

**PENTWATER TOWNSHIP
500 N. HANCOCK ST.
P.O. BOX 512
PENTWATER, MICHIGAN 49449**

**Zoning Board of Appeals Meeting
June 3, 2021 In-Person
7:00 P.M.**

CALL TO ORDER

Jean Russell called the meeting to order at 7:01 pm.

ROLL CALL

Jean Russell	Present
Randy Hepworth	Present
Mike Flynn	Present
Terry Cluchey	Absent
Glenn Beavis	Present

Keith Edwards the Zoning Administrator was present during the meeting.

APPROVAL OF MINUTES

Glenn Beavis made a motion to approve the minutes of April 22, 2021 as written, and Randy Hepworth seconded. All ayes and the minutes were approved.

APPROVAL OF THE AGENDA

Terry Cluchey moved to approve the agenda, and Mike Flynn seconded. All Ayes and the agenda was approved.

OLD BUSINESS – None

NEW BUSINESS

7a. Discussion of Variance Application and Section 18.08 – Review Standards

Zoning Administrator Keith Edwards reviewed the standards for reviewing variances as amended from Section 18.08 of the Zoning Ordinance and the incorporation of those standards into the application for a variance. In this fashion, the applicant can enter their response to each standard and the ZBA may record its findings right on the application. Additional sheets may be attached as necessary. Thus, the application creates the permanent record, is held by the applicant and the Township and assists in preparing the minutes of the meeting.

7b. Election of Officers

Mike Flynn moved to reelect the current officers, Jean Russell for Chairperson, Randy Hepworth as Vice Chairperson and Terry Cluchey (Planning Commission liaison) as Secretary. Glenn Beavis seconded the motion. All Ayes and the officers were reelected.

PUBLIC COMMENTS – None.

ADJOURNMENT – Randy Hepworth moved to adjourn the meeting at 8:25 pm. Glenn Beavis seconded. All Ayes and the motion to adjourn was approved.

Respectfully submitted by,

Keith Edwards, Zoning Administrator

June 8, 2021

Approved by the Zoning Board of Appeals on September 23, 2021