

PENTWATER TOWNSHIP BOARD  
PENTWATER COMMUNITY HALL  
500 N. HANCOCK STREET, PENTWATER, MI 49449

## *Regular Board Meeting*

## *Draft Minutes*

14 January 2026

## ZOOM Available for Audience

Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM  <b>Members Present:</b> Cavazos, Flynn, Holub, Murphy, Douglas  <b>Members Absent:</b> None  <b>Staff Present:</b> Glenn Beavis, Deputy Clerk, Keith Edwards, Deputy Supervisor & Zoning Administrator  <b>Others Present:</b> Valerie Church-McHugh, Pentwater District Library President; Tom Roose  <b>Present via Zoom:</b> Ted Cuchna, Elyse Baker	<b>CALL TO ORDER</b>  <b>ROLL CALL</b>
Motion by Holub and seconded by Flynn to accept the Consent Agenda as presented.  <ul style="list-style-type: none"> <li>• Prior Meeting Minutes: <ul style="list-style-type: none"> <li>○ Township Regular Board Meeting – December 10, 2025</li> </ul> </li> <li>• Correspondence: None</li> <li>• Financial Reports for Period 12/01/25 thru 12/31/25 <ul style="list-style-type: none"> <li>○ Claims/Bills as follows: <ul style="list-style-type: none"> <li>▪ Township: \$13,922</li> <li>▪ Road: \$0</li> <li>▪ Cemetery: \$6,225</li> <li>▪ Sewer: \$7,096</li> <li>▪ Fire: \$2,287</li> </ul> </li> <li>○ Payroll as follows: <ul style="list-style-type: none"> <li>▪ Township/Cem/Sewer: \$33,352</li> <li>▪ Fire: \$0</li> </ul> </li> </ul> </li> </ul>	<b>CONSENT AGENDA - Review &amp; Action</b>
Roll call vote:  Yes: Cavazos, Flynn, Holub, Murphy, Douglas No: None Motion: Carries	
None	<b>PUBLIC COMMENTS</b>
No update	<b>LIBRARY</b>
Supervisor Cavazos communicated the following:	<b>SUPERVISOR'S REPORT</b>

<p>(1) Special Township Board meeting on Tuesday, 1/20/26. This will be a Budget Workshop to develop the 2026-2027 budget for the Township. The Workshop will be held at the Township Office from 10:00 AM – Noon. Public is welcome to attend in person. The budget workshop is posted on the Township Website and on our outside bulletin board.</p> <p>(2) 5 County Materials Management Committee Update</p> <ul style="list-style-type: none"> <li>• Meeting held in Mason County on 1/05/26.</li> <li>• The group will finalize the Goals and Objectives at the February meeting.</li> <li>• Representatives from Oceana County (Connie Cargill and Lynne Cavazos) will attend a meeting with Tracy Byard and the leaders from West Michigan Shoreline Regional Development Commission to discuss the needs of Oceana County regarding materials management and how to meet the requirements from the State of Michigan.</li> </ul> <p>(3) Lynne Cavazos is scheduled for knee replacement on 2/05/26 at Muskegon Orthopedics. She expects to work from home until she is released by the doctor to leave her house and drive. She will have access to her work computer so can respond to emails and other requests.</p>	
<p>Clerk Murphy reported the following:</p> <ul style="list-style-type: none"> <li>• <b>Cemetery</b> - <b>Year end reporting for 2025: 32 burials, 27 cemetery lots sold and 6 Columbarium Niches sold.</b></li> <li>• <b>Contracts</b> The Township has three contracts that will be expiring in 2026. I would like to start working on them as soon as possible, so they will not be an issue during the 2026 Election Cycle. <ul style="list-style-type: none"> <li>1. <b>Republic Services for Transfer Station and Recycling Center and Fire Department –</b></li> <li>2. <b>Ricoh Copy Machine – August 2026 I will start receiving proposals in March</b></li> <li>3. <b>Cintas – November 2026 I will start receiving proposals in May, I will need to reach out to other Mat Rental Companies before May. Cintas is already pushing me to sign a three-year contract that does not expire until November. I will start reaching out to other companies after the New Year.</b></li> </ul> </li> <li>• <b>Franchise Agreements</b> Keith and I will be working on updating our Franchise Agreements after the New Year.</li> <li>• <b>Elections 2026</b> <ol style="list-style-type: none"> <li>1. Key dates for the 2026 Election Cycle: The Primary will be held on August 4<sup>th</sup> and the General Election will be held on November 3<sup>rd</sup>.</li> <li>2. The Village Council has three members whose terms are expiring this year, if they would like to run again or if anyone would like to run for Village Council, your deadline to an Affidavit of Identity and nonpartisan nominating petition is</li> </ol> </li> </ul>	<p><b>CLERK'S REPORT</b></p>

Tuesday, July 21<sup>st</sup> at 4:00 pm.

3. There is a push to move the Early Vote Site from the County CourtHouse to Elbridge Township Hall. The biggest reason for this move is that the CourtHouse is too small and did not allow enough room for privacy. Whereas Elbridge TWP Hall, has a gym with lots of rooms for multiple voting booths, ample parking, and is centrally located within the County.
4. Glenn and I will soon be updating the Election page of the website with key dates, election links, FAQ's, etc. but if there isn't something you can't find an answer for, please contact my office.

- **Township Hall**

**Township Hall will be closed on Monday, January 19<sup>th</sup> in observance of Martin Luther King Jr. Day**

**The Clerk's office, has almost finished processing and filing the W2's and 1099's for 2025. I have my deputy clerk to thank for doing most of work. This has become such a large undertaking because of the electronic filing with the state and federal agencies.**

**New USPS postmark rule:**

At the end of 2025, [a new rule promulgated by the U.S. Postal Service](#) took effect, seeking to clarify postmark practices. The rule does not alter USPS postmark practices. Rather, it is intended to make clear that the postmark will reflect the date an envelope is first processed by an automated USPS sorting machine—not the date that the piece of mail was dropped off at a USPS facility mail box. The postmark date could be several days after the mail was put in a USPS mail box. To guarantee a specific postmark date, USPS recommends that residents request a manual local postmark at a post office or USPS retail location (which is free) or purchase a certificate of mailing. Townships may wish to share information with their residents for instances when postmark is acceptable for receipt, such as certain tax exemption forms delivered to the assessor. The rule also has potential impacts for military and overseas voters (MOVE). Under the Michigan Constitution, MOVE ballots are counted as long as the ballot is postmarked on or before Election Day and received by the appropriate election official within six days after the election. Townships are urged to encourage their MOVE voters returning their ballots through the mail to return their ballot as soon as possible to account for mail delays, as well as the possibility of a delayed postmark.

The Fire Department passed a new set of by laws at their November 5<sup>th</sup> meeting, the by-laws were sent to the Fire Department's attorney for review. Per our intergovernmental agreement The Township and The Village also need to be part of any amendments to these By Laws. The board needs to review the bylaws that were approved by the Fire Department.

No report this period

**TREASURER'S REPORT**

The following reports were received and placed on file:

- Library
- Fire Department
- Recreation

**OTHER DEPARTMENTAL REPORTS**  
Library, Fire

	Department and Recreation
<p>The following Staff reports were received and placed on file:</p> <ul style="list-style-type: none"> <li>• Deputy Supervisor, Zoning Administrator &amp; Ordinance Enforcement Officer</li> <li>• Assessor</li> <li>• Cemetery</li> <li>• Transfer Station</li> </ul>	<b>STAFF REPORTS</b> <b>Zoning,</b> <b>Assessing,</b> <b>Cemetery,</b> <b>Transfer Station</b>
<p>An Intergovernmental Wholesale Sewer Agreement between the Village and Township remains unresolved. Current draft, "Mika Meyers' revisions 2025 12 10" was presented to Board members for review.</p>	<b>OLD BUSINESS a)</b> <b>Sewer Mediation Agreement Update</b>
<p>A meeting between Township and Village leadership, along with their legal representation is scheduled for January 26<sup>th</sup> at 10:00am. Location of this meeting was not specified at today's meeting.</p>	
<p>Historical summary (full size version available in the meeting deck on website):</p> <div data-bbox="132 804 612 1438"> <p><b>Talking points for Township Wholesale Sewer Agreement</b></p> <ul style="list-style-type: none"> <li>• In February of 2023, the Township agreed to begin maintaining the Twp. North and South Sewer Systems at the request of former Village Manager, Chris Brown on April 1, 2023 because Mr. Brown did not want to include such expenses in his proposed 2023/24 budget.</li> <li>• Chris Brown was going to provide the Township with starting capital, which was the left-over revenues from the Village sewer fund, paid by the rate payers within the Township limits. No payment was made. This is not Village money, nor Township money, but money provided by the users of the Sewer System.</li> <li>• The Township has been paying quarterly invoices for Village sewage treatment since June of 2023 based on an Interim Wholesale Sewer Agreement, while Chris Brown said he would submit a final Wholesale Sewer Agreement for Township Review in March of 2024. Mr. Brown did not follow through.</li> <li>• The Township began paying over \$9,000.00 per quarter to the Village for the sanitary sewer treatment for 41 customers in June of 2023, a rate that was also raised by the Village in 2024 and 2025. Thus, the Village has collected more than \$72,000.00 from the Township over the last two years with no improvements made to benefit the Township rate payers.</li> <li>• The Township has borrowed \$125,000.00 from the Township General Fund to maintain both systems, albeit with no rate payer funds forwarded from the Village, and the Township General Fund has spent another \$90,000.00 approximately on making repairs, the</li> </ul> </div> <div data-bbox="649 804 1129 1438"> <p>most expensive of which were due to deferred maintenance by the Village.</p> <ul style="list-style-type: none"> <li>• Between April 1, 2023, and September, 2025 no final agreement on the transfer of assets or rate payer money has been achieved.</li> <li>• At the request of the Village, the Township agreed to mediation in hopes of settling our differences, and a mediation agreement was reached by both parties, with both municipalities signing the same "Term Sheet" as a result of the mediation agreement.</li> <li>• Although the Term Sheet memorialized a November 14, 2025 payment of \$135,000.00 from the Village to the Township no such payment was made from the Village.</li> <li>• While the parties have drafted several iterations of a Final Intergovernmental Wholesale Sanitary Sewer Agreement, and the two parties are 95% in agreement the Village has demanded the insertion of language to include a paragraph on "chronic excess flow" and the installation at the Township's cost of a new flow meter to measure real time flow and report on a daily basis. This demand comes after Township and Village Staff met on-site at the current location of the Township North System flow meter that was recently installed by the Township in August of 2025 because the old flow meter was failing. Township Staff showed the Village Staff including Village Manager, James "Toby" Van Ess that the flow meter has unfettered access by Village Staff, the flows are recorded weekly by F&amp;V Operations (a third party) and can be electronically sent to the Village Manager on a weekly basis. Village Staff had no objection to such reporting.</li> </ul> </div> <div data-bbox="124 1491 612 1638"> <ul style="list-style-type: none"> <li>• Discussion on the proposed Wholesale Agreement seems to be stalled at this time, and the Township suggests that Township and Village representatives meet, without attorneys present to minimize costs to try to find a path forward.</li> </ul> </div>	
<p>Supervisor Cavazos updated the Board and offered opportunity for public comment on a proposed MDNR grant application to support design engineering for beachfront access and recreational improvements.</p>	<b>NEW BUSINESS</b> <b>a)</b> <b>Proposed</b> <b>Michigan Natural</b>

Deputy Supervisor Edwards suggested minor revisions to Description of Project & Purpose of project that would better clarify each. Public comments/questions by resident Cuchna were raised to clarify understanding and to ensure no plans were in place to place anything within the “turn-around” that would obstruct view of the lake. Resident Elyse Baker asked when the bathrooms would be replaced. There was general agreement by all present that moving the playground farther away from the turn-around was prudent. The grant application, when finalized, will be posted to the Township website.

Scanned copy of information presented at today's meeting is presented below. An easier to read full-page copy will be posted on the Township website under “Township Board Agenda and Meeting Packets”.

**Resource Fund  
Grant  
Application**

DRAFT

NB a)

PENTWATER TOWNSHIP BOARD AGENDA PACKET REGULAR BOARD MEETING  
January 14, 2026 – 6:00 PM

Agenda Item #14- New Business

- a. Review & Public Comment: Michigan Natural Resource Fund Grant Proposal for Beachfront Restoration Project.

Pentwater Township plans to pursue grant funds from the Michigan Department of Natural Resources (MDNR) Natural Resource Trust Fund (NRTF) opportunity in the 2026 application cycle (due April 1, 2026). The grant application will be developed in partnership with the MDNR State Park leadership to support a portion of the "Pentwater Community Beachfront Recreational Access Improvements" project at Charles Mears State Park.

A public input session to review the conceptual design plans was held in August 2024. Since then, grant funds have been secured to support the next phase of design engineering in 2026, which will incorporate the public feedback received. Funds being requested from the MDNR NRTF grant program are intended to support implementation/construction in 2027/2028.

The proposed grant will support construction of recreational amenities to improve public access, including reconfiguration of the walking path, ADA beach access, and park amenities (seating/benches, stairs, trash receptacles, bike racks, and overhead shade structure(s)). An additional grant application will be submitted either in the 2026 or 2027 NRTF application cycle to support the relocation/installation of a new ADA Playground in conjunction with the reconfiguration/improvements of the W. Lowell St. cul-de-sac. *Please see Notice(s) of Intent enclosed.*

The MDNR NRTF program requires that "the applicant provide the public with an adequate opportunity to review and comment on the proposed application. Dedicated public hearings are not required; however, the application must be an agenda item open to discussion by the general public in the normal public meetings of the local unit."

Thereby, once available, a draft of the grant application will be available on the Township website for public comment. Public notice will be provided once the materials are posted. Please submit written comments to Supervisor Lynne Cavazos via email ([supervisor@pentwatertownshipmi.gov](mailto:supervisor@pentwatertownshipmi.gov)) by Friday, February 27<sup>th</sup> to be included in the Township Board meeting packet for review/approval in March.

Members of the public will also have the opportunity to express support of the project to be submitted with the grant application. A template letter of support will also be posted on the website.

Enclosed:

- NOTICE OF INTENT FOR RECREATION GRANT PROJECTS (Part 1)
- NOTICE OF INTENT FOR RECREATION GRANT PROJECTS (Part 2)



Michigan Department of Natural Resources – Grants Management

## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project Pentwater Community Beachfront Recreational Access Improvements (Part 1)	Date 01/10/2026	County Oceana
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Identify of the applicant agency, organization, or individual:  
Pentwater Township, Oceana County, Michigan

Indicate below the representative of the applicant to contact for additional information regarding this Notice:

Name Lynne Cavazos	Telephone Number (including area code) 231-869-6231, Ext. 222	E-mail Address supervisor@pentwatertownshipmi.gov
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Address (Street/PO Box), City, State, ZIP Code  
P.O. Box 512, Pentwater, MI 49449

Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund
Estimated Federal Cost \$ 52,538.00	Estimated State Cost \$ 399,000.00

Estimated date by which time the applicant expects to formally file an application  
April 1, 2026

Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary)

Charles Mears State Park (MI DNR) near 43.78291106207447, -86.44115650775096

**DRAFT**

Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:

The Pentwater community is experiencing significant impacts and costs related to sand migration, which causes excessive deposition and access challenges for critical shoreline infrastructure, including the harbor and channel, roads, piers, parking areas, and hiking/biking paths. Sand deposition along roadways, parking areas, and recreational infrastructure at Charles Mears State Park has created health and safety challenges. This project will address sand movement by stabilizing the beach and reconfiguring Park infrastructure using nature-based solutions. Final design engineering is currently underway and will be completed prior to the start of this grant period.

Type of project Construction/Implementation	General size of scale project
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Purpose of project  
The Township and its partners are seeking funding to support the next phase of the project which will kick-off the construction of recreational amenities to improve public access. This portion of the project (Part 1) will include installation of a Boardwalk/Trail, Beach Access Roll Mat, and Park Amenities (Seating/Benches, Stairs, Trash Receptacles, Bike Racks, and an Overhead Shade Structure).

Beneficiaries (persons or institutions benefited)

Significant partnerships have been working collaboratively to address the beachfront challenges. Pentwater residents and visitors have demonstrated great commitment to this initiative. The project will not only improve access for all visitors but will offer the opportunity for individuals with more significant mobility limitations to access the beach. Having a nearby natural area that offers outdoor recreation is an essential outcome for community members.

Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):  
Developing accessible recreational infrastructure and incorporating nature-based design plans to address coastal erosion aligns with the MDNR/EGLE/MCIP's goals for mitigating coastal hazards and improving shoreline ecosystems.



## AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

PLANNING REGION 1. LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHENAW, & WAYNE COUNTIES					
NOTE: Paper submissions will be denied. Submit by email: <a href="mailto:infocenter@semccog.org">infocenter@semccog.org</a> (include email receipt with application)					
PLANNING REGION 2. HILLSDALE, JACKSON, & LENAWEE COUNTIES					
REGION 2 PLANNING COMMISSION JACKSON COUNTY TOWER BLDG. 9 <sup>TH</sup> FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201 PHONE: (517) 788-4426 FAX: (517) 788-4635					
PLANNING REGION 3. BARRY, BRANCH, CALHOUN, KALAMAZOO, & ST. JOSEPH COUNTIES					
SOUTH CENTRAL MICHIGAN PLANNING COUNCIL 300 S. WESTNEDGE AVE KALAMAZOO, MI 49007 PHONE: (269) 386-0409 FAX:					
PLANNING REGION 4. BERRIEN, CASS, & VAN BUREN COUNTIES					
SOUTHWEST MICHIGAN PLANNING COMMISSION 375 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651 PHONE: (269) 925-1137 FAX: (269) 925-0268					
PLANNING REGION 5. GENESEE, LAPEER, & SHIAWASSEE COUNTIES					
GLS REGION V PLANNING AND DEVELOPMENT COMMISSION 1101 BEACH ST., ROOM 223 FLINT, MI 48502-1470 PHONE: (810) 257-3010 FAX: (810) 257-3185					
PLANNING REGION 6. EATON, INGHAM, & CLINTON COUNTIES					
TRI-COUNTY REGIONAL PLANNING COMMISSION 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234 PHONE: (517) 393-0342 FAX: (517) 393-4424					
PLANNING REGION 7. ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC & TUSCUMA COUNTIES					
EAST MICHIGAN COUNCIL OF GOVERNMENTS 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494 PHONE: (989) 797-0800 FAX: (989) 797-0896					
PLANNING REGION 8. ALLEGAN, IONIA, KENT, MECOSTA, MONTGOMERY, OZAWA, & OTTAWA COUNTIES					
WEST MICHIGAN REGIONAL PLANNING COMMISSION 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670 PHONE: (616) 774-8400 FAX: (616) 774-0808					
PLANNING REGION 9. ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTGOMERY, OSCODA, OTSEGO, & PRESQUE ISLE COUNTIES					
NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734 PHONE: (989) 705-3730 FAX: (989) 732-5578					
PLANNING REGION 10. ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEEFLAND, & MANISTEE, MUSKEGEE, & WEXFORD COUNTIES					
CENTRAL UPPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION PO BOX 596 TRAVERSE CITY, MI 49685-0596 PHONE: (231) 929-5000 FAX: (231) 929-5012					
PLANNING REGION 11. CHIPPWA, LUCE, & MACKINAC COUNTIES					
EASTERN UPPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783 PHONE: (906) 635-1531 FAX: (906) 635-9982					
PLANNING REGION 12. ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, & SCHOOLCRAFT COUNTIES					
WESTERN UPPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 2950 COLLEGE AVE. ESCANABA, MI 49829 PHONE: (906) 786-9224 FAX: (906) 786-4442					
PLANNING REGION 13. BARAGA, GIGEBIC, HOUGHTON, IRON, KEWEENAW, & ONTONAGON COUNTIES					
WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION 400 QUINCY ST., 8th FLOOR HANCOCK, MI 49830 PHONE: (906) 482-7205 FAX: (906) 482-9032					
PLANNING REGION 14. LAKE, MASON, MUSKEGON, NEWAYGO, & OCEANA COUNTIES					
PHONE: (231) 722-5352 FAX: (231) 722-5352					



Michigan Department of Natural Resources – Grants Management

## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.*

Name of Project Pentwater Community Beachfront Recreational Access Improvements (Part 2)	Date 01/10/2028	County Oceana
Identity of the applicant agency, organization, or individual: Pentwater Township, Oceana County, Michigan		
Indicate below the representative of the applicant to contact for additional information regarding this Notice: Name <b>Lynne Cavazos</b> Telephone Number (including area code) <b>231-869-6231, Ext. 222</b> E-mail Address <b>supervisor@pentwatertownshipmi.gov</b>		
Address (Street/PO Box), City, State, ZIP Code P.O. Box 512, Pentwater, MI 49449		
Agency from which will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program <input type="checkbox"/> Land and Water Conservation Fund <input checked="" type="checkbox"/> Natural Resources Trust Fund	
Estimated Federal Cost <b>\$ 53,461.50</b>	Estimated State Cost <b>\$ 399,000.00</b>	Estimated Other Cost <b>\$ 85,538.46</b>
Total Cost <b>\$ 538,000.00</b>		
Estimated date by which time the applicant expects to formally file an application <b>April 1, 2026</b>		
Geographic location of the project to be assisted (indicate specific location as well as city or county. Attach map if necessary) Charles Mears State Park (MI DNR) near 43.78291106207447, -86.44115650775096		
<b>DRAFT</b>		
Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project: The Pentwater community is experiencing significant impacts and costs related to sand migration, which causes excessive deposition and access challenges for critical shoreline infrastructure, including the harbor and channel, roads, piers, parking areas, and hiking/biking paths. Sand deposition along roadways, parking areas, and recreational infrastructure at Charles Mears State Park has created health and safety challenges. This project will address sand movement by stabilizing the beach and reconfiguring Park infrastructure using nature-based solutions. Final design engineering is currently underway and will be completed prior to the start of this grant period.		
Type of project Construction/Implementation	General size of scale project	
Purpose of project: The Township and its partners are seeking funding to support the next phase of the project which will kick-off the construction of recreational amenities to improve public access. This portion of the project (Part 2) will include the installation of a new ADA Playground and three (3) Overhead Shade Structures.		
Beneficiaries (persons or institutions benefited): Significant partnerships have been working collaboratively to address the beachfront challenges. Pentwater residents and visitors have demonstrated great commitment to this initiative. The project will not only improve access for all visitors but will offer the opportunity for individuals with more significant mobility limitations to access the beach. Having a nearby natural area that offers outdoor recreation is an essential outcome for community members.		
Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): Developing accessible recreational infrastructure and incorporating nature-based design plans to address coastal erosion aligns with the MDNR/EGLE/MCIP's goals for mitigating coastal hazards and improving shoreline ecosystems.		

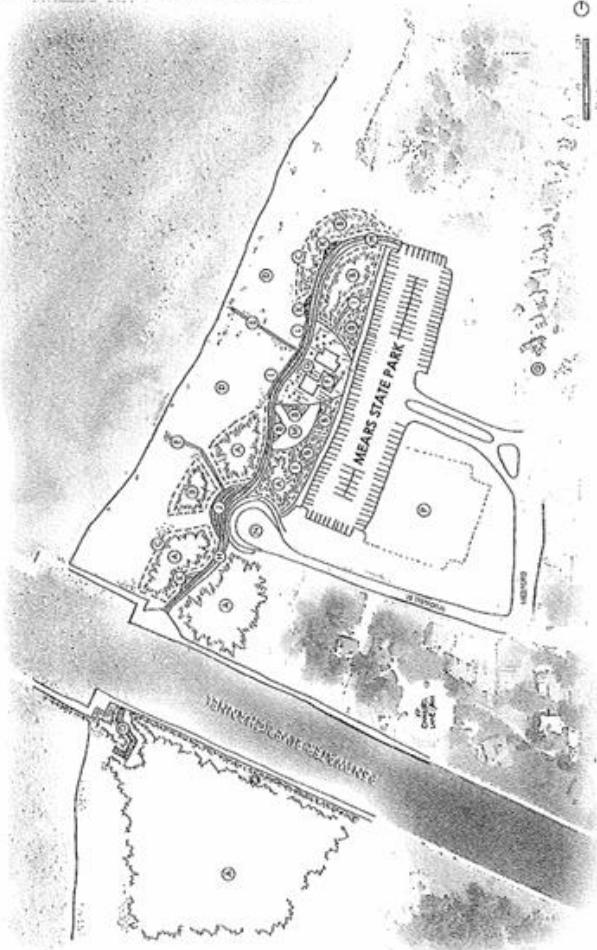


## AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

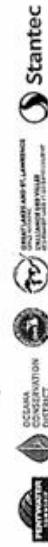
PLANNING REGION 1. LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHINGTON, & WAYNE COUNTIES NOTE: Paper submissions will be denied. Submit by email: <a href="mailto:infocenter@semcoog.org">infocenter@semcoog.org</a> (include email receipt with application)	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG) 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904 PHONE: (313) 961-4266 FAX: (313) 961-4869
PLANNING REGION 2. HILLSDALE, JACKSON, & LENAWEE COUNTIES	REGION 2 PLANNING COMMISSION JACKSON COUNTY TOWER BLDG., 9 <sup>th</sup> FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201 PHONE: (517) 788-4426 FAX: (517) 788-4635
PLANNING REGION 3. BARRY, BRANCH, CALHOUN, KALAMAZOO, & ST. JOSEPH COUNTIES	SOUTH CENTRAL MICHIGAN PLANNING COUNCIL 300 S WESTNEDGE AVE KALAMAZOO, MI 49007 PHONE: (269) 385-0408 FAX:
PLANNING REGION 4. BERNIEN, CAIS, & VAN BUREN COUNTIES	SOUTHWEST MICHIGAN PLANNING COMMISSION 378 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651 PHONE (269) 925-1137 FAX: (269) 925-0288
PLANNING REGION 5. GENESSEE, LAPEER, & SHIAWASSEE COUNTIES	GLS-REGION V PLANNING AND DEVELOPMENT COMMISSION 1101-BEACH ST., ROOM 223 FLINT, MI 48502-1470 PHONE: (810) 257-3010 FAX: (810) 257-3185
PLANNING REGION 6. EATON, INGHAM, & CLINTON COUNTIES	TRI-COUNTY REGIONAL PLANNING COMMISSION 3135 PINE STREET ROAD, SUITE 2C LANSING, MI 48811-4234 PHONE: (517) 393-0342 FAX: (517) 393-4424
PLANNING REGION 7. ARENA, BAY, CLARE, GLADWIN, GRATIOT, HURON, ISCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC & TUSCOLA COUNTIES	EAST MICHIGAN COUNCIL OF GOVERNMENTS 1144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3694 PHONE: (989) 797-0600 FAX: (989) 797-0996
PLANNING REGION 8. ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, & OTTAWA COUNTIES	WEST MICHIGAN REGIONAL PLANNING COMMISSION 1535 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670 PHONE: (616) 774-8400 FAX: (616) 774-0808
PLANNING REGION 9. ALCONA, ALPENA, CHERBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, & PRESQUE ISLE COUNTIES	NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734 PHONE: (989) 705-3730 FAX: (989) 732-5578
PLANNING REGION 10. ANTRIM, BENzie, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEEFLAND, MANISTEE, MISSAUMEE, & WEXFORD COUNTIES	NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS PO BOX 506 TRAVERSE CITY, MI 49685-0506 PHONE (231) 929-5000 FAX: (231) 929-5012
PLANNING REGION 11. CHIPPEWA, LUCE, & MACKINAC COUNTIES	EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783 PHONE: (906) 635-1581 FAX: (906) 635-9582
PLANNING REGION 12. ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, & SCHOOLCRAFT COUNTIES	CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION 2950 COLLEGE AVE. ESCANABA, MI 49829 PHONE: (906) 786-0234 FAX: (906) 786-4442
PLANNING REGION 13. BARAGA, GOEBIG, HOUGHTON, IRON, KEWEENAW, & ONTONAGON COUNTIES	WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION 400 QUINCY ST., 8th FLOOR HANCOCK, MI 49830 PHONE: (906) 482-7205 FAX: (906) 482-9032
PLANNING REGION 14. LAKE, MASON, MUSKEGON, NEWAYGO, & OCEANA COUNTIES	WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387 PHONE: (231) 722-1787 FAX: (231) 722-9362

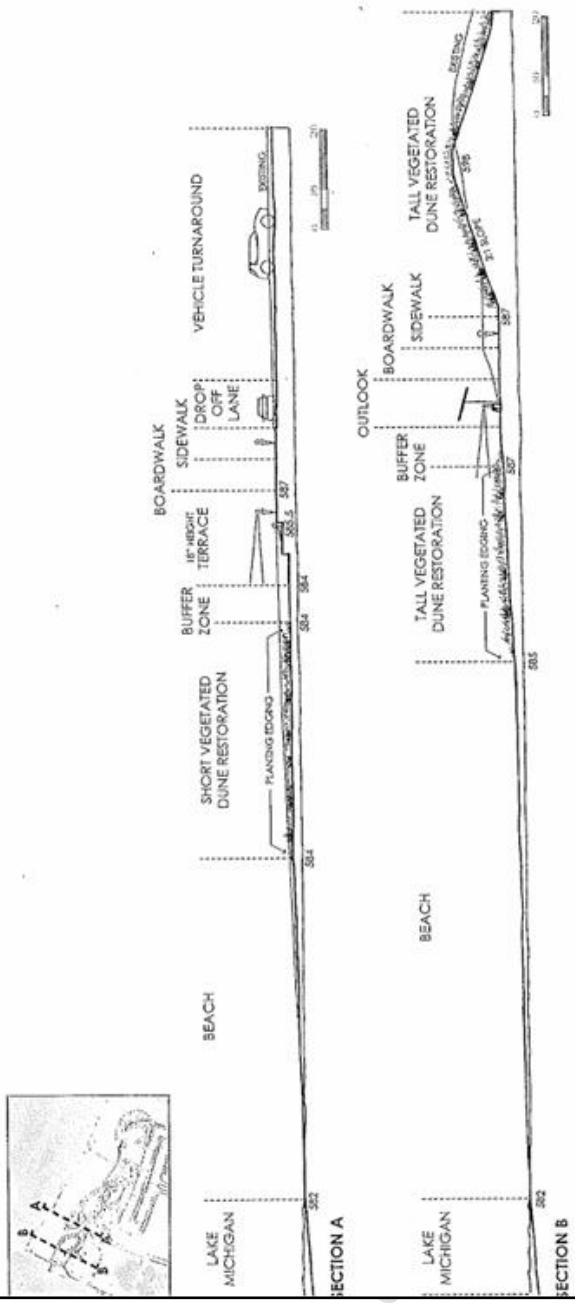
**SITE FEATURES**

- ① TALL VERTICATED DUNE RESTORATION
- ② SHORE RESTORATION (GRASS ONLY)
- ③ VERTICAL BARRIER ALONG PLANNING AREA EDGES
- ④ SWIM BEACH
- ⑤ SWIM BEACH ENTRANCES
- ⑥ PARK BUILDINGS
- ⑦ MEMORIAL BEACH PLAZA
- ⑧ PEDESTRIAN WALK WITH BOARDWALK AND SIGNAL LINES
- ⑨ DESIGNATED NATURAL PARKS
- ⑩ TERRACED SITING SPACE
- ⑪ SHADDED SITING OUTDOORS
- ⑫ SWIMMING HALL
- ⑬ PLAYGROUND
- ⑭ DESIGNATED PARKING AND DEDICATED PARKING AREAS
- ⑮ BEACHSIDE BEACH ACCESSES
- ⑯ FUTURE PARKING EXPANSION (OR ENHANCED POLE BEACH AREA)
- ⑰ EXISTING CAMPING AREA



Final Concept Sketch  
Centreville, Michigan





Sections  
Centerville, Michigan



<p>Trustee Holub presented competing bids for trash &amp; recycling services between Republic Services and American Classic Dumpster. At conclusion of discussions, a motion to approve Republic Services was made:</p> <p>Motion by Douglas, seconded by Murphy to accept the bid from Republic for a 5-year contract (2026-2030) for services at the Pentwater Township Transfer Station &amp; Recycling Center.</p> <p>Roll call vote:  Yes: Cavazos, Flynn, Holub, Murphy, Douglas  No: None  Motion: Carries</p> <p>ACTION NEEDED: Trustee Holub to advise Mr. Gardner at American Classic of decision, and Clerk Murphy to execute contract with Republic Services.</p>	<p><b>NEW BUSINESS</b>  <b>b)</b>  <b>Bid Review for</b>  <b>Trash/Recycling</b>  <b>services</b></p>
<p>Motion by Holub and seconded by Douglas to approve/execute the proposed access agreement with Weare Township for usage of the Pentwater Township Transfer Station &amp; Recycling Center. Agreement is for one year, April 1, 2026 through March 31, 2027 at a cost to Weare of \$5000.</p> <p>Roll call vote:  Yes: Cavazos, Flynn, Holub, Murphy, Douglas  No: None  Motion: Carries</p>	<p><b>NEW BUSINESS</b>  <b>c)</b>  <b>Access</b>  <b>Agreement for</b>  <b>Usage of</b>  <b>Pentwater</b>  <b>Township</b>  <b>Transfer Station</b>  <b>&amp; Recycling</b>  <b>Center</b></p>
<p>IRS letter dated 29 December 2025 calls out a new optional mileage rate for CY 2026 business travel. This is up 2.5 cents from CY 2025. The new rate reflects updated cost data and the annual inflation rate.</p> <p>Motion by Holub, second by Murphy to adjust the mileage rate for business travel to \$0.725/mile for calendar year 2026.</p> <p>Roll call vote:  Yes: Cavazos, Flynn, Holub, Murphy, Douglas  No: None  Motion: Carries</p> <p>ACTION NEEDED: Beavis update Township Expense Report template &amp; advise office of location.</p>	<p><b>NEW BUSINESS</b>  <b>d)</b>  <b>Business Travel</b>  <b>Mileage Rate</b>  <b>Adjustment</b></p>
<p>Motion by Cavazos, second by Murphy to approve Township Board members to attend April's MTA conference</p> <p>Roll call vote:  Yes: Cavazos, Flynn, Holub, Murphy, Douglas  No: None  Motion: Carries</p> <p>ACTION NEEDED: Sign up for conference as needed.</p>	<p><b>NEW BUSINESS</b>  <b>e)</b>  <b>MTA Annual</b>  <b>Conference</b></p>

• Ted Cuchna complimented the township for posting it's annual audit on the Township website.	PUBLIC COMMENTS
Supervisor Cavazos spoke about the EGLE Turn-Around proposed project ("Pentwater Community Beachfront Restoration – Final Design Engineering") and the need to set up a meeting to solicit public input. Her plan is to make this an agenda item for the January 2026 Board Meeting.	OTHER ITEMS FROM BOARD MEMBERS
Moved by Holub, seconded by Flynn to adjourn the meeting at 7:26 PM. Motion carried via voice vote.	ADJOURNMENT
Maureen Murphy, Township Clerk	Notes taken by Deputy Clerk Beavis