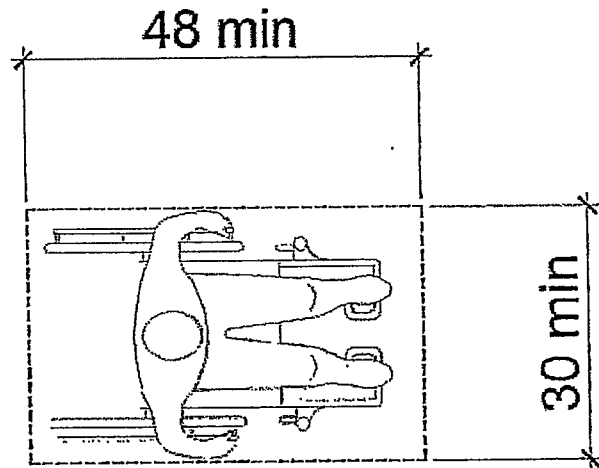
Citation:	As Built:	Budgeting Range:
2010 ADAS Section: 305.3	N/A	\$150 - \$1,500.00

**Recommendation:**

Lower all service counters to a maximum of 48 inches

**Barrier Priority:**

Important (2): Should be completed as soon as possible. (Includes; Findings that would remove barriers to the greatest number of people to your goods and services)



**Information Table: Information table is too deep for side reach**

**Finding: 10**

The element could be made more accessible by reducing the needed reach

Where a high forward reach is over an obstruction, the clear floor space shall extend beneath the element for a distance not less than the required reach depth over the obstruction. The high forward reach shall be 48" (1220mm) maximum where the reach depth is 20 inches (510mm) maximum. Where the reach depth exceeds 20 inches (510mm), the high forward reach shall be 44 inches (1120mm) maximum and the reach depth shall be 25 inches (635mm) maximum

Where a clear floor or ground space allows a parallel approach to an element and the side reach is over an obstruction, the height of the obstruction shall be 34 inches (865mm) maximum and the depth of the obstruction shall be 24 inches (610mm) maximum. The high side reach shall be 48 inches (1220mm) maximum for a reach depth of 10 inches (225mm) maximum. Where the reach depth exceeds 10 inches (225mm), the high side reach shall be 46 inches (1170mm) maximum for a reach depth of 24 inches (610mm) maximum

**Citation:**

2010 ADAS Section: 305.3

**As Built:**

Meet ADA Standards

**Budgeting Range:**

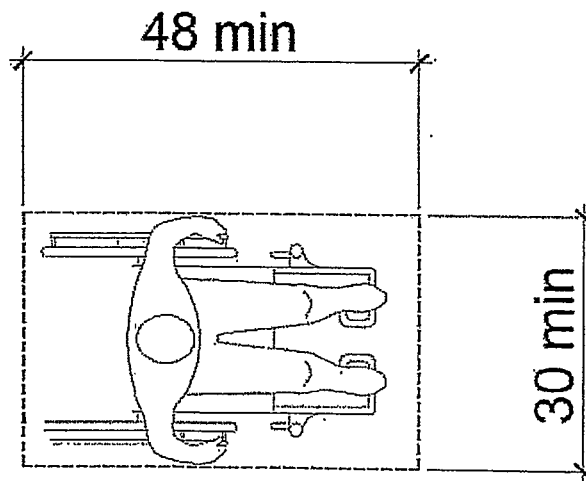
\$50 - \$100.00

**Recommendation:**

Use narrower information

**Barrier Priority:**

Important (2): Should be completed as soon as possible. (Includes; Findings that would remove barriers to the greatest number of people to your goods and services)



Finding 2056 Main Photo

## Temperature Controls

### Finding: 11

The temperature control is positioned too high for either a side or front approach.

Where a clear floor or ground space allows a parallel approach to an element and the side reach is unobstructed, the high side reach shall be 48 inches maximum and the low side reach shall be 15 inches minimum above the finish floor or ground.

Where a forward reach is unobstructed, the high forward reach shall be 48 inches maximum and the low forward reach shall be 15 inches minimum above the finish floor or ground.

#### Citation:

2010 ADAS Section: 308.1

#### As Built:

The climate controls near the drinking fountain are 60 inches or more above the floor

#### Budgeting Range:

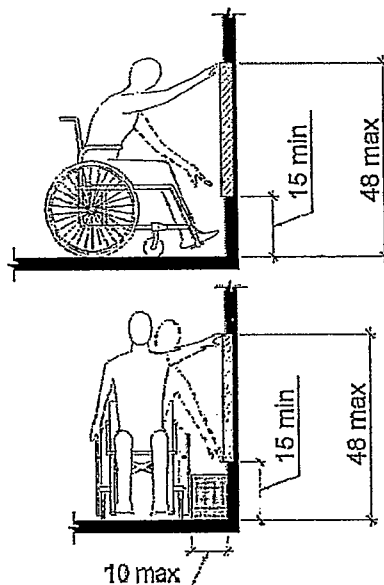
\$500 - \$2,000.00

#### Recommendation:

Move temperature controls down so that they are no more than 60" above ground

#### Barrier Priority:

Low (4): Should be completed as soon as possible due to being a technical violation, but may not result in providing greater access to persons with disabilities. (Includes; Findings that are technically violations but provide a moderate to low increase in accessibility compared to the financial impact on the entity)



**Estimated Time-Line for Finding Removal**  
(Please complete and return page/s to be inserted in report)

<b>South Entrance: South Entrance Ramp</b>	Est. Remediation Date
Finding 1 The handrail does not extend past the ramp. Handrails must be	___/___/___
<b>Accessible Parking: Accessible Parking Sign</b>	Est. Remediation Date
Finding 2 There are no marked van accessible parking spaces. 1 in every	___/___/___
Finding 3 The parking sign is mounted to the side of the parking stall.	___/___/___
<b>Exterior &amp; Interior Ballot/ Payment Box : Ballet/Payment Box</b>	Est. Remediation Date
Finding 4 The ballot and payment boxes are not accessible because there is	___/___/___
<b>Exterior &amp; Interior Ballot/ Payment Box : Ballot Box</b>	Est. Remediation Date
Finding 5 The opening to the absentee ballot box is positioned too high	___/___/___
<b>Exterior &amp; Interior Ballot/ Payment Box : Payment Box</b>	Est. Remediation Date
Finding 6 The opening to the exterior payment box is positioned too high	___/___/___
<b>Public Area: Interior Route</b>	Est. Remediation Date
Finding 7 The route of travel does not provide a minimum width of 36	___/___/___
<b>Accessible Restrooms: Paper Towel Dispenser</b>	Est. Remediation Date
Finding 8 The element is not accessible because there is not adequate	___/___/___
<b>Service Counters: Service Counters are above maximum reach range</b>	Est. Remediation Date
Finding 9 The element is not accessible because service counters are	___/___/___
<b>Information Table: Information table is too deep for side reach</b>	Est. Remediation Date
Finding 10 The element could be made more accessible by reducing the needed	___/___/___
<b>Temperature Controls</b>	Est. Remediation Date
Finding 11 The temperature control is positioned too high for either a side	___/___/___



## Clerk's Report – April 8, 2026

### Clerk's Office

- **Cemetery -**
  1. Cemetery opened on April 1<sup>st</sup>.
  2. In March, I began coordinating and scheduling internments for the coming season. As of today, I scheduled five so far.
  3. Put in annual order for veteran flags and markers.
  4. Coordinated and ordered with our Columbarium Vendor "2026" date only emblems for niche name scrolls. Our vendor offers these free charge for current year only.
  5. Inquires of available cemetery lots and Columbarium niches. I received a check today for a Columbarium niche that I sold via email.
  6. Met with our Sexton and went over the fee schedule. I hope to present these updates to the Board next month. Chris and I also spoke about the specifications he would require for a new cemetery truck. He said he needed 4-wheel drive and ½ ton. So, if anyone happens to see a good deal on truck for under \$20,000, please let me know.
  7. I looked into the public providing private tours in the cemetery. Our ordinance has a clause that states "Use of the cemetery for any other than the customary purpose is prohibited." The MTA Cemetery TWP Management also gives guidance on the matter.
  8. I helped a veteran's wife find her husband's veterans maker. It has been MIA since the fall. I spoke with the VA and finally tracked it to the funeral home. After several conversations with the funeral home they realized they misplaced it in a backroom.
  9. Coordinated with Consumers Energy to have the power turned back on two of their meters for the coming season. We had them turned off to save money.
- **Franchise Agreements**

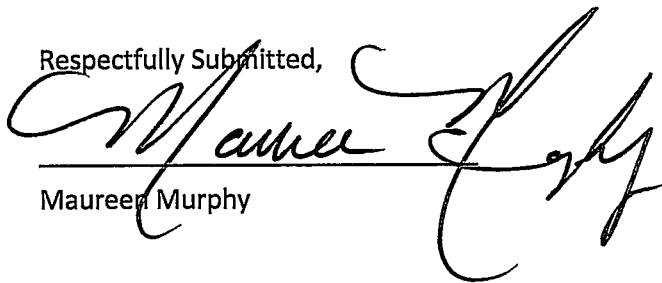
Keith and I are beginning to update our Franchise Agreements.

  1. I took a webinar today on Franchise Agreements through the MTA. It was very informative but just touched the surface of what all is involved in Franchise Agreements.
- **Elections 2026**
  1. Key dates for the 2026 Election Cycle: The Primary will be held on August 4<sup>th</sup> and the General Election will be held on November 3<sup>rd</sup>.
  2. The Village Council has three members whose terms are expiring this year, if they would like to run again or if anyone would like to run for Village Council, your deadline to an Affidavit of Identity and nonpartisan nominating petition is Tuesday, July 21<sup>st</sup> at 4:00 pm.
  3. We do not have an Election in May.
  4. Glenn finished the training for the EDARP portal. This portal is for oversea voters to send and receive applications and ballots.
  5. Glenn and I will soon be updating the Election page of the website with key dates, election links, FAQ's, etc. but if there isn't something you can't find an answer for, please contact my office.

- **Township Hall**

1. Adpoted FY 26/27 budget in BS & A
2. Updated payroll to reflect new salaries and hourly wages
3. Completed quarterly Federal & State tax reporting and payment
4. Processed the Fire Departments Biannual payroll
5. Researched Rec Programs in other communities – I did this because of Ted Cuchna’s question about the school’s budget and their role in the REC Program. I found out that most municipalities in Michigan participate in some kind of Rec Program with the school. Rec Programs are considered extracurricular activities, mostly sports for the younger students but in some communities, they also include activities for seniors, using the school’s facilities and resources. These programs maximize community resources by sharing costs while improving recreational access. So, it makes sense to me now that the Rec Program should not be funded entirely by the school but also with funding coming from both municipalities to support our community.

Respectfully Submitted,



Maureen Murphy

4-9-26

Maureen Murphy



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
www.pentwaterfiredepartment.com

### Monthly Meeting Agenda

---

Meeting Date: No April Business Meeting  
Meeting Location: Pentwater Fire Department  
Call to Order

---

- I. No April Business Meeting, Next Meeting May 6, 2026
- II. Reports of Officers
  - a. Treasurer Brad Van Duinen
    - i. Ending Payroll - \$44,960
      1. \$34,240 payroll through 3/24/2026
      2. \$10,720 payroll for balance of March 2026
    - ii. Checking - \$250,040.93
    - iii. CLASS - \$257,272.01
    - iv. EDGE - \$0.00
    - v. Total Funds - \$507,312.94
    - vi. Funds Net Payroll - \$462,352.94
- III. Discussion on Last Months' Calls-
  - a. 16 medical, 8 fire and 1 UAV call for service in March



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### Officers Meeting Agenda

---

Meeting Date: No April Business Meeting  
Meeting Location: Pentwater Fire Department  
Call to Order

---

*Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.*

- I. No April Business Meeting, Next Meeting May 6, 2026
- II. Reports of Officers
  - a. Treasurer Brad Van Duinen
    - i. Ending Payroll - \$44,960
      1. \$34,240 payroll through 3/24/2026
      2. \$10,720 payroll for balance of March 2026
    - ii. Checking - \$250,040.93
    - iii. CLASS – \$257,272.01
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[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

### Executive Board Meeting Agenda

---

Meeting Date: April 2, 2026 20:00

Meeting Location: Pentwater Fire Department

Call to Order

---

- I. Vote on Proposed Fleet Transaction
  - a. A motion was made by Mike Barefoot to request approval from Pentwater Township for the private sale of 341 and was seconded by Brad Van Duinen. The motion was unanimously passed by all PFD Board members.
  - b. Proposal to be submitted to Lynne Cavazos for Township review and approval.



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
www.pentwaterfiredepartment.com

### Monthly Meeting Minutes

---

Meeting Date: Wednesday, March 4, 2026 19:00  
Meeting Location: Pentwater Fire Department  
Call to Order

---

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 2/4/26
  - b. A motion to approve the minutes was made by Mike Barefoot and seconded by Kyle Dillingham. The motion was unanimously passed by all members present.
- III. Reports of Officers
  - a. Treasurer Brad Van Duinen
    - i. Ending Payroll - \$31,750.00
    - ii. Checking - \$122,228.50
    - iii. CLASS – \$ 256,455.45
    - iv. EDGE - \$0.00
    - v. Total Funds - \$378,683.95
    - vi. Funds Net Payroll - \$346,933.95
- IV. Old Business
  - a. By-Laws
    - i. Waiting on lawyer approval
  - b. New Millage Planning for November 2026 Election
  - c. ID Badges
  - d. New Equipment
    - i. Gas Meters to be ordered in April
  - e. New Hire
    - i. Chris McLaughlin accepted the job offer to join PFD Fire and Rescue. His start date is pending the acceptable completion of the preemployment requirement.
- V. New Business
  - a. New 3 Year Agreement for Trash Service
  - b. Paysheet and Report Completion Verification Process
    - i. Monthly audit process
    - ii. If outstanding reports from prior month the reports will need to be completed at the first meeting of month



## PENTWATER FIRE DEPARTMENT

486 E Park St • PO Box 1117  
Pentwater, MI 49449

Phone 231.869.5987 • Fax 231.869.8511  
[www.pentwaterfiredepartment.com](http://www.pentwaterfiredepartment.com)

- iii. Investigating FirstDue options to handle payroll and truck checks to minimize reporting issues.

### VI. Training

### VII. Discussion on Last Months' Calls-

- a. 18 medical, 5 fire and 2 UAV calls for service in February
- b. Discussion on best practices for prior months' calls

### VIII. Adjourn

- a. Meeting adjourned by Jonathan Hughart

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### Officers Meeting Minutes

---

Meeting Date: Wednesday, March 4, 2026 19:00  
Meeting Location: Pentwater Fire Department  
Call to Order

---

*Please note- the agenda for the Officer Meeting is the same as the regular monthly meeting and items are often discussed at both meetings.*

- I. Pledge of Allegiance
- II. Reading and Approval of Minutes
  - a. Minutes from 2/4/26
- III. Reports of Officers
  - a. Treasurer Brad Van Duinen
    - i. Ending Payroll - \$31,750.00
    - ii. Checking - \$122,228.50
    - iii. CLASS – \$ 256,455.45
    - iv. EDGE - \$0.00
    - v. Total Funds - \$378,683.95
    - vi. Funds Net Payroll - \$346,933.95
- IV. Old Business
  - a. By-Laws
    - i. Waiting on lawyer approval
  - b. New Millage Planning for November 2026 Election
  - c. ID Badges
  - d. New Equipment
    - i. Gas Meters to be ordered in April
  - e. New Hire
    - i. Chris McLaughlin accepted the job offer to join PFD Fire and Rescue. His start date is pending the acceptable completion of the preemployment requirement.
- V. New Business
  - a. New 3 Year Agreement for Trash Service
- VI. Training
- VII. Discussion on Last Months' Calls-
  - a. 18 medical, 5 fire and 2 UAV calls for service in February



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- b. Discussion on best practices for prior months' calls
- VIII. Adjourn
- a. Meeting adjourned by Jonathan Hughart



5

**PENTWATER TOWNSHIP  
CEMETERY MONTHLY REPORT**

**MONTH OF:** MARCH 2026

**NUMBER OF BURIALS**

**Traditional:**

\_\_\_\_\_

**Cremains:**

\_\_\_\_\_

**Columbarium:**

\_\_\_\_\_

**FOUNDATIONS SET:**

\_\_\_\_\_

**GRAVESITES SOLD:**

\_\_\_\_\_

**COLUMBARIUMS SOLD:**

\_\_\_\_\_

**SCATTER BRICKS SOLD:**

\_\_\_\_\_

**Equipment Maintenance:**

\_\_\_\_\_ *(Approximate # of hours)*

**Grounds Care:**

\_\_\_\_\_ *(Approximate # of hours)*

**Openings/Closings:**

\_\_\_\_\_ *(Approximate # of hours)*

**Administration:**

**42** \_\_\_\_\_ *(Approximate # of hours)*

*(i.e. Record maintenance, phone calls, emails,  
Meetings with families, grave location, etc.)*

**Respectfully Submitted**

**MAUREEN MURPHY, CLERK**

**Date:** 04/01/2026

**Pentwater Township**  
**Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer**  
**Monthly Report – April 3, 2026**

The following is a summary of the activities that were conducted by the Deputy Supervisor, Zoning Administrator and Ordinance Enforcement Officer for the month of March 2026.

**Deputy Supervisor** - I worked with the Township Supervisor, Lynne Cavazos, F&V, and/or the Township Attorney regarding:

- Reviewed the Pentwater Township Sanitary Sewer Ordinance drafted by the Township Attorney.
- Attended Michigan Association of Planning (MAP) and Michigan Townships Association (MTA) webinars on the Data Centers on February 12 and 15.
- Continued to attend the Michigan Infrastructure Council, Asset Management Program trainings. I will graduate from this program on April 26.
- Responded to sewer emergencies and repairs at the Boat House lift station and 5882 W. Longbridge Rd.
- Reviewed anticipated OCRC Road Maintenance estimates for 2026.
- Attended the Township Board meeting of March 11.
- Prepared request to increase the sewer rate for the Township South System.
- Reviewed and submitted Sanitary Sewer System invoices.

**Code Enforcement** – Nothing notable at this time.

**Planning Commission** - The Planning Commission did not meet in March. However, I am continuing to work on:

- A. Housing – Continued Discussion – Master Plan supported Zoning Ordinance Amendments. This is an ongoing discussion that will likely result in some future Zoning Ordinance Amendments to come to the Township Board in the future.
- B. Reviewing the Planned Unit Development Chapter of the Zoning Ordinance regarding residential and commercial uses.
- C. Review of the Nordic Village Site Plan for a proposed development just north of the old Boat House restaurant.

**Zoning Board of Appeals** - The Zoning Board of Appeals did not meet in March.

**Zoning Permits** – The following Zoning Permits were issued in March:

1. ZP 3561 was issued to Charles Dwyer for the construction of a new 1635 sq. ft. ranch home with 725 sq. ft. attached garage and 400 sq. ft. patio at 7877 N. 66<sup>th</sup> Ave. on the east side of the US-31 expressway just north of Hammett Rd.
2. ZP 3562 was issued to Royal Green for the demolition of the existing open and enclosed deck, construct new 38 ft. x 24 ft deck with 384 sq. ft. covered and enclosed with screen at 6326 Ottawa Lane in Apache Hills.

**Other Comments** – None.

Sincerely,

*Keith J. Edwards*

Pentwater Township

Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer

**PENTWATER TOWNSHIP  
TRANSFER SITE MONTHLY REPORT**

Month/Year: 3/7/26

Total Number of Visitors: 32

Total Fees Rec'd: 96.00

<u>Site Usage</u>	<u>Village</u>	<u>Township</u>	<u>Weare</u>
Trash:	<u>0</u>	<u>0</u>	<u>0</u>
Recycling:	<u>11</u>	<u>18</u>	<u>3</u>
Both:	<u>0</u>	<u>0</u>	<u>0</u>

Yard Waste Visitors – Village: 0

Yard Waste Visitors – Township: 0

Yard Waste Visitors – Weare: 0

Submitted By: Bob Miller

Date: 3/8/26

nb(a)

**MEMORANDUM**

To: Pentwater Township Board of Trustees

From: Keith Edwards, Deputy Supervisor

Date: March 31, 2026

**Subject: Township South Sanitary Sewer Rates  
Proposed Quarterly Rate Increase**

---

**Introduction**

In November of 2024, Utility Financial Solutions, LLC (UFS) completed a Wastewater Financial Project Study for the Township's Sanitary Sewer Systems. The two major components of the Township's Wastewater System are referred to as the Township North System which terminates at the Village of Pentwater Wastewater Treatment Plant and the two arms of the Township South System which terminate at two Septic Systems referred to as Apache Hills and Hilltop drain fields respectively.

The conclusion of the UFS Study recommends that without any money coming from the Village's former management of the sanitary sewer located within the Township that the Township North System quarterly rates should be increased by 99% and the Township South System quarterly rates be increased by 136%.

Since my last request in September of 2025, the Township has settled its dispute with the Village of Pentwater and executed an Intergovernmental Wholesale Sanitary Sewer Agreement for distribution and treatment of the Township North System wastewater. During this process, the Township gained ownership of both the Township North and South Systems and acquired \$135,000.00. These funds were used to pay off the General Fund loan to the Sewer Fund and provided a small cushion for both of these systems.

**Discussion**

In 2024 and 2025, the Township increased rates only to pass through the increases to our wholesale price paid to the Village for treatment of the Township North System wastewater. In September of 2025, the Board approved a 10% rate increase for the Township South System based on the recommendations of the Rate Study completed by UFS in late 2024.

However, over the last three years, it has become apparent that it may cost more for the Township to maintain the Township South System , especially the Hilltop portion of the System than it is to maintain the Township North System. Additionally, the Township South System, will require greater capital improvements than the Township North System, according to the Fleis & Vandenbrink (F&V) Sanitary Sewer System Evaluation from 2023.

Thus, I have continued to work with UFS to refine the recommendations of the rate study as conditions changed for the Sanitary Sewer Fund revenues and expenditures. Included with this memorandum is the revised recommendation from UFS, which is based on the \$135,000.00 received from the Village and the description of three (3) scenarios regarding reinvestment of capital back into the system to make the improvements described in the F&V Sanitary Sewer System Evaluation Report. As such, these are worst case scenarios and do not account for the various maintenance and repairs already conducted, new technologies, the recalculation of the Village treatment fee based on the new Wholesale Agreement with the Village and other management schemes that would spread out the necessary improvements over time. At a minimum, UFS proposes a 12% to 20% rate increase for the Township North System and a 14.5 to 27% rate increase for the Township South System.

For Fiscal Year (FY) 2026-2027, the anticipated revenues are \$55,000, with budgeted expenses of \$96,488.00 for the Township North System, and \$85,000 of revenue with budgeted expenses of \$70,944 for the Township South System. The budgeted expenses include a 33% share of North and South System shared expenses and administration attributed to the Township North System, and 66% of these expenses attributed to the Township South System. The revenue reported does not include the approximate \$45,000.00 fund balance from the influx of cash from the Village minus payment of the debt to the General Fund.

Using past data to look forward as budgets are always prepared, it would appear that the Township North System requires more revenue to meet expenses than the Township South System. However, the Intergovernmental Wholesale Sanitary Sewer Agreement describes a different calculation for the Village fee based on actual treatment and distribution costs based on actual flow. Therefore, I am anticipating that our payment to the Village over FY 2026-2027 will be less than the current fixed price per quarter, and I am anticipating less repairs and maintenance in the Township North System than the Township South System.

Thus, I am proposing a 10% rate increase for the Township South System only, at this time. The Quarterly Rate for the Township South System increased by 10% in September of 2025 from \$253.60, to \$278.96. The current 10% requested increase would generate approximately \$27.89 additional revenue per quarter per customer, or approximately \$8,924.80 per year from the Township South System customers.

We have not yet received an invoice from the Village based solely on the calculation described within the Wholesale Agreement, and do not anticipate one until June 30, 2026. Therefore, another report and/or request may be forthcoming from me as FY 2026-2027 progresses.

**Recommendation**

Should the Township Board agree to this request to adjust the sanitary sewer rate for the Township South System customers, based on the discussion above, the new quarterly rate will be increased from \$278.96 per quarter to \$306.86 per quarter.

A resolution for your consideration has been attached to this memorandum, with retroactive effective date for the rate increase of April 1, 2026.



Pentwater Rate Scenarios  
 North and South System  
 December 8, 2025

Overall Rate Increases

Scenarios	Projected Rate Change North	North Quarterly	Quarterly \$ Impact	Projected Rate Change South	South Quarterly	Quarterly \$ Impact
Current Rates		\$ 304.02			\$ 253.60	
Rate Change in October 2025		\$ 316.36			\$ 278.96	
Scenario 2 - With \$135,000 influx of cash and no capital	12.0%	340.50	36.48	14.5%	290.37	36.77
Scenario 3 - With \$135,000 influx of cash capital spent in the next 10 years	20.0%	364.82	60.80	27.0%	322.07	68.47
Scenario 4 - With \$135,000 influx of cash capital spent in the next 20 years	16.0%	352.66	48.64	22.0%	309.39	55.79

## North Scenarios

### Scenario 2 - With 135,000 and No Capital

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	12.0%	61,147	72,075	(10,928)	36,089	-	-	-	(2.34)
2027	12.0%	68,460	74,165	(5,705)	20,635	-	-	-	(0.56)
2028	12.0%	76,651	76,316	335	9,549	-	-	-	0.04
2029	12.0%	85,825	78,529	7,296	3,820	-	-	-	0.56
2030	12.0%	96,100	80,806	15,293	19,132	-	-	-	NA
Targeted Minimum in 2026				\$ 8,412					
Targeted Minimum in 2030				\$ 9,600					
MINIMUM/CRITICAL Reserves 2026					\$ 45,814				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 45,814				1.45

### Scenario 3 - With 135,000 and All Capital 10 Years

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	20.0%	65,500	72,267	(6,767)	27,776	-	12,667	-	(1.39)
2027	20.0%	78,560	74,741	3,819	9,713	-	12,667	-	0.46
2028	20.0%	94,231	77,276	16,955	3,485	-	12,667	-	1.56
2029	20.0%	113,036	79,873	33,164	12,270	-	12,667	-	2.64
2030	2.5%	115,857	82,534	33,323	34,715	-	12,667	-	NA
Targeted Minimum in 2026				\$ 9,210					
Targeted Minimum in 2030				\$ 13,346					
MINIMUM/CRITICAL Reserves 2026					\$ 45,814				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 45,814				1.45

### Scenario 4 - With 135,000 and All Capital 20 Years

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	16.0%	63,324	72,171	(8,847)	31,933	-	6,333	-	(1.86)
2027	16.0%	73,423	74,453	(1,030)	15,087	-	6,333	-	(0.06)
2028	16.0%	85,138	76,796	8,342	6,127	-	6,333	-	0.77
2029	16.0%	98,728	79,201	19,527	6,949	-	6,333	-	1.55
2030	16.0%	114,491	81,670	32,821	34,336	-	6,333	-	NA
Targeted Minimum in 2026				\$ 8,811					
Targeted Minimum in 2030				\$ 11,473					
MINIMUM/CRITICAL Reserves 2026					\$ 45,814				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 45,814				1.45



## South Scenarios

### Scenario 2 - With \$135,000 and No Capital

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	14.5%	96,119	117,215	(21,095)	53,950	-	-	-	(2.60)
2027	14.5%	110,013	120,614	(10,600)	26,300	-	-	-	(0.60)
2028	14.5%	125,922	124,112	1,811	8,141	-	-	-	0.10
2029	14.5%	144,138	127,711	16,427	1,807	-	-	-	0.72
2030	14.5%	164,995	131,414	33,581	35,397	-	-	-	NA
Targeted Minimum in 2026				\$ 4,613					
Targeted Minimum in 2030				\$ 6,685					
MINIMUM/CRITICAL Reserves 2026					\$ 52,039				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 52,039				1.45

### Scenario 3 - With \$135,000 and All Capital 10 Years

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	27.0%	106,580	117,637	(11,056)	36,558	-	27,853	-	(1.29)
2027	27.0%	135,277	121,880	13,397	6,230	-	27,853	-	0.86
2028	27.0%	171,721	126,222	45,500	5,917	-	27,853	-	2.37
2029	3.0%	176,864	130,665	46,199	4,445	-	27,853	-	2.16
2030	3.0%	182,161	135,213	46,949	27,361	-	27,853	-	NA
Targeted Minimum in 2026				\$ 6,368					
Targeted Minimum in 2030				\$ 14,923					
MINIMUM/CRITICAL Reserves 2026					\$ 52,039				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 52,039				1.45

### Scenario 4 - With \$135,000 and All Capital 20 Years

Fiscal Year	Projected Rate Adjustments	Projected Revenues	Projected Expenses	Adjusted Operating Income	Projected Cash Balances	Restricted Cash	Capital Improvements	Bond Issues	Debt Coverage Ratio
2026	22.0%	102,396	117,426	(15,030)	46,300	-	13,927	-	(1.81)
2027	22.0%	124,858	121,247	3,611	19,529	-	13,927	-	0.26
2028	22.0%	152,261	125,167	27,094	13,749	-	13,927	-	1.41
2029	3.0%	156,820	129,188	27,632	6,198	-	13,927	-	1.28
2030	3.0%	161,516	133,314	28,202	22,403	-	13,927	-	NA
Targeted Minimum in 2026				\$ 5,491					
Targeted Minimum in 2030				\$ 10,804					
MINIMUM/CRITICAL Reserves 2026					\$ 52,039				1.45
MINIMUM/CRITICAL Reserves 2030					\$ 52,039				1.45

**TOWNSHIP OF PENTWATER**  
**COUNTY OF OCEANA, MICHIGAN**

At the regular meeting of the Township Board of the Township of Pentwater, held at the Pentwater Township Hall, 500 N. Hancock Street, within the Township, on the 8th day of April 2026, at 6:00 p.m. Local Time.

PRESENT: Members: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_:

**RESOLUTION NO. 2026-08**

**RESOLUTION TO SET SEWER RATES AND CHARGES FOR THE PUBLIC SEWER SYSTEM**

WHEREAS, Township Ordinance No. 2, as amended, known as the Sewer Rate and Connection Ordinance (the "Sewer Ordinance") provides that the Township Board shall establish from time-to-time various rates and charges for sewer disposal services for use of the public sewer systems located in the Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Effective April 1, 2026, the Quarterly Service Charge provided by Section 3 of Article III of the Sewer Ordinance shall be \$306.86 per quarter (\$306.86 for operation and maintenance and \$0 for debt retirement) for customers connected to and using the public sanitary sewer system in the Township that is connected to the Apache Hills and Hilltop drain fields (the "South System").
2. The capitalized terms used in this resolution shall have the meanings as defined in the Sewer Ordinance.

3. All other sewer rates and charges previously approved by the Township Board and not otherwise modified by this Resolution including, but not limited to, sewer rates and charges for connection to and use of the South System, shall remain in full force and effect and are not affected hereby.

4. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

AYES: Members: \_\_\_\_\_  
\_\_\_\_\_

NAYS: Members: \_\_\_\_\_

ABSTAIN: Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Maureen Murphy, Clerk  
Township of Pentwater

STATE OF MICHIGAN            )  
  ) ss.  
COUNTY OF OCEANA         )

I, the undersigned, the duly qualified and acting Clerk of the Township of Pentwater (the "Township"), do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township at a regular meeting held on the \_\_\_ day of \_\_\_\_\_ 2026, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Maureen Murphy, Township Clerk  
Township of Pentwater

NB (B)

**MEMORANDUM**

To: Pentwater Township Board of Trustees

From: Keith Edwards, Deputy Supervisor

Date: April 2, 2026

**Subject: Proposed Ordinance to Regulate the  
Use of Public and Private Sanitary Sewer**

---

One April 1, 2023, the Township began to maintain the Township North and Township South Sanitary Sewer Systems previously maintained by the Village of Pentwater. After nearly three years of discussion and negotiations, Pentwater Township has officially acquired ownership of these systems and finalized an Intergovernmental Wholesale Sanitary Sewer Agreement with the Village of Pentwater for distribution and treatment of wastewater generated by the Township North Sanitary Sewer System.

To regulate the use of sanitary sewers, connections to the systems and user rates and fees and ordinance is necessary. Enclosed, please find such an ordinance that has been drafted by me and our Attorney, Mark Nettleton. Mark Nettleton has also reconciled the enclosed ordinance with the Intergovernmental Agreement and the Village's existing Sanitary Sewer Ordinance.

Please consider approval of the Ordinance at your April 8, 2026 Regular Board meeting.

**TOWNSHIP OF PENTWATER  
COUNTY OF OCEANA, MICHIGAN**

At a regular meeting of the Township Board of the Township of Pentwater, Oceana County, Michigan, held at the Pentwater Township Hall, 500 N. Hancock Street, within the Township, on the 8th day of April 2026, at 6:00 p.m.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the following Ordinance be adopted under authority of the Revenue Bond Act of 1933, being Act 94 of the Public Acts of Michigan of 1933, as amended.

**ORDINANCE NO. 26-02**

**AN ORDINANCE TO REGULATE THE USE OF PUBLIC AND PRIVATE SANITARY SEWERS AND DRAINS, PRIVATE SEWAGE DISPOSAL, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, AND THE DISCHARGE OF WATERS AND WASTES INTO PUBLIC SEWAGE DISPOSAL FACILITIES; TO PROVIDE FOR THE CONNECTION TO AND THE FIXING AND COLLECTION OF RATES AND CHARGES FOR THE USE OF THE SEWAGE SYSTEM, THE ALLOCATION AND USE OF REVENUES DERIVED THEREFROM AND THE ADMINISTRATION OF THE SYSTEM; AND TO PROVIDE PENALTIES FOR ORDINANCE VIOLATIONS AND OTHER MATTERS PERTAINING THERETO.**

The Ordinance was then discussed.

Upon roll call vote, the vote upon the motion adopting said Ordinance was as follows:

YEAS: Members: \_\_\_\_\_

NAYS: Members: \_\_\_\_\_

The Township Clerk declared the Ordinance adopted.

The following is Ordinance No. 26-\_\_\_\_ as adopted:

**THE TOWNSHIP OF PENTWATER ORDAINS:**

**ORDINANCE NO. 26-\_\_\_\_\_**

**AN ORDINANCE TO REGULATE THE USE OF PUBLIC AND PRIVATE SANITARY SEWERS AND DRAINS, PRIVATE SEWAGE DISPOSAL, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, AND THE DISCHARGE OF WATERS AND WASTES INTO PUBLIC SEWAGE DISPOSAL FACILITIES; TO PROVIDE FOR THE CONNECTION TO AND THE FIXING AND COLLECTION OF RATES AND CHARGES FOR THE USE OF THE SEWAGE SYSTEM, THE ALLOCATION AND USE OF REVENUES DERIVED THEREFROM AND THE ADMINISTRATION OF THE SYSTEM; AND TO PROVIDE PENALTIES FOR ORDINANCE VIOLATIONS AND OTHER MATTERS PERTAINING THERETO.**

**ARTICLE I  
SHORT TITLE; FINDINGS; PURPOSE**

**Section 101. Short Title.** This Ordinance shall be known as the “Sewer Connection, Use and Rate Ordinance” and may be cited as such.

**Section 102. Objectives Re: Contract Requirements.** This Ordinance is adopted in accordance with and in furtherance of the Township’s obligations as set forth in the Contract (as defined in Section 209) by and between the Township of Pentwater (as defined in Section 262, the “Township”) and the Village of Pentwater (as defined in Section 272, the “Village”), with respect to the transfer of ownership of certain sanitary sewer infrastructure located in the Township and the treatment of sewage from certain areas of the Township by the Village at the Village-owned Sewage Treatment Facility.

It is the purpose of the Township by enacting and keeping in force and effect this Ordinance to comply with the Contract’s requirements and to protect and promote the health and welfare of the residents of the Township.

**Section 103. Objectives Re: State and Federal Law Requirements.** This Ordinance sets forth uniform requirements for Users of the System and enables the Township to comply with all applicable State and Federal laws, including the Clean Water Act (33 United States Code § 1251 et seq.). In addition, the objectives of this Ordinance include the following:

(a) To prevent the introduction of pollutants into the System which will interfere with the operation of the System and the Sewage Treatment Facility or contaminate the resulting sludge;

(b) To prevent the introduction of pollutants into the System which will pass through the System, inadequately treated, into the receiving stream or the atmosphere or otherwise be incompatible with the System and the Sewage Treatment Facility;

(c) To improve the opportunity to recycle and reclaim wastewaters and sludges from the System;

(d) To provide for equitable distribution of the cost of the System; and

(e) To protect the physical integrity of the System and the Sewage Treatment Facility and to provide for the safety of the public and workers on and in the System and the Sewage Treatment Facility.

**Section 104. Findings Re: Public Health, Safety and Welfare.** The Township hereby determines that the System is immediately necessary to protect and preserve the public health, safety and welfare of the Township. This determination is based upon the express determination of the State Legislature set forth in Section 12752 of the Michigan Public Health Code and which reads as follows:

“Sec. 12752. Public sanitary sewer systems are essential to the health, safety, and welfare of the people of the state. Septic tank disposal systems are subject to failure due to soil conditions or other reasons. Failure or potential failure of septic tank disposal systems poses a threat to the public health, safety, and welfare; presents a potential for ill health, transmission of disease, mortality, and economic blight; and constitutes a threat to the quality of surface and subsurface waters of this state. The connection to available public sanitary sewer systems at the earliest, reasonable date is a matter for the protection of the public health, safety, and welfare and necessary in the public interest which is declared as a matter of legislative determination.”

## ARTICLE II DEFINITIONS

Unless the context specifically indicates otherwise, the meaning of terms used in this Ordinance shall be as follows:

**Section 201. Abbreviations** shall refer to the following:

- (a) **A.S.T.M.** American Society for Testing Materials
- (b) **W.P.C.F.** Water Pollution Control Federation

**Section 202. BOD or Biochemical Oxygen Demand.** The quantity of oxidation of organic matter under standard laboratory procedure in five days at twenty degrees Celsius, expressed in milligrams per liter.

**Section 203. Building Drain.** That part of the lowest horizontal piping of a drainage system which receives the discharge from waste and other drainage pipes inside the walls of the building and conveys it to the Building Sewer, beginning five feet outside the inner face of the building wall.

**Section 204. Building Sewer.** The extension from the Building Drain to the Public Sewer or other place of disposal. (See Appendix II for typical diagram showing Building Sewer and Connection to the Public Sewer.)

**Section 205. Classes of Users.** The division of sanitary sewer customers into classes by similar process or discharge flow characteristics as follows:

(a) **Residential User.** An individual home or dwelling unit, including mobile homes, apartments, condominiums or multifamily dwellings, that discharges only segregated domestic wastes or wastes from sanitary conveniences.

(b) **Commercial User.** Any retail or wholesale business, engaged in selling merchandise or a service, that discharges only segregated domestic wastes or wastes from sanitary conveniences.

(c) **Governmental User.** Any Federal, State or local government office or government service facility that discharges only segregated domestic wastes or wastes from sanitary conveniences.

(d) **Industrial User.** Any manufacturing establishment which produces a product from raw or purchased material. This category shall also refer to any nongovernmental User of publicly owned treatment works identified in the Standard Industrial Classification Manual, 1972, under Division A, B, D, E or I, excluding those users already identified in one of the other User classes. Industrial Users subject to the "Industrial Cost Recovery System" shall include the following:

(1) Any nongovernmental User of publicly owned treatment works which discharges more than 25,000 gallons per day of sanitary waste, or a volume of process waste, or combined process and sanitary waste, equivalent to 25,000 gallons per day of sanitary waste;

(2) Any nongovernmental User of a publicly owned treatment works which discharges wastewater to the treatment works which contains toxic pollutants or poisonous solids, liquids or gasses in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any Sewage treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in, or have an adverse effect on, the waters receiving any discharge from the treatment works;

(3) All commercial Users of an individual system constructed with grant assistance under Section 201 (h) of the Act and this subpart;

(4) Any Sewage greater than "normal strength sewage," as defined in this Ordinance.

(e) **Institutional User.** Any educational, religious or social organization, such as a school, church, nursing home, hospital or other institutional user, that discharges only segregated domestic wastes or wastes from sanitary conveniences.

**Section 206. Compatible Pollutant.** Biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus any additional pollutants identified in the NPDES permit if the treatment works was designed to treat such pollutants and can, in fact, remove such pollutants

to a substantial degree. The term “substantial degree” generally means removals in the order of eighty percent or greater.

**Section 207. Combined Sewer.** A Sewer receiving both surface runoff and Sewage.

**Section 208. Connection Charge or Fee.** The charge imposed by the Township to regulate the connection of a Building Sewer, either directly or indirectly, to the Public Sewer System. This fee represents (a) the proportional cost attributable to each Structure in which Sanitary Sewage Originates to regulate access to the Public Sewer System and ensures that sufficient capacity exists to accommodate the additional use without overburdening the Public Sewer System or adversely affecting the Township’s ability to provide service to the Public Sewer System’s existing customers and (b) the benefit to the owner of a Structure in which Sanitary Sewage Originates derived from the connection to the Public Sewer System including, but not limited to, eliminating or reducing the risk of failure of private Sewage Disposal Facilities and the contamination of ground water. See also Direct Connection and Indirect Connection.

**Section 209. Contract.** The Intergovernmental Wholesale Sewer Agreement by and between the Township and the Village, dated as of February 1, 2026, with respect to: (a) the conveyance by the Village of all right, title and interest of the Township North System to the Township, (b) the treatment of sewage from the Township North System by the Village at the Sewage Treatment Facility, and (c) the conveyance by the Village of all right, title and interest of the Township South System to the Township.

**Section 210. Control Manhole.** The structure installed on the Building Sewer to allow access for measurement and sampling of Sewage discharging from industrial and commercial establishments.

**Section 211. Cost of Operation and Maintenance.** All costs, direct and indirect, inclusive of all expenditures attributable to administration, Cost of Replacement, treatment and collection of Sewage, necessary to insure adequate collection and treatment of Sewage on a continuing basis in conformance with the Village’s discharge permit, and other applicable local, state and federal regulations.

**Section 212. Cost of Replacement.** Expenditures and costs for obtaining and installing equipment, accessories or appurtenances which are necessary during the service life of the System to maintain the capacity and performance for which the System was designed and constructed.

**Section 213. Debt Retirement Charge or Debt Service Charge.** A component of the User Charge that represents the amount charged to Users of the Public Sewer to pay all or a portion of the principal, interest and administrative costs of retiring the debt incurred for construction of and improvements to the Public Sewer System, including a Debt Service Charge imposed by the Village with respect to the Village System and Township North System.

**Section 214. Direct Connection.** The connection of the Building Sewer directly to the System.

**Section 215. Garbage.** Solid wastes from the domestic and commercial preparation, cooking and dispensing of food, and from the handling, storage and sale of produce.

**Section 216. Gravity System.** The publicly-owned gravity Sewer Lead which provides the connection between the privately-owned Building Sewer and the Public Sewer System. A diagram of a typical Gravity System is attached to this Ordinance as Appendix II.

**Section 217. Grinder Pump.** In a Grinder Pump System, the device within the septic tank or dosing tank, to which the Building Sewer connects and which grinds and/or pumps the Sewage to the Public Sewer System for transportation to the Sewage Treatment Facility. Also commonly referred to as an "effluent pump."

**Section 218. Grinder Pump System.** The publicly owned Grinder Pump, controls and pressure discharge pipe, including all control boards, controls, floats, pumps, storage tanks (including, as needed, the septic and dosing tanks), and appurtenances thereto which provides the connection between the privately-owned Building Sewer and the Public Sewer System. A diagram of a typical Grinder Pump System is attached to this Ordinance as Appendix III. A Grinder Pump System does not include a pumping system located within a Structure in Which Sanitary Sewage Originates that pumps sewage from the Building Sewer to the Public System.

**Section 219. Health Department.** The District Health Department No. 10, which serves Oceana County.

**Section 220. Incompatible Pollutant.** Any pollutant that is not a Compatible Pollutant, as defined in Section 206 hereof.

**Section 221. Indirect Connection.** The connection of a Building Sewer to a sewage collection system which is installed and paid for by special assessment or private funds, which sewage collection system is, after construction, turned over to the Township and becomes part of the System (e.g. if a developer constructs sanitary sewers in a plat and connects the sewer line to the System, the connection of each lot in the plat would be an Indirect Connection).

**Section 222. Industrial Cost Recovery.** The recovery from each Industrial User, as defined, of that portion of the U. S. EPA grant which is allocable to the treatment of industrial wastes from said industries.

**Section 223. Industrial Wastes.** The liquid wastes from industrial manufacturing processes, trade or business as distinct from segregated domestic strength wastes, or wastes from sanitary conveniences.

**Section 224. Infiltration.** Any waters entering the System from the ground through such means as, but not limited to, defective pipes, pipe joints, connections or manhole walls. Infiltration does not include and is distinguished from Inflow.

**Section 225. Inflow.** Any waters entering the System through such sources as, but not limited to, building downspouts, footing or yard drains, cooling water discharges, seepage lines from springs and swampy areas, and storm drain cross-connections.

**Section 226. Infiltration/Inflow.** The total quantity of water from both infiltration and inflow.

**Section 227. Inspection and Administration Fee.** The amount charged, to each applicant by the Township at the time an application is made to the Township for connection to the Public Sewer System, to cover the routine cost of inspecting and approving the physical connection of a Building Sewer and Service Connection to the Public Sewer System, the issuance of a connection permit and related administrative expenses.

**Section 228. Inspector.** Any person or persons authorized by the Township to inspect and approve the installation of Building Sewers, the Service Connection and their connection to the Public Sewer.

**Section 229. Lift Station.** The publicly-owned pumping station, including but not limited to all controls, valves, floats and related appurtenances, that moves Sewage from a lower elevation to a higher elevation.

**Section 230. May.** Is permissive.

**Section 231. MEGLE or EGLE.** The Michigan Department of Environment, Great Lakes and Energy or its successor.

**Section 232. Natural Outlet.** Any outlet into a watercourse, pond, ditch, lake or other body of surface water or ground water.

**Section 233. Normal Strength Sewage.** A sanitary wastewater flow containing an average daily BOD of not more than 200 mg/1 or an average daily suspended solids concentration of not more than 250 mg/1.

**Section 234. NPDES Permit.** The permit issued pursuant to the National Pollution Discharge Elimination System for the discharge of wastewater into the waters of the State.

**Section 235. Person.** Any individual, firm, company, association, society, corporation or group.

**Section 236. pH.** The logarithm of the reciprocal of the concentration of hydrogen ions in grams per liter of solution.

**Section 237. Premises.** Premises means a lot, parcel, or plot of land including the buildings or structures thereon or any part thereof.

**Section 238. Pretreatment.** The treatment of extra strength wastewater flows in privately owned pretreatment facilities prior to discharge into the System and the Sewage Treatment Facility.

**Section 239. Properly Shredded Garbage.** The wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in dimension.

**Section 240. Public Sewer or System.** The sanitary sewer collection and transmission system in the Township, which includes all publicly-owned mains, Lift Stations, pumps, valves,

tanks (including, as needed, the septic and dosing tanks), drain fields, odor control facilities and all appurtenances thereto that constitutes both the Township North System and the Township South System, and those components of the Village System, including the Sewage Treatment Facility, necessary for the conveyance and treatment of Sewage from the Township North System, established in accordance with the Contract, together with any such extensions, or improvements thereto currently existing or hereinafter acquired or constructed. A map showing the location and service area for the Township's Public Sewer System Service District, including the Township North System and the Township South System is attached to this Ordinance as Appendix I and incorporated by reference herein.

**Section 241. Readiness to Serve Charge.** A component of the User Charge that represents a portion of (a) that User's proportionate share of the operation, maintenance and replacement costs of the System and (b) the benefit to that User derived from the availability of the System. The charge is based upon the allocation of REU's to the Premises.

**Section 242. Sanitary Sewer Agreement.** The Sanitary Sewer Agreement, by and between the Township and Village and dated as of June 18, 1984, which provided for the acquisition, constructing, ownership, operation and maintenance of the Township North System and the Township South System.

**Section 243. Septic Tank.** A watertight tank or receptacle used to receive domestic Sewage and is intended to provide for the separation of substantial portions of the Suspended Solids in such Sewage and the partial decomposition by bacterial action on solids so separated.

**Section 244. Service Connection.** The portion of the Public Sewer System which extends either to or onto the parcel of land adjacent to the path of the Public Sewer System, and includes the sewer main, tee/wye, valve, check valve, connector pipes, the Sewer Lead, the Gravity System or the Grinder Pump System, electrical controls and appurtenances, but not including the Building Sewer.

**Section 245. Service District.** All areas within the Township currently served by the System or capable of being served by the System, as shown on the map(s) attached hereto as Appendix I.

**Section 246. Sewage.** A combination of the water-carried wastes from residences, business buildings, institutions and industrial establishments, together with such surface and ground waters as may be present.

The three most common types of Sewage are:

(a) **Sanitary Sewage.** The combination of liquid and water-carried wastes discharged from toilet and other sanitary plumbing facilities.

(b) **Industrial Wastes.** The liquid wastes from industrial manufacturing processes, trade and business as distinct from segregated domestic strength wastes or wastes from sanitary conveniences.

(c) **Combined Sewage.** Wastes, including Sanitary Sewage, Industrial Wastes, storm water and infiltration and inflow, carried to the Sewage Treatment Facility by a Combined Sewer.

**Section 247. Sewage Disposal Facilities.** Any Septic Tank, Subsurface Disposal System or other devices used in the disposal of Sewage and which are not part of the System.

**Section 248. Sewage Treatment Facility.** Any arrangement of devices and structures used for treating Sewage, including the Village's publicly-owned wastewater treatment plant.

**Section 249. Sewage Works.** All facilities for collecting, pumping, treating and disposing of Sewage.

**Section 250. Sewer.** A pipe or conduit for carrying Sewage.

**Section 251. Sewer Lead.** That portion of the Service Connection which connects to the sewer main located in the public right-of-way and extends therefrom to the property line.

**Section 252. Sewer Rates and Charges.** All Sewer rates, charges and fees due for connection to and use of the Public Sewer System, and any fines, penalties or interest thereon, due or imposed pursuant to this Ordinance, including, but not limited to, the Connection Fee, User Charge (including the User O&M Charge, Debt Service Charge, Treatment Charge (if applicable), and Readiness to Serve Charge), Inspection and Administration Fee, User Surcharge, and Miscellaneous User Fee.

**Section 253. Shall. Mandatory.**

**Section 254. Slug.** Any discharge of Sewage or Industrial Waste which, in concentration of any given constituent, exceeds for any period of duration longer than fifteen minutes more than five times the average twenty-four hour concentration of flows during normal operation.

**Section 255. Special Assessment District.** All Special Assessment Districts determined at any time by the Township Board for the provision of sanitary sewer service by the Public Sewer.

**Section 256. Special Assessment Roll.** All Special Assessment District Rolls confirmed at any time for a Special Assessment District by the Township Board.

**Section 257. Storm Drain or Storm Sewer.** A Sewer which carries storm and surface waters and drainage, but excludes Sewage and Industrial Wastes, other than unpolluted cooling water.

**Section 258. Structure in Which Sewage Originates.** A building in which toilet, kitchen, laundry, bathing or other facilities which generate Sewage are used or are available for use for household, commercial or industrial purposes.

**Section 259. Subsurface Disposal System.** An arrangement for distribution of septic tank effluent beneath the ground surface (also referred to as a "drainfield system," "tile field" or "dry well" or a "soil absorption system").

**Section 260. Superintendent.** The Superintendent of Public Works of the Village or his or her authorized deputy, agent, representative, or designee.

**Section 261. Suspended Solids.** Solids that either float on the surface of, or in suspension in, water, Sewage or other liquids and which can be removed by laboratory filtering.

**Section 262. Township.** The Township of Pentwater, Oceana County, Michigan, as represented by the Pentwater Township Board of Trustees.

**Section 263. Township North System.** The Township's sanitary sewer collection system consisting of a 2 1/2" force main and related appurtenances located along US-31 business route (Monroe Road) in the Township lying northerly and easterly of Pentwater Lake in Sections 23 and 24 of the Township, which was originally constructed as part of the Village System pursuant to the Sanitary Sewer Agreement.

**Section 264. Treatment Charge.** The charge, based on units, charged to users of the Township North System, for treatment of sewage by the Village of Sewage Treatment Facility.

**Section 265. Township South System.** The publicly-owned sanitary sewer collection system, including but not limited to all pipes, pumps, valves, controls, tanks, and drain fields, that serves portions of the Apache Hills, Ottawattamie Park, Smith's, Mears Addition to Middlesex, and Gamble's residential subdivisions via the Hilltop Drain Field System and the Wayne Road Drain Field System located within the Township south of Pentwater Lake in Sections 23, 24, and 25 of the Township.

**Section 266. Unit or Units.** A standard basis of measuring the relative quantity of Sewage, including the benefits derived from the disposal thereof, arising from the occupancy of a freestanding single-family residential dwelling (but such term shall not necessarily be related to actual use arising from any particular dwelling). A listing of the relative relationships between the various Users of the System, based on the use of the Premises served or to be served, is hereby determined by the Township and is set forth in Appendix IV to this Ordinance. The assignment of Unit(s) to a particular User shall be determined from time to time by resolution of the Township Board, based upon the use to which the User's property is put. Each User shall be assigned a minimum of one (1) Unit. A building containing multiple Users shall be assigned a minimum of one (1) Unit for each User. The assignment of Unit(s) for any use not enumerated in Appendix IV shall, in the sole discretion of the Township, be based upon the most similar use enumerated in Appendix IV.

**Section 267. U.S. EPA.** The Environmental Protection Agency or its successor agency.

**Section 268. User.** A recipient of services provided by the System including Premises which are connected to and discharge Sewage into the System, the Treatment Charge (if applicable), and Readiness to Serve Charge.

**Section 269. User Charge.** A charge, based on Units, charged to Users of the System. The charge represents (a) that User's proportionate share of the cost of Cost of the Operation and Maintenance (including Cost of Replacement) of the System; (b) the benefit to that User derived from the availability and use of the System; and (c) includes the User O & M Charge, Readiness to Serve Charge, and Debt Service Charge, if any.

**Section 270. User O & M Charge.** The charge levied on all Users of the System for the Cost of Operation and Maintenance, including replacement of the System and Sewage Treatment Facility.

**Section 271. User Surcharge.** A charge imposed on a User of the System for discharges of Sewage that are in excess of Normal Strength Sewage.

**Section 272. Village.** The Village of Pentwater, Oceana County, Michigan, as represented by the Pentwater Village Council.

**Section 273. Village System.** The system for the transmission, collection and treatment of Sewage within the Village, including the Sewage Treatment Facility.

**Section 274. Watercourse.** A channel in which a flow of water occurs, either continuously or intermittently.

### **ARTICLE III USE OF PUBLIC SEWERS REQUIRED**

**Section 301. Discharge of Sewage.** No Person shall place, deposit or permit to be deposited, in any unsanitary manner, upon public or private property within the Township or in any area under the jurisdiction of the Township, any Sewage, Industrial Wastes or other polluted waters except where suitable treatment has been provided in accordance with standards established by EGLE, U.S. EPA and this Ordinance.

**Section 302. Certain Sewage Disposal Facilities Prohibited.** Except as hereinafter provided, no Person shall construct or maintain any privy, privy vault, septic tank cesspool or other facility intended or used for disposal of Sewage other than as specified in this Article or Article IV of this Ordinance.

**Section 303. Mandatory Connection of Properties in Special Assessment District.** All owners of Structures in which Sanitary Sewage Originates, now situated or hereafter constructed within a Special Assessment District, are hereby required at their expense to install suitable plumbing fixtures and connect such facilities directly with the Available Public Sanitary Sewer System in accordance with the provisions of this Ordinance. The Township may require any such owners, pursuant to the authority conferred upon it by law or ordinance, to make such installations or connections which must have the approval (during and after construction) of the Inspector.

**Section 304. Connection of Existing Improved Properties in Service District Outside Special Assessment District.** Owners of all presently situated Structures in which Sanitary Sewage Originates, which are located in the Service District and which are currently served by private Sewage Disposal Facilities, shall not be required to connect to the Available Public Sanitary Sewer System until such time as:

- (a) the existing private Sewage Disposal Facilities fail (as determined by the Health Department) and the Health Department will not issue a permit for new private Sewage Disposal Facilities for the Premises, or

(b) connection of all improved properties within the area in which said Premises are located is declared a necessity by the Township for the public health and welfare.

Upon the occurrence of any such event connection shall be made to the Public Sewer System in accordance with Section 303 and Section 305. In the alternative, an owner of property subject to this Section 304, may connect to the Public Sewer System at any time in compliance with the terms of this Ordinance.

**Section 305. Connection Deadline.** As a matter of public health, all connections to the Public Sewer System required hereunder, shall be completed no later than twelve (12) months after the last to occur of the date of official notice by the Township to make said connections or the modification of a structure so as to become a Structure in which Sanitary Sewage Originates. Newly constructed structures required to connect shall be connected prior to occupancy thereof. Persons who fail to complete a required connection to the Public Sewer System within such twelve (12) month period shall be liable for a civil penalty equal in amount to the User Charges and Debt Service Charges that would have accrued and been payable had the connection been made as required.

**Section 306. Enforcement in the Event of a Failure to Connect.** In the event a required connection to the Public Sewer System is not made within the time provided by Section 305, the Township shall require the connection to be made immediately after notice given by first class or certified mail or by posting on the property. The notice shall give the approximate location of the Available Public Sanitary Sewer System and shall advise the owner of the affected property of the requirement and enforcement provisions provided by Township ordinance and state law. In the event the required connection is not made within 90 days after the date of mailing or posting of the written notice, the Township may bring an action in the manner provided by law in a court of competent jurisdiction for a mandatory injunction or court order to compel the property owner to immediately connect the affected property to the Available Public Sanitary Sewer System.

**Section 307. Extensions of Public Sewer System to Service New Developments.**

(a) The owner of Premises located within the Township but not served by an Available Public Sewer may elect to extend the Public Sewer and connect his Premises thereto, subject to the conditions for sewer extensions set forth in Section 309.

(b) The owner (or developer) of lands in the Township proposed for development (whether by site condominium, subdivision, land division or otherwise) for which land use approval is received after the effective date of this Ordinance, shall be required to extend the Public Sewer and connect the Premises so developed to the Public Sewer subject to the conditions for sewer extensions set forth in Section 309 if the distance measured in feet from the nearest edge of the proposed development to the nearest point of the Public Sewer when divided by the number of Units proposed for the development equals one hundred feet or less. This subsection 307(b) shall not apply to lands improved by one single family residence located adjacent to the then existing terminus of the Public Sewer.

**Section 308. Connection of Premises Not Abutting the Public Sewer System.** Premises not abutting an existing Public Sewer shall be permitted to connect to the Public Sewer

System only upon the consent of the Township Board. The consent of the Township Board shall be granted or denied by the Township Board in the exercise of its reasonable discretion and shall be based upon the continued availability of capacity in the Public Sewer System and other considerations deemed appropriate by the Township Board and consistent with this Ordinance, including, but not limited to, the terms of the Contract with the Village, if applicable. To the extent an extension of the Public Sewer is required, the conditions set forth in Section 309 shall apply. In its discretion, the Township Board may require the person requesting the connection of a Premises not abutting an existing Public Sewer to provide, at the sole expense of said person, an engineering report by a consulting engineer acceptable to the Township addressing the cost and feasibility of the proposed sewer service (and any sewer extension or downstream improvements necessitated thereby) in the context of the foregoing considerations.

**Section 309. Conditions for Extension of Public Sewer by Property Owner.** If connection to the Public Sewer is required by Section 307(b) of this Ordinance, but there is no available Public Sewer adjacent to the Premises, or if a property owner elects to extend the Public Sewer, such extension shall be in accordance with the following requirements, unless modified by the terms of a written agreement between the Township and the property owner pursuant to Section 310:

(a) The sewer main shall be extended to the Premises in a public right of way, or in an easement owned by the public to the Premises in question. If the sewer is to be extended for the purpose of serving a new development, including but not limited to a site condominium, subdivision, or division of land which involves the installation of a new public or private road, the sewer main shall be extended throughout such new road so that the sewer abuts all units or lots within the development, within an easement dedicated to the public if not located in a public street right of way.

(b) If a sewer main is extended to a Premises, the main shall be installed across the entire frontage of the Premises served, to the border of the adjacent Premises. For developments for which a new public or private road is constructed, the sewer main shall be extended across the entire frontage of the development on the existing adjacent public or private road, in addition to being extended within the new road to all lots or units within the development. All sewer main extensions shall be located within an easement dedicated to the public, if not located in a public street right of way.

(c) The sewer main shall be constructed in accordance with specifications approved by the Township and, to the extent required by the Contract, the Village.

(d) The design, planning and construction of the sewer main and related facilities shall comply with all State, County, Township, and, if applicable, Village requirements and approval procedures.

(e) Upon completion of the sewer main, verification by the Inspector that it has been properly constructed, and proof that all contractors have been paid for the cost thereof (including lien waivers if requested), the sewer main shall be dedicated to the Township, without cost to the Township. Upon acceptance of dedication, the Township shall thereafter be responsible for maintenance of the sewer main. The Township shall be

assigned, or be a third party beneficiary of, all construction contracts and material and equipment warranties.

(f) The person responsible for installing the sewer shall reimburse the Township (and Village, if applicable) for the cost to review plans and specifications of the sewer extension including, but not limited to, costs of the Township's and/or Village's engineer to review said plans and specifications, the cost of acquisition of right-of-way, if necessary, including attorney fees, appraisal fees, cost of land title research and all other expenses of any condemnation proceedings, and costs of inspection. The person responsible for installing the sewer shall pay an amount to the Township, in advance, at least equal to the estimated fees for such review and acquisition. Any excess not required to complete the improvements shall be refunded to the responsible party; any shortfall shall be paid before connection of any Premises is permitted.

(g) The entire cost of installation of the sewer main, including but not limited to engineering, construction, permits and restoration, and inspection shall be paid by the owner or owners of the Premises to whom sewer is being extended.

(h) In addition to the extension of a sewer main as required, the owner of Premises to be connected to the System shall reimburse the Township and the Village for the cost of making improvements to System facilities, which are necessary as a result of the additional connections proposed to be made by the owner of the Premises or by a development which will be provided with public sewer, including but not limited to increasing the size of downstream sewer mains to provide sufficient capacity, increase in the capacity of Lift Stations, and increase in treatment capacity of the Sewage Treatment Facility. In such a situation, the responsible party and the Township shall enter into an agreement whereby the responsible party pays to the Township, in advance, an amount equal to at least the estimated cost of making such improvements. Any excess not required to complete the improvements shall be refunded to the responsible party; any shortfall shall be paid before connection of any Premises is permitted.

(i) In its discretion, the Township Board may require the person requesting the extension or required to construct an extension to provide at the sole expense of said person an engineering report by a consulting engineer acceptable to the Township addressing the cost and feasibility of the proposed extension in the context of the foregoing conditions.

**Section 310. Sewer Extension Agreements.** The Township shall have the authority to negotiate agreements for sewer extensions with landowners, developers and other municipalities, which agreements may take into consideration issues of demand, benefit, capacity, necessity, timing and funding and may provide for construction advances, prepayment of rates and charges, pay back arrangements of up to 10 years and similar matters.

**Section 311. Discharge of Industrial Wastes.** Any User discharging Industrial Wastes to the Public Sewer shall file the material listed below with the Township and, if connected to the Township North System, the Superintendent, and no Person shall furnish the Township and the Superintendent with any material or information pursuant to this subsection that is false in any particular.

(a) The Township may require a User who applies for sewer service, receives sewer service, or through the nature of the enterprise creates a potential environmental problem, to do the following:

(1) File a written statement setting forth the nature of the enterprise, the source and amount of water used, and the amount of water to be discharged, with the present or expected bacterial, physical, chemical, radioactive or other pertinent characteristics of the wastes.

(2) Provide a plan map of the building, works or complex, with each outfall to the surface waters, Sewer, Storm Sewer, natural watercourse or ground waters noted and described and with the waste stream identified.

(3) File a sample, test and file reports with the Township and Superintendent and the appropriate State agencies on appropriate characteristics of wastes on a schedule, at locations, and according to methods approved by the Township and Superintendent and the appropriate State agency.

(4) File an affidavit placing waste treatment facilities, process facilities, waste streams or other potential waste problems under the specific supervision and control of persons who have been certified by an appropriate State agency as properly qualified to supervise such facilities.

(5) Provide a report on raw materials entering the process or support system, intermediate materials, the final product, and waste by-products, as those factors may affect waste control.

(6) Maintain records and file reports on the final disposal of specific liquids, solids, sludge, oil, radioactive material, solvent or other waste.

(7) Give written notification to the Superintendent if any industrial process is to be altered so as to include or negate a process waste or potential waste, subject to approval.

(b) The Township may charge any User discharging Industrial Wastes to the Public Sewer, Storm Sewer, receiving stream or Natural Outlet a User Surcharge in accordance with this Ordinance and, such User Surcharge shall be in addition to any other such Sewer Rates and Charges that may be imposed on the User by the Township in accordance with this Ordinance.

(c) Any discharge from the Township North System to the Village System for treatment at the Village Sewage Treatment Facility shall comply with all requirements of the Village with respect to such discharges including, but not limited to, pretreatment, monitoring and testing, inspection, and liability for Surcharges.

**ARTICLE IV  
PRIVATE SEWAGE DISPOSAL**

**Section 401. Private Sewage Disposal Facilities.** Where a Public Sewer is not available under the provisions of Section 304, the Building Sewer shall be connected to private Sewage Disposal Facilities complying with all requirements of the Health Department and EGLE.

**Section 402. Connection to Public Sewer; Abandonment.** At such time as the Public Sewer becomes available under the provisions of Section 304 to a property served by a private sewage disposal system, a Direct Connection shall be made to the Public Sewer in compliance with this Ordinance, and any private Sewage Disposal Facilities shall be abandoned and filled with suitable material.

**Section 403. Operation and Maintenance.** The property owner shall operate and maintain the private Sewage Disposal Facilities in a sanitary manner at all times, at no expense to the Township or the Village.

**Section 404. Governmental Requirements.** No statement contained in this Article shall be construed to interfere with any additional requirements that may be imposed by the Village, Michigan Department of Public Health, EGLE and/or the Health Department.

**ARTICLE V  
BUILDING SEWERS AND CONNECTIONS**

**Section 501. Permit Requirement.** No Person shall uncover, make any connection with or opening into, use, alter or disturb any Public Sewer or appurtenance thereof, without first obtaining a written permit from the Township. Before a general license or a particular permit may be issued for excavating for plumbing or drain laying in any public street, way or alley, the Person applying for such permit shall execute unto the Township and deposit with the Township Treasurer a bond with a corporate surety or a cash deposit in the sum of ten thousand dollars (\$10,000) (or such other greater or lesser amount as may be established by resolution of the Township Board from time to time), conditioned that he or she will faithfully perform all work with due care and skill and in accordance with the laws, rules and regulations established under the authority of the Township and, if applicable and required, the Village, pertaining to sewers and plumbing. This bond shall state that the person will indemnify and save harmless the Township, the Village (if a connection to the Township North System) and the owner of the Premises against all damages, costs, expenses, outlays and claims of every nature and kind arising out of mistake or negligence on his or her part in connection with plumbing, sewer line connection, or excavating for plumbing or sewer connection as prescribed in this Ordinance. Such bond shall remain in force and must be executed for a period of one year, except that, upon such expiration, it shall remain in force as to all penalties, claims and demands that may have accrued thereunder prior to such expiration. The licensee shall also provide public liability insurance for the protection of the Township, the Village (if a connection to the Township North System), the property owner, and all persons, to indemnify the foregoing for all damage caused by accidents attributable to the work, with limits of \$500,000 for one person, \$1,000,000 for bodily injuries per accident, and \$500,000 for property damage.

**Section 502. Permit Application.** There shall be three classes of Building Sewer permits: (1) Residential, (2) Commercial (which includes Institutional and Governmental Users),

and (3) Industrial. In any case, the owner or his or her agent shall make application on a special form furnished by the Township. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the Township or the Village (if a connection to the Township North System), and shall be accompanied by payment of the applicable Connection Fee determined in accordance with Section 702, any civil penalty which has accrued pursuant to Section 305 above, the Inspection and Administration Fee, the plans and specifications of all plumbing construction within the Premises (when requested), and all other information required by the Township and the Village (if a connection to the Township North System).

**Section 503. Approval of Application.** The approval of a permit application for connection of the Service Connection to the System shall be subject to:

(a) compliance with all terms of this Ordinance, including, without limitation, Section 502, above, and the rules and regulations of the Township, Village (if a connection to the Township North System), Health Department and EGLE;

(b) the availability of capacity in the System; and

(c) compliance of the plans and specifications for connection with the Township's standards for construction, which may be modified by resolution of the Township Board from time to time, but include (unless otherwise modified) the following:

(1) A separate and independent Building Sewer and Sewer Lead shall be provided for every building.

(2) Old Building Sewers or portions thereof may be used in connection with new buildings only when they are found, on examination and after testing by the Township or its representative (at the property owner's sole cost), to meet all requirements of this Ordinance.

(3) The Building Sewer shall be constructed of pipe meeting the then-current applicable codes.

(4) All Building Sewer joints and connections shall be made gastight and watertight and shall conform to the requirements of the Michigan Building Code and Michigan Residential Building Code (or the successor codes and regulations). Asbestos cement or clay sewer pipe joints shall be of the rubber ring, flexible, compression type. The pipe joints for PVC plastic shall be either rubber ring joints or solvent welded joints. The joints and connections shall conform to the manufacturer's recommendations.

(5) The size and slope of the Building Sewers shall be subject to the approval of the Township and shall meet all applicable codes and ordinances, but in no event shall the diameter be less than four inches. Minimum grade shall be as follows:

6-inch pipe - 1/8" per foot or 1" per 8 feet

4-inch pipe - 1/4" per foot or 2" per 8 feet

(6) Whenever possible, the Building Sewer shall be brought to the building at an elevation below the basement floor. No Building Sewer shall be laid parallel to, or within three feet of, any bearing wall which might thereby be weakened. The depth shall be sufficient to afford protection from frost. All excavations required for the installation of a Building Sewer shall be open trench work unless otherwise approved by the Township or its designee. Pipe laying and backfill shall be performed in accordance with current ASTM specifications, except that no backfill shall be placed until the work has been inspected by the Township or its designee. No soil or foreign material shall be allowed to enter the System during connection construction.

(7) In all buildings in which any Building Drain is too low to permit gravity flow to the Public Sewer, Sanitary Sewage carried by such drains shall be lifted by artificial means and discharged to the Building Sewer, subject to approval by the Township.

(8) The connection of the Building Sewer into the Public Sewer shall be made at the "Y" branch designated for the property if such branch is available at a suitable location. Any connection not made at the designated "Y" branch in the main sewer shall be made only as directed by the Superintendent.

(9) For a Grinder Pump System, the Township shall specify the brand, type, and model of the Grinder Pump to be installed, and a property owner shall only use, install or replace such Grinder Pump with the Township's approved brand, type, and model.

**Section 504. On-Lot Easement Requirements.** Prior to the approval and issuance of a Service Connection permit for a Grinder Pump System, the applicant will be requested to have executed by the property owner(s) of record for the Premises to be connected, an easement in a form provided by the Township granting permission to the Township to install, construct, operate, maintain, repair and replace the Service Connection to be installed on the Premises.

(a) If the applicant provides such easement, then the Township shall provide, at its cost, all needed repairs, operation, maintenance and replacement of the Service Connection.

(b) If the applicant, for any reason, declines to provide said easement, then the permit shall be issued in the discretion of the Township, together with an appropriate bill of sale conveying from the Township to the property owner title to all components comprising the Service Connection. Following installation of the Service Connection by the property owner (which installation is subject to inspection by the Inspector in accordance with the terms of this Ordinance), the property owner shall, at his or her expense, repair, operate, maintain and replace the Service Connection.

(c) A property owner or his or her successor may, at any time following the installation of a Service Connection on a Premises for which no easement was provided to the Township prior to the issuance of a permit, grant the appropriate easement to the

Township. The Township shall accept said easement and assume the responsibility for repair, operation, maintenance and replacement provided that the Inspector has inspected the Service Connection and is satisfied that the Service Connection is in conformance with current Township standards and requirements, reasonable wear and tear excepted.

In the event such inspection reveals that the Service Connection has not been properly maintained or that the condition of the Service Connection has deteriorated beyond reasonable wear and tear, the Township may condition its acceptance of the easement and assumption of the fiscal responsibility for operation, maintenance and repair and replacement of the Service Connection upon

- (1) appropriate repairs of the Service Connection at the expense of the property owner,
- (2) replacement of the Service Connection or individual components thereof at the expense of the property owner or
- (3) such other conditions as the Township, in the exercise of its reasonable judgment, deems appropriate.

The acceptance of the easement by the Township shall be accompanied by an executed bill of sale by the property owner conveying the Service Connection to the Township.

(d) Section 504 shall not apply to any Premises for which the installation of the Service Connection was made by a contractor engaged by the Township pursuant to the Contract or any future supplement or amendment thereto, it being the assumption in these circumstances that the property owner had granted an appropriate easement prior to said installation.

(e) Section 504 shall not apply if the Service Connection is a Gravity System.

**Section 505. Cost of Installation of Building Sewer and Connection to Public Sewer; Indemnification.** The cost of all repairs, operation, maintenance and replacements of existing Building Sewers and their connection to Public Sewer Systems (including cost of inspection) shall be borne by the property owner. After the effective date of this Ordinance, if a property owner connects to the Public Sewer System and has not granted an easement to the Township to maintain a Service Connection which is a Grinder Pump System, then the cost of all repairs, operation, maintenance and replacement of the Service Connection, including costs for electricity for operation of the Grinder Pump, shall also be borne by the property owner.

**Section 506. Inspection.** The applicant for connection of the Building Sewer shall notify the Township when the Building Sewer is ready for inspection and connection to the Public Sewer. The connection shall be made under the supervision of the Township or its designee. If the Township determines that the Building Sewer has been constructed and installed in accordance with the requirements of this Ordinance, the Building Sewer shall then be connected to the Public Sewer under the observation of the Inspector. The inspection shall include the installation of all required components, including without limitation, wiring, conduit, sealants, riser, discharge lines and related necessary appurtenances. The inspection required by this Section shall include the

abandonment of the private Sewage Disposal Facilities in the manner required by this Ordinance and the Health Department.

**Section 507. Public Safety Requirements; Restoration.** All excavations for Building Sewer installation and connection to the Public Sewer shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township, the County Road Commission and all other governmental entities having jurisdiction.

**Section 508. Availability of Capacity in System and Village System.** No connection to the Public Sewer will be permitted unless there is capacity available in downstream sewers, pump stations, interceptors, and force mains, and, if a connection to the Township North System, capacity available in the Village System and the Sewage Treatment Facility, including the capacity for BOD and suspended solids in the Sewage Treatment Facility, as determined by the Township and the Village in accordance with the Contract.

**Section 509. Connection of Certain Drains Prohibited.** No Person shall connect or maintain any new or existing connection of roof downspouts, exterior foundation drains, areaway drains, sump pumps, flow drains, footing drains, water systems (including water softener systems), furnaces, heat pumps, air conditioning units, dehumidifiers, or other sources of surface runoff or ground water to a Building Sewer or Building Drain which in turn is connected directly or indirectly to the System. Maintenance of a new or existing Connection prohibited by this Section is a violation of this Ordinance and is subject to enforcement in accordance with Article X of this Ordinance.

**Section 510. Property Owner's Responsibility for Repairs, Operation and Maintenance.** Neither the Township nor the Village shall be responsible for the construction, operation, maintenance or repair of the Building Drain, Building Sewer, hookups, connections or leads, and any defect or blockage therein.

## ARTICLE VI USE OF PUBLIC SEWERS

**Section 601. Prohibited Discharge of Storm Water.** No Person shall discharge, or cause to be discharged, any storm water, surface water, ground water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters, to the Public Sewer.

**Section 602. Permitted Discharge of Storm Water.** Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designed as Storm Sewers or to a natural outlet approved by the appropriate State agency and the Township. Industrial cooling water or unpolluted process waters may be discharged, upon approval of the appropriate State agency, the Township and the Village (for connections to the Township North System), to a Storm Sewer or natural outlet.

**Section 603. Prohibited Discharge to the Public Sewer.** No Person shall discharge any of the following described waters or wastes to the System:

(a) Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas.

(b) Any waters or wastes containing toxic or poisonous solids, liquids or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the Sewage Treatment Facility, including, but not limited to, cyanides in excess of twenty-five thousandths (0.025) mg/l as CN in the wastes as discharged to the Public Sewer.

(c) Any waters or wastes having a pH lower than 6.5 or a pH in excess of 9.5, or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the Sewage Treatment Facility, which may include, but is not limited to water softener backwash.

(d) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in the System or the Sewage Treatment Facility, or other interference with the proper operation of the Sewage Treatment Facility, such as, but not limited to, ashes, cinders, "flushable wipes," sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups and milk containers, and fruit and vegetable processing wastes, etc., either whole or ground by garbage grinders.

(e) Any liquid or vapor having a temperature higher than 150 degrees Fahrenheit (sixty-five degrees Celsius), or lower than thirty-two degree Fahrenheit (zero degrees Celsius).

(f) Any water or waste containing fats, wax, grease or oils, whether emulsified or not, in excess of fifty mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two and 150 degrees Fahrenheit (zero and sixty-five degrees Celsius).

(g) Any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of one horsepower or greater shall be subject to the review and approval of the Township (and the Superintendent, if a connection to the Township North System).

(h) Any waters or wastes containing strong acid iron pickling wastes, or concentrated plating solutions whether neutralized or not.

(i) Any waters or wastes containing iron, chromium, copper, cadmium, hexavalent chrome, total chrome, zinc, nickel, and similar objectionable or toxic substances, or wastes exerting a chlorine demand in excess of fifteen mg/l, to such degree that any such material received from each industry exceeds the limits established by the Superintendent (if a connection to the Township North System) or an appropriate State agency. The limitations and allowable concentrations of metallic and toxic wastes will be set by the State or Federal Government.

(j) Any waters or wastes containing phenols or other taste or odor-producing substances, in excess of two-tenths mg/l, or as approved by the appropriate State agency.

(k) Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the Superintendent in compliance with applicable State or Federal regulations.

(l) Materials which exert or cause:

(1) Unusual concentrations of inert suspended solids (such as, but not limited to, Fuller's earth, lime slurries and lime residues) or dissolved solids (such as; but not limited to, sodium and sodium sulfate).

(2) Excessive discoloration (such as, but not limited to, dye wastes, ink and vegetable tanning solutions). Such discharges shall be limited to prevent light absorbency which will interfere with treatment plant processes or prevent analytical determinations.

(3) A BOD in excess of 200 mg/l.

(4) A COD in excess of 450 mg/l.

(5) Material or flow or both in such quantities as to cause a Slug, as defined in this Ordinance.

(6) Average daily flow exceeding three (3) percent of the total daily design flow at the sewage treatment plant.

(m) Noxious or malodorous gas (such as, but not limited to, hydrogen sulfide, sulfur dioxide, or oxides of nitrogen) and other substances capable of public nuisance.

(n) Waters or wastes containing substances which are not amenable to treatment or reduction by the Sewage treatment processes employed, or which are amenable to treatment only to such degree that the Sewage Treatment Facility effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

(o) Any substances which will cause a violation of any applicable discharge permit for the Public Sewer System, including, but not limited to, permits for the Village's Sewage Treatment Facility, if the discharge is to the Township North System.

(p) Any substance which will cause a violation of U.S. EPA 40 CFR 403 pretreatment standards. The pretreatment standard, if more stringent than limitations imposed under this Ordinance, shall immediately supersede the limitations imposed under this Ordinance and shall be considered part of this Ordinance.

**Section 604. Discharge Permit Limitations.** No Person shall discharge or cause to be discharged into the System any Sewage which would cause effluent from the Sewage Treatment Facility to exceed discharge limits established in the Discharge Permit issued for operation of the

System. All discharges from the Township North System for treatment by the Village at the Village's Sewage Treatment Facility shall comply with all Village ordinances, rules and regulations with respect to such discharges to the Sewage Treatment Facility in addition to the requirements set forth in this Ordinance. In the event of a conflict between the discharge requirements of this Ordinance and the Village's ordinances, rules and regulations, the more stringent requirements shall apply.

**Section 605. Remedies; Pre-Treatment.** If any waters or wastes are discharged, or are proposed to be discharged, to the System, which waters contain the substances or possess the characteristics enumerated in Section 603 or Section 604 hereof, and which waters, in the judgment of the Township (or Superintendent, if a discharge to the Township North System) may have a deleterious effect upon the System, the Village System and/or the Sewage Treatment Facility, its processes, equipment or receiving waters, or otherwise create a hazard to life or constitute a public nuisance, the Township, or the Village acting on behalf of the Township (if a discharge to the Township North System), may:

- (a) Reject the wastes.
- (b) Require pretreatment to the level defined as "normal strength sewage."
- (c) Require pretreatment to an acceptable level (other than normal strength sewage) for discharge to the System.
- (d) Require control over the quantities and rates of discharge.
- (e) Require new industrial customers or industries with significant changes in strength or flow to submit prior information to the Township (and/or the Village, if a discharge to the Township North System) concerning the proposed flows.

**Section 606. Review and Approval of Pre-Treatment Facilities.** If the Township (and Village, if a discharge to the Township North System) permit the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the Superintendent, and subject to the requirements of all applicable codes, ordinances and laws. If the Township (and Village, if a discharge to the Township North System) accept the wastewater from an industry with discharges containing the substances or possessing the characteristics enumerated in Section 603 hereof, the industry shall meet the following requirements:

- (a) One person from each industry shall be delegated the authority to be responsible for industrial wastes admitted to the System. He or she shall be involved with maintaining the pretreatment facility operations and assuring a continual high level of performance. In case no pretreatment is provided, he or she shall be involved with prevention of accidental discharges of process wastes to the System. He or she shall become aware of all potential and routine toxic wastes generated by his or her industry. He or she shall be informed of all process alterations which could, in any manner, increase or decrease normal daily flow or waste strength discharged to the System.
- (b) The industrial representative shall catalog all chemicals stored, used or manufactured by his or her industry. Such a listing shall include specific chemical names,

not manufacturers' codes. Though those wastes admitted to the System are the primary concern, all discharges should be catalogued. An estimate of daily average flows and strengths shall be made, including process, cooling, sanitary, etc. Such a determination shall separate the flows according to appropriate categories. The aforementioned flow and chemical listing is to be sent to the Superintendent and shall be treated as confidential information.

(c) The industrial representative shall attempt to determine whether or not large process alterations will occur within the next five years. He or she shall consult with management to determine if such alterations are scheduled and forthcoming.

(d) A sketch of the plant building(s) shall be made, including a diagram of process and chemical storage areas. Location of any pretreatment equipment shall be indicated and floor drains located near process and storage areas should be noted. Manhole and sewer locations at the industry's point of discharge into the Municipal collection system shall be included on the plant layout sketch.

(e) If pretreatment is required, there shall be separation of spent concentrates from the System to prevent toxic wastes from upsetting the Sewage Treatment Facility. Supervision and operation of the pretreatment equipment for spent concentrates, and for keeping all toxic wastes and high-strength organic wastes to an acceptable level, is the responsibility of the industrial representative. All sludges generated by such treatment shall be handled in a manner acceptable to the Township (and the Superintendent, if a discharge to the Township North System). Disposal by a licensed waste hauler or disposition in designated areas of a State licensed sanitary landfill will meet this requirement. Adequate segregation of those waters and wastes to be pretreated to meet discharge limits is a vital portion of the industrial effort to prevent operational problems in the Public Sewer System (including at the Sewage Treatment Facility, if a discharge to the Township North System).

(f) Throughout the industry, adequate secondary containment, curbing or other appropriate measures shall be provided to protect against accidental spills and discharges of toxic substances to the Building Sewer, System or Storm Sewer. If curbing is used, the curbing shall be sufficient to hold 150 percent of the total process area tank volume. All floor drains found within the curb area shall be plugged and sealed. Spill troughs or sumps within process areas shall discharge to appropriate pretreatment tanks. Secondary containment or appropriate measures should also be provided for storage tanks which may be serviced by commercial haulers and for chemical storage areas.

(g) When required by the Township (and the Superintendent, if a discharge to the Township North System), the owner of any property serviced by a Building Sewer carrying Industrial Wastes shall install a suitable control manhole, together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling and measurements of the wastes. Such manhole, when required, shall be accessibly and safely located and shall be constructed in accordance with plans approved by the Township (and the Superintendent, if a discharge to the Township North System). The manhole shall be installed and maintained by the owner at the owner's sole cost and expense so as to be safe and accessible at all times.

**Section 607. Grease, Oil and Sand Interceptors.** Grease, oil and sand interceptors shall be provided when, in the opinion of the Township (or the Superintendent, if a discharge to the Township North System), they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand or other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Superintendent and shall be located so as to be readily and easily accessible for cleaning and inspection.

**Section 608. Maintenance of Pre-Treatment Facilities.** Where preliminary treatment or flow equalizing facilities are provided for any Sewage, they shall be maintained continuously in satisfactory and effective operation by the owner at his or her expense **and at no expense to the Township or Village (if a discharge to the Township North System).**

**Section 609. Testing of Industrial Wastes.** All testing shall be in accordance with U.S. EPA regulations as published in 40 CFR 136. Wastewater constituent and characteristic sampling and analysis shall be performed in accordance with the procedures and methods detailed in Standard Methods for Examination of Water and Wastewater, American Public Health Association; Manual of Methods for Chemical Analysis of Water and Wastes, U.S. EPA; "Annual Book of Standards Parts 131, Water Atmospheric Analysis, 1975," American Society of Testing Materials. Measurements and samples shall be taken at the control manhole provided for, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the Control Manhole shall be considered to be the nearest downstream manhole in the System to the point at which the Building Sewer is connected.

**Section 610. Special Arrangements; Surcharge.** No statement contained in this Ordinance shall be construed as preventing any special agreement or arrangement between the Township, or the Village acting on behalf of and with the approval of the Township, and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the System and the Village's System for treatment, subject to payment therefor by the industrial concern.

**Section 611. Discharge of Cooling Water.** Industrial cooling water containing such pollutants as insoluble oils or grease, or other suspended solids, shall be treated for removal of the pollutants and then discharged to the Storm Sewer.

## **ARTICLE VII SEWER RATES AND CHARGES**

**Section 701. Public Utility Basis; Fiscal Year.** The System shall be operated and maintained by the Township on a public utility basis pursuant to state law under the supervision and control of the Township Board, and, with respect to the Township North System, subject to the terms of the Contract for discharges to the Village System and Sewage Treatment Facility. The Township Board may employ such person, persons or entity or entities in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System and may make such rules, orders and regulations as it deems advisable and necessary to assure the efficient management and operations of the System. The System shall be operated on the Township's then-current fiscal year (at the time of adoption of this Ordinance, April 1 to March 31). To the greatest extent possible, the Sewer Rates and Charges for the Township North System

and the Township South System shall be the same; provided, however, that due to the difference between the types of sewer infrastructure between the Township North and Township South System and the potential for different costs for treatment of Sewage from the Township North System (due to treatment by the Village), the Township may establish different Sewer Rates and Charges for the Township North System and the Township South System.

**Section 702. Connection Fee.** The owner of all Premises required by Article III to connect to the System shall pay a Connection Fee.

(a) **Computation.** The Connection Fee shall be computed in the following manner:

(1) For a Direct Connection to the Public Sewer System, the Connection Fee shall be a rate per Unit that is established by resolution of the Township Board from time to time.

(2) For an Indirect Connection to the Public Sewer System, the Connection Fee shall be a rate per Unit that is established by resolution of the Township Board from time to time.

(b) **Cost and Expense of Service Connection.** In addition to the Connection Fee as computed in (a) above, the owner of the Premises shall be liable for the costs and expenses of acquiring from the Township and installing the Service Connection pursuant to the then-current Township Standard Specifications for Construction. The Township shall determine the type of Service Connection for each User on the basis of conformity to prior installations and the integrity of the Public Sewer System.

(c) **Special Assessments.** Those parcels located in a Special Assessment District and subject to a full special assessment on the Special Assessment Roll shall be deemed to have paid the Connection Fee and, if applicable, the cost of acquiring and installing the Service Connection; provided, however, that such credit shall not result in a full or partial refund of the special assessment paid or payable pursuant to the Special Assessment Roll, unless specifically established by the Township at the time the Special Assessment Roll was confirmed by the Township; provided further that a partial special assessment (levied for example, on a vacant lot) shall be offset against the Connection Fee and, if applicable, the cost of acquiring a Service Connection.

(d) **Cash Payment.** The Connection Fee shall be paid in cash, to the extent not offset by a credit, prior to the issuance by the Township of a permit to connect to the Public Sewer pursuant to Article V.

**Section 703. User Charge.**

(a) **Computation.** A User Charge shall be charged in advance to each Premises connected to the System as follows:

(1) User O & M Charge: A rate per month per Unit established by resolution of the Township Board from time to time.

(2) **Readiness to Serve Charge:** a rate per quarter per Unit by resolution of the Township Board from time to time.

(3) **Debt Service Charge:** a rate per month per Unit established by resolution of the Township Board from time to time.

(4) The Units upon which the User Charge shall be based shall be the Units assigned to the Premises in accordance with Section 702 for purposes of the Connection Fee.

(b) **Normal Strength Domestic Sewage.** The User Charge imposed pursuant to this Section is applicable only to Users who discharge Normal Strength Domestic Sewage. A User who discharges toxic pollutants or Sewage into the System that does not qualify as Normal Strength Domestic Sewage shall also pay a User Surcharge determined pursuant to Section 704 below.

(c) **Industrial Users.** As of the date of adoption of this Ordinance, it is determined that no Users of the System are Industrial Users. Before the Township permits any Industrial User to connect to the System in the future, the Township shall take the necessary action, including adoption of necessary ordinances, to comply with federal and state guidelines applicable to the collection and treatment of Industrial Wastes.

(d) **Accrual Date.** The User Charge, including the Readiness to Serve Charge, User O & M Charge, and Debt Service Charge, shall begin to accrue with respect to an existing structure as of the date of the connection of the Building Sewer to the Public Sewer in accordance with Article V, above and with respect to a new structure upon the date of issue of an occupancy permit. If appropriate, the billing of said charges for the initial billing period shall be prorated in arrears.

(e) **Change in Use.** After connection of a Premises to the System, subsequent changes in the character of use or type of occupancy of the Premises shall not abate the obligation of the User to pay the User Charge for the Premises based upon the number of Units originally allocated thereto, unless and until the Township determines that the number of Units allocated to such Premises shall be increased or decreased based upon such changes in use or occupancy.

(f) **Unoccupied Premises.** A User Charge shall not be charged to a Premises which is not used for a period of twelve (12) consecutive months (which fact shall be established to the reasonable satisfaction of the Township). The sewer service for such Premises shall be turned off by the Township (or the Village on behalf of the Township) and the appropriate Miscellaneous User Fee shall be paid by the User.

**Section 704. User Surcharge.** The User Surcharge payable pursuant to Section 703(b) above, shall be determined from time to time by resolution of the Township Board and shall be sufficient to provide for the proportional distribution of the increased expense of Cost of Operation and Maintenance of the System, the Village System and the Sewage Treatment Facility. Factors such as Sewage strength, volume, discharge flow rate characteristics and the increased expense of the System, the Village System and the Sewage Treatment Facility for the transportation and

treatment of non-qualifying Sewage shall be considered and included as a basis for determining the User Surcharge.

**Section 705. Miscellaneous User Fee.** The Township shall, from time to time, establish by resolution of the Township Board and impose on one or more Users a Miscellaneous User Fee, as necessary, for miscellaneous service, repairs and related administrative costs associated with the System, the Village System and the Sewage Treatment Facility and incurred, without limitation, as a result of the intentional or negligent acts of such User or Users, including for example, excessive inspection services not covered by the Inspection and Administration Fee, costs of repairing and/or replacing damaged components of the System, the Village System and the Sewage Treatment Facility, costs of repairing and/or replacing a damaged Service Connection, costs of abating a nuisance pursuant to Section 1005 hereof, and costs incurred by the Township to shut off and turn on sewer service.

**Section 706. Inspection and Administration Fee.** The Inspection and Administration Fee shall be determined from time to time by resolution of the Township Board and shall be based upon the actual cost borne by the Township (or the Village with respect to connections to the Township North System) for inspection of connections to the System by the Township (or Superintendent, if applicable for a connection to the Township North System).

**Section 707. Billing of Sewer Rates and Charges.**

(a) The Township shall bill and collect all Sewer Rates and Charges on behalf of the Township according to a billing schedule devised and approved by resolution of the Township Board.

(b) The bill shall separately itemize the Sewer Rates and Charges. All Users will receive an annual notification either printed on the bill or enclosed in a separate letter which will show the breakdown of the sewer bill in its components for operation, maintenance and replacement and for debt retirement.

(c) Payment of said bill shall be made at a location and in a manner designated by the Township.

**Section 708. Unpaid Sewer Rates and Charges; Penalty.** If Sewer Rates and Charges are not paid on or before the due date then a penalty in the amount of 10% shall be added to the balance due.

**Section 709. Unpaid Sewer Rates and Charges; Remedies.** If Sewer Rates and Charges are not paid on or before the due date, the Township, pursuant to Act 178 of the Public Acts of Michigan of 1939, as amended, may:

(a) discontinue the services provided by the System by disconnecting the Building Sewer from the Service Connection, and the service so discontinued shall not be reinstated until all sums then due and owing, including penalties, interest and all expenses incurred by the Township for shutting off and turning on the service, shall be paid to the Township;

(b) institute an action in any court of competent jurisdiction for the collection of the amounts unpaid, including penalties, interest and reasonable attorney fees; or

(c) enforce the lien created in Section 710 below.

These remedies shall be cumulative and shall be in addition to any other remedy provided in this Ordinance or now or hereafter existing at law or equity.

Under no circumstances shall action taken by the Township to collect unpaid Sewer Rates and Charges, penalties and interest, invalidate or waive the lien created by Section 710 below. Before disconnecting service, the Township shall give thirty (30) days written notice to the User at the last known address according to the Township records and the Township Tax Assessment Roll. The notice shall inform the User that the User may request an informal hearing to present reasons why service should not be disconnected.

**Section 710. Lien.** The Sewer Rates and Charges shall be a lien on the respective Premises served by the System. Whenever Sewer Rates and Charges shall be unpaid for six (6) months or more, they shall be considered delinquent. The Township shall certify all Sewer Rates and Charges delinquent as of June 30 and penalties thereon, annually, on or before September 1, of each year, to the tax assessing officer of the Township, who shall enter the delinquent Sewer Rates and Charges, interest and penalties, together with an additional penalty equal to 15% of the total, upon the next tax roll as a charge against the Premises affected and such charge shall be collected and the lien thereof enforced in the same manner as ad valorem property taxes levied against such Premises.

**Section 711. No Free Service.** No free service shall be furnished by the System to any Person, public or private, or to any public agency or instrumentality.

**Section 712. Rental Properties.** A lien shall not attach for Sewer Rates and Charges to a Premises which is subject to a legally executed lease that expressly provides that the tenant (and not the landlord) of the Premises or a dwelling unit thereon shall be liable for payment of Sewer Rates and Charges, effective for services which accrue after the date an affidavit is filed by the landlord with the Township. This affidavit shall include the names and addresses of the parties, the expiration date of the lease and an agreement by the landlord to give the Township thirty (30) days written notice of any cancellation, change in or termination of the lease. The filing of the affidavit by the landlord shall be accompanied by a true copy of the lease and a security deposit in the amount equal to the User Charge for the preceding four (4) quarterly billing periods. Upon the failure of the tenant to pay the Sewer Rates and Charges when due, the security deposit shall be applied by the Township against the unpaid balance, including interest and penalties. The tenant shall immediately make sufficient payment to the Township to cover the amount of the security deposit so advanced. Upon the failure of the tenant to do so within ten (10) days of said advance, the penalties, rights and remedies set forth in Sections 709 and 710 of this Article shall be applicable with respect to the unpaid Sewer Rates and Charges, including interest and penalties. The security deposit shall be held by the Township without interest and shall be returned to the landlord upon proof of termination of the lease.

**Section 713. Cancellation of Permits; Disconnection of Service.** Applications for connection permits may be canceled and/or sewer service disconnected by the Township for any violation of any part of this Ordinance, including, without limitation, any of the following reasons:

- (a) Misrepresentation in the permit application as to the nature or extent of the property to be serviced by the System.
- (b) Nonpayment of Sewer Rates and Charges.
- (c) Failure to keep Building Sewers and Control Manholes in a suitable state of repair.
- (d) Discharges in violation of this Ordinance.
- (e) Damage to any part of the System.

**Section 714. Security Deposit.** If the sewer service supplied to a User has been discontinued for nonpayment of Sewer Rates and Charges, service shall not be reestablished until all delinquent Sewer Rates and Charges, interest and penalties, and the turn on charge has been paid. The Township may, as a condition to reconnecting said service, request that a sum equal to the User Charge for the preceding four billing periods be placed on deposit with the Township for the purpose of establishing or maintaining any User's credit. Said deposit shall not be considered in lieu of any future billing for Sewer Rates and Charges. Upon the failure of the User to pay the Sewer Rates and Charges when due, the security deposit shall be applied by the Township against the unpaid balance, including interest and penalties. The User shall immediately make sufficient payment to the Township to reinstate the amount of the security deposit so advanced. Upon the failure of the User to do so within ten (10) days of said advance, the penalties, rights and remedies set forth in Sections 708, 709 and 710 of this Article shall be applicable with respect to any unpaid Sewer Rates and Charges, including interest and penalties. The security deposit shall be held by the Township without interest and shall be returned to the User upon continued timely payments by the User of all Sewer Rates and Charges as and when due, for a minimum of four consecutive quarters.

**Section 715. Billing Address.** Bills and notices relating to the conduct of the business of the Township will be mailed to the User at the address listed on the permit application filed pursuant to Article V unless a change of address has been filed in writing at the business office of the Township; and the Township shall not otherwise be responsible for delivery of any bill or notice, nor will the User be excused from non-payment of a bill or from any performance required in said notice.

**Section 716. Interruption of Service; Claims.** The Township shall make all reasonable efforts to eliminate interruption of service, and when such interruption occurs, will endeavor to reestablish service with the shortest possible delay. Whenever service is interrupted for purpose of working on the System, all Users affected by such interruption will be notified in advance whenever it is possible to do so. The Township shall, in no event, be held responsible for claims made against it by reason of the breaking of any mains or service pipes, or by reason of any other interruption of the service caused by the breaking of machinery or stoppage for necessary repairs; and no person shall be entitled to damages nor have any portion of a payment refunded for any interruption.

## ARTICLE VIII REVENUES

**Section 801. Estimated Rates; Sufficiency.** The User Charges hereby fixed are established to be sufficient to provide for the Cost of Operation and Maintenance of the System as are necessary to preserve the same in good repair and working order. Such rates shall be fixed and revised by resolution of the Township Board from time to time as may be necessary to produce these amounts. An annual audit shall be prepared by the Township and based on this audit, rates for Sewage services shall be reviewed annually and revised as necessary to meet System expenses and to insure that all User Classes pay their proportionate share of the Cost of Operation and Maintenance.

**Section 802. Revenues; Depository.** The Township shall establish and maintain the following accounts for the System:

(a) Except to the extent required by Section 802(b) all Revenues of the System shall be deposited into a separate depository bank account entitled "SEWER OPERATING AND MAINTENANCE FUND" and allocated to separate subaccounts in the following manner:

(1) Operation and Maintenance Account. On a quarterly basis, adequate revenues from the collection of User Charges sufficient to provide for the payment of the next quarter's current expenses of administration and operation of the System and such current expenses for the maintenance of the System to preserve the System in good repair and working order shall be deposited to the Operation and Maintenance Account.

(2) Improvement Account. There shall next be established and maintained an account, designated "Improvement Account," which shall be used for the purpose of making improvements in the efficiency of the System through the use of new technology and the replacement or repair of obsolete or inefficient components to prevent overburdening of or failures in the System. There shall be set aside into said fund, after provision has been made for the Operation and Maintenance Account, such revenues derived from User Charges and other Revenues as the Township Board shall deem necessary for this purpose.

(3) System Extensions Fund. There shall next be established and maintained a "System Extension Fund" for the purpose of making extensions and enlargements to the System. Where the Township has utilized System revenues for the enlargement or extension of the System to provide service to a new User of the System, the Connection Fee paid by the new User shall be deposited into the Extension Fund and used by the Township to repay the costs for the enlargement or extension of the Public Sewer System to serve that User. To the extent that there are any unused funds derived from Connection Fees remaining in the Extension Fund after the costs for enlargement or expansion of the Public Sewer System have been paid, the unused funds shall be deposited in the System Improvement Fund.

(4) **Surplus Account.** Collections of Revenues not allocated to one of the above described accounts or to a debt service fund or account in accordance with Section 802(b) shall be allocated to the "Surplus Account." The funds deposited in the Surplus Account may be used for any lawful purpose related to the System.

(b) For the payment of debt service on bonds issued by or on behalf of the Township with respect to the System, there shall be established and maintained a separate depository account, to be designated the "System Contract Payment Fund," which shall be used solely for the payment of the Township's debt service on bonds issued by the Township (or on its behalf) to enable the Township to retire such bonds for the System. There shall be deposited in said fund periodically all collections of connection fees and payments for connections to the System derived from Users of the System, in order to pay such obligations when due. Should such revenues prove insufficient for this purpose, such revenues may be supplemented by any other funds of the Township legally available for such purpose.

(c) All other revenues of the System, to the extent the handling of said revenues are not expressly provided for by the terms of subsections (a) and (b), shall be set aside, as collected, and deposited into a separate depository account in a bank duly qualified to do business in Michigan, in an account to be designated Pentwater Sewer System Receiving Fund (the "Receiving Fund"), and said revenues so deposited shall be transferred from the Receiving Fund periodically in the manner and at the time herein specified.

(d) **Bank Accounts.** All moneys belonging to any of the foregoing funds or accounts may be kept in one bank account, in which event the moneys shall be allocated on the books and records of the Township within this single bank account, in the manner above set forth.

**Section 803. Investment of Funds.** Moneys in any fund or account established by the provisions of this Ordinance may be invested in the manner provided in the Township Investment Policy, subject to the limitations set forth in Act 94, Public Acts of Michigan of 1933, as amended. Income received from such investments shall be credited to the fund from which said investments were made.

## ARTICLE IX NOTICE AND CLAIM PROCEDURES FOR SEWER OVERFLOW OR BACKUP

**Section 901. Notice and Claim Procedures Applicable to Overflow or Backup of the Public Sewer System.** This section has been adopted in accordance with Act 222 of the Public Acts of Michigan of 2001 ("Act 222") to set forth the notice and claim procedures applicable to an overflow or backup of the Public Sewer System, which, as defined in Act 222, shall be referred to for purposes of this Article as a "Sewage Disposal System Event." To afford property owners, individuals and the Township greater efficiency, certainty and consistency in the provision of relief for damages or physical injuries caused by a Sewage Disposal System Event, the Township and any Person making a claim for economic damages, which, as defined in Act 222, shall be referred to for purposes of this Section as a "Claimant," shall follow the following procedures:

(a) A Claimant is not entitled to compensation unless the Claimant notifies the Township of a claim of damage or physical injury, in writing, within 45 days after the date the damage or physical injury was discovered by the Claimant, or in the exercise of reasonable diligence should have been discovered by the Claimant.

(b) The written notice under subsection (a) shall contain the Claimant's name, address, and telephone number, the address of the affected property, the date of discovery of any property damages or physical injuries, and a brief description of the claim. As part of the description of the claim, the Claimant shall submit an explanation of the Sewage Disposal System Event and reasonable proof of ownership and the value of any damaged personal property. Reasonable proof of ownership and the purchase price or value of the property may include testimony or records. Reasonable proof of the value of the property may also include photographic or similar evidence.

(c) The written notice under subsection (a) shall be sent to the Township Supervisor, who is hereby designated as the individual at the Township to receive such notices pursuant to Section 19 of Act 222.

(d) If a Claimant who owns or occupies affected property notifies the Township orally or in writing of a Sewage Disposal System Event before providing a notice of a claim that complies with subsections (a), (b) and (c), the Township Supervisor shall provide the Claimant with a written explanation of the notice requirements of subsections (a), (b) and (c) sufficiently detailed to allow the Claimant to comply with said requirements.

(e) If the Township is notified of a claim under subsection (a) and the Township believes that a different or additional governmental agency may be responsible for the claimed property damages or physical injuries, the Township shall notify the contacting agency of each additional or different governmental agency of that fact, in writing, within 15 business days after the date the Township receives the Claimant's notice under subsection (a). The Township shall give notice of a claim with respect to the Township North System to the Village.

(f) If the Township receives a notice from a Claimant or a different or additional governmental agency that complies with this Section, the Township may inspect the damaged property or investigate the physical injury. A Claimant or the owner or occupant of affected property shall not unreasonably refuse to allow the Township or its duly authorized representatives to inspect damaged property or investigate a physical injury.

(g) Prior to a determination of payment of compensation by the Township, the Claimant shall provide to the Township additional documentation and proof that:

(1) At the time of the Sewage Disposal System Event, the Township owned or operated, or directly or indirectly discharged into, that portion of the Public Sewer System that allegedly caused damage or physical injury;

(2) The Public Sewer System had a defect;

(3) The Township knew, or in the exercise of reasonable diligence, should have known, about the defect in the Public Sewer System;

(4) The Township, having the legal authority to do so, failed to take reasonable steps in a reasonable amount of time to repair, correct or remedy the defect in the Public Sewer System; and

(5) The defect in the Public Sewer System was a proximate cause that was 50% or more of the cause of the Sewage Disposal System Event and the property damage or physical injury.

(h) Prior to a determination of payment of compensation by the Township, the Claimant shall also provide to the Township additional documentation and proof that neither of the following were a proximate cause that was 50% or more of the cause of the Sewage Disposal System Event:

(1) An obstruction in a Building Drain, Building Sewer or an obstruction in a Service Connection that was not caused by the Township; or

(2) A connection on the affected Premises, including, but not limited to, a footing drain, sump system, surface drain, gutter, down spout or connection of any other sort that discharged any storm water, surface water, ground water, roof runoff, sub surface drainage, cooling water, unpolluted air conditioning water or unpolluted industrial process waters to the Public Sewer System.

(i) If the Township and a Claimant do not reach an agreement on the amount of compensation for the property damages or physical injury within 45 days after the receipt of notice under subsection (a), the Claimant may institute a civil action in accordance with Act 222.

(j) To facilitate compliance with this Section, the Township shall make available to the public information about the notice and claim procedures under this Section.

(k) The notice and claim procedures set forth in this Section shall be applicable to a Sewage Disposal System Event involving the Public Sewer System.

(l) The Township does not own or operate any Storm Sewer, Storm Drain or Combined Sewer and, accordingly, the notice and claim procedures set forth in this Section, with the exception of subsection (e), do not apply to a Sewage Disposal System Event involving a Storm Sewer, Storm Drain or a Combined Sewer.

(m) In the event of a conflict between the notice and claim procedures set forth in this Section and the specific requirements of Act 222, the specific requirements of Act 222 shall control.

(n) As provided in Section 19(7) of Act 222, the notice and claim procedures of this Section do not apply to claims for non-economic damages (as defined in Act 222) arising out of a Sewage Disposal System Event.

(o) Any word, term or phrase used in this Section, if defined in Act 222, shall have the same meaning provided under Act 222.

## **ARTICLE X ENFORCEMENT**

**Section 1001. Inspection by Township.** The duly authorized representatives, employees or agents of the Township, including, but not limited to, the Township Supervisor, or his or her designee, and the Township's engineer, the Village, including, but not limited to, the Superintendent or his/her designee (with respect to the Township North System only), the Health Department and representatives of EGLE bearing proper identification shall be permitted to enter at any time during reasonable or usual business hours in and upon all properties served by the System for the purposes of inspection, observation, measurement, sampling, testing and emergency repairs in accordance with the provisions of this Ordinance. Any Person who applies for and receives sewer services from the Township shall be deemed to have given consent for all such activities including entrance upon that Person's property.

**Section 1002. Damage to System.** No unauthorized Person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with, climb upon, or enter into any structure, appurtenance, or equipment of the Public Sewer.

**Section 1003. Notice to Cease and Desist.** Except for violations of Section 1002 hereof, any Person found to be violating any provision of this Ordinance shall be served by the Township with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

**Section 1004. Civil Infraction.** Any violation of Section 1002, or any violation beyond the time limit provided for in Section 1003, shall be a municipal civil infraction, for which the fine shall not be less than \$150 nor more than \$500 for the first offense and not less than \$300 nor more than \$2,500 for subsequent offenses, in the discretion of the Court, and in addition to all other costs, damages, and expenses provided by law. For purposes of this section, "subsequent offense" means a violation of this Ordinance committed by the same person within 12 months of a previous violation of the Ordinance for which said person admitted responsibility or was adjudicated to be responsible, provided, however, that offenses committed on subsequent days within a period of one week following issuance of a citation for a first offense shall all be considered separate first offenses. Each day that such violation occurs shall constitute a separate offense. Any person violating any of the provisions of this Ordinance shall, in addition, become liable for any expense, including reasonable attorney fees, loss, or damage occasioned by reason of such violation. The Supervisor or the Township Ordinance Enforcement Officer are hereby authorized to issue, in the manner provided by law, citations for municipal civil infractions for violations of this Ordinance.

**Section 1005. Nuisance; Abatement.** Any Nuisance or any violation of this Ordinance is deemed to be a nuisance per se. The Township in the furtherance of the public health may enforce the requirements of this Ordinance by injunction or other remedy and is hereby empowered to make all necessary repairs or take other corrective action necessitated by such nuisance or violation. The Person who violated the Ordinance or permitted such nuisance or violation to occur shall be responsible to the Township for the costs and expenses, including reasonable attorney

fees, incurred by the Township in making such repairs or taking such action as a Miscellaneous User Fee.

**Section 1006. Liability for Expenses.** Any Person violating any of the provisions of this Ordinance shall become liable to the Township and their authorized representatives for any expense, including reasonable attorney's fees, loss, or damage incurred by the Township by reason of such violation.

**Section 1007. Remedies are Cumulative.** The remedies provided by this Ordinance shall be deemed to be cumulative and not mutually exclusive with any other remedies available to the Township.

## **ARTICLE XI MISCELLANEOUS**

**Section 1101. Repeal of Conflicts.** All ordinances or parts of ordinances in conflict herewith and relating to the Public Sewer, including Ordinance No. 2 and Ordinance No. 3, are hereby repealed.

**Section 1102. Savings Clause.** An ordinance enforcement action which is pending on the effective date of this Ordinance under a provision of Ordinance No. 2 or Ordinance No. 3, as amended, which is modified or repealed by this Ordinance, or an ordinance enforcement action which is commenced within one (1) year after the effective date of this Ordinance arising from Ordinance No. 2 or Ordinance No. 3, as amended, or provisions amended or repealed by this Ordinance and which was committed prior to the effective date of this Ordinance, shall be handled, determined and resolved in accordance with the permit, remedies and procedures provided by such ordinance exactly as if Ordinance No. 2 or Ordinance No. 3, as amended, had not been amended or repealed. Further, all charges, fees, interest and/or penalties levied, imposed or accrued but not yet billed or paid under Ordinance No. 2 or Ordinance No. 3, as amended, that are unbilled or uncollected as of the effective date of this Ordinance shall be billed and collected by the Township under the terms of Ordinance No. 2 or Ordinance No. 3, as amended, or any permit issued thereunder.

**Section 1103. Severability.** The validity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given effect without such invalid part or parts.

**Section 1104. State and Federal Law Requirements.** If any provision of applicable state or federal law imposes greater restrictions than are set forth in this Ordinance then the provisions of such state or federal law shall control.

**Section 1105. Article and Section Headings.** The Article and Section headings used in this Ordinance are for convenience of reference only and shall not be taken into account in construing the meaning of any portion of this Ordinance.

**Section 1106. Reservation of Right to Amend.** Subject to the provisions of the Contract, the Township specifically reserves the right to amend this Ordinance in whole or in part, at one or more times hereafter, or to repeal the same, and by such amendment to repeal, abandon, increase, decrease, or otherwise modify any of the Sewer Rates and Charges herein provided.

**ARTICLE XII  
PUBLICATION AND EFFECTIVE DATE**

**Section 1201. Publication.** A true copy or a summary of this Ordinance shall be published in *Oceana Echo*, a newspaper of general circulation within the boundaries of the Township qualified under state law to publish legal notices within thirty (30) days after the adoption of the Ordinance by the Township. This Ordinance shall be recorded in the minutes of the Township Board of the meeting at which this Ordinance was adopted and, in addition, shall be recorded in the Ordinance Book of the Township.

**Section 1202. Effective Date.** This Ordinance shall become effective within thirty (30) days of publication.

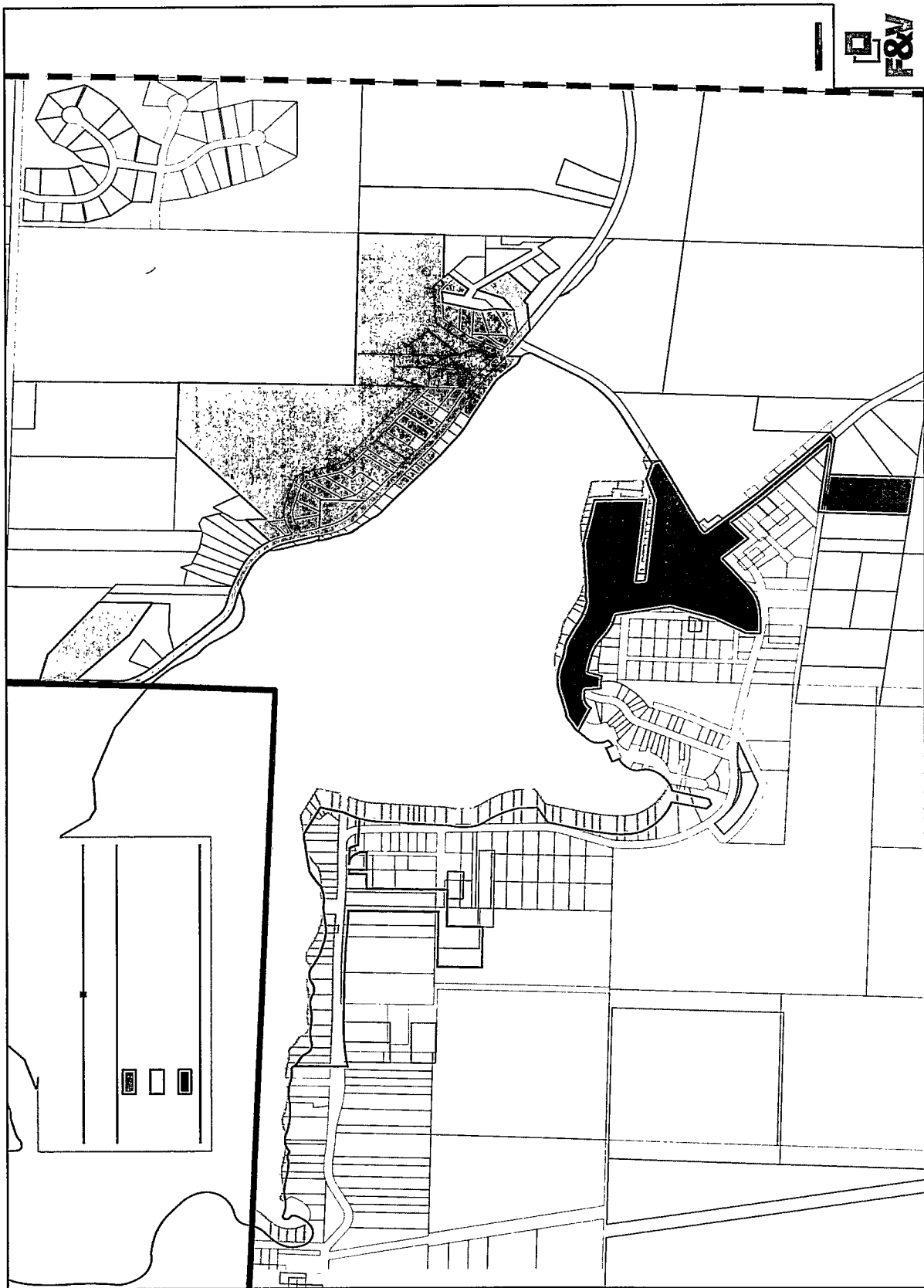
Passed and adopted by the Township Board of the Township of Pentwater, Oceana County, Michigan, on April 8, 2026, and approved by me on April 8, 2026.

\_\_\_\_\_  
Lynne Cavazos, Supervisor  
Township of Pentwater

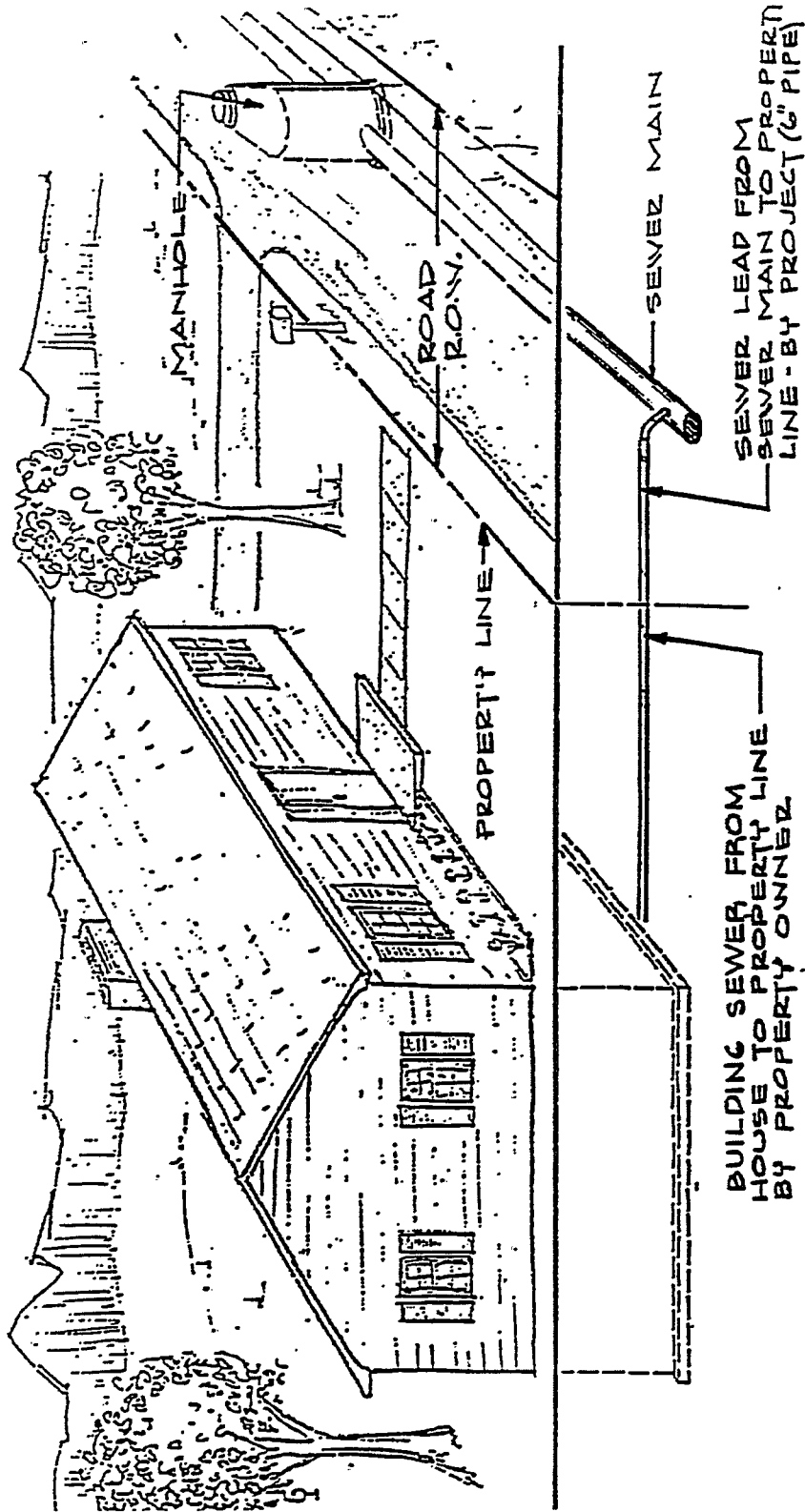
ATTEST:

\_\_\_\_\_  
Maureen Murphy  
Township Clerk

APPENDIX I  
SERVICE AREA MAP



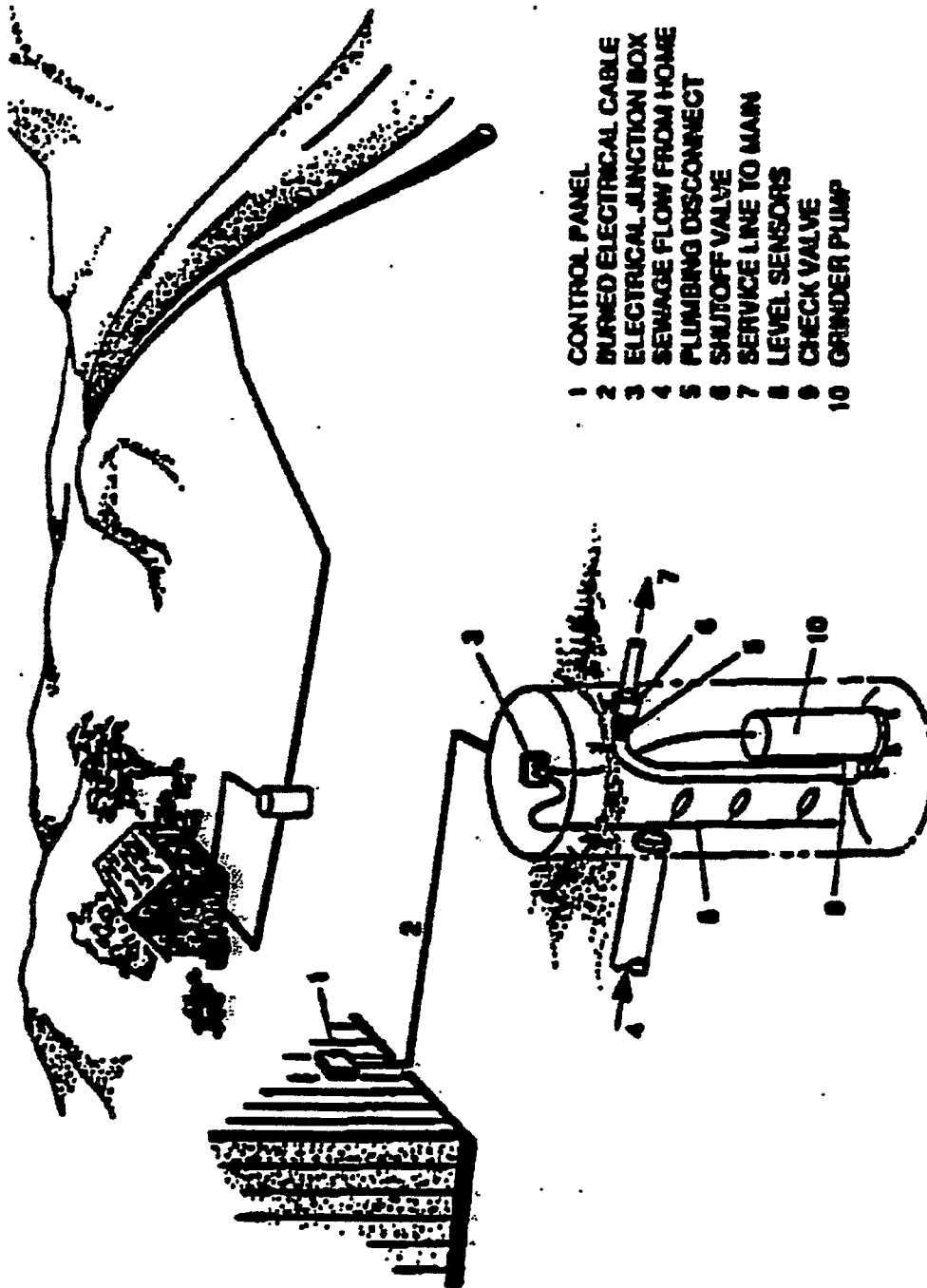
APPENDIX II  
GRAVITY SYSTEM



TYPICAL RESIDENTIAL  
GRAVITY SEWER CONNECTION

APPENDIX III

GRINDER PUMP SYSTEM



TYPICAL GRINDER PUMP PRESSURE SEWER SCHEMATIC

**APPENDIX IV**

**TABLE OF UNIT FACTORS**

<b>User</b>	<b>Residential Equivalent Unit Factor (based on square footage of proposed use of the Premises)*</b>
Auto Dealer (sales and/or service)	1.00/premise + 0.40/1000 sf
Bakery	1.25/1000 sf
Bank	1.00/1000 sf
Bar	3.00/1000 sf
Barber and beauty Shop	1.00/shop + 1.00/1000 sf
Boarding House, Boarding School	1.00/premise + 0.25/bedroom
Dormitory, Fraternity/Sorority, etc.	
Bowling Alley (with bar and/or restaurant)	0.10/alley (bar and restaurant to be computed at their respective equivalent)
Car Wash	
a) Manual do-it yourself	2.50/stall
b) Semi-automatic (mechanical without conveyor)	10.00/lane
c) Automatic (with conveyor)	20.00/lane
d) Automatic (with conveyor, conserving and recycling water)	8.00/lane
Church	0.20/100 sf
Cleaners (pick-up only, no-onsite cleaning or pressing facilities)	1.00/shop
Cleaners (cleaning and pressing facilities)	1.25/premise + 1.00/1000 sf
Condominium	1.00/unit
Convalescent Home	0.22/bed
Convenience Store	1.00/1000 sf
Day Care Center	1.00/premise + 0.25/1000 sf
Drug Store	1.00/1000 sf
Factory (excludes excess industrial use)	0.50/1000 sf
Fraternal Organization (with bar and/or Restaurant)	0.16/hall (bar and restaurant computed at their respective equivalent)
Funeral Home	1.42/1000 sf
Health Club ✓	1.25/1000 sf (swimming pool to be computed at its respective equivalent)
Hospital	1.10/bed
Hotel, Motel	0.40/room

User	Residential Equivalent Unit Factor (based on square footage of proposed use of the Premises)*
Laundry (self-serve)	0.54/washer
Malls (enclosed)	0.30/1000 sf (extensive water users within Mall such as restaurants and health clubs to be calculated based upon their respective equivalent)
Marina	0.10/slip
Mobile Home, Trailer Park	1.00/unit
Multiple Family Residence (Three or more families)	0.75/unit
Office building (general)	0.40/1000 sf
Office Building (medical, dental, clinic, etc.)	1.42/1000 sf
Post Office	1.00/1000 sf
Public Institution – Others	0.75/1000 sf
Restaurant (without a bar)	2.50/1000 sf (if Restaurant has a bar, need to add residential equivalent for bar; see “Bar” above)
Restaurant (drive through only)	2.00/1000 sf
Retail Store	1.00/premise + 0.30/1000 sf
Rooming House (no meals)	0.25/bed
School	1.00/classroom (swimming pool to be computed at its respective equivalent)
Service Station/Auto Repair Shop	1.00/premise + 0.40/1000 sf
Single Family Residence	1.00/unit
Snack Bar, Drive-in	2.00/1000 sf
Strip Malls and Businesses with common walls	Minimum of 1 per business + 0.30/1000 sf (extensive water users within Mall such as restaurants and health clubs to be calculated based upon their respective equivalent)
Supermarket, Grocery Store	1.10/1000 sf
Swimming Pool (indoor, including showers)	2.85/1000 sf (water area)
Theater – Drive-In	0.25/1000 sf (of service buildings)
Theater – Indoor	2.00/theater
Travel Trailer Parks and Campgrounds	0.20/site

User	Residential Equivalent Unit Factor (based on square footage of proposed use of the Premises)*
Two-Family Residence	2.00/building
Utility Sub-Station	0.10/1000 sf
Veterinary Facility	1.50/premise
Veterinary Facility with Kennel	1.50/premise + 0.50/kennel
Warehouse or Storage Building	0.10/1000 sf
Waste Disposal Station	2.00/station

\*Assignment of Units is based on square footage of proposed use, unless otherwise specified; Units shall be rounded to the next 0.10 based on square footage.

**CERTIFICATE OF TOWNSHIP CLERK**

I hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Township Board of the Township of Pentwater, County of Oceana, State of Michigan, at a regular meeting held on \_\_\_\_\_, 2026, and that public notice of said meeting was given pursuant to the Open Meetings Act, being Act No. 267 of Public Acts of Michigan of 1976, as amended including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

I further certify that said Ordinance has been recorded in the Ordinance Book of the Township and such recording has been authenticated by the signatures of the Supervisor and the Township Clerk.

---

Maureen Murphy  
Township Clerk

**CERTIFICATE OF PUBLICATION**

I, the undersigned, Township Clerk of the Township of Pentwater, County of Oceana, Michigan, hereby certify pursuant to MCL 41.184 that the Sewer Connection, Use and Rate Ordinance (Township Ordinance No. 26-\_\_\_\_) or a summary thereof was published in the *Oceana Echo* on \_\_\_\_\_, 2026.

Dated: \_\_\_\_\_, 2026

\_\_\_\_\_  
Maureen Murphy, Township Clerk

nb(d)



# Ryan's Lawn Care

5156 West Lattin Road | Pentwater, Michigan 49449  
231 845 9889 | linkpatterson@icloud.com

**RECIPIENT:**

**Pentwater Township Office**

P.O. 512  
Pentwater, MI 49449

**Quote #1**

Sent on Mar 26, 2026

**Total \$66.00**

**SERVICE ADDRESS:**

500 N. Hancock St.  
Pentwater, Michigan 49449

Product/Service	Description	Qty.	Unit Price	Total
Lawn Mowing Service	Weekly lawn mowing including trimming, edging, and blowing off clippings.	1	\$46.00	\$46.00
Monthly Fuel Surcharge	All invoices will include a \$20 fuel surcharge to account for the increase in fuel costs.	1	\$20.00	\$20.00

**Total \$66.00**

This quote is valid for the next 30 days, after which values may be subject to change.

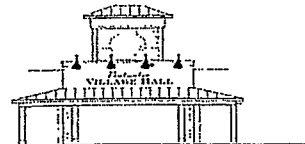
nb(f)

# Village of Pentwater

# INVOICE



65 S. Hancock St.  
-P.O. Box 622  
Pentwater, MI 49449



(231) 869-8301 FAX (231) 869-5120  
Website: www.pentwatervillage.org

**To: PENTWATER TOWNSHIP**

<b>Date:</b>	03/11/2026
<b>Invoice#</b>	03112026

Item	Description	Amount
	2025-2026 REC PROGRAM AGREEMENT	9500.00
	<b>Total</b>	9500.00

**Make check payable to:**  
**Village of Pentwater**  
**PO Box 622**  
**Pentwater, MI 49449-0622**

nb(i)

**From:** [mmta@memberclicks-mail.net](mailto:mmta@memberclicks-mail.net) <[mmta@memberclicks-mail.net](mailto:mmta@memberclicks-mail.net)> on behalf of MMTA  
<[mmta@memberclicks-mail.net](mailto:mmta@memberclicks-mail.net)>  
**Sent:** Thursday, February 12, 2026 10:17 AM  
**To:** Heather Douglas <[treasurer@pentwatertownshipmi.gov](mailto:treasurer@pentwatertownshipmi.gov)>  
**Subject:** MMTA Advanced Institute Registration Confirmation



Congratulations - your MMTA 2026 Advanced Institute registration has been submitted successfully. Please make sure to put May 11-13 on your calendar!

If you plan to stay on-site, make your reservations at the in Midland. Contact the H Hotel directly using this link to make your reservations by April 19 and take advantage of our low group rates: rooms are \$170/night plus applicable taxes. There are also rooms available at the downtown Fairfield Inn for \$139 (eight blocks away from the H Hotel); use this link for Fairfield reservations.

You will receive additional information about three weeks before the conference, but if you have any questions, please contact us at [info@mmta-mi.org](mailto:info@mmta-mi.org) or 989.820.8389.

Thank you!

Janel Stewart, Association Manager



nb(j)

Dear Township Board:

The Michigan Townships Association is again encouraging every township board to deliberate on and adopt the enclosed Principles of Governance. MTA members throughout the state have enthusiastically embraced these Principles as their own code of conduct, and the MTA Board of Directors urges you to reaffirm, or adopt for the first time, these Principles of Governance as an official policy of your township board.

Our objective in promulgating Principles of Governance for our members is straightforward: Township boards can be much more efficient and effective when there is a high degree of trust among board members, and between the board and those whom they are elected to serve. Township boards earn trust by demonstrating their commitment to effectively solving problems and conducting their business in a manner consistent with their community's expectations and values—and then faithfully delivering on those commitments.

The MTA Board affirms in our mission and values statements that township government embodies efficient, effective, economical, ethical and accountable local government in Michigan. The Principles of Governance embody these core values, and can guide board members toward consistent actions and deeds that reflect well on the township and on themselves. The MTA Board strongly believes that a township board that publicly adopts and adheres to these Principles will enjoy strong public support and be better positioned to achieve great things on behalf of its residents.

As a key part of our collective commitment to fostering efficient and effective township government that has earned the public's trust, the MTA Board invites your board to affirm and practice the enclosed Principles of Governance through formal ratification at a board meeting. By signing this certificate, board members denote their personal pledges to adhere to the Principles. Following board action, we encourage you to frame and proudly post the document in a prominent place for all to see.

Sincerely,



Kevin Beeson  
2025 MTA President

# Pentwater Township

## Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom

These principles we pledge to our township, our state and our country.

\_\_\_\_\_  
Lynne Cavazos, Supervisor

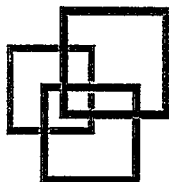
\_\_\_\_\_  
Heather Douglas, Treasurer

\_\_\_\_\_  
Maureen Murphy, Clerk

\_\_\_\_\_  
Dean Holub, Trustee

\_\_\_\_\_  
Michael Flynn, Trustee

\_\_\_\_\_  
Date



**MICHIGAN  
TOWNSHIPS  
ASSOCIATION**

nb(K)

**MEMORANDUM**

To: Pentwater Township Board of Trustees

From: Keith Edwards, Zoning Administrator

Date: April 3, 2026

**Subject: Request for Planning & Zoning Department Summer Intern**

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An opportunity has presented itself to employ an intern for approximately nine (9) weeks this summer for the Planning & Zoning Department. Mr. Carter Bane is the son of Jamie & Amy Bane who currently live in the Village and own property in the Longbridge East Subdivision.

Carter is a junior at Central Michigan University (CMU), majoring in Geography with a concentration in Urban & Regional Planning with minors in Geographic Information Systems (GIS) and Political Science and a certificate in cartography.

To learn more about Carter, I have attached his resume and unofficial transcript from CMU for your review. My main objective in hiring Carter is to utilize his training in GIS to bring online our GIS system by working with Fleis & Vandenbrink and John Chickering, our current website consultant. Carter would learn about but not be responsible for making any decisions regarding Zoning or other permit and review applications, as assist me in research for the housing and residential projects requested by the Planning Commission.

Carter has indicated that he is available from June 3 to August 7, or approximately 9 weeks. I am suggesting that he would work hourly at no more than 20 hours per week, under my supervision, at the rate of \$18.00 / hour for a total of \$3,240.00 for the duration of his appointment. His wage would be paid for through the 2026-2027 Planning & Zoning Department budget.

Please consider a motion creating the Planning & Zoning Intern position and paying Carter for the duration and wage referenced above.

# Carter Matthew Bane | (231) 301-5176

---

## **Skills:**

- Communication; checks email regularly and responds quick
  - Flexibility; I can help wherever I am needed and can adapt
  - Sociable; I can work with almost anyone and find a connection
- 

## **Prior Experience:**

- Worked a summer at Jackson Field (Lansing Lugnuts) as an usher | Summer 2024
  - Worked on a research project over a summer | Summer 2025
  - Worked as an Resident Assistant at C.M.U. | Fall 2025 - Present
- 

## **Education:**

- Senior at Central Michigan University
- *Geography: Urban & Regional Planning* Major
- *Geography: Geographic Information Systems* Minor
- *Political Science* Minor
- Working on a certificate in *Cartography*



# Academic History

Undergraduate

NOT AN OFFICIAL RECORD

Carter Bane  
539 Morris St  
Pentwater MI 49449

## Transfer Credit Accepted

Institution	Attended	Course	Credit Hours	Repeat
<b>Total Transfer Hours</b>				

### Fall 2023-2024

Course	Title	Instructor	Credit Hours	Grade	Repeat		
COM 101H	Introduction to Communication	Edward Hinck	3	AH			
CPS 180	Principles of Comp Programming Advanced Placement Credit		3				
ENG 101	Introductory Composition Credit Awarded via CLEP		3				
ENG 134	Introduction to Literature Advanced Placement Credit		3				
GEO 105	Physical Geography	Tao Zheng	3	A			
GEO 121WI	Human Geography and Globalization	Tyler Sonnichsen	3	A			
HON 100	Introduction to Honors	Patricia Anne Williamson	3	AH			
HON 201WI	Honors Stdy/Human Events & Ideas	Matthew Alan Katz	3	AH			
HST 111	Quest for Liberty: US to 1865 Advanced Placement Credit		3				
HST 112	Struggle for Equality From 1865 Advanced Placement Credit		3				
PSC 105	Intro American Govt & Politics Advanced Placement Credit		3				
			<b>GPA Hours</b>	<b>Grade Points</b>	<b>Transfer Hours</b>	<b>Total Hours</b>	<b>GPA</b>
<b>Semester Totals</b>			15	60	0	15	4.00
<b>Cumulative Totals</b>			15	60	0	33	4.00

NOT AN OFFICIAL RECORD

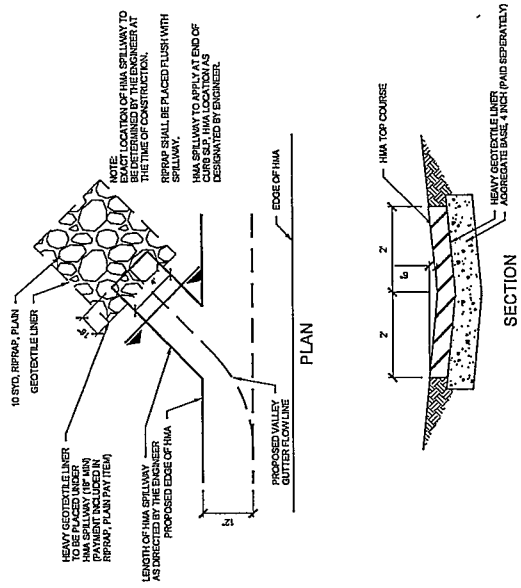
nbcc

# Engineer's Opinion of Costs

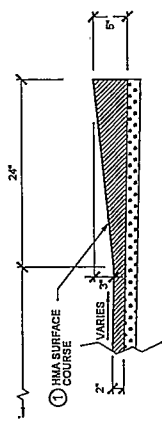
**Project Number:** Pentwater TWP  
**Estimate Number:** 1: Ottawattamie St from Longbridge to Tonto Rd  
**Project Type:** Miscellaneous  
**Location:** Ottawattamie St  
 Longbridge Rd to Tonto Rd  
**Description:** Resurfacing, HMA Surface removal, aggregate base conditioning, HMA Curb and Spillways  
**Project Engineer:** Cole Shafer  
**Date Created:** 12/5/2025  
**Date Edited:** 12/12/2025  
**Fed/State #:**  
**Fed Item:**  
**Control Section:**

Line	Category	Pay Item	Description	Quantity	Units	Unit Price	Total
0001	0001 Roadwork Local	1027051	_ Contingency 8%	1.000	LSUM	\$7,750.00	\$7,750.00
0002	0001 Roadwork Local	1100001	Mobilization, Max 10%	1.000	LSUM	\$9,700.00	\$9,700.00
0003	0001 Roadwork Local	2050010	Embankment, CIP	20.000	Cyd	\$9.81	\$196.20
0004	0001 Roadwork Local	3020001	Aggregate Base	100.000	Ton	\$26.83	\$2,683.00
0005	0001 Roadwork Local	3020010	Aggregate Base, 4 inch	40.000	Syd	\$10.35	\$414.00
0006	0001 Roadwork Local	3020051	Aggregate Base, Conditioning	24.000	Sta	\$325.37	\$7,808.88
0007	0001 Roadwork Local	5010005	HMA Surface, Rem	4,242.000	Syd	\$7.56	\$32,069.52
0008	0001 Roadwork Local	5010061	HMA Approach	28.000	Ton	\$138.71	\$3,883.88
0009	0001 Roadwork Local	5012036	HMA, 5EL 220 lbs/syd	470.000	Ton	\$95.00	\$44,650.00

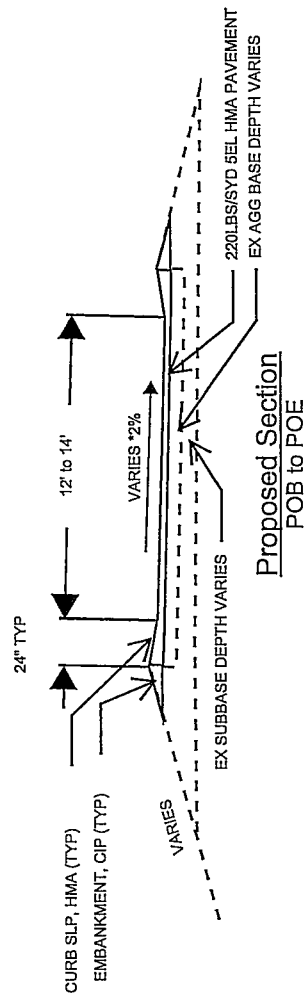
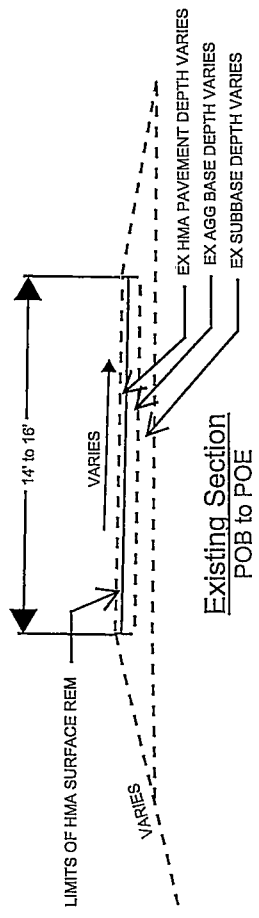
Line	Category	Pay Item	Description	Quantity	Units	Unit Price	Total
0010	0001 Roadwork Local	8050010	Curb Slp, HMA	3,070.000	Ft	\$2.35	\$7,214.50
0011	0001 Roadwork Local	8120170	Minor Traf Devices 5%	1.000	LSUM	\$4,900.00	\$4,900.00
0012	0001 Roadwork Local	8130010	Riprap, Plain	100.000	Syd	\$95.48	\$9,548.00
0013	0001 Roadwork Local	8147050	_HMA Spillway	10.000	Ea	\$200.00	\$2,000.00
<b>Estimate Total: \$132,817.98</b>							



HMA SPILLWAY DETAIL  
NOT TO SCALE



2' CURB SLP, HMA DETAIL  
NOT TO SCALE

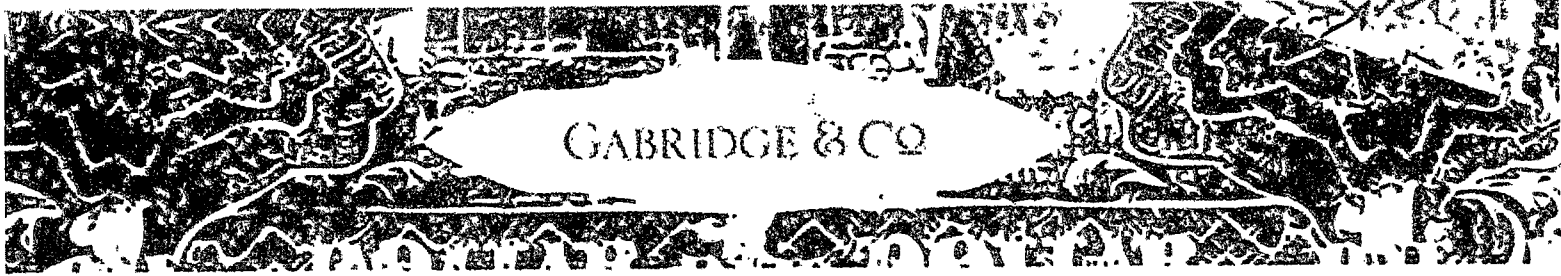


**Project Notes:**

This work consists of 0.45 miles of HMA Surface Removals, aggregate base conditioning, and an HMA overlay at 220 lbs/syd, the existing cross slope varies and proposed cross slope, shall be determined by the engineer. Work also includes placing HMA SLP Curb, HMA spillways, and maintaining traffic.

\*Proposed Section will be constructed at 2% slope. Sloping away from the lake.  
Final locations of SLP Curb and spillways shall be specified by the Engineer

Oceana County Road Commission FILE:	VERT. (FT)	1.0	DATE:	CS:	Ottawattamie from Longbridge to Tonto	DRAWING	SHEET
	HORZ. (FT)	1.0	DESIGN UNIT:	JN:	Typicals, Miscellaneous Details and Notes		SECT 1



March 28, 2026

To the Township Board and Management: /

Township of Pentwater  
500 N Hancock Street  
Pentwater, MI 49449

We are pleased to confirm our understanding of the services we are to provide the Township of Pentwater (the "Township") for the year ended March 31, 2026.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Township as of and for the year ended March 31, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Township's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary comparison schedules

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error

CERTIFIED PUBLIC ACCOUNTANTS

3940 PENINSULAR DR STE. 200 / GRAND RAPIDS, MI / 49546 / P 616 538 7100 / WWW.GABRIDGE.CO.COM

and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party

service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Improper revenue recognition
- Implementation of new accounting standards
- Management override of controls / separation of duties

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Township's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We will also prepare the financial statements of the Township in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will also perform the following services:

- Reconciliation of capital assets
- Reconciliation of long-term debt
- Preparation of the F-65
- Preparation of the Qualifying Statement

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have

changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Michigan Department of Treasury ("Treasury"), or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to Treasury, or its designee. Treasury, or its designee, may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Joe Verlin, CPA, CGFM is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to issue our reports no later than July, 17, 2026.

Our fee for services will be at our standard hourly rates except that we agree that our gross fee will not exceed \$9,250. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

To be respectful of your time and ours, we schedule our work well in advance. When engagements have to be rescheduled, it causes a domino effect, as we likely have other clients scheduled in the new requested time slot, and our staff our likely scheduled on another client. As a result, we may have to put your engagement at the back of the line, and/or change staff. When our staff members finishing the work are not the same as those who started it, the audit is less efficient and more disruptive to your and our staff. Our price quoted above is contingent on the following:

- All items on the assistance list being completed by the due dates indicated.
- The audit being performed during the dates scheduled.
- All accounts being adequately reconciled by the beginning of scheduled fieldwork.
- Accurate information provided to us that does not require subsequent rework.

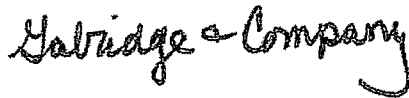
If the above items are not met and the engagement needs to be rescheduled or if additional days need to be schedule, then an additional price of at least 20% will apply. Beyond this, the time required for rework and posting client requested entries after we have been given the trial balance will be billed at our standard hourly rates.

**Reporting**

We will issue a written report upon completion of our audit of the Township's financial statements. Our report will be addressed to the Township Board. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



RESPONSE:

This letter correctly sets forth the understanding of the Township.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**MORGAN**  
**& Associates**  
CPAs + ADVISORS

To Whom it may Concern:

We are CPA firm that specializes in Government and Non-Profit audits and reviews, and we are accepting new clients. We want to make you aware for when the time comes to bid your audit or review, we would be delighted to prepare a proposal.

Our firm has several CPAs, with a combined 45 years of audit practice and specifically in the local government area of auditing.

In the meantime, if you have any questions or need guidance on a particular accounting standard or issue, please feel free to reach out to us.

If you chose to mail out a request for Proposal our address is:

Morgan & Associates, CPAs, P.C.

1787 Grand Ridge Ct NE Ste

200 Grand Rapids, MI 49525

Phone: 616-776-6457

Email: [assurance@ddmorgan.com](mailto:assurance@ddmorgan.com)

Thank you for your consideration and we hope to hear from you soon.

Cordially,

*William Morgan CPA*

William Morgan CPA

## GABRIDGE &amp; CO

Gabridge & Company, PLC  
 3940 Peninsular Drive SE, Suite 200  
 Grand Rapids Michigan, 49546  
 Tel: 616-538-7100  
 Fax: 616-538-2441  
 Gabridgeco.com

April 6, 2026

Dear Ms. Maureen Murphy,

We would like to extend our sincere thanks to the Township of Pentwater (the "Township") for the opportunity to serve as the Township's independent auditors over the past several years. Working with you and your staff has been a pleasure, and we appreciate the cooperative and professional relationship that has developed during our engagement.

We are pleased to present our proposed fees for the Township's financial statement audits for the years ending March 31, 2026 through March 31, 2030. We look forward to the opportunity to continue our partnership with the Township.

Outlined below is the proposed fee schedule:

<u>3/31/2026</u>	<u>3/31/2027</u>	<u>3/31/2028</u>	<u>3/31/2029</u>	<u>3/31/2030</u>
\$ 9,250	\$ 9,500	\$ 9,750	\$ 10,000	\$ 10,300

These fees are based on the understanding that the Township's accounting records will be reasonably complete and auditable. Should additional services be required to assist with the preparation of an adjusted trial balance or to address unusual or complex accounting matters, such services would be billed separately at our standard hourly rates.

Please note that fees quoted for subsequent years may be subject to renegotiation if there are significant changes in the scope of the Township's operations, reporting requirements, or applicable professional standards that materially affect our estimated audit effort. Any such changes would be discussed with you in advance of establishing a revised fee arrangement.

The proposed fees do not include special projects or services that would require a separate engagement. However, we will remain available throughout the year to answer general accounting or financial reporting questions and to assist you or your staff with routine matters at no additional charge.

Thank you again for the opportunity to continue serving the Township. We value our relationship and look forward to working with you in the years ahead. If you have any questions regarding this proposal or would like to discuss it further, please do not hesitate to contact us.

Very truly yours,

*Gabridge & Company*

Joe Verlin, CPA, CGFM  
Gabridge & Company, PLC

This proposal is hereby accepted.

---

Signature

---

Date