

PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 <i>Regular Board Meeting</i> <i>Approved Minutes</i> 08 October 2025 ZOOM Available for Audience	
Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM Members Present: Cavazos, Flynn, Holub, Murphy Members Absent: Douglas Staff Present: Glenn Beavis, Deputy Clerk Others Present: Valarie McHugh, Tom Roose, Chris Conroy, Richart Houtteman – Consumers Energy, Lakeshore Community Affairs Manager Present via Zoom: None	CALL TO ORDER ROLL CALL
Moved by Flynn and seconded by Holub to accept the Consent Agenda with revision to September 10th. • Prior Meeting Minutes: ○ Township Regular Board Meeting – September 10, 2025 ○ Township Special Board Meeting – September 18, 2025 • Correspondence: David Reynolds, President, North Central Beach Association • Financial Reports for Period 9/01/25 thru 9/30/25 ○ Claims/Bills as follows: ▪ Township: \$30,621 ▪ Road: \$304,535 ▪ Cemetery: \$1,143 ▪ Sewer: \$22,970 ▪ Fire: \$15,018 ○ Payroll as follows: ▪ Township/Cem/Sewer: \$34,266 ▪ Fire: \$102 Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub, Murphy No: None Motion: Carries	CONSENT AGENDA - Review & Action
None	PUBLIC COMMENTS

Supervisor Cavazos communicated the following: Update on 5 County Materials Management Project • The Committee is continuing to collect surveys from all Townships, Village, and City offices in Oceana County and other businesses who have waste and recycling pick-up and disposals services. It would be ideal to get survey responses from all governmental units to ensure that the data set is complete. The survey will continue to be open for responses. • The committee is beginning to work on a draft of the 5 -county plan. The first step will be to establish agreed upon “materials management goals.” Supervisor Training – October 14th and 15th • Lynne will be attending a 2-day Supervisor Training course in Frankenmuth, Michigan on October 14th and 15th. The training is sponsored by MTA for all Township Supervisors. 90 Degree Bend Boat Launch • The Boat ramp at the 90 Degree Bend will remain in the water into November. We will remove the dock before ice forms on the lake. • We are working on getting an extension on the ramp to better accommodate visitors in wheelchairs or using walkers. Special Thank You • A special Thank You to Keith Edwards for his oversight of the sewage pipe incident that happened on Wayne Rd and Monroe Rd. He handled the situation and took extensive notes and pictures to document the company responsible for the incident. Wreaths Across America – National Event across the United States • Saturday, December 13, 2025: Event will be at NOON (regardless of the weather) at the Pentwater Township Cemetery. • Forms are available to order wreaths and directions for ordering a wreath on-line at the Township Office.	SUPERVISOR’S REPORT
Clerk Murphy reported the following: • ESTA The Township has implemented our Earned Sick Time Policy that we passed at our September Board meeting. We are working on a notice to send to all eligible employees advising them of their Earned Sick time. I came up with a list of all of employees and Glenn did his magic with spreadsheets and organized our employees into separate categories. I will speak about this during Board Member Public Comments. • State Budget was finalized in the early morning hours of Friday, October 3, 2025. One of the critical impasses in finalizing the State budget was eliminating Statutory Revenue sharing to Townships who in 2025 who had just had it restored after twenty some years of not receiving it. The legislators agreed to retain funding statutory revenue sharing for all	CLERK’S REPORT

Townships. So, we will be receiving our \$365.00 for FY 26. But in doing so the legislators decided to cut the Constitutional Revenue Sharing by 6.3% for all municipalities. We will be losing an estimated \$3,800 for FY 26. - I delivered our L 4029 to our County Clerk, Supervisor and Assessor, which is a record of our votes directing monies to be raised by taxation of property. Our L 4029 shows that our Township operating millage will expire in December of 2026. So, our operating millage will need to go on the ballot for either the August or November Election of 2026. Also, the fire apparatus will be paid off by the end of this year and will no longer be on the L 4029 and you will no longer be paying taxes for it on your July 1st tax bill. Cemetery Is still staying consistently busy. We had two beautiful days for the Fall Cemetery Tour. It was very successful, looking forward to next year's theme and being part of it. Scott Karpatian reached out to me. The PSC has asked him to speak about Wreath Across America since he is a Veteran. I was thinking someone from the Friends of the Cemetery should also be a presenter with him. Contracts - The Township has three contracts that will be expiring in 2026. I would like to start working on them as soon as possible, so they will not be an issue during the 2026 Election Cycle. - Republic Services for Transfer Station and Recycling Center and Fire Department – March 2026 Dean Is working on. - Ricoh Copy Machine – August 2026 I will start receiving proposals in March - Cintas – November 2026 I will start receiving proposals in May	
No report this period	TREASURER'S REPORT
The following reports were received and placed on file: Library - Fire Department - Recreation	OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation
The following Staff reports were received and placed on file: - Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer Assessor - Cemetery - Transfer Station	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
None	OLD BUSINESS
To ensure open communications with our constituents, Supervisor Cavazos presented the highlights of the <u>Facilitative Mediation Term Sheet/Settlement Agreement</u> that was agreed to between Township Supervisor Cavazos and Village President Marshall. This agreement was subsequently approved by the Township Board on September 18th, and the Village Council on September 22nd.	NEW BUSINESS a) Sewer System Mediation Agreement between

A copy of the signed agreement is contained within the October 8 th Board Meeting Packet.	Pentwater Village and Township
Trustee Holub presented a proposed Public Notice which expands the Transfer Station “off-season” services. The TSRC will now be open for “Recycling Only” on the first Saturday of November through March of 2026. The notice has since been submitted to the Oceana Echo for publication through the month of October.	NEW BUSINESS b) Expanded TSRC Operational Services
• Tom Roose – Apache Hills Chipseal • Richart Houtteman – Consumers Energy, Lakeshore Community Affairs Manager	PUBLIC COMMENTS
Clerk Murphy presented our ESTA Implementation Plan to the Board for review. It was accepted as presented.	OTHER ITEMS FROM BOARD MEMBERS
Moved by Holub, seconded by Murphy to adjourn the meeting at 7:04 PM. Motion carried via voice vote.	ADJOURNMENT
Maureen Murphy, Township Clerk Date	Notes taken by Deputy Clerk Beavis