

PENTWATER TOWNSHIP BOARD PENTWATER COMMUNITY HALL 500 N. HANCOCK STREET, PENTWATER, MI 49449 <i>Regular Board Meeting</i> <i>Approved Minutes</i> 13 August 2025 ZOOM Available for Audience	
Supervisor Cavazos called the Regular Board Meeting to order at 6:00 PM Members Present: Cavazos, Flynn, Holub, Douglas Members Absent: Murphy Staff Present: Keith Edwards, Zoning Administrator & Ordinance Enforcement Officer, Glenn Beavis, Deputy Clerk Others Present: Mark Trierweiler, David Spitler Present via Zoom: Barb Siok, Ted Cuchna	CALL TO ORDER ROLL CALL
Moved by Douglas and seconded by Flynn to accept the Consent Agenda as presented. 1. Prior Meeting Minutes: a. Township Regular Board Meeting – July 9, 2025 2. Correspondence: None 3. Financial Reports for Period 7/1/25 thru 7/31/25 a. Claims/Bills as follows: i. Township: \$25,011 ii. Road: \$17,684 iii. Cemetery: \$15,962 iv. Sewer: \$14,147 v. Fire: \$22,945 b. Payroll as follows: i. Township/Road/Cem/Sewer: \$30,590 ii. Fire: \$346 Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub No: None	CONSENT AGENDA - Review & Action

Motion: Carries	
None	PUBLIC COMMENTS
Supervisor Cavazos communicated the following: 1. Update on 5 County Materials Management Project - Surveys were sent out to all Township, Village, and City offices in Oceana County and other businesses who contract who for waste and recycling pick-up and disposal. - One hundred and five surveys were sent out in late July and early August. The Committee is hoping to get a response by the end of August. - Pentwater Township's survey was submitted last month. 2. Hazardous Waste Day - Oceana County - Hazardous Waste Day pickup for Oceana County will be held on Saturday, August 16, 2025, from 9:00 AM – 1:00 PM at the Hart Dept. of Public Works across from the County Fairgrounds on State St. in Hart. 3. Pentwater Township Free Day at Transfer Station and Recycling Center - The Free Day at the Pentwater Transfer Station and Recycling Center is scheduled for Saturday, August 23, 2025, from 9:00 AM – 5:00 PM - The Free Day will be open until the bins are full. Come Early! 4. Friends of the Pentwater Township Cemetery Save the date for two upcoming events at the Pentwater Township Cemetery! (1) Fall Cemetery Tours – Theme: Maritime Memories - Saturday, September 27, 2025: 2 tours available - 11:00 AM and 1:00 PM - Sunday, September 28, 2025: 2 tours available – 1:00 PM and 2:00 PM (2) Wreaths Across America – National Event across the United States - Saturday, December 13, 2025: Event will be at NOON (regardless of the weather)	SUPERVISOR'S REPORT
No Clerk's report this period	CLERK'S REPORT
See Board Packet	TREASURER'S REPORT
The following reports were received and placed on file: Library - Fire Department - Recreation	OTHER DEPARTMENTAL REPORTS Library, Fire Department and Recreation

The following Staff reports were received and placed on file: • Deputy Supervisor, Zoning Administrator & Ordinance Enforcement Officer • Assessor • Cemetery • Transfer Station	STAFF REPORTS Zoning, Assessing, Cemetery, Transfer Station
None	OLD BUSINESS
Fiscal year end 2025 audit report was presented via Zoom by auditor Ian Rees from Gabridge & Co. The township received a favorable assessment with financial highlights summarized below. The full draft audit (now approved) is attached to the Board Packet posted to our website. Financial Highlights • The assets of the Township exceeded its liabilities at the close of the most recent fiscal year by \$3,177,295 (net position). Of this amount, \$679,888 represents unrestricted net position, which may be used to meet the Township's ongoing obligations to citizens and creditors. • During the year, the Township received \$1,470,843 in revenues and incurred \$1,346,069 in expenses, resulting in an increase in net position of \$124,774. • At the close of the current fiscal year, the Township's governmental funds reported combined fund balances of \$1,835,260, an increase of \$99,687 in comparison with the prior year. Approximately 31.3% of this amount \$575,039 is available for spending at the government's discretion (<i>unassigned fund balance</i>). • At the end of the current fiscal year, unassigned fund balance for the general fund was \$575,039, or approximately 71.5% of the annual general fund expenditures and transfers out. Motion by Cavazos, seconded by Douglas to approve/accept the draft audit from Gabridge & Co. Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS a) Review of FY25 Draft Audit Report
Deputy Supervisor Keith Edwards proposed a Township North sewer rate increase for purposes of recovering an increase in rates charged by Pentwater Village to Pentwater Township for distribution & treatment of sanitary sewer effluent. The proposed rate increase represents a pass-through of these additional costs to Township North sewer customers. The new rate for Township North customers would be \$316.36 per quarter. (See RESOLUTION No. 2025-09: Resolution To Set Sewer Rates And Charges For The Public Sewer System) Motion by Cavazos second by Holub to approve Township North sanitary sewer system customer rates of \$316.36 per quarter effective September 30, 2025. Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS b) RESOLUTION 2025-09: Township North Sewer Rate Proposed Increase
Motion by Douglas, second by Flynn to approve purchase of a new flow meter for the Township South Apache Hills Lift Station	NEW BUSINESS c) New Flow Meter

Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub No: None Motion: Carries	for Apache Hills Lift Station
Motion by Holub, second by Douglas to approve a \$13,439 quotation from Roose Electric Co., Inc. to install five new LED parking lot lights and two new sign lights at Pentwater Township Hall. Roll call vote: Yes: Cavazos, Douglas, Flynn, Holub No: None Motion: Carries	NEW BUSINESS d) Proposal for New Parking Lot Lighting
David Spitler	PUBLIC COMMENTS
None	OTHER ITEMS FROM BOARD MEMBERS
Moved by Douglas, seconded by Flynn to adjourn the meeting at 7:07 PM. Motion carried via voice vote.	ADJOURNMENT
_____ Maureen Murphy, Township Clerk	Notes taken by Deputy Clerk Beavis _____ Date